

Minutes of the Meeting of Monitoring Committee held on 10.01.2012 at 10 AM in the chamber of Pr. Secretary Cum Development Commissioner to Review the Implementation of Plan & Non Plan Schemes and other important issues of Development Department.

The list of the officers who participated in the meeting is given at Annexure.

The Meeting of the Monitoring Committee was held under the chairmanship of the Pr. Secretary Cum Development Commissioner on 10.01.2012 at 10 AM in his chamber in which following agenda items were discussed in detail :-

1. Review of Plan/Non Plan Schemes of Development Department.

A. Plan Schemes under Rural Development (Rs. in lakh)

S.No	Name of Sector/Plan Scheme Rural Development Sector (RD Unit)	Approved Outlay 2011-12	Expdr. upto 10.01.2012	% Expdr	Expdr. Sanctions issued in 2011-12
1	2	3	4	5	6
(i)	Mini Master Plan for Dev. of Rural Villages				
(a)	Salary for Rural Development Unit/caretakers of MPCCs (Revenue Head)	Rev. 170	103.20	60.71	-
(b)	(Maintenance of MPCCs) (Capital Head)	Cap. 50	31.77	63.54	
	Total (Mini Master Plan)	220	134.97	61.35	
(ii)	Delhi Rural Development Board (Capital Head)	15000* (Proposed RE 14000)	6689.70	44.60	207.69**
	TOTAL (RD)	15220	6824.67	44.84	207.69

(Note * Out of total Approved Outlay of Rs. 150 crore, Rs. 103 crore required by I&FCD, Rs. 27.78 crore required by MCD. Proposal to the tune of Rs. 8.50 crore are awaited from DJB. EFC proposal for works to be executed by Irrigation and Flood Control Deptt., Govt. of Haryana sent to the Finance Deptt., GNCTD.

** In addition to this, sanctions of Rs. 37.87 crore were issued to I&FCD up-to 31.03.2011 for 106 spillover works that works are yet to be completed in 2011-12)

(i) Mini Master Plan for Development of Rural Villages :-

PDRD informed that out of BE of Rs. 2.20 crore an amount of Rs. 134.97 lac utilized up-to 31.12.2011 under the Mini Master Plan. He further intimated that any requisition of repair of Multi Purpose Community Centers has not been received so far from concerned Dy. Commissioners in spite of a written request. Hence, there is no proposal pending for sanction so far.

Pr. Secy.-cum- Development Commissioner expressed his displeasure on the fact that a meeting couldn't be convened with the concerned Dy. Commissioners regarding maintenance of MPCCs despite his repeated instructions. It was again directed to convene the meeting within a week.

(Action-PDRD/DD (Tech))

(ii) Delhi Rural Development Board (IDRV):-

When enquired about the progress of IDRV Scheme, PDRD intimated that out of Budget Allocation of Rs. 150.00 crore during 2011-12, an expenditure of Rs. 66.90 crore has been incurred as on date. Funds to the tune of Rs. 100.00 crore to I&FCD and Rs. 27.78 crore to MCD have been released. So far, Expenditure Sanctions of Rs. 207.69 crore have been issued (upto 09.01.2012) for execution of 321 works (280 works of Rs. 170.94 crore to I&FC and 41 works of Rs. 36.75 crore to MCD) recommended by the DRDB in its meeting held on 02.02.2011. In addition to above, sanctions of Rs. 37.87 crore were also issued up to 31.03.2011 for 106 works which are still going on (as spill- over works) and are expected to be completed soon by the I&FCD. Further 03 proposals are with Finance Deptt. amounting to Rs. 10.26 crore awaiting E/S.

Dy. Director (Tech), RD further intimated the details of total 705 proposals with estimated cost of Rs. 530 crore approved by DRDB in its meeting held on 03.01.2012. The status of these proposals is as follows:-

S.No	Status (as on 03.01.2012) of Proposals of DRDB meeting held on 02.02.2011.	No. of Proposal
1	Proposals dropped / rejected / not processed	
A	Proposals dropped due to duplicacy of schemes.	08
B	Proposals rejected due to private Land/wakf Board/land/other Govt. land.	43
C	Proposals relating to protection of Gram Sabha Land sent to Director (Panchayat).	05
D	Proposals dropped due to panchayat ongoing work in the year 2010 for which funds not released by Finance Department.	82
	Total proposals dropped	138
2.	A/A &E/S (amounting to Rs. 207.69 crore) issued.(as on 03.01.2012)	321
3.	A/A &E/S issued during 2010-11 after approval of Hon'ble CM / Development Minister for FRRO Complex Pindwala Kalan (for foreigner prisoners and MPCC at Naya Bans.	02
4.	Proposals above Rs. 2.00 crore sent to FD for E/S (of Rs 10.26 crore)	03
5.	Proposals sent to D.Cs. (Revenue) for verification of the status of land etc. (awaited/ reminder also sent).	67
6.	Proposals pending with I&FC for submission for sanction as per guidelines of FD.	38
7.	Proposals pending with E-in-C (MCD) for re-submitting estimates for sanction as per guideline of FD.	09
8.	Street light proposals pending with E-in-C (MCD) for submitting estimates as per recent guidelines.	38
9.	Water supply proposals sent to CEO (DJB) for submitting detailed estimates.	32
10.	Proposals of Streets/Gali sent to MCD & I&FC for estimates as per direction of FD.	28
11.	Proposals under process in RD.	32
	GRAND TOTAL	705

I&FC Department:-

The Chief Engineers informed the progress of **106 spillover works** with total committed liability of Rs. 37.87 crore. (sanctioned upto 31.03.2011) and the works sanctioned during current year. Status of all the ongoing works is as under:

Details of DRDB Works	No. of Works sanctioned	Completed	on going works	In Progress	Tender/ Award Stage	Estimate Stage	Held-up	Rescinded/ Cancelled/ Dropped
(Spillover works upto 31.3.2011)	106	25	81	41	02	02	29	07
Sanctioned in 2011-12	283*	13	279**	181	50	30	14	04
TOTAL	389	38	360	222	52	32	43***	11

Note * - Moreover 09 works approved by DRDB its meeting on 2.2.2011 were completed, however, their ex-post factor E/S is awaited. ******Includes 09 other works which are in progress but approval of Board and E/S is awaited. **CE I&II were instructed to give the reasons for such a situation and why required AA/ES could not be obtained in advance?**

(Action - CE-I&II)

*****43 works were held up due to various reasons like land/demarcation dispute, encroachment, local residents dispute, contract dispute, court cases etc.**

It was observed that performance in the execution of these works and utilization of funds by I&FCD were found to be unsatisfactory as only **Rs. 39.12 crore** were spent so far out of allocated budget of **Rs. 103.00 crore** during current year. Even the estimates could not be prepared by I&FC for the 02 works sanctioned during previous year. The Chief Engineers were directed to seek explanation from the concerned Executive Engineers for the undue delay in this regard. They were also instructed to submit the file of each case of 36 works that were held up. They were further advised to speed up the execution of these works and complete them at the earliest. CE-I&II assured that these works would be completed on priority and funds about Rs. 103.00 crore would be utilized during current financial year positively.

(CE-I&II (I&FC))

DD (Tech) informed that about **38 works** (for current year) approved by DRDB are still pending with both the Chief Engineers for preparation of detailed estimates. Reasons given by the CE-I&II were not convincing. They were directed to expedite preparation of estimates, tendering process and award of works at the earliest to avoid further delay by observing prescribed codal formalities.

(Action- PDRD/CE-I&II)

CE-II intimated that the proposal in respect of three DRDB projects to be implemented by the department of I&FC, Govt. of Haryana with estimated cost of Rs. 16.00 crore has been received from Govt. of Haryana and submitted to the Finance Department for concurrence after due scrutiny.

(I&FC))

MCD

DD (Tech) informed that 41 works with the estimate cost of Rs. 36.75 crore have been sanctioned to MCD during the current financial year. He also intimated that funds of Rs. 27.78 crore have been released to MCD with the concurrence of FD. MCD had unutilized funds of Rs. **37.40** crore released during last year out of which it has utilized Rs. 9.93 crore up to **31.12.2011**. As per Executive Engineer (**SW-VII**) total 576 schemes (containing 715 components of civil & electrical works) of DRDB works were sanctioned to be executed by MCD during 2005-06 to 2010-11, out of which 566 schemes (688 components) were completed up to 30.11.2011. 27 components of works (of 10 schemes) are still pending. It was directed that the ongoing works of MCD should be completed during the current financial year. It was advised to submit a DO letter to Commissioner (MCD) requesting him to expedite the completion of the ongoing work relating to the Rural Development Deptt. by MCD

(Action- DD (Tech)PDRD/EE(SW-VII) MCD)

DD (Tech) intimated that there is 01 new **EFC proposal** pending with MCD pertaining to DRDB work relating to Nangloi to Najafgarh Road and MCD has been requested to prepare the EFC Memo. DD (Tech) was instructed to send a reminder to Commissioner MCD, immediately.

(Action- DD (Tech)/PDRD)

Delhi Jal Board:-

DJB has unutilized funds of Rs. 1.08 crore released last year. Chief Engineer (C&N) informed that out of 11 works, 10 works have been completed and 01 work is under progress. PDRD informed that he has sent a letter to CEO (DJB) requesting him to expedite the work relating to preparation of estimates of **28 works about Rs. 8.50 crore** relating to water supply recommended by DRDB in its meeting held on 02.02.2011 assigned to DJB during the current year. In spite of the assurance given by Supdt. Engineer (West) and the Executive Engineer (SW-II) DJB the detailed estimates could not be received from DJB within the two weeks time. Sh. Shalabh Kumar SE(SW) and Sh. J.P. Goyal SE (West) again assured that the detailed estimates of the works would be submitted within the 10 days. It was directed to submit a letter to CEO (DJB) with the request to expedite the submission of detailed estimates of works for sanction.

(Action-CE (C&N)/PDRD /SE(West)/SE(SW-II) DJB)

B. Animal Husbandry

Plan Schemes :- Director (AH) informed that veterinary services for control of animal disease are provided through a network of 45 Veterinary Hospitals, 28 Vet. Dispensaries and 1 Polyclinic. For repair/renovation of Veterinary Hospitals/Dispensaries there is a Plan allocation of Rs. 3.00 crore (Capital Head). For this purpose expenditure sanctions of Rs. 3.28 crore were issued to I&FC Department for construction of one veterinary hospital at Ghogha Dairy Colony and repair of 21 other hospitals/dispensaries. FA & AO (I&FC) intimated that an expenditure of **Rs. 50.68 Lac (17 %)** has been incurred by I&FC upto 31.12.2011. CE-II informed that out of 22 sanctioned works 18 works are under progress, 01 is under tendering stage, one under estimate stage and **03 are completed including the construction of new hospital at Ghogha Dairy Colony.** Pr. Secy.-cum-Dev. Commissioner expressed serious concern over slow pace of expenditure in this regards. Both the CEs assured that the works would be completed during the current financial year. However It was directed to call for explanation of the concerned CE for such tardy progress.

(Action-ADC/Addl Secy.)

Non-Plan Schemes :- There is Budget Estimates of Rs. 17.15 crore under the Non-Plan schemes for the current year for Animal Husbandry, out of which an amount of Rs. 9.98 crore (58%) (mainly on salary expenses) has been utilized up-to December-2011. Main Non-Plan schemes under this sector indicating important activities are as under: -

Rs.

in lakh

S. No	Name of the Non Plan Schemes (Animal Husbandry Unit)	B.E. 2011-12	Expdr. upto Dec-11	Remark
1.	MH2403 B3- Supply and material (purchase of medicines and equipments)	12.00	-----	The tender document for Procurement of medicines and equipments etc through e-tendering vetted by FD & Law Deptt. Tender document is being finalized as per suggestions of FD.
2.	MH2403 B 3 (2) (4) /(5) / MH2403 B3 (3) (6) (1) Veterinary Services and control of contagious diseases (procurement of medicines)	126.00	----- (E/S of Rs. 4.5 lakh has been issued)	
3.	MH2415 B(6) Grant in Aid to SPCA	109.00	82.75 (76%)	4 th installment would be released shortly.
4.	MH 2404 B4 (1) (1) Shifting of Dairy (refund of the principal amount @ Rs. 5000 for death cases)	50.00	-	
5.	B3 (4) GIA to Animal Welfare Advisory Board (GIA to N.G.O.)	1.00	-	Proposal for Reconstitution of Board already submitted
6.	CSS - Foot and Mouth disease control programme (procurement of medicines)	2.00	-	Procurement of medicines to be done through e-tendering.
7.	CSS-Assistance to states for control of animal diseases. (procurement of medicines etc.)	40.00	-	Procurement of medicines to be done through e-tendering.

The progress of implementation of the above schemes has been found to be unsatisfactory. VAS (HQ) has attributed the slow progress to the delay in finalization of E-tendering document for procurement of medicines. VAS (HQ) intimated that the tender document has been vetted by the Law Department and the Finance Deptt. Director (AH)/ Sr. AO have informed that the observation/suggestions of FD have been incorporated in the tender documents. It was instructed to expedite the matter and complete all codal formalities for procurement of the medicines on priority basis.

(Action-DD/VASs (HQ)/Sr. AO (HQ))

VAS HQ intimated that under the Master Plan for Maintenance of hospitals & dispensaries, there is requirement of Rs. 5.00 lakh against the Budget Estimate of Rs. 1.00 lakh for minor repairs under Non Plan Head. So far an expenditure of Rs. 1.00 lakh has been incurred. The proposal for allocation of additional funds of Rs. 4.00 lakh has been submitted to the Finance Department.

(Action-Director (AH)/CE-I&II/ VAS (HQ))

C. Fisheries Unit (Non-plan):-

All the non-plan schemes of the Fisheries Unit are mainly staff oriented. There are 15 fish ponds (11 at Seelampur and 04 at Barwala) out of which 12 are functioning. Out of total non-plan budget allocation of Rs. 60.83 lakh an amount of Rs 42.65 lac (70%) have been utilized up-to December, 2011. For distribution of 12.80 lakh fingerlings to fish farmers an expenditure of Rs. 0.93 lac has been incurred against the BE of Rs. 1.00 lakh.

The proposal for additional funds of Rs. **32.00** lakh for maintenance of the ponds through PWD under the Master Plan for Maintenance of Assets has been re-submitted to the **Finance Department** as no fund has been provided during the current year for the maintenance of ponds etc under Non Plan scheme- reorganization of fisheries activities.

HOO intimated that work of Fisheries Unit is being adversely affected due to 13 vacant posts out of 27 sanctioned posts. AO Admn. (HQ) was instructed to take up necessary action immediately to fill up all the vacant posts and put up the proposal within a week.

(Action – AO Admn. (HQ))

HOO was advised to intensify and expand the fisheries activities as there is a greater demand for fish in Delhi. In order to revive proposal for undertaking fisheries activities in the ponds of Revenue Department, HOO was instructed to follow up the matter with the concerned officers i.e. Director Panchayat and CEO Delhi Parks and Garden Society, Environment Department.

(Action -HOO Fisheries)

D. Agriculture Units (Non-Plan)

There is no Plan Scheme under Agriculture Sector. The most of the Non Plan schemes are staff oriented. An expenditure of Rs. 4.71 crore (78%) incurred up to December, 2011 under Non Plan schemes out of the total budget allocation of Rs. 6.04 crore. Some of the Non Plan schemes indicating important agricultural activities are given as follows :-

Rs. in

lakh

S. No	Name of the Important Non Plan & CSS Schemes (Agriculture)	B.E. 2011-12	Expdr. upto Dec-11	% Expdr.	Remarks
1.	Integrated agricultural development scheme including extension education (training / workshops and production of wormi compost), Assistance to SC/ST farmers (Non Plan).	2.25	1.25	56	05 training conducted. 6MT wormi compost produced. Proposal for distribution of agri. Inputs to SC/ST farmers is been submitted.
2.	Soil testing and reclamation of soil (lab at Barwala) (Non Plan).	2.00	0.62	31	Proposal for purchase of inputs for soil improvement is being submitted .
3.	Centrally Sponsored Scheme (CSS) (Agriculture)				
i	Micro Management Mode (promotion of production of oil seeds, pulses, juice of quality seeds and organic manure, pest management, agri. mechanization etc. (90:10)	15.00	-	-	Proposal of Rs. 5.75 lakh for purchase and distribution of inputs is under submitting.
ii	Vegetable initiative for Urban Cluster (ACA under RKVY)	700.00	-	-	Issue of transfer of the scheme to Horticulture Unit under Environment Deptt. for its implementation is to be decided. It is learnt that the proposal has already been sent to the Ministry by the Director (Hort.)

E. Horticulture Unit :- (Plan)

The Plan Scheme **Floriculture Production Programme** has been transferred to Environment Deptt.. Head of Office (Horticulture) informed that against the BE of Rs. 50 lac, three expenditure sanctions amounting to Rs. 43.64 lac were issued to I&FC Deptt. for the Capital Works under Floriculture Production Programme (Plan). CE-I was advised to complete the assigned works on priority.

(Action-CE-I&II (I&FC)/HOO (Horticulture))

Non-Plan (Horticulture):-

The most of the Non Plan schemes are staff oriented. An expenditure of Rs. 7.46 crore(84%) incurred up to November-2011 under Non Plan schemes out of the total budget allocation of Rs. 8.91 crore. Non Plan schemes indicating important agricultural activities are as under:-

Rs. In lakh

S. No	Name of the Non Plan Schemes (Horticulture)	B.E. 2011-12	Expdr. upto Dec. - 2011	% Expenditure
1.	Floriculture Production Programme (Supply and material)	1.00	1.00	100
2.	Floriculture Production Programme (Supply and material) (SCP)	1.00	--	--

HOO(Hort) was instructed to utilize the allocated budget under SCP component on priority. HOO (Horti.) informed that under the Non Plan Scheme Floriculture Production Programme (supply & material), the FD provided the additional funds of Rs. 36.00 Lakhs. He was advised to utilize the allocated amount as per norms.

(Action-HOO(Hort))

Formulation of 12th Five Year Plan (2012-17) and Annual Plan 2012-13

Dy. Director (Plg) drew attention towards the letter dated 11.11.2011 from the Pr. Secretary, Planning Department regarding preparation of 12th Five Year Plan (2012-17) and Annual Plan 2012-13. The requisite information in prescribe Performae is awaited from Rural Development and Agriculture units Pr. Secretary Cum Development Commissioner expressed concern and directed the ADC/DD(Tech)/Sr. AO to submit the information without further delay. DD (Plg.) informed that the information has been received and is under submission.

(Action-DD(Tech) RD/Sr. AO)

2. Disposal of NHRC Cases:-

It has been informed by the ADC/JD(Agri)/ DD(RD)/VAS (HQ) that there is no NHRC Case pending at present pertaining to Development Department.

(Action-JD(A)/DD(PDRD)/HOO (Hort.)/VAS(HQ)(A.H)/A.O.(HQ))

3. Preparation of Master Plan for Assets Maintenance:-

VAS HQ intimated that Master Plan for Maintenance of hospitals & dispensaries is under process. As against the Budget Estimate of Rs. 1.00 lakh for minor repairs under Non Plan Head, there is requirement of Rs. 5.00 lakh. The proposal for allocation of additional funds has been sent to the Finance Department. Major repair/renovation are already carried out under the Plan Head.

HOO (Fisheries) intimated that proposal for additional funds of Rs. 32.00 lakh for maintenance of ponds/fish farms has already been resubmitted to the Finance Department.

Joint Director (Agriculture) intimated that during the current Financial there is no requirement of maintenance of the three buildings. Funds of Rs. 15.00 lac are required for next financial year 2012-13 for repairer of three buildings through PWD. He has been advised to submit head wise proposal in for B.E for 2012-13.

PDRD intimated that the concerned Dy. Commissioner are handling the operation of the MPCCs. They have been requested to send requisition for the repair/maintenance of the MPCCs. No response has been received till now. He was instructed to convene a meeting with the concerned Dy. Commissioners.

(Action-PDRD/DD (Tech)/CE-I (I&FC)/JD(A))

4. Other important issues discussed in the meeting

(i) Disbursement of Pensionary Benefits

The officers of all the units intimated that pensionary benefits to the superannuating employees/officers are being disbursed on the day of the retirement. Pr. Secretary advised that a monthly report in this regard may be submitted to Admn. Officer (HQ) by all units in charge latest by 7th of every month indicating details of pending cases, if any with reason thereof. It was emphasized that the processing of pension cases should commence at least six month in advance.

(Action-ADC/JD (A)/DD, Admn.(PDRD)/HOO (Hort.)/VAS(HQ)(A.H)/A.O.(HQ))

(ii) Status of pending Audit Para :-

PDRD informed that there is 01 pending CAG Audit Para regarding outstanding loan given to MCD during the period 2001-02 to 2005-06 and necessary action is required to be taken by Urban Development Department. ADC/PD(RD) to take up the matter with UD Deptt. in respect of pending CAG Para. The disposal of Audit Paras has been found to be very slow. Officer in-charge of the respective branches were directed to show disposal in concrete terms.

Unit wise list of pending Audit Paras is as under:-

Sl.	Development Department	No. of Audit Paras Pending at the end of the month					Disposal during month
	UNIT	Internal/Local audit	AG		CAG	Total	
I	Rural Development	06	-		01	07	---
Ii	Animal Husbandry	70	11			81	---
Iii	J. D. (Agriculture)	13	09			22	---
Iv	Horticulture	10	03			13	---
V	Fisheries	04	Nil			04	---
Vi	Dev. (HQ)	20	09			29	---
	Total	123	26		01	156	---

All officers were directed to attend to the pending Audit Paras carefully and make efforts to settle them at the earliest. Reply to the Audit Paras with their disposal should be given on priority and monthly status report of pending Audit Paras (indicating year wise break up) would be sent to Accounts Officer (HQ) latest by 7th of every month and to be reviewed in the next meeting.

**(Action JD(A)/ HOO(Fisheries /DD(PDRD)/HOO (Hort.)/DD(AH)/VAS(HQ)(A.H)/
AAO (AH/ Accts. Officer (HQ))**

(iii) Status of pending court cases

AO (Admn.) intimated that 38 cases have been on going in various courts in respect of Development Department. It was instructed that all notices for contempt of the court must be personally brought to his notice by the concerned officers. All the officers have been instructed to accord top priority to the court cases and to ensure that replies are filed in court well in time in consultation with Law Deptt./Learned Counsel. Any development in this regard must be reported. Status of all ongoing cases should be submitted to the Pr. Secretary with in a week immediately.

(Action-JD (A)/DD(RD)/HOO (Hort.)/VAS(HQ)(A.H) AO (HQ))

(iv) Disposal of CIC/PGC Cases :-

It was further reiterated that all references received from Hon'ble LG office/ Hon'ble CM office/CS/CIC/PGC & other VIP references are closely monitored & appropriate action is taken in a time bound manner. All such VIP references should be put up to the Pr. Secretary on priority.

(Action-JD(A)/DD(PDRD)/HOO (Hort.)/VAS(HQ)(A.H)/A.O.(HQ))

(v) Revision of RRs & DPC cases: -

Pr. Secretary Cum Development Commissioner directed that all proposals of revision in RRs in respect of all categories of the posts (Gazatted/Non Gazatted) as per recommendation of 6th Central Pay Commission must be expedited. All promotion cases and up-gradation of Group-D incumbents to Group-C category should be submitted on priority. Progress report to be reviewed in the next review meeting.

(Action-AO(HQ))

(vi) Punctuality:-

It has been reported that quite a significant number of employees/officers are attending office late. HOOs and Branch Officers have been directed to make surprise checks and take action against those found attending the office late.

(Action- HOOs/All Branch Officers)

The meeting ended with vote of thanks to the Chair.

SD/-

(S.S.Kanawat)

Addl. Development Commissioner

Annexure-I

List of the Officers who attended the Meeting of Monitoring Committee held on 10.01.2012 at 10 AM

S. No	Name of the Officer	Designation	Department
1	Sh. S. S. Kanawat	ADC/Addl. Secy. I&FC/Director (AH)	Development
2	Sh. V.P.S. Tomer	Chief Engineer-I	I & FC
3	Sh. Ish Kumar	Chief Engineer-II	I & FC
4	Sh.K. Sambhamurti	Supdtt. Engineer /SSW-I	I & FC
5	Sh. Sanjay Saxena	EE(P&D)	I & FC
6	Sh. M.M. Ghildiyal	FA-Cum Sr. Account Officer	I & FC
7	Sh. Ashwani Kumar	EE (SW-VII), MCD	MCD
8	Sh. Roshan Lal	AE (M-IV/S2), MCD	MCD
9	Sh. J. P. Goel	SE (West), DJB	DJB
10	Sh. Salabh Kumar	SE(SW), DJB	DJB
11	Sh. Anand Pal	EE (West)III, DJB	DJB
12	Sh. A.P. Saini	HOO (Horticulture)	Development
13	Sh. Ashok Kumar	Dy. Director (Plg.)	Development
14	Dr. Baboo Lal	Dy. Director (AH)	Development
15	Dr. Nitant Paunikar	VAS, AH (HQ)	Development
16	Dr. Vinod Jamini	VAS, AH (HQ)	Development

17	Sh. B.P. Upadhyay	F.E.O./HOO (Fisheries)	Development
18	Sh. Radha Charan	DD (Tech), PDRD	Development
19	Sh. K.S. Meena	DD(Admn), PDRD	Development
20	Sh. Anand Singh	Sr. AO, PDRD	Development
21	Sh. Vinoad Attal	Admn. Officer (HQ)	Development
22	Sh. Y.P.Kaushik	Sr. Acctts. Officer (HQ)	Development
23	Sh. Dalbir Singh	Sr. Domo, (Agriculture)	Development

Minutes of Meeting of the Monitoring Committee held on 10.01.2012 at 10 AM in the chamber of Pr. Secretary (I&FC) to Review the Implementation of Plan Schemes/Works and other important issues of I & FC Department.

The list of the officers who participated in the meeting is given at Annexure.

The Meeting of the Monitoring Committee was held under the chairmanship of the Pr. Secretary (I&FC) on 10.01.2012 at 10 AM in his chamber in which following agenda items were discussed in detail :-

1. Review of Plan Schemes of I & FC Department :-

The progress of following Plan Schemes were reviewed:

S. n	Name of Sector/Scheme	Rs. in Lakh		
		Approved Outlay 2011-12	Expdr. Upto Dec.-2011	% Exp.
1	2	3	4	5
1.	Major Drainage Works Scheme	1100.00 (Proposed RE 1400.00)	1075.72	97.79
2.	Other Drainage Works Scheme (Capital)	2800.00 (Proposed RE 2480.00)	1141.68	40.77
3.	Trans Yamuna Area Dev. Board (Capital)	1000.00	549.58	54.96
4	Other Works (Capital) (Charged)	5.00	0	0
5	Survey model study and hydrological collection & investigation of new scheme (Covering of Drains/Nallahas). (Revenue)	1089.00 (Proposed RE 50.00)	45.96	4.22
6	Estt. of Quality Control and Material Test (Revenue)	1.00	0.36	36.00
7	Minor Irrigation (Capital)	5.00	0	0

	TOTAL: I &FC Sector	6000.00	2813.30	46.89
		(Proposed RE 5000.00)		(56.27)

Chief Engineer -II informed that there is Budget Allocation of Rs. 60.00 crore for 07 Plan Schemes under I&FC Department out of which an amount of Rs. 28.13 crore (i.e. 46.89 % of BE) spent up to 31.12.2011. It was observed that the performance of the implementation of various schemes under this section has been found to be unsatisfactory as the expenditure incurred so far is on the lower side. CE-II informed that there are in fact 87 ongoing works under Major Drainage and Other Drainage works Heads under Irrigation & Flood. The status of these 87 works is as follows:-

Sl. No.	Name of head/Scheme	Works Completed	In Progress	Tender/ Award Stage	Estimate Stage/ Revised E/S	Held - up	Rescinded/ Cancelled/ Foreclosed	TOTAL Works
1.	Embankment scheme	3	1	3	4	-	-	11
2.	Major Drainage	5	5	-	-	-	-	10
3.	Revamping of Drains	2	2	-	1	-	-	5
4.	Remodeling /Other small Drainage	2	3	3	1	2	1	12
5.	Access Roads & Bridges	3	8	6	17	2	-	36
6.	Anti-erosion	-	2	2	2	-	-	6
7.	Protection of Govt. Plan	2	1	-	-	4	-	7
	TOTAL	17	22	14	24	8	1	87

Progress of important Plan Schemes is as follows :-

(I) Major Drainage Works Scheme: - Under the scheme expenditure of Rs. 10.76 crore (98%) has been incurred upto 31.12.2011, against the Budget Estimate of Rs. 11.00 crore. Under the scheme mainly construction of embankment and new drains, revamping of drains, covering of drains, construction of regulators on major drains, procurement of machinery etc are taken up by the Department.

(A) Construction of Supplementary Drain to N.G. Drain (phase-I) (Kakrola to Wazirabad out fall in Yamuna):-

The Chief Engineer-I&II, explained that this scheme is under progress and near completion. Although the drain has been made functional by connecting it to the Nazafgarh Drain in its outfall reach, but sections of the drain at the three locations are narrow. There are following bottlenecks in completion of project of the Supplementary Drain :-

i) There is a kabristan land bearing Kh. No. 98 in lieu of which Delhi Wakf Board has already been offered an alternative land and the **DWB** has already inspected the land. A meeting has been convened in chamber of the Pr. Secretary with CEO (Wakf Board). The proposal to exchange land had been agreed in principle. However CEO (Wakf Board) stated that he would confirm the decision after obtaining concurrence of the Divisional Commissioner. CEs were advised to take up the matter with the CEO Wakf Board.

(Action-CE-I&II)

ii) In a stretch of about 150 metres at Sultanpur Mazra, there are encroachments on the land of I&FC since long. As such Supplementary Drain could not be excavated to its full design width. In this stretch of land there is a **Civil Suit No. 476/2006** in the name of Sh. Hari Kishan Vs GNCT of Delhi pending in **Tis Hazari Court**. In this civil Suit the Petitioner is claiming that the demarcation given regarding alignment of Supplementary drain by Revenue Authorities passes through his private land and has challenged the demarcation. Executive Engineer (CD-II) and Dy. Commissioner (N/W) are parties in the above said case. Next date of hearing is 14.03.2012. CEs have been directed to get in touch with learned counsel for vacating the stay order of the District Court. The outcome/Status of the court case may be reported in the next meeting.

(Action-CE-I&II)

iii) PWD is to widen their bridge at NH-10 at the crossing point of supplementary drain, as the present section of the drain is narrow. The matter is under persuasion with PWD authorities. CE-II intimated that PWD has sent the proposal for widening of the bridge to MOST (Govt. of India) for approval.

Chief Engineer (I&FC) also pointed out that payment to the tune of Rs. 3 crore is to be made by PWD on account of construction of bridge as the deposit work on supplementary drain. A letter to Pr. Secretary (PWD) has recently been sent requesting to expedite the request of I&FC Deptt. CEs were instructed to pursue with PWD authorities. CE-II intimated that so far no fruitful result obtained in spite of repeated persuasion with PWD. PWD has now sought further details of the proposal and information would be sent shortly.

(Action-CE-I&II)

(B) Procurement of Machinery: - Under this Sub Head procurement of heavy machinery like barges, draglines bulldozers, and Hydraulic excavators is done for de-silting and maintenance of drains.

Chief Engineer-II, (I&FC) informed that for procurement of 5 draglines and 3 dredgers for de-silting of drains, the order has been placed with DGS&D and machines are likely to be delivered by the end of the current financial year.

CE-II informed that Action Plan for procurement / purchase of the machinery of Rs. 23.00 crore was submitted to FD as per direction of the Hon'ble Chief Minister. FD has accorded 'In principle approval' for the proposal. The proposal would be submitted shortly to the TAC for its approval.

(Action-CE-I&II)

De-silting of drains: The Chief Engineer informed that there are total 61 drains of Irrigation and flood Control Department. The de-silting is being carried out in 12 drains which are passing through urbanized area. A total quantity of silt of **2.87 lakh** cubic meter has to be removed by departmental machinery and 55534 cubic meter of silt on contract basis. Out of this, **100%** progress has been attained in removal of silt by

departmental machinery and in respect of drains being cleaned on contract basis the progress is **71%** up to August, 2011. The remaining work of de-silting which was held up due to rainy season has now been commenced. CEs were advised to inspect the sites of the de-silting works in view of the complaints in this regards.

(Action- AS/CE-I&II)

- (II) **Other drainage works:** - An amount of Rs.11.42 crore (41%) utilized upto 31.12.2011 against the Budget Estimate of Rs. 28.00 crore during 2011-12 under Other Drainage Works Scheme. Following works are covered under the scheme - Remodeling/Imp. of Existing Drains and Other Small Drains Imp. Scheme, Access Road & Bridges, Protection of Govt. Land, Anti-Erosion Works.
- (III) **Charged Sub Head -Liabilities of Completed Schemes:-** Funds allotted under this sub-head are utilized to discharge the amount of Rs. 40.00 lacs on account of enhancement compensation of land and Arbitration Awards
- (IV) **Trans Yamuna Area Development Board:** - Under this scheme an amount of Rs. 5.50 crore (55%) has been utilized upto 31.12.2011 against the Budget Estimate of Rs. 10.00 crore. Under the scheme Capital Works, like construction of drains, roads, bridges, community centers etc. recommended by the Trans Yamuna Area Development Board are executed.

CE-II informed that so far 39 works amounting to Rs. 33.89 crore have been sanctioned. Out of which 14 works completed and 21 works are in progress, 1 under tender stage and 3 are under estimates stage. CEs were instructed to submit work-wise progress of TYADB works.

(Action-CE-I&II)

- (V) **Survey model study and hydrological collection & investigation of new schemes (Master Plan Drainage System):-** Under the scheme an expenditure of Rs. 45.96 lac incurred upto 31.12.11 against the Budget Estimate of Rs. **1089** lakh during 2011-12. The funds were allotted for Master Plan Drainage. Moreover, survey of river Yamuna is to be carried out to ascertain the shifting of the river course after the monsoon period. CE-II informed that the total requirement of fund under the scheme is about Rs 50 lakh only. As such the allocated funds shall be surrendered at RE stage for which a proposal has been submitted to the Planning/Finance Department.

(Action-CE-I&II)

As regard assignment of the work on Master Plan Drainage to **IIT Delhi**, CE-I informed that a meeting with Professor A.K. Gosain, I.I.T. Delhi was held on 14.09.11 under the chairmanship of Pr. Secy. (I&FC) in which representative of concerned departments i.e. MCD/DJB/PWD/ITD/DSSDI were present. The nature and scope of work was discussed in detail and explained to Prof. Gosain. Now the proposal including financial implications has been received from Prof. Gosain and it is being circulated to the all stake holders for

their comments. The proposal on Master Plan Drainage indicating cost estimate of Rs. 80.00 Lakh forwarded to Finance Department for concurrence has been received back with advice to place it before the Cabinet.

Action-CE-I&II)

(VI) Minor Irrigation:-Under this scheme following works are covered - water conservation, recharge of ground water, creation of water detention basin including on channel storage for recharge of ground water. CE-II intimated that the 02 proposals amounting to Rs. 5.00 lakh under minor irrigation head has been cleared by the TAC in its meeting held on 27.09.2011 and the works would be completed during the current year. He was advised to utilized the allocated fund under the scheme.

(Action- CE-II)

(VII) Establishment of quality control and material test: - Day to day expenditure on operation and maintenance of **Quality Control Lab** is incurred under this sub-head. CE-II was directed to submit the monthly report of QC and material tests conducted indicating the list of pending cases along with follow 'Action Taken' in each case without any further delay.

(Action-CE-II)

(VIII) Plan Schemes of other Departments executed by I & FC Department: - There are about 10 plan schemes of other departments under which an expenditure of Rs. **80.47** crore (45.28%) has been incurred upto 31.12.2011 against the budget allocation of Rs.. 177.74 crore. Scheme wise progress during 2011-12 is as follows:-

Rs. In Lakh				
S. No.	Department/Scheme	Budget Allocation 2011-12	Expdr. upto Dec.-2011	% Exp.
1	2	3	4	5
1	Rural Development /DRDB	10300.00	3911.70	37.98
2	Director Panchayat/ Choupals/ Barat Ghar (Rural Area)	1000.00	466.76	46.67
3	RD / Mini Master Plan for Rural Villages (MPCC)	50.00	31.77	63.54
4	Urban Dev./Choupals (in urban villages)	315.00	315.00	100
5	Approved Colonies	243.16	5.27	2.17
6	Urban Dev. / Unauthorized Colonies (Roads, drains etc.)	3750.00	2135.89	56.96
7	Forest/ Str. of Wild Life	75.00	69.02	92.03
8	Forest / Dev. of Forest	700.00	248.13	35.45
8	SC/ST/ Imp. of SC Basties	1000.00	812.24	81.22
10	Horticulture / Floriculture	43.64	0	0
11	AH / Veterinary Services	296.38	50.69	17.10
12	AH / Minor work (Non Plan)	1.00	1.00	100
	Total	17774.18	8047.47	45.28

The Pr. Secretary –cum- Development Commissioner expressed concern on the slow progress of utilization of Plan Allocation and impressed upon the Chief Engineers to improve the pace of

developmental works during the coming months. Chief Engineer explained that slow pace of works is on account of monsoon season during July to September and further assured that the progress on utilization of Plan funds would be improved in the fourth quarter of the current year. It was further directed to prepare the estimates and submit the pending proposals for approval without further delay after following prescribed norms/procedure in pending cases. It was further directed the CE-I&II to call for the explanation of the concerned Engineers for such slow pace of implementation of the sanctioned schemes and submit a report thereof with in a week .

(Action-CE-I&II)

2. Status of EFC/SFC Projects :-

CE-I&II informed that there are total 27 SFC/EFC schemes/projects out of which 17 pertains to I&FC, 03 pertains to TYADB, 06 relates to DRDB and 01 is concerned with Forest Department. The progress of the scheme /projects (as on 04.01.2012) is as under:

Sl. No .	Name of the Department	Projects Completed	In Progress	Tender/ Re-tender stage	Estimate Stage/ Revised E/S	Held - up	Rescinded / Cancelled/ Dropped	TOTAL Works
1.	I & F C	6	8	1	1*	1	-	17
2.	TYADB	1	2	-	-	-	-	3
3.	DRDB	2	3	-	-	-	1**	6
4.	FOREST	-	1	-	-	-	-	1
	TOTAL	9	14	1	1	1	1	27

(*in case of 01 scheme revised AA/ES awaited from FD.

**01 DRDB scheme relating to 'widening of road on right bank of Bawana Escape Drain from GT road to police check post' is dropped as the land belongs to forest department and permission of cutting of tree not granted.)

The Pr. Secretary directed that all SFC/EFC projects/schemes must be completed as per time schedule and monthly progress of such schemes be reported to him.

(CE-I&II)

3. Disposal of NHRC Cases:-

Chief Engineer-II, informed that reply for two NHRC cases received recently has been duly sent and no such case is pending as of now.

(Action-CE-II (I&FC)/Admn. Officer (HQ))

4. Preparation of Master Plan for Assets Maintenance:-

CE-II informed that the Master Plan of Assets in respect of I&FCD amounting to Rs. 11.00 crore has been approved by the FD and fund to be allocated at RE stage.

Pr. Secretary instructed that Master Plan of Assets Maintenance of I&FC in respect of Veterinary Hospital/ Dispensaries and MPCCs may be prepared for next financial year.

(Action-CE-I (I&FC)Admn Officer (HQ))

5. Other important issues discussed in the meeting

(i) Disbursement of Pensionary Benefits:-

The officers of all the units intimated that pensionary benefits to the superannuating employees/officers are being disbursed on the day of the retirement. Pr. Secretary advised that a monthly report in this regard may be submitted to Admn. Officer (HQ) by all the concerned officers in charge latest by 7th of every month indicating details of pending cases, if any with reason thereof. It was emphasized that the processing of pension cases should commence at least six month in advance.

(Action-CE-I/FA&SAO/AO (HQ))

(ii) Status of pending Audit Para :-

CE-I informed that reply for one CAG Para No.- 3. 5 regarding “unfruitful expenditure due to foreclosure of work” reply was already sent by I&FC Deptt. on 09.06.2009. The disposal has been found to be very slow. CE-I was advised to pursue with the concerned authorities to settle the para. The status of pending audit paras (as on 29.12.2011) is as under:-

CE-II has reviewed the status of all pending audit paras in a meeting with the officers of the concerned Divisions held on 29.12.2011. All officers were requested to attend to the pending Audit Paras carefully and make all efforts to settle them at the earliest. Reply to the Audit Paras

Type of Audit Paras	Audit Para at the start of the month	Reply Sent	Reply yet to be Sent	Para settled	Para Pending at the end of the Month	Remark
Internal	509	289	220	0	509	
AGCR	223	168	55	0	223	
CAG	01	01	-	0	1	

should be given on priority and monthly status report of pending Audit Para should be sent to Admn. Officer (HQ) latest by 7th of every month for the next review meeting.

(Action: AS/ Chief Engineers-I & II /FA & SAO/AO (HQ) I&FC)

(iii) Status of pending court cases :-

It was instructed that all notices for contempt of the court must be personally brought to his notice by the concerned officers. All the officers have been instructed to accord top priority to the court cases and to ensure that replies are filed in court well in time in consultation with Law Deptt./Learned Counsel. Any development in this regard must be reported to the Pr. Secretary. Addl. Secretary instructed that status of all ongoing court cases should put up for perusal of the Pr. Secretary.

(Action: Chief Engineers-I & II /AO (HQ), I&FC)

(iv) Disposal of CIC/PGC Cases:-

It was further reiterated that all references received from Hon'ble LG office/Hon'ble CM office/CIC/PGC and other VIP references are closely monitored and appropriate action is taken in a time bound manner. A list of pending cases with reasons for delay if any be furnished to AO (HQ) for the next review meetings.

(Action: Chief Engineers-I & II /AO (HQ), I&FC)

(v) Revision of RRs & DPC cases :-

It was directed that all proposals of revision in RRs in respect of all category of the posts (Gazatted/Non Gazatted) as per recommendation of 6th Central Pay Commission must be expedited. All promotion cases and up-gradation of Group-D incumbents to Group-C category should be submitted on priority. Progress report to be reviewed in the next review meeting.

(Action-CE-I&II/A.O. (HQ))

(vi) Punctuality :-

It has been reported that quite a significant number of employees/officers are attending office late. HODs/HOOs and Branch Officers have been directed to make surprise checks and take action against those found attending the office late.

(Action-CE-I&II /HOOs)

The meeting ended with vote of thanks to the Chair.

**SD/-
(S.S.Kanawat)
Addl. Secretary (I&FC)**

Annexure-I

List of the Officers who attended the Meeting of Monitoring Committee held on 10.01.2012 at 10 AM

S. No	Name of the Officer	Designation	Department
1	Sh. S. S. Kanawat	ADC/Addl. Secy. I&FC/Director (AH)	Development
2	Sh. V.P.S. Tomer	Chief Engineer-I	I & FC
3	Sh. Ish Kumar	Chief Engineer-II	I & FC
4	Sh.K. Sambhamurti	Supdtt. Engineer /SSW-I	I & FC
5	Sh. Sanjay Saxena	EE(P&D)	I & FC
6	Sh. M.M. Ghildiyal	FA-Cum Sr. Account Officer	I & FC
7	Sh. Ashwani Kumar	EE (SW-VII), MCD	MCD
8	Sh. Roshan Lal	AE (M-IV/S2), MCD	MCD
9	Sh. J. P. Goel	SE (West), DJB	DJB
10	Sh. Salabh Kumar	SE(SW), DJB	DJB
11	Sh. Anand Pal	EE (West)III, DJB	DJB
12	Sh. A.P. Saini	HOO (Horticulture)	Development
13	Sh. Ashok Kumar	Dy. Director (Plg.)	Development
14	Dr. Baboo Lal	Dy. Director (AH)	Development
15	Dr. Nitant Paunikar	VAS, AH (HQ)	Development
16	Dr. Vinod Jamini	VAS, AH (HQ)	Development
17	Sh. B.P. Upadhyay	F.E.O./HOO (Fisheries)	Development
18	Sh. Radha Charan	DD (Tech), PDRD	Development
19	Sh. K.S. Meena	DD(Admn), PDRD	Development
20	Sh. Anand Singh	Sr. AO, PDRD	Development
21	Sh. Vinoad Attal	Admn. Officer (HQ)	Development
22	Sh. Y.P.Kaushik	Sr. Acctts. Officer (HQ)	Development

23	Sh. Dalbir Singh	Sr. Domo, (Agriculture)	Development
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