

Minutes of the Meeting of Monitoring Committee held 18.04.2012 at 11 AM in the chamber of Pr. Secretary Cum Development Commissioner to Review the Implementation of Plan & Non Plan Schemes and other important issues of Development Department.

The list of the officers who participated in the meeting is given at Annexure.

The Meeting of the Monitoring Committee was held under the chairmanship of the Pr. Secretary Cum Development Commissioner on 18.04.2012 at 11 AM in his chamber in which following agenda items were discussed in detail :-

1. Review of Plan/Non Plan Schemes of Development Department.

A. Plan Schemes under Rural Development (Rs. in lakh)

S.No	Name of Sector/Plan Scheme Rural Development Sector (RD Unit)	Modified Revised Outlay 2011-12	Expdr. upto March-2012	% Expdr.
1	2	3	4	5
(i)	Mini Master Plan for Dev. of Rural Villages			
(a)	Salary for Rural Development Unit/caretakers of MPCCs (Revenue Head)	Rev. 170.00	169.44	99.67
(b)	(Maintenance of MPCCs) (Capital Head)	Cap. 50.00	49.98	99.96
	Total (Mini Master Plan)	220.00	219.42	99.74
(ii)	Delhi Rural Development Board (Capital Head)		(I&FC 11277.83) (MCD 2778.00) (PWD 2.90) (Total) 14058.73	
		14059.00*		100
	TOTAL (RD)	14279.00	14278.15	99.99

(i) Mini Master Plan for Development of Rural Villages :-

PDRD informed that out of the Modified RE of Rs. 220.00 lakh an amount of Rs. 219.42 lakh (99.74%) utilized upto March-2012, under the Mini Master Plan. He further intimated that any requisition of repair of Multi Purpose Community Centers has not been received so far from concerned Dy. Commissioners in spite of a written request. Hence, there is no proposal pending for sanction so far. It was advised to issue reminder to the Dy. Commissioners.

Pr. Secy.-cum- Development Commissioner advised PDRD to prepare Master Plan on maintenance of MPCCs for the next financial year in consultation with the Dy. Commissioners and I&FCD.

(Action-PDRD/DD(RD))

(ii) Delhi Rural Development Board under IDRV:-

When enquired about the progress of DRDB Scheme, PDRD intimated that out of allocated funds of Rs. 140.59 crore during 2011-12, an expenditure of Rs. 140.59 crore (100%) has been incurred upto 31.03.2012. Funds to the tune of Rs. 112.78 crore to I&FCD and Rs. 27.78 crore to MCD have been released during 2011-12. Expenditure Sanctions of Rs. 254.45 crore have been issued (upto 31.03.2012) for execution of 378 works (312 works of Rs. 217.35 crore to I&FC, 43 works of Rs. 31.80 crore to MCD and 24 works for Rs. 5.30 crore to DJB) recommended by the DRDB in its meeting held on 02.02.2011. One sanction of Rs. 2.90 lakh was also issued to PWD for renovation work. Further 01 proposal was with Finance Deptt. amounting to Rs. 2.02 crore awaiting E/S. In addition to above, sanctions of Rs. 37.87 crore were also issued up to 31.03.2011 for 106 works out of which 40 completed and 65 were still going on (as spill- over works).

PDRD further intimated the details of total 705 proposals with estimated cost of Rs. 530 crore approved by DRDB in its meeting held on 02.02.2011. The status of these proposals is as follows:-

S.No	Status (as on 31.03.2012) of Proposals of DRDB meeting held on 02.02.2011.	No. of Proposal
1	Proposals dropped / rejected / not processed	
A	Proposals dropped due to duplicacy of schemes.	08
B	Proposals rejected due to private Land/wakf Board Land/other Govt. land.	104
C	Proposals relating to protection of Gram Sabha Land sent to Director (Panchayat).	00
D	Proposals dropped due to panchayat ongoing work in the year 2010 for which funds not released by Finance Department.	82
	Total proposals dropped	194
2.	A/A &E/S (amounting to Rs. 254.45 crore) issued (as on 31.03..2012)	378
3.	A/A &E/S issued during 2010-11 after approval of Hon'ble CM / Development Minister for FRRO Complex Pindwala Kalan (for foreigner prisoners and MPCC at Naya Bans.	02
4.	Proposals above Rs. 2.00 crore sent to FD for E/S (of Rs 2.02 crore)	01
5.	Proposals sent to D.Cs. (Revenue) for verification of the status of land etc. (awaited/ reminder also sent).	29
6.	Proposals pending with I&FC for submission for sanction as per guidelines of FD.	37
7.	Proposals pending with E-in-C (MCD) for re-submitting estimates for sanction as per guideline of FD.	04
8.	Street light proposals pending with E-in-C (MCD) for submitting estimates as per recent guidelines.	38
9.	Water supply proposals sent to CEO (DJB) for submitting detailed estimates.	04
10.	MPCCs proposals	05
11.	Proposals of Streets/Gali sent to MCD & I&FC for estimates as per direction of FD.	00
12.	Proposals under process in RD.	13
	GRAND TOTAL	705

PDRD was advised to convene a meeting of the concerned Dy. Commissioners in the chamber of Pr. Secretary Cum Development Commissioner in the next fortnight in respect of 29 works for which information is awaited.

(Action PDRD/DD RD)

I&FC Department:-

The Chief Engineers informed the progress of **106 spillover works** with total committed liability of Rs. 37.87 crore. (sanctioned upto 31.03.2011) and the works sanctioned during current year.

Status of all the ongoing works under DRDB Scheme as on 31.03.2012 is given below:

Details of DRDB Works	No. of Works sanctioned	Completed	on going works	In Progress	Tender/ Award Stage	Estimate Stage	Held-up	Rescinded/ Cancelled/ Dropped
(Spillover works upto 31.3.2011)	106	40	66	28	04	-	13	21
Sanctioned in 2011-12	312	73*	239**	159	13	26	36	5
TOTAL	418	113	305	187	17	26	49***	26

Note * - Moreover 09 works approved by DRDB its meeting on 2.2.2011 were completed, however, their ex-post facto E/S is awaited. ** In addition to above 09 other works are in progress but approval of the Board and E/S is awaited. ***49 works were held up due to various reasons like land/demarcation dispute, encroachment, local resident's dispute, contract dispute, court cases etc. It was noted with concern that still the spill over works could not be completed.

CEs were also instructed to submit the file of each case of 49 works that were held up. They were further advised to speed up the execution of all the pending works and complete them at the earliest and provide a copy of the progress report to PDRD by 01.05.2012 for all the PDRD works pertaining to this year and previous year.

(Action CE-I&II (I&FC))

PDRD informed that about 37 **works** (sanctioned during 2011-12) approved by DRDB were still pending with both the Chief Engineers for preparation of detailed estimates. Reasons given by the CE-I&II were not convincing. They were directed to expedite preparation of estimates, tendering process and award of works at the earliest to avoid further delay by observing prescribed codal formalities.

(Action- PDRD/CE-I&II)

CE-II intimated that the proposal in respect of three DRDB projects to be implemented by the department of I&FC, Govt. of Haryana with estimated cost of Rs. 14.72 crore has been approved by EFC and expenditure sanction has been issued to I&FC deptt., GNCTD. Pr. Secretary Cum Development Commissioner instructed CE-I&II to properly co-ordinate with I&FCD, Haryana and monitor the progress of the works. It was also advised that CE-I & II should have a MOU signed with Haryana I&FC Department for timely execution of this work.

(Action CE-II (I&FC))

MCD

PDRD informed that 43 works with the estimate cost of Rs. 31.80 crore have been sanctioned to MCD during the current financial year. He also intimated that funds of Rs. 27.78 Crore have been released to MCD. In addition to it, MCD had unutilized funds of Rs. **37.40** Crore at the end of financial year 2010-11 out of which MCD has incurred expenditure of 30.07 crore up to **31.03.2012**. MCD has un-utilized fund of Rs. 3010.45 lakh (tentative) at the end of the year 2011-12. As per MPR of MCD total 618 schemes (containing 764 components of civil & electrical works) under DRDB head were sanctioned to MCD from 2005-06 to 2011-12, out of which 704 component of 572 schemes were completed up to 31.03.2012. It was stressed that the ongoing works of MCD should be completed on priority.

(Action-PD(RD)/DD(RD)/EE-SW-VII (MCD))

Delhi Jal Board:-

DJB has unutilized funds of Rs. 1.08 Crore released last year. Chief Engineer (C&N) informed that out of 11 works, 10 works have been completed and 01 work is under progress. PDRD informed that works of Rs. 8.50 Crore relating to water supply were recommended by DRDB in its meeting held on 02.02.2011 for DJB. So Far E/S of Rs. 5.30 Crore has been sanctioned to DJB for 24 works. Pr. Secretary Cum Development Commissioner instructed PDRD to take up the matter for release of funds to DJB on priority.

(Action-PD(RD)/DD(RD))

B. Animal Husbandry

Plan Schemes: Director (AH) informed that veterinary services for control of animal disease are provided through a network of 45 Veterinary Hospitals, 28 Vet. Dispensaries and 1 Polyclinic. For repair/renovation of Veterinary Hospitals/Dispensaries there is a Plan allocation of Rs. 3.00 Crore (Capital Head). For this purpose expenditure sanctions of Rs. 3.28 Crore were issued to I&FC Department for construction of one veterinary hospital at Ghogha Dairy Colony and repair of 22 other hospitals/dispensaries. FA & AO (I&FC) intimated that an expenditure of **Rs. 240.41 Lac (80.14%)** has been incurred by I&FC upto 31.03.2012. CE-II informed that out of 22 sanctioned works, 16 completed (including new hospital at Ghogha Dairy) and 06 works were under progress.

Pr. Secy.-cum-Dev. Commissioner expressed concern over slow progress of works and instructed both the CEs to complete the remaining spill over works on priority.

(Action- CE-I&II)

Non-Plan Schemes: There is Modified Allotment of Rs. 16.26 crore under the Non-Plan schemes for the current year for Animal Husbandry, out of which an amount of Rs. 14.86 crore (91.38%) (mainly on salary expenses) has been utilized up-to 31st March 2012. Main Non-Plan schemes/CSSs under this sector indicating important activities are as under: -

Rs. in lakh

S. No	Name of the Non Plan Schemes (Animal Husbandry Unit)	Modify. R.E. 2011-12	Expdr. Upto March-12	Remark
1.	MH2403 B3- Supply and material (purchase of medicines and equipments)	12.00	-----	Due to non qualifying of any bidder in e-tender for supplies of General Items funds of Rs. 12.00 lakh were surrendered.
2.	MH2403 B 3 (2) (4) /(5) / MH2403 B3 (3) (6) (1) Veterinary Services and control of contagious diseases (procurement of medicines)	126.00	18.19	On evaluation of bids by e-tendering purchase of only 08 medicines could be done and un-utilized funds of Rs. 107.80 were surrendered.
3.	MH2415 B(6) Grant in Aid to SPCA	125.00	124.31 (99%)	4 th installment released to SPCA.
4.	MH 2404 B4 (1) (1) Shifting of Dairy (refund of the principal amount @ Rs. 5000 for death cases)	200.00	199.98 (99.99%)	
5.	B3 (4) GIA to Animal Welfare Advisory Board (GIA to N.G.O.)	1.00	Nil	Proposal for Reconstitution of Board under submission. Budget was surrendered
6.	CSS - Foot and Mouth disease control programme (procurement of medicines)	2.00	1.24 (62%)	
7.	CSS-Assistance to states for control of animal diseases. (procurement of medicines etc.)	25.00	4.90 (19.6%)	On evaluation of bids by e-tendering purchase of only 08 medicines could be done and un-utilized funds of Rs. 17.50 were surrendered.

The progress of implementation of the above schemes has been found to be slow. Director (AH) intimated that an expenditure of Rs.18.19 lakh was incurred for purchase of medicines and other materials. The allocated funds for this purpose could not be fully utilized due to the reason that sufficient bids for purchase of medicines etc. could not be received through e-tender. The un-utilized funds were surrendered to the Finance Deptt. during the month of March. The process of re-tendering has been initiated. He was instructed to expedite the matter and complete all codal formalities for procurement of the medicines on priority basis. Further, Director (AH) was directed to ensure that funds allocated for the year 2012-13 are optimally utilized as per the provision of each scheme and the funds allocated under CSS Schemes must also be utilized.

(Action-Director (AH)/VAS (HQ))

VAS HQ intimated that under the Master Plan for Maintenance of hospitals & dispensaries, funds of Rs. 5.00 lakh were receipt has been received from the Finance Department. I&FC D has utilized an amount of Rs.4.80 Lakh for minor repairs of the hospitals/dispensaries.

C. Fisheries Unit (Non-plan):- All the non-plan schemes of the Fisheries Unit are mainly staff oriented. There are 15 fish ponds (11 at Seelampur and 04 at Barwala) out of which 12 are functioning. Out of total non-plan Modified Budget Allocation of Rs. 55.57 lakh an amount of Rs 51.49 lac (92.66 %) have been utilized up-to 31st March, 2012. For distribution of 12.90 lakh fingerlings to fish farmers an expenditure of Rs. 0.99 lakh has been incurred against the Modified RE of Rs. 1.00 lakh during 2011-12.

The proposal with the estimate cost of Rs. 29.00 lakh for maintenance of the ponds through PWD under the Master Plan for Maintenance of Assets could not be materialized as funds couldn't be allocated by the finance department during 2011-12. Pr. Secretary Cum Development Commissioner advised that the proposal for allocation of funds under Capital Head should be taken up with the FD during 2012-13. **(Action Director(AH)/HOO (Fisheries))**

Director (AH) intimated that work of Fisheries Unit is being adversely affected due to 13 vacant posts out of 27 sanctioned posts. AO Admn. (HQ) was instructed to take up necessary action immediately to fill up all the vacant posts and put up the proposal with out further delay.

(Action – AO Admn. (HQ))

Director (AH) was advised to intensify and expand the fisheries activities as there is a greater demand for fish in Delhi. In order to revive proposal for undertaking fisheries activities in the ponds of Revenue Department, Director (AH) was instructed to follow up the matter with the concerned officers.

(Action –Director (AH)/HOO Fisheries)

D. Agriculture Units (Non-Plan) There is no Plan Scheme under Agriculture Sector. The most of the Non Plan schemes are staff oriented. An expenditure of Rs.5.87 crore (89.57%) incurred up to 31st March, 2012 under Non Plan schemes out of the total Modified Budget Allocation (RE) of Rs. 6.55 crore. Some of the Non Plan schemes indicating important agricultural activities are given as follows:

Rs. in lakh

S. No	Name of the Important Non Plan & CSS Schemes (Agriculture)	R.E. 2011-12	Expdr. upto March-12	% Expdr.	Remarks
1.	Integrated agricultural development scheme including extension education (training / workshops and production of wormi compost), Assistance to SC/ST farmers (Non Plan).	5.00	2.31	46	Rs. 2.00 Lakh surrendered due to less requirement of store items
2.	Soil testing and reclamation of soil (lab at Barwala) (Non Plan).	9.00	0.80	9	Rs. 8.00 lakh surrendered as codal formalities could not be completed in time.
3.	Farmer Training and Education Scheme	3.00	2.78	93	Educational training prog. conducted for 25 farmers
3.	Centrally Sponsored Scheme (CSS) (Agriculture)				
I	Micro Management Mode (promotion of production of oil seeds, pulses, juice of quality seeds and organic manure, pest management, agri. mechanization etc. (90:10)	12.50	Nil	Nil	Rs. 10.00 lakh surrendered as codal formalities could not be completed in time

It was noted with serious concern that proposals have been submitted at the fag end of the financial year as a result allocated funds couldn't be fully utilized during 2012-13. It was directed to prepare action plan and take all possible steps to utilize the funds during the year 2012-13 as per approved schemes and proposals must be put-up at the earliest.

(Action -Director (AH/Agri./Fisheries)/HOO (Agri.)/HOO (Fisheries))

2. Disposal of NHRC Cases:-

It has been informed by the officers concerned that there is no NHRC Case pending at present pertaining to Development Department. They were advised to attend these cases on priority.

(Action-Director(AH/Agri./Fisheries)/PDRD/HOO (Hort.)/HOO (Fisheries)/A.O.(HQ))

3. Preparation of Master Plan for Assets Maintenance:-

Pr. Secretary Cum Development Commissioner instructed the Director (AH) to prepare the Master Plan for Maintenance of veterinary hospitals & dispensaries and fish farms/ponds under the Fisheries for the financial year 2012-13 as per guideline of the Finance Department. HOO (Fisheries) informed that the proposal with the estimate cost of Rs. 29.00 lakh for maintenance of the ponds through PWD under the Master Plan for Maintenance of Assets could not be materialized as funds couldn't be allocated by the finance department during 2011-12. Pr. Secretary Cum Development Commissioner advised that the proposal for allocation of funds under Capital Head may be taken up with the FD during 2012-13. Director (Agriculture) intimated that during the year 2011-12 there was no requirement of maintenance of the three buildings. However Funds of Rs. 15.00 lac are required for the financial year 2012-13 for repair of three buildings through PWD. He has been advised to submit proposal for allocation of funds by FD. PDRD was also advised to prepare the Master Plan for maintenance of the MPCCs in consultation with the concerned Dy. Commissioner and CEs (I&FC).

(Action-Director (AH/Agri./Fisheries)/PDRD/ CE-I (I&FC)/HOO (Agri.)/HOO/(Fisheries)/

A.O. (HQ)/{DD(A)RD/DD(T)RD}

4. Proposal for New Schemes under SCSP and opening of new head of accounts:-

The Pr. Secretary invited attention toward the D.O. No. 5(12)/2009-10/DSCST/SCP/CS/1304-1319 dated 30.03.2012 from the Chief Secretary, GNCTD. It was suggested to formulate new schemes under Scheduled Caste Sub Plan as well as identify the existing schemes benefiting intended scheduled Caste persons and earmark the funds under separate heads of accounts '789' (SCSP) after opening the same in consultation with the Finance Department, GNCTD. Pr. Secretary instructed to take necessary action and submit the proposals within 7 days positively.

Action -Director (AH/Agri./Fisheries)/HOO (Agri.)DD(RD/HOO (Fisheries)/Sr.Acctts Officer (HQ))

5. Pr. Secretary instructed to all the officers concerned to prepare action plan for financial year 2012-13 and submit the proposals under (Plan/Non plan) by the end of May-2012, so that proposals are properly scrutinized and allocated budget may be fully utilized during the current financial year 2012-13.

Action -Director (AH/Agri./Fisheries)/HOO (Agri.)DD(RD/HOO (Fisheries)/Sr.Acctts Officer (HQ))

6. Other important issues discussed in the meeting

(i) Disbursement of Pensionary Benefits

The officers of all the units intimated that pensionary benefits to the superannuating employees/officers are being disbursed on the day of the retirement. Pr. Secretary advised that a monthly report in this regard may be submitted to Admn. Officer (HQ) by all units in charge latest by 7th of every month indicating details of pending cases, if any with reason thereof. It was emphasized that the processing of pension cases should commence at least six month in advance.

(Action-Jt. Dev. Commr./Dir.(AH/Agri./Fisheries)/DD, Admn.(RD)/HOO (Agri)/HOO
(Fisheries)/A.O.(HQ))

(ii) Status of pending Audit Para:

Unit wise list of pending Audit Paras is as under:-

Unit	Type of Audit Paras	Audit Para as on 01.03.12	New para added	Reply Sent	Reply yet to be Sent	Para settled	Para as on 31.03.2012	Pending on
O/o PDRD	Internal	0	0	0	0	0		0
	AGCR	06	0	06	0	0		06
	CAG	01	0	01	0	0		01
	Total	07	0	07	0	0		07
Animal Husbandry	Internal	70	0	11	59	0		70
	AGCR	06	0	04	02	01		05
	CAG	0	0	0	0	0		0
	Total	76	0	15	61	01		75
J.D. (Agriculture)	Internal	13	0	13	0	0		13
	AGCR	09	0	09	0	0		09
	CAG	0	0	0	0	0		0
	Total	22	0	22	0	0		22
Fisheries	Internal	04	0	04	0	0		04
	AGCR	0	0	0	0	0		0
	CAG	0	0	0	0	0		0
	Total	04	0	04	0	0		04
Development (HQ)	Internal	20	0	08	12	0		20
	AGCR	09	0	01	08	0		09
	CAG	0	0	0	0	0		0
	Total	29	0	09	20	0		29
Total	Internal	107	0	36	71	0		107
Development	AGCR	30	0	20	10	01		29
Department	CAG	01	0	01	0	0		01
	Total	138	0	57	81	01		137

PDRD informed that there is 01 pending CAG Audit Para regarding outstanding loan given to MCD during the period 2001-02 to 2005-06 and necessary action is required to be taken by Urban Development Department. It was instructed to take up the matter with UD Deptt. in respect of pending CAG Para.

The disposal of Audit Paras has been found to be very slow. Officer in-charge of the respective branches were directed to show disposal in concrete terms. All officers were directed to attend to the pending Audit Paras carefully and make efforts to settle them at the earliest. Reply to the Audit Paras with their disposal should be given on priority and monthly status report of pending Audit Paras (indicating year wise break up) would be sent to Accounts Officer (HQ) latest by 7th of every month and to be reviewed in the next meeting.

(Action-Dir.(AH/Agri./Fisheries)/DD, Admn.(RD)/HOO (Agri)/HOO (Fisheries)/Sr.A.O.(HQ))

(iii) Status of pending Court Cases

AO (Admn.) intimated that 34 cases have been on going in various courts in respect of Development Department. It was instructed that all notices for contempt of the court must be personally brought to his notice by the concerned officers. All the officers have been instructed to accord top priority to the court cases and to ensure that replies are filed in court well in time in consultation with Law Deptt./Learned Counsel. Any development in this regard must be reported. Status of all ongoing cases should be submitted to the Pr. Secretary with in a week immediately.

Pr. Secretary directed all the concerned officers to adhere to the instruction of the Chief Secretary issued vide U.O. No. SO/CS/279 dated 28.03.2012. **The Chief Secretary has desired that direction given to the Chief Secretary by Supreme Court may be monitored by the Heads of the Departments at their level so that no case is left un-attended. Directions of the Hon'ble court are to be timely complied with and report submitted to the courts in time. No officer or official will keep the court cases pending for action for more than 7 days.**

(Action-Dir.(AH/Agri./Fisheries)/DD, Admn.(RD)/HOO (Agri)/HOO (Fisheries)/A.O.(HQ))

(iv) Disposal of CIC/PGC Cases :-

It was further reiterated that all references received from Hon'ble LG office/ Hon'ble CM office/CS/CIC/PGC & other VIP references are closely monitored & appropriate action is taken in a time bound manner. All such VIP references should be put up to the Pr. Secretary on priority. No officer or official will keep such cases, pending for action by him for more than 7 days.

(Action-Dir.(AH/Agri./Fisheries)/DD, Admn.(RD)/HOO (Agri)/HOO (Fisheries)/A.O.(HQ))

(v) Revision of RRs & DPC cases: -

Pr. Secretary Cum Development Commissioner directed that all proposals of revision in RRs in respect of all categories of the posts (Gazatted/Non Gazatted) as per recommendation of 6th Central Pay Commission must be expedited. All promotion cases and up-gradation of Group-D incumbents to Group-C category should be submitted on priority. Action taken on Post wise and Unit wise status of the amendment of RRs would be reviewed in the next meeting.

(Action-Dir.(AH/Agri./Fisheries)/DD, Admn.(RD)/HOO (Agri)/HOO (Fisheries)/A.O.(HQ))

(vi) Regular updating of Website of the Department :-

All the officers concerned were instructed to regularly see the existing contents on the website pertaining to their units and send the updated information to the Nodal Officer (IT) (HQ) in soft and hard copy on priority.

(Action-Dir.(AH/Agri./Fisheries)/DD, Admn.(RD)/HOO (Agri)/HOO (Fisheries)/A.O.(HQ))

(vii) Punctuality:-

It has been reported that some of employees/officers are attending office late. HOOs and Branch Officers have been directed to make surprise checks and take action against those found attending the office late. It was directed to submit action taken report on punctuality as per instructions of the Chief Secretary to the Pr. Secretary Cum Development Commissioner.

(Action- HOOs/All Branch Officers)

The meeting ended with vote of thanks to the Chair.

(Joint Development Commissioner)

Annexure-I

List of the Officers who attended the Meeting of Monitoring Committee held on 18.04.2012 at 11 AM

S. No	Name of the Officer	Designation	Department
1	Sh. J. K. Jain	Joint Dev. Commissioner/Jt. Secretary	Development
2	Sh. V.P.S. Tomer	Chief Engineer-I	I & FC
3	Sh. Ish Kumar	Chief Engineer-II	I & FC
4	Dr. Rajiv Khosla	Director (AH/Agriculture./Fisheries)	Development
5	Sh R. S. Meena	DJB	DJB
6	Sh. Anand Pal	EE (West), III	DJB
7	Sh. Ashwani Kumar	EE(SW-VII-), MCD	MCD
8	Sh. Ashok Kumar	Dy. Director (Plg.)	Development
9	Sh. A.P. Saini	HOO (Horticulture/Agriculture)	Development
10	Dr. Vinod Jamini	VAS, AH (HQ)	Development
11	Dr. Nitant Paunikar	VAS (AH) (HQ)	Development
12	Sh. Y.P.Kaushik	Sr. Accts. Officer (HQ)	Development
13	Sh. S.K. Gupta	DD (RD)	Development
14	Sh. M.L. Sirohi	DD (RD)	Development
15	Sh. Anand Singh	Accts. Officer (PDRD)	Development
16	Sh. H.K. Vij	AAO (Animal Husbandry)	Development
17	Sh. K.K. Mathur	AGROMIST, (Agriculture)	Development
18	Sh. Dalbir Singh	Sr. DEMO (Agriculture)	Development
19	Sh. Abhishek. K. Srivastava	Assistant Programmer	Development
20	Bikram Singh	S.A. (Agriculture)	Development

Minutes of Meeting of the Monitoring Committee held on 18.04.2012 at 11 AM in the chamber of Pr. Secretary (I&FC) to Review the Implementation of Plan Schemes/Works and other important issues of I & FC Department.

The list of the officers who participated in the meeting is given at Annexure.

The meeting of the Monitoring Committee was held under the chairmanship of the Pr. Secretary (I&FC) on 18.04.2012 at 11 AM in his chamber in which following agenda items were discussed in detail :-

1. Review of Plan Schemes of I & FC Department:-

The progresses of following Plan Schemes were reviewed:

Rs. in Lakh					
S.n	Name of Sector/Scheme	BE 2011-12	Modify. RE 2011-12	Exp. Upto 31.3.2012	% Exp. of Mod. RE
1	2	3.	4.	5	6
1.	Major Drainage Works Scheme (Capital)	1100.00	1400.00	1399.81	99.99
2.	Other Drainage Works Scheme (Capital)	2800.00	2480.00	2479.77	99.99
3.	Trans Yamuna Area Dev. Board (Capital)	1000.00	1000.00	999.98	100.00
4	Minor Irrigation (Capital)	5.00	5.00	5.00	100.00
5	Other Works (Capital) (Charged)	5.00	3.00	2.47	82.33
6	Survey model study and hydrological collection & investigation of new scheme (Covering of Drains/Nallahas). (Revenue)	1089.00	50.00	49.97	99.94
7	Estt. of Quality Control and Material Test (Revenue)	1.00	1.00	0.98	98.00
	TOTAL: I &FC Sector	6000.00	4939.00	4937.99	99.98

Chief Engineer -II informed that there is Modified Revised Outlay of Rs. 49.39 crore for above Plan Schemes under I&FC Department out of which an expenditure of Rs. 49.38 crore (i.e. 99.98% of Modified Revised Estimate) incurred up to 31.03.2012.

CE-II further informed that there are 101 **ongoing works** under the plan schemes of I&FCD under Irrigation & Flood Sector

The status of these 101 works as on 31-03-2012 is as under:-

S N	Name of head/Scheme	Works Comple ted	In Progres s	Tender/ Award Stage	Estimate Stage/ Revised E/S	Held- Up/Lan d Disput e	Rescinde d/Cancel led/ Foreclos ed	Total Works	No. of Works behind schedu le
1	Embankmen t scheme	3	5	3	-	-	-	11	
2	Major Drainage	5	2	3	-	-	-	10	
3	Revamping of Drains	2	2	-	1	-	-	5	T o be provid ed by I&FC D
4	Remodeling /Other small Drainage	4	4	3	1	-	-	12	
5.	Access Roads & Bridges	4	15	8	15	2	1	45	
6	Anti-erosion	-	6	1	2	-	-	9	
7	Protection of Govt. Plan	2	2	-	-	4	-	8	
8	Minor Irrigation	1	-	-	-	-	-	1	
	TOTAL	21	36	18	19	6	1	101	

Progress of important Plan Schemes is as follows:-

(I) **Major Drainage Works Scheme:** - Under this scheme expenditure of Rs. 14.00 crore (100 %) has been incurred upto March-2012, against the Modified Revised Estimate of Rs. 14.00 crore. Under the scheme mainly construction of embankment and new drains, revamping of drains, covering of drains, construction of regulators on major drains, procurement of machinery etc are taken up by the Department.

(A) **Construction of Supplementary Drain** to N.G. Drain (phase-I) (Kakrola to Wazirabad out fall in Yamuna):-The Chief Engineer-I&II, explained that the scheme was sanctioned in 1982 and is near completion as 98% of the work has been completed. Although the drain has been made functional by connecting it to the Nazafgarh Drain in its outfall reach, but sections of the drain at the three locations are narrow.

There are following bottlenecks in completion of project of the Supplementary Drain:-

i) There is a kabristan land bearing Kh. No. 98 in lieu of which Delhi Wakf Board has already been offered an alternative land and the **DWB** has already inspected the land. The proposal to exchange land had been agreed in principle. However CEO (Wakf Board) stated that he would confirm the decision after obtaining concurrence of the Divisional Commissioner. CEs were advised to take up the matter with the CEO Wakf Board. The response from CEO (WB) is awaited.

(Action-CE-II/SE-III)

ii) In a stretch of about 150 meters at Sultanpur Mazra, there are encroachments on the land of I& FC since long. As such Supplementary Drain could not be excavated to its full design width. In this stretch of land there is a **Civil Suit No. 476/2006** in the name of Sh. Hari Kishan Vs GNCT of Delhi pending in **Tis Hazari Court**. In this civil Suit the Petitioner is claiming that the demarcation given regarding alignment of Supplementary drain by Revenue Authorities passes through his private land and has challenged the demarcation. Executive Engineer (CD-II) and Dy. Commissioner (N/W) are parties in the above said case. Next date of hearing is 30.04.2012. CEs have been directed to get in touch with learned counsel for vacating the stay order of the District Court and report the outcome of the hearing.

(Action-CE-II/SE-III)

iii) PWD is to widen their bridge at NH -10 at the crossing point of supplementary drain, as the present section of the drain is narrow. The matter is under persuasion with PWD authorities. CE-II intimated that PWD has sent the proposal for widening of the bridge to MOST (Govt. of India) for approval under the scheme of CRF. CE-II has been advised to pursue the matter and report the outcome in the next meeting.

Chief Engineer-II also pointed out that payment to the tune of Rs. 3 crore is to be made by PWD on account of construction of bridge as the deposit work on supplementary drain. CE-II intimated that so far no fruitful result obtained in spite of repeated persuasion with PWD. He was advised to further pursue the matter with PWD.

(Action-CE-II/SE-II)

CE-II has stated that the remaining works would be completed with in 6 months after removal of above hindrances. Since the Supplementary Drain is fully functional except above three locations where full width of the drain is not available the aforesaid project/scheme may be closed as the same has also been explained to the Finance Deptt. vide letter no. CEF/P&D/AE-4/Scheme(Supplementary Drain)/2011-12/3942 dated 06.03.2012. Both the CEs were directed to monitor all ongoing schemes vigorously and complete the execution of works as per approved schemes/schedules.

(Action-CE-I&II)

(B) Procurement of Machinery: - Under this Sub Head procurement of heavy machinery like barges, draglines bulldozers, and Hydraulic excavators is done for de-silting and maintenance of drains.

Chief Engineer-I, informed that for procurement of 5 draglines and 3 dredgers for de-silting of drains, the order has been placed with DGS&D. The machinery which was expected to be delivered upto 31.03.2012 are yet to be received. The Pr. Secretary advised the CE-I to send a reminder to DGS&D office at the higher level.

(Action-CE-I)

CE-II informed that Action Plan for procurement / purchase of the machinery of Rs. 23.00 crore was submitted to FD as per direction of the Hon'ble Chief Minister. FD has accorded 'In principle approval' for the proposal. The proposal would be submitted shortly to the TAC for its approval. Pr. Secretary instructed the chief engineers to convene the TAC meeting with in a week.

(Action-CE-I&II)

De-silting of drains: The Chief Engineer informed that there are total 61 drains of Irrigation and flood Control Department. The de-silting is being carried out in 12 drains which are passing through urbanized

area. A total quantity of silt of **2.87 lakh** cubic meter has to be removed by departmental machinery and 55534 cubic meter of silt on contract basis. Out of this, **100%** progress has been attained in removal of silt by departmental machinery and in respect of drains being cleaned on contract basis the progress is **71%** up to August, 2011. CE – I has informed that the remaining work of de-silting which was held up due to rainy season is under progress. CE-I intimated that the ongoing works in Trans Yamuna Area under CD-IV have been completed as on 31.03.2012. CE-I has issued instructions to the Executive Engineers to submit the action plan for de-silting of drains under their jurisdiction, so that de-silting work may be taken up and completed at the earliest before the onset of monsoon-2012 in respect of all the drains required to be de-silted.

(Action CE-I&II)/EOI&II)

(II) Other Drainage Works: - An amount of Rs. 24.80 crore (100%) utilized upto March-2012 against the Modified Revised Estimate of Rs. 24.80 crore during 2011-12 under Other Drainage Works Scheme. Following works are covered under the scheme - Remodeling/Imp. of Existing Drains and Other Small Drains Imp. Scheme, Access Road & Bridges, Protection of Govt. Land, Anti-Erosion Works.

(III) Trans Yamuna Area Development Board: - Under this scheme an amount of Rs. 10.00 crore (100%) has been utilized upto March-2012, against the Modified Revised Estimate of Rs. 10.00 crore. Under the scheme Capital Works, like construction of drains, roads, bridges, community centers etc. recommended by the Trans Yamuna Area Development Board are executed.

CE-II informed that so far 40 works amounting to Rs. 34.42 crore have been sanctioned. Out of which 21 works completed and 14 works are in progress, 2 under estimates/NIT stage and 03 held up.

(IV) Minor Irrigation:-Under this scheme following works are covered - water conservation, recharge of ground water, creation of water detention basin including on channel storage for recharge of ground water. CE-II intimated that an expenditure of Rs. 5.00 lakh (100%) has been incurred upto March-2012, against the Modified Revised Estimate of Rs. 5.00 lakh.

(V) Charged Sub Head -Liabilities of Completed Schemes:- Funds allotted under this sub-head are utilized to discharge the liability on account of enhancement of compensation of land and Arbitration Awards. An expenditure of Rs. 2.47 lakh (82.33%) was incurred against the Modified Revised of Rs. 3.00 lakh during 2011-12.

(VI) Survey model study and hydrological collection & investigation of new schemes (Master Plan Drainage System):- Under the scheme an expenditure of Rs. 49.97 lakh (99.98%) incurred upto February-2012, against the Modified Revised Estimate of Rs. **50.00** lakh during 2011-12. Under the scheme survey of river Yamuna is carried out to ascertain the shifting of the river course after the monsoon period and Master Plan Drainage is to prepared.

The task of preparation of Master Plan Drainage is being assigned to the consultant Prof. A.K. Gosain, IIT Delhi. The proposal on Master Plan Drainage with estimate cost of Rs.80.00 Lakh was submitted by the consultant and thereafter forwarded to the Finance/Planning Deptts. The modifications suggested by the Finance/Planning Deptts referred to the consultant who has given the necessary clarifications. The proposal submitted to Finance Deptt., who had advised

to put up Cabinet Note for approval. Draft Cabinet Note has been submitted and vetted by AR Deptt., L&J and Finance Department. Now the file has been submitted to the Finance Deptt. with some clarification on the observation made at the time of vetting of the draft cabinet note.

(Action-CE-II)

- (VII) **Establishment of quality control and material test: -** Day to day expenditure on operation and maintenance of **Quality Control Lab** is incurred under this sub-head. An amount of Rs. 0.98 lakh (98%) was incurred under revenue head against the Modified RE of Rs. 1.00 lakh during 2011-12 CE-II was directed to submit the monthly report of QC and material tests conducted indicating the list of pending cases along with follow 'Action Taken' in each case without any further delay as no action has been taken on this issue for a long time with reason for such a delay. Quality control lab is required to be strengthened. An Action Plan for the same should be submitted.

(Action-CE-I&II)

- (VIII) **Plan Schemes of other Departments executed by I & FC Department: -** There are about 10 plan schemes of other departments under which an expenditure of Rs **208.59 crore** (99.70%) has been incurred up to March-2012 against the Budget Allocation of Rs. 209.19 crore. Scheme wise progress during 2011-12 is as follows:-

Rs. In Lakh

S. No.	Department/Scheme	Budget Allocation 2011-12	Exp. Upto 31.3.2012	% Exp.
1	2	3	4	5
1	Rural Development /DRDB	11277.90 (14059.00*)	11277.83 (14058.72)	99.48 (100.00)
2.	RD / Mini Master Plan for Rural Villages (MPCC)	50.00 (220.00*)	49.98 (219.42)	99.96 (99.74)
	Total (RD)	11327.90 (14279.00)	11327.81 (14256.29)	100.00 (100.00)
3.	Director Panchayat/ Choupals/ Barat Ghar (Rural Area)	850.00	849.89	99.99
4	Urban Dev./Choupals (in urban villages)	600.00	599.96	99.99
5	Urban Dev. / Unauthorized Colonies (Roads, drains etc.)	5000.00	4999.71	99.99
6	Forest/ Str. of Wild Life	136.00	135.97	99.98
7	Forest / Dev. of Forest	700.00	699.96	99.99
8	SC/ST/ Imp. of SC Basties	1950.00	1949.88	99.99
9	Horticulture / Floriculture	50.72	50.20	98.97
10	AH / Veterinary Services	300.00	240.41	80.14
11	AH / Minor work (Non Plan)	5.00	4.80	96.00
	Total	20919.62	20858.59	99.70

* Indicates total position of the whole scheme.

(i) Un authorized colonies:-

As regard projects of the **Unauthorized Colonies** CE- I & II intimated that out of 29 works of Rs. 91 crore, tenders have been issued for 23 works of Rs.65 crore and tenders for remaining works are under the way. They also informed that detailed estimates of 50 projects are under preparation. They further stated that authenticated maps of unauthorized colonies yet to be received from the Urban Development Deptt. Both of the CEs were instructed to contact UD Deptt. and obtain the maps at the earliest.

(Action-CE-I&II)

(ii) Status of works on reconstruction/renovation of Choupals in Urban villages :-

CE-II clarified that there are 60 works pertaining to choupals in urban villages sanctioned by UD Deptt. since 01.04.2008. Out of 60 works 09 were completed, 26 in progress, 10 in estimate stage, 06 in tender stage, 8 were held up and 01 work was foreclosed as on 31.03.2012. Year-wise status is as follows :-

S. N	Year	Sanctioned works	Completed	In Progress	Estimate Stage	Tender Stage	Held Up	Foreclosed	Works Behind Schedule
1	2008-09	4	2	0	0	0	1	1	To be provided by I&FCD
2	2009-10	3	1	1	0	0	1	0	
3	2010-11	26	6	14	0	1	5	0	
4	2011-12	27	0	11	10	5	1	0	
Total		60	9	26	10	6	8	1	

The Pr. Secretary instructed CE-I&II to send the quarterly progress report for the period ending March-2012 within 10 days to the Urban Development and Planning Department.

(Action-CE-I&II)

2. Status of EFC Projects: - CE-I&II informed that there were total 40 EFC schemes/projects sanctioned during 2006-07 to 2011-12. Out of which, 25 pertains to I&FC, 03 pertains to TYADB, 11 pertains to DRDB and 01 is concerned with Forest deptt. The progress of EFC schemes/projects (as on 31.03.2012) is as under:

Sl. No.	Name of the Department	Projects Completed	In Progress	Tender / Re-tender stage	Estimate Stage/ Revised E/S	Held-up	Rescinded / Cancelled/ Dropped	Revised A/A & E/S required	Total Works	No. of Projects behind schedule
1.	I & F C	13	6*	2	-	2	1	1	25	To be provided by I&FCD
2.	TYADB	2	1	-	-	-	-	-	3	
3.	DRDB	7	1	-	-	-	4	0	12	
4.	FOREST	-	1	-	-	-	-	-	1	
TOTAL		22	9	2	0	2	5	1	41	

(Note:- *As per revised financial powers only 03 projects fall under EFC limit of Rs. 10 crore or more. One project Construction of Supplementary Drain was sanctioned in 1982 and

98% work is completed. The scheme is proposed to be closed and left out work shall be taken up under fresh scheme as and when hindrances are removed as brought out in para 1(A)(iii) above.

The Pr. Secretary directed that all SFC/EFC projects/schemes must be completed as per time schedule and monthly progress of such schemes be reported to him. CE-I & II assured that these projects would be completed on time. It was further directed to explain the facts to Finance Deptt. in the context of recently held EFC review meeting. At this stage, CE-I&II informed that a detailed status/Action Taken Report has been sent to the Finance Deptt. vide letter no. CEF/P&D/AE-4/Scheme (Supplementary)/2011-12/4399 dated 07.03.2012.

(CE-I&II)

The Pr. Secretary instructed Chief Engineer- I & II, to attend the NHRC Cases on priority basis and ensure their disposal within the time.

(Action-CE-I&II (I&FC)/Admn. Officer (HQ))

3. Preparation of Master Plan for Assets Maintenance:-

CE-II informed that the Master Plan for maintenance of Assets in respect of I&FCD for the year 2012-13 have been prepared and approved by FD.

Pr. Secretary instructed the CE-I & II to prepare the Master Plan for maintenance of assets in respect of Veterinary Hospitals/ Dispensaries and MPCCs for next financial year.

(Action-CE-I &II, Admn Officer (HQ))

5. Pr. Secretary instructed to all the officers concerned to submit the action plan for 2012-13 under (plan/non plan) and put up expenditure proposals by the end of May-2012, so that proposals are properly scrutinized and allocated budget may be fully utilized during the financial year 2012-13.

(Action-CE-I&II)

6. Pr. Secretary instructed CE-I&II to take up the matter of re-charging of water bodies under Development of water bodies/resources on priority.

(Action-CE-I&II)

7. Other important issues discussed in the meeting

(i) Disbursement of Pensionary Benefits:-

The officers of all the units intimated that pensionary benefits to the superannuating employees/officers are being disbursed on the day of the retirement. Pr. Secretary advised that a monthly report in this regard may be submitted to Admn. Officer (HQ) by all the concerned officers in charge latest by 7th of every month indicating details of pending cases, if any with reason thereof. It was emphasized that the processing of pension cases should commence at least six month in advance.

(Action-CE-I/FA&SAO/AO (HQ))

(ii) Status of pending Audit Para :-

CE-I informed that reply for one CAG Para No.- 3. 5 regarding “unfruitful expenditure due to foreclosure of work” reply was already sent by I&FC Deptt. on 09.06.2009. The disposal has been found to be very slow. CE-I was advised to pursue with the concerned authorities to settle the para.

The status of pending audit paras (as on 16.03.2012) is as under:-

Type of Audit Paras	Audit Para as on 24.2.2012	New para added	Reply Sent	Reply yet to be Sent	Para settled	Para Pending as on 13.03.2012
Internal	535	0	303	232	0	535
AGCR	212	0	158	54	0	212
CAG	01		01	-	0	1

CE-II has reviewed the status of all pending audit paras in a meeting with the officers of the concerned Divisions held on 16.03.2012. All officers were requested to attend to the pending Audit Paras carefully and make all efforts to settle them at the earliest. Reply to the Audit Paras should be given on priority and monthly status report of pending Audit Para should be sent to Admn. Officer (HQ) latest by 7th of every month.

(Action: Chief Engineers-I & II /FA & SAO/AO (HQ) I&FC)

(iii) Status of pending court cases:-

It was instructed that all notices for contempt of the court must be personally brought to his notice by the concerned officers. All the officers have been instructed to accord top priority to the court cases and to ensure that replies are filed in court well in time in consultation with Law Deptt./Learned Counsel. Any development in this regard must be reported to the Pr. Secretary personally or to JDC/ CE-I & CE-II, and Director (AH/ Agriculture/Fisheries). CE- II intimated that a detailed write-up has been sent to the Pr. Secretary (UD) in respect of the ‘Maili Yamuna’ case in Supreme Court WP(C) 725/1994 regarding News Item- An Quiet Flow of Maili Yamuna (Hindustan Times).

Pr. Secretary directed all the concerned officers to adhere to the instruction of the Chief Secretary issued by U.O. No. SO/CS/279 dated 28.03.2012. **The Chief Secretary has desired that direction given to the Chief Secretary by Supreme Court may be monitored by the Heads of the Departments at their level so that no case is left un attended. Directions of the Hon’ble court are to be timely complied with and report submitted to the courts in time. No court case should be kept pending for action at any level for more than 7 days. Jt. DC/CE-I & II and Director (AH/ Agriculture/Fisheries) shall ensure the adherence to above instructions and personally keep apprised the Pr. Secretary of the latest status.**

(Action: Chief Engineers-I & II /AO (HQ), I&FC)

(iv) Disposal of CIC/PGC Cases:-

It was further reiterated that all references received from Hon'ble "LG office/Hon'ble CM" office/CIC/PGC and other VIP references are closely monitored and appropriate action is taken in a time bound manner. A list of pending cases with reasons for delay, if any be furnished to AO (HQ) for the next meetings. No such cases be kept pending for more than 7 days at any particular level.

(Action: Chief Engineers-I & II /AO (HQ), I&FC)

(v) Revision of RRs & DPC cases: -

Pr. Secretary Cum Development Commissioner directed that all proposals of revision in RRs in respect of all categories of the posts (Gazatted/Non Gazatted) as per recommendation of 6th Central Pay Commission must be expedited. All promotion cases and up-gradation of Group-D incumbents to Group-C category should be submitted on priority. Action taken on post-wise status of the amendment of RRs would be reviewed in the next meeting.

(Action-CE-I&II/A.O. (HQ))

(vi) Punctuality:-

It has been reported that some of the employees/officers are attending office late. HODs/HOOs and Branch Officers have been directed to make surprise checks and take action against those found attending the office late. It was directed to submit action taken report on punctuality as per instructions of the Chief Secretary communicated from time to time

(Action-CE-I&II /HOOs/AO (HQ))

The meeting ended with vote of thanks to the Chair.

Joint Secretary (I&FC)

Annexure-I

List of the Officers who attended the Meeting of Monitoring Committee held on 18.04.2012 at 11 AM

S. No	Name of the Officer	Designation	Department
1	Sh. J. K. Jain	Joint Dev. Commissioner/Jt. Secretary	Development
2	Dr. Rajiv Khosla	Director (AH/Agriculture./Fisheries)	Development
3	Sh. V.P.S. Tomer	Chief Engineer-I	I & FC
4	Sh. Ish Kumar	Chief Engineer-II	I & FC
5	Sh R. S. Meena	DJB	DJB
6	Sh. Anand Pal	EE (West), III	DJB
7	Sh. Ashwani Kumar	EE(SW-VII-), MCD	MCD
8	Sh. Ashok Kumar	Dy. Director (Plg.)	Development
9	Sh. A.P. Saini	HOO (Horticulture/Agriculture)	Development
10	Dr. Vinod Jamini	VAS, AH (HQ)	Development
11	Dr. Nitant Paunikar	VAS (AH) (HQ)	Development
12	Sh. S.K. Gupta	DD (RD)	Development
13	Sh. M.L. Sirohi	DD (RD)	Development
14	Sh. Y.P.Kaushik	Sr. Accts. Officer (HQ)	Development
15	Sh. Anand Singh	Accts. Officer (PDRD)	Development
16	Sh. H.K. Vij	AAO (Animal Husbandry)	Development
17	Sh. K.K. Mathur	AGROMIST, (Agriculture)	Development
18	Sh. Dalbir Singh	Sr. DEMO (Agriculture)	Development
19	Sh. Abhishek. K. Srivastava	Assistant Programmer	Development
20	Bikram Singh	S.A. (Agriculture)	Development