

**GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI**  
**OFFICE OF THE PROJECT DIRECTOR : RURAL DEVELOPMENT**  
**ROOM NO.410 & 412: ISBT BUILDING : KASHMERE GATE : DELHI**  
**PHONE NOS.23867405, 23867643, FAX 23868793**

F.No.2(08)/PD(RD)/DVDB/2022-23/ 953  
To

Dated: 18/8/22

The Chief Engineer,  
Irrigation & Flood Control Department,  
Govt. of NCT of Delhi.  
LM Bund, Shastri Park Delhi.

SUB- A/A & E/S of DVDB for Rs. 1084.9Lakh (Rs. Ten Crore Eighty Four lakh and Ninety thousand Only) under the M.H '4515' - 00 103 93 00 53 Village Dev. Board for works to be carried out under IDRUV works (Gen.) (Sub Head) and M.H. '4515' -00 789 - 97 00 53 Village Dev. Board for works to be carried out under IDRUV (SCSP) (Sub Head) under demand No. 10 for the year 2022-2023 for 5 no. of projects in Badli Assembly Constituency ".

I am directed to convey the Administrative Approval & Expenditure Sanction of Delhi Village Development Board Rs. 1084.9Lakh (Rs. Ten Crore Eighty Four lakh and Ninety thousand Only) and authorization of budget for Rs. 361.63 Lakh (Rs. Three Crore Sixty One Lakh and Sixty Three Thousand Only) placed at the disposal of I & FC Department, GNCT of Delhi, with the approval of Pr. Secy-Cum-Commissioner Development, GNCT of Delhi. The details of the A/A and E/S and Authorization of Budget are as under:-

Sr. No.	Name of Project	Amount for AA&ES(In lakh)		Budget authorized and placed at the disposal of I&FC Department GNCT of Delhi for the FY 2022-23 . (Rs in Lakh)		Time of Completion
		'4515' - 00 103 93 00 53 Village Dev. Board for works to be carried out under IDRUV works (Gen.) (Sub Head)	4515' -00 789 - 97 00 53 Villag Dev. Board for works to be carried out under IDRUV (SCSP) (Sub Head)	'4515' - 00 103 93 00 53 Village Dev. Board for works to be carried out under IDRUV works (Gen.) (Sub Head)	4515' -00 789 - 97 00 53 Village Dev. Board for works to be carried out under IDRUV (SCSP) (Sub Head)	
1	Construction of Both Side RCC Drain from Siraspur railway crossing to Badli Industrial road at Village Siraspur in Distt. North	185.39	40.70	61.80	13.56	10 months
2	Construction of Sazra Road from Siraspur Underpass to Badli Industrial Area.	120.03	26.35	40.01	8.78	6 months
3	Construction of one Hall in Yadav Chaupal at village Bhalaswa in Badli Assembly	25.47	5.59	8.49	1.86	4 months
4	Demolishing & re-construction of Double Storey Ambedkar Chaupal at Village Libaspur in Distt. North	149.98	32.92	49.99	10.98	10 months
5	Demolishing and re-construction of Double Storey Siraspur Chaupal at Village Siraspur in Distt. North.	408.75	89.72	136.25	29.91	12 months
	<b>Total</b>	889.62	195.28	296.54	65.09	

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The Executing Agency will forward clear photographs on completion of work at the stage of 25%, 50%, 75% and on completion of work to this office, as decided in DVDB meeting dated 07.07.2022.

Further, it is clarified that there should not be any overlapping of function with DMC as directed by Hon'ble LG and as conveyed vide order no. F4(132)/PD(RD)/2015-16/2200-2240 dated:20/12/2017. If any violation is noticed by the executing agencies, the same may be informed to this deptt within 15 days from the date of issue of sanction.

The expenditure involved on this account will be debitale to the Major Head '4515' - 00.103 93 00 53 Village Dev. Board for works to be carried out under IDRUV works (Gen.) (Sub Head) and '4515' - 00.789 - 97 00 53 Village Dev. Board for works to be carried out under IDRUV (SCSP) (Sub Head) under demand No. 10 Govt. of Delhi(Plan) in Delhi for the year 2022-23 and should not exceed the budget allotment placed at your disposal.

**This issue with the approval of the Pr. Secy-Cum-Commissioner Development, GNCT of Delhi and subject to the conditions enclosed.**

Encl:- As above

(DHEERAJ SHARMA)  
DEPUTY DIRECTOR (RD)

F.No.2(08)/PD(RD)/DVDB/2022-23/ 954 — 966

Dated: 18/8/22

1. Addl. Secretary, Planning Deptt., Delhi Sectt., New Delhi.
2. Deputy Commissioner/DM, Concerned GNCT of Delhi.
3. Superintending Engineer(FC -I/II), I&FC Deptt. GNCT of Delhi
4. Joint Secretary, Finance (Budget) Deptt., Delhi Sectt., New Delhi.
5. Executive Engineers, All concerned CD I&FC Deptt. GNCT of Delhi
6. Drawing & Disbursing Officer, All concerned CD I&FC Deptt. GNCT of Delhi
7. Accounts Officer (HQ) Dte. of Audit, Players Bldg., New Delhi
8. Accounts officer, Rural Development Department, ISBT, Delhi
9. PAO -XI, Old Sectt. & XXII, 10<sup>th</sup> Floor, MSO Bldg, ITO, Delhi.
10. Concerned Hon'ble MLA.
- ✓ 11. Programmer Development Department with a request to upload on website.
12. Office order file.
13. Guard file.

(DHEERAJ SHARMA)  
DEPUTY DIRECTOR (RD)  
Deputy Director  
Rural Development Deptt.  
Govt. of NCT of Delhi  
1<sup>st</sup> Floor, ISBT Building,  
Kashmere Gate, Delhi-110006



### Conditions

1. It shall be the responsibility of Chief Engineer (I&FC)/MCDs/DJB to ensure that all statutory/ administrative and technical clearance are obtained, if any, required before actual award of the work and also to comply with the Cabinet decisions/Law/policy/rules/directions/Court Orders and guidelines issued by the F.D./CVC/Govt. from time to time and to ensure the compliance of the Office Memo No. 741-749 dated 14.6.11 of Finance Deptt. regarding Contract Labour, ESI etc. and Finance Deptt. Circular No. F.2(5)/2015-16/finance E-IV/infra/012274603/DSI/4878-4957 dated 10.09.2015 regarding guidelines for preparation of capital infrastructure projects. In case of demolition of any existing structure due to this scheme, it shall be responsibility of Chief Engineer, I&FC to ensure that demolition certificate from the competent authority is obtained. It shall also be ensured that NOC from the land owing agency/previous Executing Agency has been obtained, wherever required.
2. It shall be the responsibility of the **Executing Agency** to ensure that work shall be awarded only when funds are available for the work and within the limit of A/A&E/S.
3. The **Executing Agency** must seek the revised approval in case tender amount is higher than the sanctioned amount/ or wherever there is a change in the scope of work.
4. The area MLA concerned shall also be provided details of works being taken up under this sanction and the feedback on the execution of the project work by the concerned Executive Engineer, I&FC.
5. The funds sanctioned to I&FC must be utilized strictly for the works/projects for which sanctioned and in accordance with the terms and conditions mentioned in the sanction orders for releasing the funds to I&FC.
6. That the Monthly Progress Report of work and expenditure shall be furnished to Project Director (RD) and Development Commissioner for their appraisal by the 5<sup>th</sup> day of every month.
7. The **Executing Agency** shall strictly ensure that no work is carried out on the private land, unauthorized colony or any status, Resettlement colony, J.J. colony, J.J. Basti under the jurisdiction of DUSIB or any land under litigation/encroachment.
8. Attention of **Executing Agency** is also drawn towards Chief Secretary's letter No. F. 17/17/AR/02/Vol. II/9988-10137 dated 11.10.04 regarding displaying of information under 'Right to Information Act.', instruction/orders issued from time to time by CVC, Chief Information Commissioner under RTI Act 2005 etc. to place the information on website and also at site of the work.
9. It must be ensured by the executive agency before taking up the work that the land on which work is to be executed belongs to Gram Sabha land and does not pertain to any private person/group/society etc. land and also there is no encroachment over the work site & also there is no litigation running/pending. RD Deptt. shall not be responsible for any kind of encumbrance. Further the **Executing Agency** will ensure that the items taken in estimates for execution of work are as per optimum engineering requirements of site. Four clear photographs prior to start of proposed work and also after completion of the same must be sent for perusal of the sanctioning authority. Also, as per decision taken in 11<sup>th</sup> DVDB meeting, all executing are directed to submit photographs on completion of work at the stage of 25%, 50%, 75% and on completion of work. Budget will be accordingly released/authorized as per progress reported with photograph on each stage, which will ensure proper utilization of budget. Further, last stage/on completion of work's photograph should be Geo-tagged for uploading on website of the Department. Report of the project site regarding progress will be sent to PDRD/Development Commissioner with MRP by 5<sup>th</sup> of every month.
10. The Executing Agency shall strictly ensure that projects regarding Sizra Road, Link road and approach road are pertains to rural villages which are not urbanized. However similar projects fall outside of phirni/Laldora of urbanized villages where provisions of DMC Act is attracted. During the concurrence of Cabinet Decision no. 2520, Hon'ble LG has concurred, subject to the condition that there should not be any conflict with the provisions of the DMC Act, which lay down the powers, functions and responsibilities of the urban local bodies. It is not feasible for the RD Unit to distinguish and identify such locations fall in urbanized villages or Rural Villages. Therefore, it is the responsibility of concerned executing agency to identify the same. If any violation is noticed by the executing agencies, the same may be informed to this deptt within 15 days from the date of issue of sanction. The Executing Agency should keep in mind provisions of Sections 41, 42, 43, 298, 299, 300, 301, etc. of the Delhi Municipal Corporation Act, 1957, to pre-empt conflict of interest, with the constitutional bodies MCD.
11. **Executive Agency** shall prepare detailed estimates as per requirement before call of tender etc. as per provision of CPWD Manual. Further, copy of detailed estimates, specifications and award letter shall be submitted to this office as soon as the work is awarded. Quality Control checks shall be carried out regularly as per provisions of CPWD Manual and Code etc. Testing of construction materials as per CPWD Work Manual shall also be carried out in Govt. lab as available. It shall be ensured that existing work shall have been completed its life span of five years or whatsoever.
12. **Award of work:**  
Bids shall be invited for the consolidated work which shall not be sub-divided in any manner for the purpose of tendering. Work shall be awarded through competitive bidding only. Performance security shall be obtained from successful bidder to ensure execution of the contract as per the provisions of GFR-2017, CPWD Manual and instructions/guidelines etc. issued by Finance Department / CVC from time to time.

21.8.21



Work shall be awarded within the scope and financial limits of A/A &E/S granted by the Competent Authority. In case the L-1 Bid is over and above the sanctioned cost of the project, fresh tenders may be invited. If the rates/amount quoted by L1 bidder subsequently (second time) are/is also higher than the approved cost, the proposal for revision of estimates may be brought/ submitted before the Competent Authority, with justification for reasonableness of the bid of L-1 bidder, keeping in view the prevalent market trend/rates, CPWD specification in this regard shall also be followed.

**13. Compliance of statutory rules and regulations:**

Work shall be awarded and executed after completion of codal formalities as per the provisions of CPWD Manual, GFR-2017 and instructions/guidelines etc. issued by Finance Department/CVC or any authority from time to time.

**14. No deviation from the prescribed specifications, quality and quantity :**

The executing agency during the course of execution/construction will ensure that the specification of items, their quality, quantities and proportion of the quantities as well as measurements in respect thereof as used in the project during the course of construction are the same on the basis of which estimates have been prepared and that there is no deviation whatsoever.

For fulfillment of the aforesaid requirement, Supervisory Officers/ Engineers during the course of execution/construction shall carry out regular inspections and ensure that specifications regarding quality, quantities and proportions/ measurements thereof are being adhered to scrupulously.

**15. Contract with the contractor:**

The executing agency shall enter into formal contract with the contractor. The contract deed should be in the standard format and should incorporate all the necessary clauses for safeguarding the interest of Government in accordance with the provisions of GFR 2017/CPWD Manual and the aforesaid instructions/ conditions. Executive Agency shall also incorporate the provision for maintenance as per the provisions in the estimates. Performance guarantee in the shape of Security deposit shall be kept for maintenance period also.

**16. Adherence to time schedule and sanctioned cost:**

Work shall be completed within the given time-frame and within the sanctioned cost and as per CPWD Manual/ GFR 2017, substitute in cost will not be allowed. Expenditure above Administrative Approval will not be allowed.

**17. Adherence to sanctioned scope of work:**

The Executing Agency must not change the scope of work on their own. It shall be brought before the Competent Sanctioning Authority for approval, if any such change is perceived/ necessitated subsequently.

**18. Splitting of work not permissible:**

No work shall be split, in any manner, subsequent to the issue of the sanction. In case, it is required, the proposal shall be brought before the Competent Sanctioning/Approving Authority, i.e. PDRD/Development Commissioner for its consideration and approval.

**19. Non Inclusion of extra substituted items:**

No extra deviated substitute items shall be included in the sanctioned project/ work subsequent to the sanction, if essential, in public interest shall be included in the execution of work only after the prior approval of the Competent Sanctioning Authority as per CPWD manual. Post facto approvals shall not be permitted.

**20. Utilization of provision for contingency:**

The provision for contingency is meant for unforeseeable and unidentifiable items which cannot be included /anticipated while preparing estimates for the work/project. Accordingly, the component of contingency as sanctioned/approved by the Competent Sanctioning/Approving Authority shall be invariably utilized for the same. Personal claims on any account including conveyance, office contingencies etc. shall not be charged on works.

**21. Financing of the sanctioned work:**

Financing for the works shall be managed by Executing Agency as per the provisions made in the budget for respective works/projects for different years during the scheduled period for completion of works.

**22. Monitoring of the project:**

The Executing Agency shall monitor the execution of the project and submit quarterly progress report of the project to Finance Department/ Planning Department regarding the financial and physical targets and that the specifications of items, quantity/quality of materials including proportion thereof are the same on the basis of which estimates were prepared.

**23. No Duplacacy of work by any agency:**

The Executing Agency must ensure that none of the components/units/stretch(es) is duplicated during execution/award of work or at the time of payment either by it or by any other agency.

**Guarantee period:**

Every capital asset created/ upgraded has, technically, a certain/estimated life span,. In order to ensure that the quality and quantity of the items/ material used in the execution of work is as per the standard/ prescribed specifications and that the asset so created lives its full life, Guarantee clause must be incorporated in the contract deed so that the contractor is held responsible/liable whenever any deficiency/ short coming/ break down is observed which shows that the work has not been executed as per prescribed specifications/ standards. The Executing Agency shall ensure that the asset created/work executed earlier has already completed its useful life time span.

**24. Fore-closure of the project is not permissible mid-way:**

The project must not be scrapped during the course of execution on any pretext. In case emergence of some extra-ordinary circumstances leads to such unforeseen situation of fore-

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closer of the project/scheme, the matter may be placed before the competent approving authority.

**25. Payment not to be released without the approval of the competent authority:**

Department shall not make any payment in anticipation of approval/ sanction of revised/modified estimates unless and until the same has been considered and approved by the Competent Authority. At the time of each payment, copy of bill alongwith material testing report shall be submitted to this office.

**26. Confirmation of completion of work/project:**

On the conclusion of the project/ scheme, work completion certificate with in 30 days and 3<sup>rd</sup> Party quality control certificate must be obtained from the third party before making final payment to the contractor. The same must be furnished by the executing agency to Administrative Department which will in turn submit authenticated copies of the said certificates to Finance Department/Planning Department.

**27. Maintenance of the assets after construction:**

The projects, after their completion, shall be properly maintained by the **Executing Agency** / user organization properly as per the provisions of the CPWD Manual, Government Order dated 25.07.2011, the guidelines/ instructions issued from time to time and keeping in view the provisions of Construction-cum-maintenance contracts executed, in cases where such mechanism has been adopted. There shall be provision for free maintenance for some initial years after completion of the project. Provision for the same shall be incorporated in the construction-cum-maintenance contract. Maintenance for subsequent years (at least 5 years) after free maintenance period shall be assigned to the construction contractor as paid maintenance.

28. The executing Engineering Agency should comply with the provisions of Law, NGT and court orders as applicable in the matter. Also compliance of Cabinet Decision No.2520 dated 13/11/17, Cabinet Decision No.2665 dated 19/12/18, Cabinet Decision No. 2674 dated 329/01/19 and other subsequent decisions be ensured.

29. The **Executing Engineering Agency** shall utilize the funds in accordance with law, the CPWD Manual, GFR, rules/policy/instructions, court orders and guidelines issued by the Government/CVC from time to time. The Executing Agency is required to submit Utilization Certificate after the execution of work or by the end of the financial year, whichever is earlier, to the RD Unit of Development Department.

30. The **Executing Engineering Agency** shall ensure that the financial expenditure limit is as per Cabinet decision No. 2665 dated 21.12.18.

31. The **Executing Engineering Agency** shall ensure that the provision made for water bodies whatsoever shall also be fulfilled.

W/18.16.2  
(DHEERAJ SHARMA)  
DEPUTY DIRECTOR (RD)

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI  
OFFICE OF THE PROJECT DIRECTOR : RURAL DEVELOPMENT  
ROOM NO.410 & 412: ISBT BUILDING : KASHMERE GATE : DELHI  
PHONE NOS.23867405, 23867643, FAX 23868793

F.No.2(08)/PD(RD)/DVDB/2022-23/  
To

939

Dated: 8/8/22

The Chief Engineer,  
Irrigation & Flood Control Department,  
Govt. of NCT of Delhi.  
LM Bund, Shastri Park Delhi.

SUB- A/A & E/S of DVDB for Rs. 80.1 Lakh (Rs. Eighty lakh and Ten thousand Only) under the M.H '4515' - 00 103 93 00 53 Village Dev. Board for works to be carried out under IDRUV works (Gen.) (Sub Head) and M.H. '4515' -00 789 - 97 00 53 Village Dev. Board for works to be carried out under IDRUV (SCSP) (Sub Head) under demand No. 10 for the year 2022-2023 for 1 no. of projects in Mustafabad Assembly Constituency ".

I am directed to convey the Administrative Approval & Expenditure Sanction of Delhi Village Development Board Rs. 80.1 Lakh (Rs. Eighty lakh and Ten thousand Only) and authorization of budget for Rs. 26.70 Lakh (Rs. Twenty Six Lakh and Seventy Thousand Only) placed at the disposal of I& FC Department, GNCT of Delhi, with the approval of Pr. Secy-Cum-Commissioner Development, GNCT of Delhi. The details of the A/A and E/S and Authorization of Budget are as under:-

Sr. No.	Name of Project	Amount for AA&ES(In lakh)		Budget authorized and placed at the disposal of I&FC Department GNCT of Delhi for the FY 2022-23. (Rs in Lakh)		Time of Completion
		'4515' - 00 103 93 00 53 Village Dev. Board for works to be carried out under IDRUV works (Gen.) (Sub Head)	4515' -00 789 - 97 00 53 Village Dev. Board for works to be carried out under IDRUV (SCSP) (Sub Head)	'4515' - 00 103 93 00 53 Village Dev. Board for works to be carried out under IDRUV works (Gen.) (Sub Head)	4515' -00 789 - 97 00 53 Village Dev. Board for works to be carried out under IDRUV (SCSP) (Sub Head)	
1	Construction of double storey Maharana Pratap Chaupal at village new Chauhan Pur in Mustafabad Constituency	65.68	14.42	21.89	4.81	365 days/ 12 Months
	<b>Total</b>	65.68	14.42	21.89	4.81	

The Executing Agency will forward clear photographs on completion of work at the stage of 25%, 50%, 75% and on completion of work to this office, as decided in DVDB meeting dated 07.07.2022.

Further, it is clarified that there should not be any overlapping of function with DMC as directed by Hon'ble LG and as conveyed vide order no. F4(132)/PD(RD)/2015-16/2200-2240 dated:20/12/2017. If any violation is noticed by the executing agencies, the same may be informed to this deptt within 15 days from the date of issue of sanction.

The expenditure involved on this account will be debitable to the Major Head '4515' - 00.103 93 00 53 Village Dev. Board for works to be carried out under IDRUV works (Gen.) (Sub Head) and '4515' -00.789 - 97 00 53 Village Dev. Board for works to be carried out under IDRUV (SCSP) (Sub Head) under demand No. 10 Govt. of Delhi(Plan) in Delhi for the year 2022-23 and should not exceed the budget allotment placed at your disposal.

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This issue with the approval of the Pr. Secy-Cum-Commissioner Development,  
GNCT of Delhi and subject to the conditions enclosed.

Encl:- As above

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(DHEERAJ SHARMA)  
DEPUTY DIRECTOR (RD)

F.No.2(03)/PD(RD)/DVDB/2022-23/ 940 — 952

Dated: 18/8/22

1. Addl. Secretary, Planning Deptt., Delhi Sectt., New Delhi.
2. Deputy Commissioner/DM, Concerned GNCT of Delhi.
3. Superintending Engineer(FC -I/II), I&FC Deptt. GNCT of Delhi
4. Joint Secretary, Finance (Budget) Deptt., Delhi Sectt., New Delhi.
5. Executive Engineers, All concerned CD I&FC Deptt. GNCT of Delhi
6. Drawing & Disbursing Officer, All concerned CD I&FC Deptt. GNCT of Delhi
7. Accounts Officer (HQ) Dte. of Audit, Players Bldg., New Delhi
8. Accounts officer, Rural Development Department, JSBT, Delhi
9. PAO -XI, Old Sectt. & XXII, 10<sup>th</sup> Floor, MSO Bldg, ITO, Delhi.
10. Concerned Hon'ble MLA.
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DHEERAJ SHARMA  
Deputy Director  
Rural Development Deptt.  
Govt. of NCT of Delhi  
1<sup>st</sup> Floor, JSBT Building,  
Kashmere Gate, Delhi-110006

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(DHEERAJ SHARMA)  
DEPUTY DIRECTOR (RD)

### Conditions

1. It shall be the responsibility of Chief Engineer (I&FC)/MCDs/DJB to ensure that all statutory/ administrative and technical clearance are obtained, if any, required before actual award of the work and also to comply with the Cabinet decisions/Law/policy/rules/directions/Court Orders and guidelines issued by the F.D./CVC/Govt. from time to time and to ensure the compliance of the Office Memo No. 741-749 dated 14.6.11 of Finance Deptt. regarding Contract Labour, ESI etc. and Finance Deptt. Circular No. F.2(5)/2015-16/finance E-IV/infra/012274603/DSI/4878-4957 dated 10.09.2015 regarding guidelines for preparation of capital infrastructure projects. In case of demolition of any existing structure due to this scheme, it shall be responsibility of Chief Engineer, I&FC to ensure that demolition certificate from the competent authority is obtained. It shall also be ensured that NOC from the land owing agency/previous Executing Agency has been obtained, wherever required.
2. It shall be the responsibility of the **Executing Agency** to ensure that work shall be awarded only when funds are available for the work and within the limit of A/A&E/S.
3. The **Executing Agency** must seek the revised approval in case tender amount is higher than the sanctioned amount/ or wherever there is a change in the scope of work.
4. The area MLA concerned shall also be provided details of works being taken up under this sanction and the feedback on the execution of the project work by the concerned Executive Engineer, I&FC.
5. The funds sanctioned to I&FC must be utilized strictly for the works/projects for which sanctioned and in accordance with the terms and conditions mentioned in the sanction orders for releasing the funds to I&FC.
6. That the Monthly Progress Report of work and expenditure shall be furnished to Project Director (RD) and Development Commissioner for their appraisal by the 5<sup>th</sup> day of every month.
7. The **Executing Agency** shall strictly ensure that no work is carried out on the private land, unauthorized colony or any status, Resettlement colony, J.J. colony, J.J. Basti under the jurisdiction of DUSIB or any land under litigation/encroachment.
8. Attention of **Executing Agency** is also drawn towards Chief Secretary's letter No. F. 17/17/AR/02/Vol. II/8988-10137 dated 11.10.04 regarding displaying of information under 'Right to Information Act', instruction/orders issued from time to time by CVC, Chief Information Commissioner under RTI Act 2005 etc. to place the information on website and also at site of the work.
9. It must be ensured by the executive agency before taking up the work that the land on which work is to be executed belongs to Gram Sabha land and does not pertain to any private person/group/society etc. land and also there is no encroachment over the work site & also there is no litigation running/pending. RD Deptt. shall not be responsible for any kind of encumbrance. Further the **Executing Agency** will ensure that the items taken in estimates for execution of work are as per optimum engineering requirements of site. Four clear photographs prior to start of proposed work and also after completion of the same must be sent for perusal of the sanctioning authority. Also, as per decision taken in 11<sup>th</sup> DVDB meeting, all executing are directed to submit photographs on completion of work at the stage of 25%, 50%, 75% and on completion of work. Budget will be accordingly released/authorized as per progress reported with photograph on each stage, which will ensure proper utilization of budget. Further, last stage/on completion of work's photograph should be Geo-tagged for uploading on website of the Department. Report of the project site regarding progress will be sent to PDRD/Development Commissioner with MRP by 5<sup>th</sup> of every month.
10. The Executing Agency shall strictly ensure that projects regarding Sizra Road, Link road and approach road are pertains to rural villages which are not urbanized. However similar projects fall outside of phirni/Laldora of urbanized villages where provisions of DMC Act is attracted. During the concurrence of Cabinet Decision no. 2520, Hon'ble LG has concurred, subject to the condition that there should not be any conflict with the provisions of the DMC Act, which lay down the powers, functions and responsibilities of the urban local bodies. It is not feasible for the RD Unit to distinguish and identify such locations fall in urbanized villages or Rural Villages. Therefore, it is the responsibility of concerned executing agency to identify the same. If any violation is noticed by the executing agencies, the same may be informed to this deptt within 15 days from the date of issue of sanction. The Executing Agency should keep in mind provisions of Sections 41, 42, 43, 298, 299, 300, 301, etc. of the Delhi Municipal Corporation Act, 1957, to pre-empt conflict of interest, with the constitutional bodies MCD.
11. **Executive Agency** shall prepare detailed estimates as per requirement before call of tender etc. as per provision of CPWD Manual. Further, copy of detailed estimates, specifications and award letter shall be submitted to this office as soon as the work is awarded. Quality Control checks shall be carried out regularly as per provisions of CPWD Manual and Code etc. Testing of construction materials as per CPWD Work Manual shall also be carried out in Govt. lab as available. It shall be ensured that existing work shall have been completed its life span of five years or whatsoever.
12. **Award of work:**  
Bids shall be invited for the consolidated work which shall not be sub-divided in any manner for the purpose of tendering. Work shall be awarded through competitive bidding only. Performance security shall be obtained from successful bidder to ensure execution of the contract as per the provisions of GFR-2017, CPWD Manual and instructions/guidelines etc. issued by Finance Department / CVC from time to time.

21.8.20



Work shall be awarded within the scope and financial limits of A/A &E/S granted by the Competent Authority. In case the L-1 Bid is over and above the sanctioned cost of the project, fresh tenders may be invited. If the rates/amount quoted by L1 bidder subsequently (second time) are/is also higher than the approved cost, the proposal for revision of estimates may be brought/ submitted before the Competent Authority, with justification for reasonableness of the bid of L-1 bidder, keeping in view the prevalent market trend/rates, CPWD specification in this regard shall also be followed.

**13. Compliance of statutory rules and regulations:**

Work shall be awarded and executed after completion of codal formalities as per the provisions of CPWD Manual, GFR-2017 and instructions/guidelines etc. issued by Finance Department/CVC or any authority from time to time.

**14. No deviation from the prescribed specifications, quality and quantity :**

The executing agency during the course of execution/construction will ensure that the specification of items, their quality, quantities and proportion of the quantities as well as measurements in respect thereof as used in the project during the course of construction are the same on the basis of which estimates have been prepared and that there is no deviation whatsoever.

For fulfillment of the aforesaid requirement, Supervisory Officers/ Engineers during the course of execution/construction shall carry out regular inspections and ensure that specifications regarding quality, quantities and proportions/ measurements thereof are being adhered to scrupulously.

**15. Contract with the contractor:**

The executing agency shall enter into formal contract with the contractor. The contract deed should be in the standard format and should incorporate all the necessary clauses for safeguarding the interest of Government in accordance with the provisions of GFR 2017/CPWD Manual and the aforesaid instructions/ conditions. **Executive Agency** shall also incorporate the provision for maintenance as per the provisions in the estimates. Performance guarantee in the shape of Security deposit shall be kept for maintenance period also.

**16. Adherence to time schedule and sanctioned cost:**

Work shall be completed within the given time-frame and within the sanctioned cost and as per CPWD Manual/ GFR 2017, substitute in cost will not be allowed. Expenditure above Administrative Approval will not be allowed.

**17. Adherence to sanctioned scope of work:**

The Executing Agency must not change the scope of work on their own. It shall be brought before the Competent Sanctioning Authority for approval, if any such change is perceived/ necessitated subsequently.

**18. Splitting of work not permissible:**

No work shall be split, in any manner, subsequent to the issue of the sanction. In case, it is required, the proposal shall be brought before the **Competent Sanctioning/Approving Authority**, i.e. PDRD/Development Commissioner for its consideration and approval.

**19. Non inclusion of extra substituted items:**

No extra deviated substitute items shall be included in the sanctioned project/ work subsequent to the sanction, if essential, in public interest shall be included in the execution of work only after the prior approval of the **Competent Sanctioning Authority** as per CPWD manual. Post facto approvals shall not be permitted.

**20. Utilization of provision for contingency:**

The provision for contingency is meant for unforeseeable and unidentifiable items which cannot be included /anticipated while preparing estimates for the work/project. Accordingly, the component of contingency as sanctioned/approved by the **Competent Sanctioning/Approving Authority** shall be invariably utilized for the same. **Personal claims on any account including conveyance, office contingencies etc. shall not be charged on works.**

**21. Financing of the sanctioned work:**

Financing for the works shall be managed by **Executing Agency** as per the provisions made in the budget for respective works/projects for different years during the scheduled period for completion of works.

**22. Monitoring of the project:**

The **Executing Agency** shall monitor the execution of the project and submit quarterly progress report of the project to Finance Department/ Planning Department regarding the financial and physical targets and that the specifications of items, quantity/quality of materials including proportion thereof are the same on the basis of which estimates were prepared.

**23. No Duplication of work by any agency:**

The **Executing Agency** must ensure that none of the components/units/stretch(es) is duplicated during execution/award of work or at the time of payment either by it or by any other agency.

**Guarantee period:**

Every capital asset created/ upgraded has, technically, a certain/estimated life span.. In order to ensure that the quality and quantity of the items/ material used in the execution of work is as per the standard/ prescribed specifications and that the asset so created lives its full life, **Guarantee clause** must be incorporated in the contract deed so that the contractor is held responsible/liable whenever any deficiency/ short coming/ break down is observed which shows that the work has not been executed as per prescribed specifications/ standards. The **Executing Agency** shall ensure that the asset created/work executed earlier has already completed its useful life time span.

**24. Fore-closure of the project is not permissible mid-way:**

The project must not be scraped during the course of execution on any pretext. In case emergence of some extra-ordinary circumstances leads to such unforeseen situation of fore-

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- closer of the project/scheme, the matter may be placed before the competent approving authority.
25. **Payment not to be released without the approval of the competent authority:**  
Department shall not make any payment in anticipation of approval/ sanction of revised/modified estimates unless and until the same has been considered and approved by the Competent Authority. At the time of each payment, copy of bill alongwith material testing report shall be submitted to this office.
26. **Confirmation of completion of work/project:**  
On the conclusion of the project/ scheme, work completion certificate with in 30 days and 3<sup>rd</sup> Party quality control certificate must be obtained from the third party before making final payment to the contractor. The same must be furnished by the executing agency to Administrative Department which will in turn submit authenticated copies of the said certificates to Finance Department/Planning Department.
27. **Maintenance of the assets after construction:**  
The projects, after their completion, shall be properly maintained by the Executing Agency / user organization properly as per the provisions of the CPWD Manual, Government Order dated 25.07.2011, the guidelines/ instructions issued from time to time and keeping in view the provisions of Construction-cum-maintenance contracts executed, in cases where such mechanism has been adopted. There shall be provision for free maintenance for some initial years after completion of the project. Provision for the same shall be incorporated in the construction-cum-maintenance contract. Maintenance for subsequent years (at least 5 years) after free maintenance period shall be assigned to the construction contractor as paid maintenance.
28. The executing Engineering Agency should comply with the provisions of Law, NGT and court orders as applicable in the matter. Also compliance of Cabinet Decision No.2520 dated 13/11/17, Cabinet Decision No.2665 dated 19/12/18, Cabinet Decision No. 2674 dated 329/01/19 and other subsequent decisions be ensured.
29. The Executing Engineering Agency shall utilize the funds in accordance with law, the CPWD Manual, GFR, rules/policy/instructions, court orders and guidelines issued by the Government/CVC from time to time. The Executing Agency is required to submit Utilization Certificate after the execution of work or by the end of the financial year, whichever is earlier, to the RD Unit of Development Department.
30. The Executing Engineering Agency shall ensure that the financial expenditure limit is as per Cabinet decision No. 2665 dated 21.12.18.
31. The Executing Engineering Agency shall ensure that the provision made for water bodies whatsoever shall also be fulfilled.

W/18.6.2  
(DHEERAJ SHARMA)  
DEPUTY DIRECTOR (RD)



GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI  
OFFICE OF THE PROJECT DIRECTOR : RURAL DEVELOPMENT  
ROOM NO.410 & 412: ISBT BUILDING : KASHMERE GATE : DELHI  
PHONE NOS.23867405, 23867643, FAX 23868793

F.No.2(08)/PD(RD)/DVDB/2022-23/ 925  
To

Dated: 18/8/22

The Chief Engineer,  
Irrigation & Flood Control Department,  
Govt. of NCT of Delhi.  
LM Bund, Shastri Park Delhi.

SUB- A/A & E/S of DVDB for Rs. 288.06 Lakh (Rs. Two Crore Eighty Eight lakh and Six thousand Only) under the M.H '4515' - 00 103 93 00 53 Village Dev. Board for works to be carried out under IDRUV works (Gen.) (Sub Head) and M.H. '4515' -00 789 - 97 00 53 Village Dev. Board for works to be carried out under IDRUV (SCSP) (Sub Head) under demand No. 10 for the year 2022-2023 for 5 no. of projects in Tughlakabad Assembly Constituency ”.

I am directed to convey the Administrative Approval & Expenditure Sanction of Delhi Village Development Board Rs. 288.06 Lakh (Rs. Two Crore Eighty Eight lakh and Six thousand Only) and authorization of budget for Rs. 96.02 Lakh (Rs. Ninety Six Lakh and Two Thousand Only) placed at the disposal of I& FC Department, GNCT of Delhi, with the approval of Pr. Secy-Cum-Commissioner Development, GNCT of Delhi. The details of the A/A and E/S and Authorization of Budget are as under:-

Sr. No.	Name of Project	Amount for AA&ES(In lakh)		Budget authorized and placed at the disposal of I&FC Department GNCT of Delhi for the FY 2022-23 . (Rs in Lakh)		Time of Completion
		'4515' - 00 103 93 00 53 Village Dev. Board for works to be carried out under IDRUV works (Gen.) (Sub Head)	4515' -00 789 - 97 00 53 Village Dev. Board for works to be carried out under IDRUV (SCSP) (Sub Head)	'4515' - 00 103 93 00 53 Village Dev. Board for works to be carried out under IDRUV works (Gen.) (Sub Head)	4515' -00 789 - 97 00 53 Village Dev. Board for works to be carried out under IDRUV (SCSP) (Sub Head)	
1	Repair and renovation of Churiya Mohalla chaupal at Tehkhand village in Tughlakabad Constituency AC 52	52.47	11.52	17.49	3.84	150 days
2	Repair & Maintenance of Mulla park Kabristan at Pul Pehladpur village in Tughlakabad AC 52	22.30	4.90	7.43	1.64	150 days
3	Construction of road and drain in Tehkhand village main road mavi mohalla and Bangali	59.75	13.12	19.92	4.37	90 days
4	Improvement of 10 Nos of well at Tehkhand village in Tughlakabad AC 52	36.53	8.02	12.18	2.67	150 days
5	Construction on Road in Tughlakabad village from Hanuman Mandir to Kangar Niwas in Tughlkabad constituency AC-52	65.15	14.30	21.72	4.76	90 days
	<b>Total</b>	236.21	51.85	78.74	17.28	

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The Executing Agency will forward clear photographs on completion of work at the stage of 25%, 50%, 75% and on completion of work to this office, as decided in DVDB meeting dated 07.07.2022.

Further, it is clarified that there should not be any overlapping of function with DMC as directed by Hon'ble LG and as conveyed vide order no. F4(132)/PD(RD)/2015-16/2200-2240 dated:20/12/2017. If any violation is noticed by the executing agencies, the same may be informed to this deptt within 15 days from the date of issue of sanction.

The expenditure involved on this account will be debitible to the Major Head '4515' - 00.103 93 00 53 Village Dev. Board for works to be carried out under IDRUV works (Gen.) (Sub Head) and '4515' -00.789 - 97 00 53 Village Dev. Board for works to be carried out under IDRUV (SCSP) (Sub Head) under demand No. 10 Govt. of Delhi(Plan) in Delhi for the year 2022-23 and should not exceed the budget allotment placed at your disposal.

**This issue with the approval of the Pr. Secy-Cum-Commissioner Development, GNCT of Delhi and subject to the conditions enclosed.**

Encl:- As above

(DHEERAJ SHARMA)  
DEPUTY DIRECTOR (RD)

F.No.2(08)/PD(RD)/DVDB/2022-23/ 926 - 938

Dated: 18/8/22

1. Addl. Secretary, Planning Deptt., Delhi Sectt., New Delhi.
2. Deputy Commissioner/DM, Concerned GNCT of Delhi.
3. Superintending Engineer(FC -I/II), I&FC Deptt. GNCT of Delhi
4. Joint Secretary, Finance (Budget) Deptt., Delhi Sectt., New Delhi.
5. Executive Engineers, All concerned CD I&FC Deptt. GNCT of Delhi
6. Drawing & Disbursing Officer, All concerned CD I&FC Deptt. GNCT of Delhi
7. Accounts Officer (HQ) Dte. of Audit, Players Bldg., New Delhi
8. Accounts officer, Rural Development Department, ISBT, Delhi
9. PAO -XI, Old Sectt. & XXII, 10<sup>th</sup> Floor, MSO Bldg, ITO, Delhi.
10. Concerned Hon'ble MLA.
- ✓ 11. Programmer Development Department with a request to upload on website.
12. Office order file.
13. Guard file.

DHEERAJ SHARMA  
Deputy Director  
Rural Development Deptt.  
Govt. of NCT of Delhi  
1<sup>st</sup> Floor, ISBT Building,  
Kashmere Gate, Delhi-110006  
(DHEERAJ SHARMA)  
DEPUTY DIRECTOR (RD)



### Conditions

1. It shall be the responsibility of Chief Engineer (I&FC)MCDs/DJB to ensure that all statutory/ administrative and technical clearance are obtained, if any, required before actual award of the work and also to comply with the Cabinet decisions/Law/policy/rules/directions/Court Orders and guidelines issued by the F.D./CVC/Govt. from time to time and to ensure the compliance of the Office Memo No. 741-749 dated 14.6.11 of Finance Deptt. regarding Contract Labour, ESI etc. and Finance Deptt. Circular No. F.2(5)/2015-16/finance E-IV/infra/012274603/DSI/4878-4957 dated 10.09.2015 regarding guidelines for preparation of capital infrastructure projects. In case of demolition of any existing structure due to this scheme, it shall be responsibility of Chief Engineer, I&FC to ensure that demolition certificate from the competent authority is obtained. It shall also be ensured that NOC from the land owing agency/previous Executing Agency has been obtained, wherever required.
2. It shall be the responsibility of the **Executing Agency** to ensure that work shall be awarded only when funds are available for the work and within the limit of A/A&E/S.
3. The **Executing Agency** must seek the revised approval in case tender amount is higher than the sanctioned amount/ or wherever there is a change in the scope of work.
4. The area MLA concerned shall also be provided details of works being taken up under this sanction and the feedback on the execution of the project work by the concerned Executive Engineer, I&FC.
5. The funds sanctioned to I&FC must be utilized strictly for the works/projects for which sanctioned and in accordance with the terms and conditions mentioned in the sanction orders for releasing the funds to I&FC.
6. That the Monthly Progress Report of work and expenditure shall be furnished to Project Director (RD) and Development Commissioner for their appraisal by the 5<sup>th</sup> day of every month.
7. The **Executing Agency** shall strictly ensure that no work is carried out on the private land, unauthorized colony or any status, Resettlement colony, J.J. colony, J.J. Basti under the jurisdiction of DUSIB or any land under litigation/encroachment.
8. Attention of **Executing Agency** is also drawn towards Chief Secretary's letter No. F. 17/17/AR/02/Vol. II/9988-10137 dated 11.10.04 regarding displaying of information under 'Right to Information Act.', instruction/orders issued from time to time by CVC, Chief Information Commissioner under RTI Act 2005 etc. to place the information on website and also at site of the work.
9. It must be ensured by the executive agency before taking up the work that the land on which work is to be executed belongs to Gram Sabha land and does not pertain to any private person/group/society etc. land and also there is no encroachment over the work site & also there is no litigation running/pending. RD Deptt. shall not be responsible for any kind of encumbrance. Further the **Executing Agency** will ensure that the items taken in estimates for execution of work are as per optimum engineering requirements of site. Four clear photographs prior to start of proposed work and also after completion of the same must be sent for perusal of the sanctioning authority. Also, as per decision taken in 11<sup>th</sup> DVDB meeting, all executing are directed to submit photographs on completion of work at the stage of 25%, 50%, 75% and on completion of work. Budget will be accordingly released/authorized as per progress reported with photograph on each stage, which will ensure proper utilization of budget. Further, last stage/on completion of work's photograph should be Geo-tagged for uploading on website of the Department. Report of the project site regarding progress will be sent to PDRD/Development Commissioner with MRP by 5<sup>th</sup> of every month.
10. The Executing Agency shall strictly ensure that projects regarding Sizra Road, Link road and approach road are pertains to rural villages which are not urbanized. However similar projects fall outside of phirni/Laldora of urbanized villages where provisions of DMC Act is attracted. During the concurrence of Cabinet Decision no. 2520, Hon'ble LG has concurred, subject to the condition that there should not be any conflict with the provisions of the DMC Act, which lay down the powers, functions and responsibilities of the urban local bodies. It is not feasible for the RD Unit to distinguish and identify such locations fall in urbanized villages or Rural Villages. Therefore, it is the responsibility of concerned executing agency to identify the same. If any violation is noticed by the executing agencies, the same may be informed to this deptt within 15 days from the date of issue of sanction. The Executing Agency should keep in mind provisions of Sections 41, 42, 43, 298, 299, 300, 301, etc. of the Delhi Municipal Corporation Act, 1957, to pre-empt conflict of interest, with the constitutional bodies MCD.
11. **Executive Agency** shall prepare detailed estimates as per requirement before call of tender etc. as per provision of CPWD Manual. Further, copy of detailed estimates, specifications and award letter shall be submitted to this office as soon as the work is awarded. Quality Control checks shall be carried out regularly as per provisions of CPWD Manual and Code etc. Testing of construction materials as per CPWD Work Manual shall also be carried out in Govt. lab as available. It shall be ensured that existing work shall have been completed its life span of five years or whatsoever.
12. **Award of work;**  
Bids shall be invited for the consolidated work which shall not be sub-divided in any manner for the purpose of tendering. Work shall be awarded through competitive bidding only. Performance security shall be obtained from successful bidder to ensure execution of the contract as per the provisions of GFR-2017, CPWD Manual and instructions/guidelines etc. issued by Finance Department / CVC from time to time.

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Work shall be awarded within the scope and financial limits of A/A &E/S granted by the Competent Authority. In case the L-1 Bid is over and above the sanctioned cost of the project, fresh tenders may be invited. If the rates/amount quoted by L1 bidder subsequently (second time) are/is also higher than the approved cost, the proposal for revision of estimates may be brought/ submitted before the Competent Authority, with justification for reasonableness of the bid of L-1 bidder, keeping in view the prevalent market trend/rates, CPWD specification in this regard shall also be followed.

**13. Compliance of statutory rules and regulations:**

Work shall be awarded and executed after completion of codal formalities as per the provisions of CPWD Manual, GFR-2017 and instructions/guidelines etc. issued by Finance Department/CVC or any authority from time to time.

**14. No deviation from the prescribed specifications, quality and quantity :**

The executing agency during the course of execution/construction will ensure that the specification of items, their quality, quantities and proportion of the quantities as well as measurements in respect thereof as used in the project during the course of construction are the same on the basis of which estimates have been prepared and that there is no deviation whatsoever.

For fulfillment of the aforesaid requirement, Supervisory Officers/ Engineers during the course of execution/construction shall carry out regular inspections and ensure that specifications regarding quality, quantities and proportions/ measurements thereof are being adhered to scrupulously.

**15. Contract with the contractor:**

The executing agency shall enter into formal contract with the contractor. The contract deed should be in the standard format and should incorporate all the necessary clauses for safeguarding the interest of Government in accordance with the provisions of GFR 2017/CPWD Manual and the aforesaid instructions/ conditions. Executive Agency shall also incorporate the provision for maintenance as per the provisions in the estimates. Performance guarantee in the shape of Security deposit shall be kept for maintenance period also.

**16. Adherence to time schedule and sanctioned cost:**

Work shall be completed within the given time-frame and within the sanctioned cost and as per CPWD Manual/ GFR 2017, substitute in cost will not be allowed. Expenditure above Administrative Approval will not be allowed.

**17. Adherence to sanctioned scope of work:**

The Executing Agency must not change the scope of work on their own. It shall be brought before the Competent Sanctioning Authority for approval, if any such change is perceived/ necessitated subsequently.

**18. Splitting of work not permissible:**

No work shall be split, in any manner, subsequent to the issue of the sanction. In case, it is required, the proposal shall be brought before the Competent Sanctioning/Approving Authority, i.e. PDRD/Development Commissioner for its consideration and approval.

**19. Non Inclusion of extra substituted items:**

No extra deviated substitute items shall be included in the sanctioned project/ work subsequent to the sanction, if essential, in public interest shall be included in the execution of work only after the prior approval of the Competent Sanctioning Authority as per CPWD manual. Post facto approvals shall not be permitted.

**20. Utilization of provision for contingency:**

The provision for contingency is meant for unforeseeable and unidentifiable items which cannot be included /anticipated while preparing estimates for the work/project. Accordingly, the component of contingency as sanctioned/approved by the Competent Sanctioning/Approving Authority shall be invariably utilized for the same. Personal claims on any account including conveyance, office contingencies etc. shall not be charged on works.

**21. Financing of the sanctioned work:**

Financing for the works shall be managed by Executing Agency as per the provisions made in the budget for respective works/projects for different years during the scheduled period for completion of works.

**22. Monitoring of the project:**

The Executing Agency shall monitor the execution of the project and submit quarterly progress report of the project to Finance Department/ Planning Department regarding the financial and physical targets and that the specifications of items, quantity/quality of materials including proportion thereof are the same on the basis of which estimates were prepared.

**23. No Duplicacy of work by any agency:**

The Executing Agency must ensure that none of the components/units/stretch(es) is duplicated during execution/award of work or at the time of payment either by it or by any other agency.

**Guarantee period:**

Every capital asset created/ upgraded has, technically, a certain/estimated life span. In order to ensure that the quality and quantity of the items/ material used in the execution of work is as per the standard/ prescribed specifications and that the asset so created lives its full life, Guarantee clause must be incorporated in the contract deed so that the contractor is held responsible/liable whenever any deficiency/ short coming/ break down is observed which shows that the work has not been executed as per prescribed specifications/ standards. The Executing Agency shall ensure that the asset created/work executed earlier has already completed its useful life time span.

**24. Fore-closure of the project is not permissible mid-way:**

The project must not be scraped during the course of execution on any pretext. In case emergence of some extra-ordinary circumstances leads to such unforeseen situation of fore-

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closer of the project/scheme, the matter may be placed before the competent approving authority.

**25. Payment not to be released without the approval of the competent authority:**

Department shall not make any payment in anticipation of approval/ sanction of revised/modified estimates unless and until the same has been considered and approved by the Competent Authority. At the time of each payment, copy of bill alongwith material testing report shall be submitted to this office.

**26. Confirmation of completion of work/project:**

On the conclusion of the project/ scheme, work completion certificate with in 30 days and 3<sup>rd</sup> Party quality control certificate must be obtained from the third party before making final payment to the contractor. The same must be furnished by the executing agency to Administrative Department which will in turn submit authenticated copies of the said certificates to Finance Department/Planning Department.

**27. Maintenance of the assets after construction:**

The projects, after their completion, shall be properly maintained by the **Executing Agency** / user organization properly as per the provisions of the CPWD Manual, Government Order dated 25.07.2011, the guidelines/ instructions issued from time to time and keeping in view the provisions of Construction-cum-maintenance contracts executed, in cases where such mechanism has been adopted. There shall be provision for free maintenance for some initial years after completion of the project. Provision for the same shall be incorporated in the construction-cum-maintenance contract. Maintenance for subsequent years (at least 5 years) after free maintenance period shall be assigned to the construction contractor as paid maintenance.

**28.** The executing Engineering Agency should comply with the provisions of Law, NGT and court orders as applicable in the matter. Also compliance of Cabinet Decision No.2520 dated 13/11/17, Cabinet Decision No.2665 dated 19/12/18, Cabinet Decision No. 2674 dated 329/01/19 and other subsequent decisions be ensured:

**29.** The **Executing Engineering Agency** shall utilize the funds in accordance with law, the CPWD Manual, GFR, rules/policy/instructions, court orders and guidelines issued by the Government/CVC from time to time. The Executing Agency is required to submit Utilization Certificate after the execution of work or by the end of the financial year, whichever is earlier, to the RD Unit of Development Department.

**30.** The **Executing Engineering Agency** shall ensure that the financial expenditure limit is as per Cabinet decision No. 2665 dated 21.12.18.

**31.** The **Executing Engineering Agency** shall ensure that the provision made for water bodies whatsoever shall also be fulfilled.

W/18.6.2  
(DHEERAJ SHARMA)  
DEPUTY DIRECTOR (RD)

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GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI  
OFFICE OF THE PROJECT DIRECTOR : RURAL DEVELOPMENT  
ROOM NO.410 & 412: ISBT BUILDING : KASHMERE GATE : DELHI  
PHONE NOS.23867405, 23867643, FAX 23868793

F.No.2(08)/PD(RD)/DVDB/2022-23/ 911  
To

Dated: 18/8/22

The Chief Engineer,  
Irrigation & Flood Control Department,  
Govt. of NCT of Delhi.  
LM Bund, Shastri Park Delhi.

SUB- A/A & E/S of DVDB for Rs. 368.52 Lakh (Rs. Three Crore Sixty Eight lakh and Fifty Two thousand Only) under the M.H '4515' - 00 103 93 00 53 Village Dev. Board for works to be carried out under IDRUV works (Gen.) (Sub Head) and M.H. '4515' -00 789 - 97 00 53 Village Dev. Board for works to be carried out under IDRUV (SCSP) (Sub Head) under demand No. 10 for the year 2022-2023 for 3 no. of projects in Chhattarpur Assembly Constituency ".

I am directed to convey the Administrative Approval & Expenditure Sanction of Delhi Village Development Board Rs. 368.52 Lakh (Rs. Three Crore Sixty Eight lakh and Fifty Two thousand Only) and authorization of budget for Rs. 122.84 Lakh (Rs. One Crore Twenty Two Lakh and Eighty Four Thousand Only) placed at the disposal of I& FC Department, GNCT of Delhi, with the approval of Pr. Secy-Cum-Commissioner Development, GNCT of Delhi. The details of the A/A and E/S and Authorization of Budget are as under:-

Sr. No.	Name of Project	Amount for AA&ES(In lakh)		Budget authorized and placed at the disposal of I&FC Department GNCT of Delhi for the FY 2022-23. (Rs in Lakh)		Time of Completion
		'4515' - 00 103 93 00 53 Village Dev. Board for works to be carried out under IDRUV works (Gen.) (Sub Head)	4515' -00 789 - 97 00 53 Village Dev. Board for works to be carried out under IDRUV (SCSP) (Sub Head)	'4515' - 00 103 93 00 53 Village Dev. Board for works to be carried out under IDRUV works (Gen.) (Sub Head)	4515' -00 789 - 97 00 53 Village Dev. Board for works to be carried out under IDRUV (SCSP) (Sub Head)	
1	Improvement of Asthal mandir Road with adjoining streets in Fatehpur beri Village of the Chhattarpur Constituency	226.02	49.61	75.34	16.54	180 days
2	Construction of Chaupal in Rajpur Khurd in Chhattarpur AC 46	48.43	10.63	16.14	3.54	180 days
3	Development of Water Body Kh. No. 554 Maidan Garhi in Mehrauli Block.	27.74	6.09	9.25	2.03	6 months
	<b>Total</b>	302.19	66.33	100.73	22.11	

The Executing Agency will forward clear photographs on completion of work at the stage of 25%, 50%, 75% and on completion of work to this office, as decided in DVDB meeting dated 07.07.2022.

Further, it is clarified that there should not be any overlapping of function with DMC as directed by Hon'ble LG and as conveyed vide order no. F4(132)/PD(RD)/2015-16/2200-2240 dated:20/12/2017. If any violation is noticed by the executing agencies, the same may be informed to this deptt within 15 days from the date of issue of sanction.

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The expenditure involved on this account will be debitable to the Major Head '4515' – 00.103 93 00 53 Village Dev. Board for works to be carried out under IDRUV works (Gen.) (Sub Head) and '4515' -00.789 - 97 00 53 Village Dev. Board for works to be carried out under IDRUV (SCSP) (Sub Head) under demand No. 10 Govt. of Delhi(Plan) in Delhi for the year 2022-23 and should not exceed the budget allotment placed at your disposal.

This issue with the approval of the Pr. Secy-Cum-Commissioner Development, GNCT of Delhi and subject to the conditions enclosed.

Encl:- As above

(DHEERAJ SHARMA)  
DEPUTY DIRECTOR (RD)

F.No.2(08)/PD(RD)/DVDB/2022-23/ 912 - 934

Dated: 18/8/22

1. Addl. Secretary, Planning Deptt., Delhi Sectt., New Delhi.
2. Deputy Commissioner/DM, Concerned GNCT of Delhi.
3. Superintending Engineer(FC -I/II), I&FC Deptt. GNCT of Delhi
4. Joint Secretary, Finance (Budget) Deptt., Delhi Sectt., New Delhi.
5. Executive Engineers, All concerned CD I&FC Deptt. GNCT of Delhi
6. Drawing & Disbursing Officer, All concerned CD I&FC Deptt. GNCT of Delhi
7. Accounts Officer (HQ) Dte. of Audit, Players Bldg., New Delhi
8. Accounts officer, Rural Development Department, ISBT, Delhi
9. PAO -XI, Old Sectt. & XXII, 10<sup>th</sup> Floor, MSO Bldg, ITO, Delhi.
10. Concerned Hon'ble MLA.
- ✓ 11. Programmer Development Department with a request to upload on website.
12. Office order file.
13. Guard file.

DHEERAJ SHARMA  
Deputy Director  
Rural Development Deptt.  
Govt. of NCT of Delhi  
1<sup>st</sup> Floor, ISBT Building,  
Kashmere Gate, Delhi-110006  
(DHEERAJ SHARMA)  
DEPUTY DIRECTOR (RD)

### Conditions

1. It shall be the responsibility of Chief Engineer (I&FC)MCDs/DJB to ensure that all statutory/ administrative and technical clearance are obtained, if any, required before actual award of the work and also to comply with the Cabinet decisions/Law/policy/rules/directions/Court Orders and guidelines issued by the F.D./CVC/Govt. from time to time and to ensure the compliance of the Office Memo No. 741-749 dated 14.6.11 of Finance Deptt. regarding Contract Labour, ESI etc. and Finance Deptt. Circular No. F.2(5)/2015-16/finance E-IV/infra/012274603/DSI/4878-4957 dated 10.09.2015 regarding guidelines for preparation of capital infrastructure projects. In case of demolition of any existing structure due to this scheme, it shall be responsibility of Chief Engineer, I&FC to ensure that demolition certificate from the competent authority is obtained. It shall also be ensured that NOC from the land owing agency/previous Executing Agency has been obtained, wherever required.
2. It shall be the responsibility of the **Executing Agency** to ensure that work shall be awarded only when funds are available for the work and within the limit of A/A&E/S.
3. The **Executing Agency** must seek the revised approval in case tender amount is higher than the sanctioned amount/ or wherever there is a change in the scope of work.
4. The area MLA concerned shall also be provided details of works being taken up under this sanction and the feedback on the execution of the project work by the concerned Executive Engineer, I&FC.
5. The funds sanctioned to I&FC must be utilized strictly for the works/projects for which sanctioned and in accordance with the terms and conditions mentioned in the sanction orders for releasing the funds to I&FC.
6. That the Monthly Progress Report of work and expenditure shall be furnished to Project Director (RD) and Development Commissioner for their appraisal by the 5<sup>th</sup> day of every month.
7. The **Executing Agency** shall strictly ensure that no work is carried out on the private land, unauthorized colony or any status, Resettlement colony, J.J. colony, J.J. Basti under the jurisdiction of DUSIB or any land under litigation/encroachment.
8. Attention of **Executing Agency** is also drawn towards Chief Secretary's letter No. F. 17/17/AR/02/Vol. II/9988-10137 dated 11.10.04 regarding displaying of information under 'Right to Information Act', instruction/orders issued from time to time by CVC, Chief Information Commissioner under RTI Act 2005 etc. to place the information on website and also at site of the work.
9. It must be ensured by the executive agency before taking up the work that the land on which work is to be executed belongs to Gram Sabha land and does not pertain to any private person/group/society etc. land and also there is no encroachment over the work site & also there is no litigation running/pending. RD Deptt. shall not be responsible for any kind of encumbrance. Further the **Executing Agency** will ensure that the items taken in estimates for execution of work are as per optimum engineering requirements of site. Four clear photographs prior to start of proposed work and also after completion of the same must be sent for perusal of the sanctioning authority. Also, as per decision taken in 11<sup>th</sup> DVDB meeting, all executing are directed to submit photographs on completion of work at the stage of 25%, 50%, 75% and on completion of work. Budget will be accordingly released/authorized as per progress reported with photograph on each stage, which will ensure proper utilization of budget. Further, last stage/on completion of work's photograph should be Geo-tagged for uploading on website of the Department. Report of the project site regarding progress will be sent to PDRD/Development Commissioner with MRP by 5<sup>th</sup> of every month.
10. The **Executing Agency** shall strictly ensure that projects regarding Sizra Road, Link road and approach road are pertains to rural villages which are not urbanized. However similar projects fall outside of phirni/Laldora of urbanized villages where provisions of DMC Act is attracted. During the concurrence of Cabinet Decision no. 2520, Hon'ble LG has concurred, subject to the condition that there should not be any conflict with the provisions of the DMC Act, which lay down the powers, functions and responsibilities of the urban local bodies. It is not feasible for the RD Unit to distinguish and identify such locations fall in urbanized villages or Rural Villages. Therefore, it is the responsibility of concerned executing agency to identify the same. If any violation is noticed by the executing agencies, the same may be informed to this deptt within 15 days from the date of issue of sanction. The **Executing Agency** should keep in mind provisions of Sections 41, 42, 43, 298, 299, 300, 301, etc. of the Delhi Municipal Corporation Act, 1957, to pre-empt conflict of interest, with the constitutional bodies MCD.
11. **Executive Agency** shall prepare detailed estimates as per requirement before call of tender etc. as per provision of CPWD Manual. Further, copy of detailed estimates, specifications and award letter shall be submitted to this office as soon as the work is awarded. Quality Control checks shall be carried out regularly as per provisions of CPWD Manual and Code etc. Testing of construction materials as per CPWD Work Manual shall also be carried out in Govt. lab as available. It shall be ensured that existing work shall have been completed its life span of five years or whatsoever.
12. **Award of work;**  
Bids shall be invited for the consolidated work which shall not be sub-divided in any manner for the purpose of tendering. Work shall be awarded through competitive bidding only. Performance security shall be obtained from successful bidder to ensure execution of the contract as per the provisions of GFR-2017, CPWD Manual and instructions/guidelines etc. issued by Finance Department / CVC from time to time.

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Work shall be awarded within the scope and financial limits of A/A &E/S granted by the Competent Authority. In case the L-1 Bid is over and above the sanctioned cost of the project, fresh tenders may be invited. If the rates/amount quoted by L1 bidder subsequently (second time) are/is also higher than the approved cost, the proposal for revision of estimates may be brought/ submitted before the Competent Authority, with justification for reasonableness of the bid of L-1 bidder, keeping in view the prevalent market trend/rates, CPWD specification in this regard shall also be followed.

**13. Compliance of statutory rules and regulations:**

Work shall be awarded and executed after completion of codal formalities as per the provisions of CPWD Manual, GFR-2017 and instructions/guidelines etc. issued by Finance Department/CVC or any authority from time to time.

**14. No deviation from the prescribed specifications, quality and quantity :**

The executing agency during the course of execution/construction will ensure that the specification of items, their quality, quantities and proportion of the quantities as well as measurements in respect thereof as used in the project during the course of construction are the same on the basis of which estimates have been prepared and that there is no deviation whatsoever.

For fulfillment of the aforesaid requirement, Supervisory Officers/ Engineers during the course of execution/construction shall carry out regular inspections and ensure that specifications regarding quality, quantities and proportions/ measurements thereof are being adhered to scrupulously.

**15. Contract with the contractor:**

The executing agency shall enter into formal contract with the contractor. The contract deed should be in the standard format and should incorporate all the necessary clauses for safeguarding the interest of Government in accordance with the provisions of GFR 2017/CPWD Manual and the aforesaid instructions/ conditions. **Executive Agency** shall also incorporate the provision for maintenance as per the provisions in the estimates. Performance guarantee in the shape of Security deposit shall be kept for maintenance period also.

**16. Adherence to time schedule and sanctioned cost:**

Work shall be completed within the given time-frame and within the sanctioned cost and as per CPWD Manual/ GFR 2017, substitute in cost will not be allowed. Expenditure above Administrative Approval will not be allowed.

**17. Adherence to sanctioned scope of work:**

The Executing Agency must not change the scope of work on their own. It shall be brought before the Competent Sanctioning Authority for approval, if any such change is perceived/ necessitated subsequently.

**18. Splitting of work not permissible:**

No work shall be split, in any manner, subsequent to the issue of the sanction. In case, it is required, the proposal shall be brought before the **Competent Sanctioning/Approving Authority**, i.e. PDRD/Development Commissioner for its consideration and approval.

**19. Non Inclusion of extra substituted items:**

No extra deviated substitute items shall be included in the sanctioned project/ work subsequent to the sanction, if essential, in public interest shall be included in the execution of work only after the prior approval of the **Competent Sanctioning Authority** as per CPWD manual. Post facto approvals shall not be permitted.

**20. Utilization of provision for contingency:**

The provision for contingency is meant for unforeseeable and unidentifiable items which cannot be included /anticipated while preparing estimates for the work/project. Accordingly, the component of contingency as sanctioned/approved by the **Competent Sanctioning/Approving Authority** shall be invariably utilized for the same. **Personal claims on any account including conveyance, office contingencies etc. shall not be charged on works.**

**21. Financing of the sanctioned work:**

Financing for the works shall be managed by **Executing Agency** as per the provisions made in the budget for respective works/projects for different years during the scheduled period for completion of works.

**22. Monitoring of the project:**

The **Executing Agency** shall monitor the execution of the project and submit quarterly progress report of the project to Finance Department/ Planning Department regarding the financial and physical targets and that the specifications of items, quantity/quality of materials including proportion thereof are the same on the basis of which estimates were prepared.

**23. No Duplication of work by any agency:**

The **Executing Agency** must ensure that none of the components/units/stretch(es) is duplicated during execution/award of work or at the time of payment either by it or by any other agency.

**Guarantee period:**

Every capital asset created/ upgraded has, technically, a certain/estimated life span,. In order to ensure that the quality and quantity of the items/ material used in the execution of work is as per the standard/ prescribed specifications and that the asset so created lives its full life, **Guarantee clause** must be incorporated in the contract deed so that the contractor is held responsible/liable whenever any deficiency/ short coming/ break down is observed which shows that the work has not been executed as per prescribed specifications/ standards. The **Executing Agency** shall ensure that the asset created/work executed earlier has already completed its useful life time span.

**24. Fore-closure of the project is not permissible mid-way:**

The project must not be scraped during the course of execution on any pretext. In case emergence of some extra-ordinary circumstances leads to such unforeseen **situation** of fore-

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closer of the project/scheme, the matter may be placed before the competent approving authority.

**25. Payment not to be released without the approval of the competent authority:**

Department shall not make any payment in anticipation of approval/ sanction of revised/modified estimates unless and until the same has been considered and approved by the Competent Authority. At the time of each payment, copy of bill alongwith material testing report shall be submitted to this office.

**26. Confirmation of completion of work/project:**

On the conclusion of the project/ scheme, work completion certificate with in 30 days and 3<sup>rd</sup> Party quality control certificate must be obtained from the third party before making final payment to the contractor. The same must be furnished by the executing agency to Administrative Department which will in turn submit authenticated copies of the said certificates to Finance Department/Planning Department.

**27. Maintenance of the assets after construction:**

The projects, after their completion, shall be properly maintained by the Executing Agency / user organization properly as per the provisions of the CPWD Manual, Government Order dated 25.07.2011, the guidelines/ instructions issued from time to time and keeping in view the provisions of Construction-cum-maintenance contracts executed, in cases where such mechanism has been adopted. There shall be provision for free maintenance for some initial years after completion of the project. Provision for the same shall be incorporated in the construction-cum-maintenance contract. Maintenance for subsequent years (at least 5 years) after free maintenance period shall be assigned to the construction contractor as paid maintenance.

**28.** The executing Engineering Agency should comply with the provisions of Law, NGT and court orders as applicable in the matter. Also compliance of Cabinet Decision No.2520 dated 13/11/17, Cabinet Decision No.2665 dated 19/12/18, Cabinet Decision No. 2674 dated 329/01/19 and other subsequent decisions be ensured.

**29.** The Executing Engineering Agency shall utilize the funds in accordance with law, the CPWD Manual, GFR, rules/policy/instructions, court orders and guidelines issued by the Government/CVC from time to time. The Executing Agency is required to submit Utilization Certificate after the execution of work or by the end of the financial year, whichever is earlier, to the RD Unit of Development Department.

**30.** The Executing Engineering Agency shall ensure that the financial expenditure limit is as per Cabinet decision No. 2665 dated 21.12.18.

**31.** The Executing Engineering Agency shall ensure that the provision made for water bodies whatsoever shall also be fulfilled.

*W/18.6.2*  
(DHEERAJ SHARMA)  
DEPUTY DIRECTOR (RD)



GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI  
OFFICE OF THE PROJECT DIRECTOR : RURAL DEVELOPMENT  
ROOM NO.410 & 412: ISBT BUILDING : KASHMERE GATE : DELHI  
PHONE NOS.23867405, 23867643, FAX 23868793

F.No.2(08)/PD(RD)/DVDB/2022-23/ 898  
To

Dated: 18/8/22

The Chief Engineer,  
Irrigation & Flood Control Department,  
Govt. of NCT of Delhi.  
LM Bund, Shastri Park Delhi.

SUB- A/A & E/S of DVDB for Rs. 307.53 Lakh (Rs. Three Crore Seven lakh and Fifty Three thousand Only) under the M.H '4515' - 00 103 93 00 53 Village Dev. Board for works to be carried out under IDRUV works (Gen.) (Sub Head) and M.H. '4515' -00 789 - 97 00 53 Village Dev. Board for works to be carried out under IDRUV (SCSP) (Sub Head) under demand No. 10 for the year 2022-2023 for 2 no. of projects in Badarpur Assembly Constituency ".

I am directed to convey the Administrative Approval & Expenditure Sanction of Delhi Village Development Board Rs. 307.53 Lakh (Rs. Three Crore Seven lakh and Fifty Three thousand Only) and authorization of budget for Rs. 102.51 Lakh (Rs. One Crore Two Lakh and Fifty One Thousand Only) placed at the disposal of I& FC Department, GNCT of Delhi, with the approval of Pr. Secy-Cum-Commissioner Development, GNCT of Delhi. The details of the A/A and E/S and Authorization of Budget are as under:-

Sr. No.	Name of Project	Amount for AA&ES(In lakh)		Budget authorized and placed at the disposal of I&FC Department GNCT of Delhi for the FY 2022-23. (Rs in Lakh)		Time of Completion
		'4515' - 00 103 93 00 53 Village Dev. Board for works to be carried out under IDRUV works (Gen.) (Sub Head)	4515' -00 789 - 97 00 53 Village Dev. Board for works to be carried out under IDRUV (SCSP) (Sub Head)	'4515' - 00 103 93 00 53 Village Dev. Board for works to be carried out under IDRUV works (Gen.) (Sub Head)	4515' -00 789 - 97 00 53 Village Dev. Board for works to be carried out under IDRUV (SCSP) (Sub Head)	
1	Construction of 2nd 60 feet road in Badarpur Constituency AC 53	108.51	23.82	36.17	7.94	90 days
2	Construction of 3RD 60 Feet Road in Badarpur Constituency AC53	143.66	31.54	47.89	10.51	90 days
	<b>Total</b>	252.17	55.36	84.06	18.45	

The Executing Agency will forward clear photographs on completion of work at the stage of 25%, 50%, 75% and on completion of work to this office, as decided in DVDB meeting dated 07.07.2022.

Further, it is clarified that there should not be any overlapping of function with DMC as directed by Hon'ble LG and as conveyed vide order no. F4(132)/PD(RD)/2015-16/2200-2240 dated:20/12/2017. If any violation is noticed by the executing agencies, the same may be informed to this deptt within 15 days from the date of issue of sanction.

The expenditure involved on this account will be debitale to the Major Head '4515' - 00,103 93 00 53 Village Dev. Board for works to be carried out under IDRUV works (Gen.) (Sub Head) and '4515' -00.789 - 97 00 53 Village Dev. Board for works to be carried out under IDRUV

2

(SCSP) (Sub Head) under demand No. 10 Govt. of Delhi(Plan) in Delhi for the year 2022-23 and should not exceed the budget allotment placed at your disposal.

This issue with the approval of the Pr. Secy-Cum-Commissioner Development, GNCT of Delhi and subject to the conditions enclosed.

Encl:- As above

(DHEERAJ SHARMA)  
DEPUTY DIRECTOR (RD)

F.No.2(08)/PD(RD)/DVDB/2022-23/ 899 - 910

Dated: 18/8/22

1. Addl. Secretary, Planning Deptt., Delhi Sectt., New Delhi.
2. Deputy Commissioner/DM, Concerned GNCT of Delhi.
3. Superintending Engineer(FC -I/II), I&FC Deptt. GNCT of Delhi
4. Joint Secretary, Finance (Budget) Deptt., Delhi Sectt., New Delhi.
5. Executive Engineers, All concerned CD I&FC Deptt. GNCT of Delhi
6. Drawing & Disbursing Officer, All concerned CD I&FC Deptt. GNCT of Delhi
7. Accounts Officer (HQ) Dte. of Audit, Players Bldg., New Delhi
8. Accounts officer, Rural Development Department, ISBT, Delhi
9. PAO -XI, Old Sectt. & XXII, 10<sup>th</sup> Floor, MSO Bldg, ITO, Delhi.
10. Concerned Hon'ble MLA.
- ✓ 11. Programmer Development Department with a request to upload on website.
12. Office order file.
13. Guard file.

DHEERAJ SHARMA  
Deputy Director  
Rural Development Deptt.  
Govt. of NCT of Delhi  
1<sup>st</sup> Floor, ISBT Building,  
Kashmere Gate, Delhi-110006

(DHEERAJ SHARMA)  
DEPUTY DIRECTOR (RD)



### Conditions

1. It shall be the responsibility of Chief Engineer (I&FC)/MCDs/DJB to ensure that all statutory/ administrative and technical clearance are obtained, if any, required before actual award of the work and also to comply with the Cabinet decisions/Law/policy/rules/directions/Court Orders and guidelines issued by the F.D./CVC/Govt. from time to time and to ensure the compliance of the Office Memo No. 741-749 dated 14.6.11 of Finance Deptt. regarding Contract Labour, ESI etc. and Finance Deptt. Circular No. F.2(5)/2015-16/finance E-I/V/infra/012274603/DSI/4878-4957 dated 10.09.2015 regarding guidelines for preparation of capital infrastructure projects. In case of demolition of any existing structure due to this scheme, it shall be responsibility of Chief Engineer, I&FC to ensure that demolition certificate from the competent authority is obtained. It shall also be ensured that NOC from the land owing agency/previous Executing Agency has been obtained, wherever required.
2. It shall be the responsibility of the **Executing Agency** to ensure that work shall be awarded only when funds are available for the work and within the limit of A/A&E/S.
3. The **Executing Agency** must seek the revised approval in case tender amount is higher than the sanctioned amount/ or wherever there is a change in the scope of work.
4. The area MLA concerned shall also be provided details of works being taken up under this sanction and the feedback on the execution of the project work by the concerned Executive Engineer, I&FC.
5. The funds sanctioned to I&FC must be utilized strictly for the works/projects for which sanctioned and in accordance with the terms and conditions mentioned in the sanction orders for releasing the funds to I&FC.
6. That the Monthly Progress Report of work and expenditure shall be furnished to Project Director (RD) and Development Commissioner for their appraisal by the 5<sup>th</sup> day of every month.
7. The **Executing Agency** shall strictly ensure that no work is carried out on the private land, unauthorized colony or any status, Resettlement colony, J.J. colony, J.J. Basti under the jurisdiction of DUSIB or any land under litigation/encroachment.
8. Attention of **Executing Agency** is also drawn towards Chief Secretary's letter No. F. 17/17/AR/02/Vol. II/9988-10137 dated 11.10.04 regarding displaying of information under 'Right to Information Act.', instruction/orders issued from time to time by CVC, Chief Information Commissioner under RTI Act 2005 etc. to place the information on website and also at site of the work.
9. It must be ensured by the executive agency before taking up the work that the land on which work is to be executed belongs to Gram Sabha land and does not pertain to any private person/group/society etc. land and also there is no encroachment over the work site & also there is no litigation running/pending. RD Deptt. shall not be responsible for any kind of encumbrance. Further the **Executing Agency** will ensure that the items taken in estimates for execution of work are as per optimum engineering requirements of site. Four clear photographs prior to start of proposed work and also after completion of the same must be sent for perusal of the sanctioning authority. Also, as per decision taken in 11<sup>th</sup> DVDB meeting, all executing are directed to submit photographs on completion of work at the stage of 25%, 50%, 75% and on completion of work. Budget will be accordingly released/authorized as per progress reported with photograph on each stage, which will ensure proper utilization of budget. Further, last stage/on completion of work's photograph should be Geo-tagged for uploading on website of the Department. Report of the project site regarding progress will be sent to PDRD/Development Commissioner with MRP by 5<sup>th</sup> of every month.
10. The Executing Agency shall strictly ensure that projects regarding Sizra Road, Link road and approach road are pertains to rural villages which are not urbanized. However similar projects fall outside of phirni/Laldora of urbanized villages where provisions of DMC Act is attracted. During the concurrence of Cabinet Decision no. 2520, Hon'ble LG has concurred, subject to the condition that there should not be any conflict with the provisions of the DMC Act, which lay down the powers, functions and responsibilities of the urban local bodies. It is not feasible for the RD Unit to distinguish and identify such locations fall in urbanized villages or Rural Villages. Therefore, it is the responsibility of concerned executing agency to identify the same. If any violation is noticed by the executing agencies, the same may be informed to this deptt within 15 days from the date of issue of sanction. The Executing Agency should keep in mind provisions of Sections 41, 42, 43, 298, 299, 300, 301, etc. of the Delhi Municipal Corporation Act, 1957, to pre-empt conflict of interest, with the constitutional bodies MCD.
11. **Executive Agency** shall prepare detailed estimates as per requirement before call of tender etc. as per provision of CPWD Manual. Further, copy of detailed estimates, specifications and award letter shall be submitted to this office as soon as the work is awarded. Quality Control checks shall be carried out regularly as per provisions of CPWD Manual and Code etc. Testing of construction materials as per CPWD Work Manual shall also be carried out in Govt. lab as available. It shall be ensured that existing work shall have been completed its life span of five years or whatsoever.
12. **Award of work:**  
Bids shall be invited for the consolidated work which shall not be sub-divided in any manner for the purpose of tendering. Work shall be awarded through competitive bidding only. Performance security shall be obtained from successful bidder to ensure execution of the contract as per the provisions of GFR-2017, CPWD Manual and instructions/guidelines etc. issued by Finance Department / CVC from time to time.

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Work shall be awarded within the scope and financial limits of A/A &E/S granted by the Competent Authority. In case the L-1 Bid is over and above the sanctioned cost of the project, fresh tenders may be invited. If the rates/amount quoted by L1 bidder subsequently (second time) are/is also higher than the approved cost, the proposal for revision of estimates may be brought/ submitted before the Competent Authority, with justification for reasonableness of the bid of L-1 bidder, keeping in view the prevalent market trend/rates, CPWD specification in this regard shall also be followed.

**13. Compliance of statutory rules and regulations:**

Work shall be awarded and executed after completion of codal formalities as per the provisions of CPWD Manual, GFR-2017 and instructions/guidelines etc. issued by Finance Department/CVC or any authority from time to time.

**14. No deviation from the prescribed specifications, quality and quantity :**

The executing agency during the course of execution/construction will ensure that the specification of items, their quality, quantities and proportion of the quantities as well as measurements in respect thereof as used in the project during the course of construction are the same on the basis of which estimates have been prepared and that there is no deviation whatsoever.

For fulfillment of the aforesaid requirement, Supervisory Officers/ Engineers during the course of execution/construction shall carry out regular inspections and ensure that specifications regarding quality, quantities and proportions/ measurements thereof are being adhered to scrupulously.

**15. Contract with the contractor:**

The executing agency shall enter into formal contract with the contractor. The contract deed should be in the standard format and should incorporate all the necessary clauses for safeguarding the interest of Government in accordance with the provisions of GFR 2017/CPWD Manual and the aforesaid instructions/ conditions. **Executive Agency** shall also incorporate the provision for maintenance as per the provisions in the estimates. Performance guarantee in the shape of Security deposit shall be kept for maintenance period also.

**16. Adherence to time schedule and sanctioned cost:**

Work shall be completed within the given time-frame and within the sanctioned cost and as per CPWD Manual/ GFR 2017, substitute in cost will not be allowed. Expenditure above Administrative Approval will not be allowed.

**17. Adherence to sanctioned scope of work:**

The **Executing Agency** must not change the scope of work on their own. It shall be brought before the Competent Sanctioning Authority for approval, if any such change is perceived/ necessitated subsequently.

**18. Splitting of work not permissible:**

No work shall be split, in any manner, subsequent to the issue of the sanction. In case, it is required, the proposal shall be brought before the **Competent Sanctioning/Approving Authority**, i.e. PDRD/Development Commissioner for its consideration and approval.

**19. Non Inclusion of extra substituted items:**

No extra deviated substitute items shall be included in the sanctioned project/ work subsequent to the sanction, if essential, in public interest shall be included in the execution of work only after the prior approval of the **Competent Sanctioning Authority as per CPWD manual**. Post facto approvals shall not be permitted.

**20. Utilization of provision for contingency:**

The provision for contingency is meant for unforeseeable and unidentifiable items which cannot be included /anticipated while preparing estimates for the work/project. Accordingly, the component of contingency as sanctioned/approved by the **Competent Sanctioning/Approving Authority** shall be invariably utilized for the same. **Personal claims on any account including conveyance, office contingencies etc. shall not be charged on works.**

**21. Financing of the sanctioned work:**

Financing for the works shall be managed by **Executing Agency** as per the provisions made in the budget for respective works/projects for different years during the scheduled period for completion of works.

**22. Monitoring of the project:**

The **Executing Agency** shall monitor the execution of the project and submit quarterly progress report of the project to Finance Department/ Planning Department regarding the financial and physical targets and that the specifications of items, quantity/quality of materials including proportion thereof are the same on the basis of which estimates were prepared.

**23. No Duplicacy of work by any agency:**

The **Executing Agency** must ensure that none of the components/units/stretch(es) is duplicated during execution/award of work or at the time of payment either by it or by any other agency.

**Guarantee period:**

Every capital asset created/ upgraded has, technically, a certain/estimated life span,. In order to ensure that the quality and quantity of the items/ material used in the execution of work is as per the standard/ prescribed specifications and that the asset so created lives its full life, **Guarantee clause** must be incorporated in the contract deed so that the contractor is held responsible/liable whenever any deficiency/ short coming/ break down is observed which shows that the work has not been executed as per prescribed specifications/ standards. The **Executing Agency** shall ensure that the asset created/work executed earlier has already completed its useful life time span.

**24. Fore-closure of the project is not permissible mid-way:**

The project must not be scraped during the course of execution on any pretext. In case emergence of some extra-ordinary circumstances leads to such unforeseen situation of fore-

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closer of the project/scheme, the matter may be placed before the competent approving authority.

25. **Payment not to be released without the approval of the competent authority:**  
Department shall not make any payment in anticipation of approval/ sanction of revised/modified estimates unless and until the same has been considered and approved by the Competent Authority. At the time of each payment, copy of bill alongwith material testing report shall be submitted to this office.
26. **Confirmation of completion of work/project:**  
On the conclusion of the project/ scheme, work completion certificate with in 30 days and 3<sup>rd</sup> Party quality control certificate must be obtained from the third party before making final payment to the contractor. The same must be furnished by the executing agency to Administrative Department which will in turn submit authenticated copies of the said certificates to Finance Department/Planning Department.
27. **Maintenance of the assets after construction:**  
The projects, after their completion, shall be properly maintained by the Executing Agency / user organization properly as per the provisions of the CPWD Manual, Government Order dated 25.07.2011, the guidelines/ instructions issued from time to time and keeping in view the provisions of Construction-cum-maintenance contracts executed, in cases where such mechanism has been adopted. There shall be provision for free maintenance for some initial years after completion of the project. Provision for the same shall be incorporated in the construction-cum-maintenance contract. Maintenance for subsequent years (at least 5 years) after free maintenance period shall be assigned to the construction contractor as paid maintenance.
28. The executing Engineering Agency should comply with the provisions of Law, NGT and court orders as applicable in the matter. Also compliance of Cabinet Decision No.2520 dated 13/11/17, Cabinet Decision No.2665 dated 19/12/18, Cabinet Decision No. 2674 dated 329/01/19 and other subsequent decisions be ensured.
29. The Executing Engineering Agency shall utilize the funds in accordance with law, the CPWD Manual, GFR, rules/policy/instructions, court orders and guidelines issued by the Government/CVC from time to time. The Executing Agency is required to submit Utilization Certificate after the execution of work or by the end of the financial year, whichever is earlier, to the RD Unit of Development Department.
30. The Executing Engineering Agency shall ensure that the financial expenditure limit is as per Cabinet decision No. 2665 dated 21.12.18.
31. The Executing Engineering Agency shall ensure that the provision made for water bodies whatsoever shall also be fulfilled.

W/18.6.2  
(DHEERAJ SHARMA)  
DEPUTY DIRECTOR (RD)

26

**GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI**  
**OFFICE OF THE PROJECT DIRECTOR : RURAL DEVELOPMENT**  
**ROOM NO.410 & 412: ISBT BUILDING : KASHMERE GATE : DELHI**  
**PHONE NOS.23867405, 23867643, FAX 23868793**

F.No.2(09)/PD(RD)/DVDB/2022-23/Pt.file./ 884

Dated: 18/08/2022

To

The Commissioner,  
Municipal Corporation of Delhi,  
Shayma Parsad Mukherjee Civic Centre.  
Jawahar Lal Nehru Marg  
Delhi.

**SUB- A/A & E/S of DVDB for Rs.276.13 Lakh (Rs. Two Crore Seventy Six lacs and Thirteen Thousand Only) under the M.H '4515' - 00 103 93 00 53 Village Dev. Board for works to be carried out under IDRUV works (Gen.) (Sub Head) and M.H. '4515' -00 789 - 97 00 53 Village Dev. Board for works to be carried out under IDRUV (SCSP) (Sub Head) under demand No. 10 for the year 2022-2023 for 10 no. of projects in Trinagar Assembly Constituency."**

I am directed to convey the Administrative Approval & Expenditure Sanction of Delhi Village Development Board for Rs. 276.13 Lakh (Rs. Two Crore Seventy Six lacs and Thirteen Thousand Only) and authorization of budget for Rs. 92.04 Lakh (Rs. Ninety Two Lacs and Four Thousand Only) placed at the disposal of Municipal Corporation of Delhi, with the approval of Pr. Secy-Cum-Commissioner Development, GNCT of Delhi. The details of the A/A and E/S and Authorization of Budget are as under:-

Sr. No.	Name of Project	Amount for AA&ES(In lakh)		Budget authorized and placed at the disposal of MCD for the FY 2022-23 (Rs in Lakh)		Time of Completion
		'4515' - 00 103 93 00 53 Village Dev. Board for works to be carried out under IDRUV works (Gen.) (Sub Head)	4515' -00 789 - 97 00 53 Village Dev. Board for works to be carried out under IDRUV (SCSP) (Sub Head)	'4515' - 00 103 93 00 53 Village Dev. Board for works to be carried out under IDRUV works (Gen.) (Sub Head)	4515' -00 789 - 97 00 53 Village Dev. Board for works to be carried out under IDRUV (SCSP) (Sub Head)	
1	Imp./ Dev. Of Road by pdg RMC from Hno 17 to Phirni Road (near vegetable market) in pitampura village in ward no 68 N kohat enclave AC- 16 Tri nagar	18.75	4.12	6.25	1.37	12 Months
2	Improvement of development of Road by pdg RMC from Hs. No 29 to 30 & along H. No 342 (Around Krishna Market Park) in Pitam Pura Village in ward No 68 N Kohat Enclaved AC -16 Tri Nagar	14.04	3.08	4.68	1.03	12 Months
3	Imp/Dev of Peripheral roads from H. No. WZ -24 to WZ 244 to ShamshanGhat by pdg RMC in Ward 70N/KPZ	55.93	12.28	18.64	4.09	12 Months



	RMC in Ward 70N/KPZ Rampura in Shakurpur village in AC-16 Trinagar					
4	Imp/Dev of roads from H. No. WZ -396A to WZ -360 (near Khazoor chowk) by pdg RMC in Ward 70N/KPZ Rampura in Shakurpur Village	16.19	3.55	5.40	1.18	12 Months
5	Imp/Dev of roads from H. No. WZ-263-297 Shakurpur village by pdg. RMC in Ward 70N/KPZ Rampura	23.16	5.09	7.72	1.70	12 Months
6	Imp/Dev of roads in front of Modern Toilet in Rampura Village in pdg RMC in Ward 70N/KPZ Rampura	20.39	4.47	6.80	1.49	12 Months
7	Imp/Dev of roads from H. No. WZ-402-396 Shakurpur Village by pdg RMC in Ward 70N/KPZ Rampura	8.49	1.86	2.83	0.62	12 Months
8	Imp/Dev of Chaupal of JoorBagh Village in Ward 71N Trinagar/KPZ	46.43	10.19	15.48	3.39	12 Months
9	Imp/Dev of roads from main road Rampura to H. No. 384 - 385 by providing RMC in ward Rampura 70N/KPZ in Rampura Village	9.73	2.14	3.25	0.71	12 Months
10	Imp and Dev of lanes in Harijan Basti Rampura Village *(H. No. 285, 297,299,305,308,355,356,366, 363,349) by pdg RMC in Ward 70N/KPZ Rampura	13.32	2.92	4.44	0.97	12 Months
	<b>Total :</b>	<b>226.43</b>	<b>49.70</b>	<b>75.49</b>	<b>16.55</b>	

The Executing Agency will forward clear photographs on completion of work at the stage of 25%, 50%, 75% and on completion of work to this office, as decided in DVDB meeting dated 07.07.2022.

Further, it is clarified that there should not be any overlapping of function with DMC as directed by Hon'ble LG and as conveyed vide order no. F4(132)/PD(RD)/2015-16/2200-2240 dated:20/12/2017. If any violation is noticed by the executing agencies, the same may be informed to this deptt within 15 days from the date of issue of sanction.

The expenditure involved on this account will be debitable to the Major Head '4515' - 00.103 93 00 53 Village Dev. Board for works to be carried out under IDRUV works (Gen.) (Sub Head) and '4515' -00.789 - 97 00 53 Village Dev. Board for works to be carried out under IDRUV (SCSP) (Sub Head) under demand No.-10 Govt. of Delhi (Plan) in Delhi for the year 2022-23 and should not exceed the budget allotment placed at your disposal.

This issue with the prior approval of the Pr. Secy-Cum-Commissioner Development, GNCT of Delhi and subject to the conditions enclosed.

Encl:- As above

(DHEERAJ SHARMA)  
DEPUTY DIRECTOR (RD)

- 1) Addl. Secretary, Planning Deptt., Delhi Sectt., New Delhi.
- 2) Deputy Commissioner/DM, Concerned GNCT of Delhi.
- 3) Superintending Engineer (FC -I/II), I&FC Deptt. GNCT of Delhi
- 4) Joint Secretary, Finance (Budget) Deptt., Delhi Sectt., New Delhi.
- 5) Executive Engineers, All concerned CD I&FC Deptt. GNCT of Delhi
- 6) Drawing & Disbursing Officer, All concerned CD I&FC Deptt. GNCT of Delhi
- 7) Accounts Officer (HQ) Dte. of Audit, Players Bldg., New Delhi
- 8) Accounts officer, Rural Development Department, ISBT, Delhi
- 9) PAO -XI, Old Sectt. & XXII, 10<sup>th</sup> Floor, MSO Bldg, ITO, Delhi.
- 10) Sr. System Analyst, Development Deptt. with the request to upload the copy of sanction on the website of the department
- 11) Concerned Hon'ble MLA.
- 12) Office order file.
- 13) Guard file.

DHEERAJ SHARMA  
Deputy Director  
Rural Development Deptt.  
Govt. of NCT of Delhi  
1<sup>st</sup> Floor, ISBT Building,  
Kashmere Gate, Delhi-110006

(DHEERAJ SHARMA)  
DEPUTY DIRECTOR (RD)



### Conditions

1. It shall be the responsibility of Chief Engineer (I&FC)/MCDs/DJB to ensure that all statutory/ administrative and technical clearance are obtained, if any, required before actual award of the work and also to comply with the Cabinet decisions/Law/policy/rules/directions/Court Orders and guidelines issued by the F.D./CVC/Govt. from time to time and to ensure the compliance of the Office Memo No. 741-749 dated 14.6.11 of Finance Deptt. regarding Contract Labour, ESI etc. and Finance Deptt. Circular No. F.2(5)/2015-16/finance E-IV/infra/012274603/DSI/4878-4957 dated 10.09.2015 regarding guidelines for preparation of capital infrastructure projects. In case of demolition of any existing structure due to this scheme, it shall be responsibility of Chief Engineer, I&FC to ensure that demolition certificate from the competent authority is obtained. It shall also be ensured that NOC from the land owing agency/previous Executing Agency has been obtained, wherever required.
2. It shall be the responsibility of the **Executing Agency** to ensure that work shall be awarded only when funds are available for the work and within the limit of A/A&E/S.
3. The **Executing Agency** must seek the revised approval in case tender amount is higher than the sanctioned amount/ or wherever there is a change in the scope of work.
4. The area MLA concerned shall also be provided details of works being taken up under this sanction and the feedback on the execution of the project work by the concerned Executive Engineer, I&FC.
5. The funds sanctioned to I&FC must be utilized strictly for the works/projects for which sanctioned and in accordance with the terms and conditions mentioned in the sanction orders for releasing the funds to I&FC.
6. That the Monthly Progress Report of work and expenditure shall be furnished to Project Director (RD) and Development Commissioner for their appraisal by the 5<sup>th</sup> day of every month.
7. The **Executing Agency** shall strictly ensure that no work is carried out on the private land, unauthorized colony or any status, Resettlement colony, J.J. colony, J.J. Basti under the jurisdiction of DUSIB or any land under litigation/encroachment.
8. Attention of **Executing Agency** is also drawn towards Chief Secretary's letter No. F. 17/17/AR/02/Vol. II/9988-10137 dated 11.10.04 regarding displaying of information under 'Right to Information Act.', instruction/orders issued from time to time by CVC, Chief Information Commissioner under RTI Act 2005 etc. to place the information on website and also at site of the work.
9. It must be ensured by the executive agency before taking up the work that the land on which work is to be executed belongs to Gram Sabha land and does not pertain to any private person/group/society etc. land and also there is no encroachment over the work site & also there is no litigation running/pending. RD Deptt. shall not be responsible for any kind of encumbrance. Further the **Executing Agency** will ensure that the items taken in estimates for execution of work are as per optimum engineering requirements of site. Four clear photographs prior to start of proposed work and also after completion of the same must be sent for perusal of the sanctioning authority. Also, as per decision taken in 11<sup>th</sup> DVDB meeting, all executing are directed to submit photographs on completion of work at the stage of 25%, 50%, 75% and on completion of work. Budget will be accordingly released/authorized as per progress reported with photograph on each stage, which will ensure proper utilization of budget. Further, last stage/on completion of work's photograph should be Geo-tagged for uploading on website of the Department. Report of the project site regarding progress will be sent to PDRD/Development Commissioner with MRP by 5<sup>th</sup> of every month.
10. The Executing Agency shall strictly ensure that projects regarding Sizra Road, Link road and approach road are pertains to rural villages which are not urbanized. However similar projects fall outside of phirni/Laldora of urbanized villages where provisions of DMC Act is attracted. During the concurrence of Cabinet Decision no. 2520, Hon'ble LG has concurred, subject to the condition that there should not be any conflict with the provisions of the DMC Act, which lay down the powers, functions and responsibilities of the urban local bodies. It is not feasible for the RD Unit to distinguish and identify such locations fall in urbanized villages or Rural Villages. Therefore, it is the responsibility of concerned executing agency to identify the same. If any violation is noticed by the executing agencies, the same may be informed to this deptt within 15 days from the date of issue of sanction. The Executing Agency should keep in mind provisions of Sections 41, 42, 43, 298, 299, 300, 301, etc. of the Delhi Municipal Corporation Act, 1957, to pre-empt conflict of interest, with the constitutional bodies MCD.
11. **Executive Agency** shall prepare detailed estimates as per requirement before call of tender etc. as per provision of CPWD Manual. Further, copy of detailed estimates, specifications and award letter shall be submitted to this office as soon as the work is awarded. Quality Control checks shall be carried out regularly as per provisions of CPWD Manual and Code etc. Testing of construction materials as per CPWD Work Manual shall also be carried out in Govt. lab as available. It shall be ensured that existing work shall have been completed its life span of five years or whatsoever.
12. **Award of work:**  
Bids shall be invited for the consolidated work which shall not be sub-divided in any manner for the purpose of tendering. Work shall be awarded through competitive bidding only. Performance security shall be obtained from successful bidder to ensure execution of the contract as per the provisions of GFR-2017, CPWD Manual and instructions/guidelines etc. issued by Finance Department / CVC from time to time.

2,8.8.20



Work shall be awarded within the scope and financial limits of A/A &E/S granted by the Competent Authority. In case the L-1 Bid is over and above the sanctioned cost of the project, fresh tenders may be invited. If the rates/amount quoted by L1 bidder subsequently (second time) are/is also higher than the approved cost, the proposal for revision of estimates may be brought/ submitted before the Competent Authority, with justification for reasonableness of the bid of L-1 bidder, keeping in view the prevalent market trend/rates, CPWD specification in this regard shall also be followed.

**13. Compliance of statutory rules and regulations:**

Work shall be awarded and executed after completion of codal formalities as per the provisions of CPWD Manual, GFR-2017 and instructions/guidelines etc. issued by Finance Department/CVC or any authority from time to time.

**14. No deviation from the prescribed specifications, quality and quantity :**

The executing agency during the course of execution/construction will ensure that the specification of items, their quality, quantities and proportion of the quantities as well as measurements in respect thereof as used in the project during the course of construction are the same on the basis of which estimates have been prepared and that there is no deviation whatsoever.

For fulfillment of the aforesaid requirement, Supervisory Officers/ Engineers during the course of execution/construction shall carry out regular inspections and ensure that specifications regarding quality, quantities and proportions/ measurements thereof are being adhered to scrupulously.

**15. Contract with the contractor:**

The executing agency shall enter into formal contract with the contractor. The contract deed should be in the standard format and should incorporate all the necessary clauses for safeguarding the interest of Government in accordance with the provisions of GFR 2017/CPWD Manual and the aforesaid instructions/ conditions. **Executive Agency** shall also incorporate the provision for maintenance as per the provisions in the estimates. Performance guarantee in the shape of Security deposit shall be kept for maintenance period also.

**16. Adherence to time schedule and sanctioned cost:**

Work shall be completed within the given time-frame and within the sanctioned cost and as per CPWD Manual/ GFR 2017, substitute in cost will not be allowed. Expenditure above Administrative Approval will not be allowed.

**17. Adherence to sanctioned scope of work:**

The **Executing Agency** must not change the scope of work on their own. It shall be brought before the Competent Sanctioning Authority for approval, if any such change is perceived/ necessitated subsequently.

**18. Splitting of work not permissible:**

No work shall be split, in any manner, subsequent to the issue of the sanction. In case, it is required, the proposal shall be brought before the **Competent Sanctioning/Approving Authority**, i.e. PDRD/Development Commissioner for its consideration and approval.

**19. Non Inclusion of extra substituted items:**

No extra deviated substitute items shall be included in the sanctioned project/ work subsequent to the sanction, if essential, in public interest shall be included in the execution of work only after the prior approval of the **Competent Sanctioning Authority as per CPWD manual**. Post facto approvals shall not be permitted.

**20. Utilization of provision for contingency:**

The provision for contingency is meant for unforeseeable and unidentifiable items which cannot be included /anticipated while preparing estimates for the work/project. Accordingly, the component of contingency as sanctioned/approved by the **Competent Sanctioning/Approving Authority** shall be invariably utilized for the same. **Personal claims on any account including conveyance, office contingencies etc. shall not be charged on works.**

**21. Financing of the sanctioned work:**

Financing for the works shall be managed by **Executing Agency** as per the provisions made in the budget for respective works/projects for different years during the scheduled period for completion of works.

**22. Monitoring of the project:**

The **Executing Agency** shall monitor the execution of the project and submit quarterly progress report of the project to Finance Department/ Planning Department regarding the financial and physical targets and that the specifications of items, quantity/quality of materials including proportion thereof are the same on the basis of which estimates were prepared.

**23. No Duplicacy of work by any agency:**

The **Executing Agency** must ensure that none of the components/units/stretch(es) is duplicated during execution/award of work or at the time of payment either by it or by any other agency.

**Guarantee period:**

Every capital asset created/ upgraded has, technically, a certain/estimated life span.. In order to ensure that the quality and quantity of the items/ material used in the execution of work is as per the standard/ prescribed specifications and that the asset so created lives its full life, **Guarantee clause** must be incorporated in the contract deed so that the contractor is held responsible/liable whenever any deficiency/ short coming/ break down is observed which shows that the work has not been executed as per prescribed specifications/ standards. The **Executing Agency** shall ensure that the asset created/work executed earlier has already completed its useful life time span.

**24. Fore-closure of the project is not permissible mid-way:**

The project must not be scraped during the course of execution on any pretext. In case emergence of some extra-ordinary circumstances leads to such unforeseen situation of fore-

*Wafar*



closer of the project/scheme, the matter may be placed before the competent approving authority.

**25. Payment not to be released without the approval of the competent authority:**

Department shall not make any payment in anticipation of approval/ sanction of revised/modified estimates unless and until the same has been considered and approved by the Competent Authority. At the time of each payment, copy of bill alongwith material testing report shall be submitted to this office.

**26. Confirmation of completion of work/project:**

On the conclusion of the project/ scheme, work completion certificate with in 30 days and 3<sup>rd</sup> Party quality control certificate must be obtained from the third party before making final payment to the contractor. The same must be furnished by the executing agency to Administrative Department which will in turn submit authenticated copies of the said certificates to Finance Department/Planning Department.

**27. Maintenance of the assets after construction:**

The projects, after their completion, shall be properly maintained by the Executing Agency / user organization properly as per the provisions of the CPWD Manual, Government Order dated 25.07.2011, the guidelines/ instructions issued from time to time and keeping in view the provisions of Construction-cum-maintenance contracts executed, in cases where such mechanism has been adopted. There shall be provision for free maintenance for some initial years after completion of the project. Provision for the same shall be incorporated in the construction-cum-maintenance contract. Maintenance for subsequent years (at least 5 years) after free maintenance period shall be assigned to the construction contractor as paid maintenance.

28. The executing Engineering Agency should comply with the provisions of Law, NGT and court orders as applicable in the matter. Also compliance of Cabinet Decision No.2520 dated 13/11/17, Cabinet Decision No.2665 dated 19/12/18, Cabinet Decision No. 2674 dated 329/01/19 and other subsequent decisions be ensured.

29. The Executing Engineering Agency shall utilize the funds in accordance with law, the CPWD Manual, GFR, rules/policy/instructions, court orders and guidelines issued by the Government/CVC from time to time. The Executing Agency is required to submit Utilization Certificate after the execution of work or by the end of the financial year, whichever is earlier, to the RD Unit of Development Department.

30. The Executing Engineering Agency shall ensure that the financial expenditure limit is as per Cabinet decision No. 2665 dated 21.12.18.

31. The Executing Engineering Agency shall ensure that the provision made for water bodies whatsoever shall also be fulfilled.

21/12/18  
(DHEERAJ SHARMA)  
DEPUTY DIRECTOR (RD)

32

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI  
OFFICE OF THE PROJECT DIRECTOR : RURAL DEVELOPMENT  
ROOM NO.410 & 412: ISBT BUILDING : KASHMERE GATE : DELHI  
PHONE NOS.23867405, 23867643, FAX 23868793

F.No.2(08)/PD(RD)/DVDB/2022-23/ 870  
To

Dated: 18/8/22

The Chief Engineer,  
Irrigation & Flood Control Department,  
Govt. of NCT of Delhi.  
LM Bund, Shastri Park Delhi.

SUB- A/A & E/S of DVDB for Rs. 88.45 Lakh (Rs. Eighty Eight lakh and Fourty Five thousand Only) under the M.H '4515' - 00 103 93 00 53 Village Dev. Board for works to be carried out under IDRUV works (Gen.) (Sub Head) and M.H. '4515' -00 789 - 97 00 53 Village Dev. Board for works to be carried out under IDRUV (SCSP) (Sub Head) under demand No. 10 for the year 2022-2023 for 2 no. of projects in Krishna Nagar Assembly Constituency ”.

I am directed to convey the Administrative Approval & Expenditure Sanction of Delhi Village Development Board Rs. 88.45 Lakh (Rs. Eighty Eight lakh and Fourty Five thousand Only) and authorization of budget for Rs. 29.48 Lakh (Rs. Twenty Nine Lakh and Fourty Eight Thousand Only) placed at the disposal of I& FC Department, GNCT of Delhi, with the approval of Pr. Secy-Cum-Commissioner Development, GNCT of Delhi. The details of the A/A and E/S and Authorization of Budget are as under:-

Sr. No.	Name of Project	Amount AA&ES(In lakh) for		Budget authorized and placed at the disposal of I&FC Department GNCT of Delhi for the FY 2022-23 . (Rs in Lakh)		Time of Completion
		'4515' - 00 103 93 00 53 Village Dev. Board for works to be carried out under IDRUV works (Gen.) (Sub Head)	4515' -00 789 - 97 00 53 Village Dev. Board for works to be carried out under IDRUV (SCSP) (Sub Head)	'4515' - 00 103 93 00 53 Village Dev. Board for works to be carried out under IDRUV works (Gen.) (Sub Head)	4515' -00 789 - 97 00 53 Village Dev. Board for works to be carried out under IDRUV (SCSP) (Sub Head)	
1	Improvement of Ghondli Chaupal No.1 and its Approach Path in Village Ghondli, Krishna Nagar Assembly Constituency AC60	24.30	5.34	8.10	1.78	90 days
2	Covering of III rd Floor and renovation of Existing Chaupal No.2 at village Ghondli in Krishna Nagar Assembly Constituency AC-60	48.22	10.59	16.07	3.53	180 days
	<b>Total</b>	<b>72.53</b>	<b>15.92</b>	<b>24.17</b>	<b>5.31</b>	

The Executing Agency will forward clear photographs on completion of work at the stage of 25%, 50%, 75% and on completion of work to this office, as decided in DVDB meeting dated 07.07.2022.

Further, it is clarified that there should not be any overlapping of function with DMC as directed by Hon'ble LG and as conveyed vide order no. F4(132)/PD(RD)/2015-16/2200-2240 dated:20/12/2017. If any violation is noticed by the executing agencies, the same may be informed to this deptt within 15 days from the date of issue of sanction.

3



The expenditure involved on this account will be debit to the Major Head '4515' - 00.103.93.00.53 Village Dev. Board for works to be carried out under IDRUUV works (Gen.) (Sub Head) and '4515' - 00.789 - 97.00.53 Village Dev. Board for works to be carried out under IDRUUV (SCSP) (Sub Head) under demand No. 10 Govt. of Delhi (Plan) in Delhi for the year 2022-23 and should not exceed the budget allotment placed at your disposal.

This issue with the approval of the Pr. Secy-Cum-Commissioner Development, GNCT of Delhi and subject to the conditions enclosed.

Encl:- As above

(DHEERAJ SHARMA)  
DEPUTY DIRECTOR (RD)

F.No.2(08)/PD(RD)/DVDB/2022-23/ 871 — 883

Dated: 18/8/22

1. Addl. Secretary, Planning Deptt., Delhi Sectt., New Delhi.
2. Deputy Commissioner/DM, Concerned GNCT of Delhi.
3. Superintending Engineer (FC - I/II), I&FC Deptt. GNCT of Delhi.
4. Joint Secretary, Finance (Budget) Deptt., Delhi Sectt., New Delhi.
5. Executive Engineers, All concerned CD I&FC Deptt. GNCT of Delhi.
6. Drawing & Disbursing Officer, All concerned CD I&FC Deptt. GNCT of Delhi.
7. Accounts Officer (HQ) Dte. of Audit, Players Bldg., New Delhi.
8. Accounts officer, Rural Development Department, ISBT, Delhi.
9. PAO - XI, Old Sectt. & XXII, 10<sup>th</sup> Floor, MSO Bldg, ITO, Delhi.
10. Concerned Hon'ble MLA.
11. Programmer Development Department with a request to upload on website.
12. Office order file.
13. Guard file.

DHEERAJ SHARMA  
Deputy Director  
Rural Development Deptt.  
Govt. of NCT of Delhi  
1<sup>st</sup> Floor, ISBT Building,  
Kashmere Gate, Delhi-110006

(DHEERAJ SHARMA)  
DEPUTY DIRECTOR (RD)

### Conditions

1. It shall be the responsibility of Chief Engineer (I&FC)/MCDs/DJB to ensure that all statutory/ administrative and technical clearance are obtained, if any, required before actual award of the work and also to comply with the Cabinet decisions/Law/policy/rules/directions/Court Orders and guidelines issued by the F.D./CVC/Govt. from time to time and to ensure the compliance of the Office Memo No. 741-749 dated 14.6.11 of Finance Deptt. regarding Contract Labour, ESI etc. and Finance Deptt. Circular No. F.2(5)/2015-16/finance E-IV/infra/012274603/DSI/4878-4957 dated 10.09.2015 regarding guidelines for preparation of capital infrastructure projects. In case of demolition of any existing structure due to this scheme, it shall be responsibility of Chief Engineer, I&FC to ensure that demolition certificate from the competent authority is obtained. It shall also be ensured that NOC from the land owning agency/previous Executing Agency has been obtained, wherever required.
2. It shall be the responsibility of the Executing Agency to ensure that work shall be awarded only when funds are available for the work and within the limit of A/A&E/S.
3. The Executing Agency must seek the revised approval in case tender amount is higher than the sanctioned amount/ or wherever there is a change in the scope of work.
4. The area MLA concerned shall also be provided details of works being taken up under this sanction and the feedback on the execution of the project work by the concerned Executive Engineer, I&FC.
5. The funds sanctioned to I&FC must be utilized strictly for the works/projects for which sanctioned and in accordance with the terms and conditions mentioned in the sanction orders for releasing the funds to I&FC.
6. That the Monthly Progress Report of work and expenditure shall be furnished to Project Director (RD) and Development Commissioner for their appraisal by the 5<sup>th</sup> day of every month.
7. The Executing Agency shall strictly ensure that no work is carried out on the private land, unauthorized colony or any status, Resettlement colony, J.J. colony, J.J. Basti under the jurisdiction of DUSIB or any land under litigation/encroachment.
8. Attention of Executing Agency is also drawn towards Chief Secretary's letter No. F. 17/17/AR/02/Vol. II/9988-10137 dated 11.10.04 regarding displaying of information under 'Right to Information Act', instruction/orders issued from time to time by CVC, Chief Information Commissioner under RTI Act 2005 etc. to place the information on website and also at site of the work.
9. It must be ensured by the executive agency before taking up the work that the land on which work is to be executed belongs to Gram Sabha land and does not pertain to any private person/group/society etc. land and also there is no encroachment over the work site & also there is no litigation running/pending. RD Deptt. shall not be responsible for any kind of encumbrance. Further the Executing Agency will ensure that the items taken in estimates for execution of work are as per optimum engineering requirements of site. Four clear photographs prior to start of proposed work and also after completion of the same must be sent for perusal of the sanctioning authority. Also, as per decision taken in 11<sup>th</sup> DVDB meeting, all executing are directed to submit photographs on completion of work at the stage of 25%, 50%, 75% and on completion of work. Budget will be accordingly released/authorized as per progress reported with photograph on each stage, which will ensure proper utilization of budget. Further, last stage/on completion of work's photograph should be Geo-tagged for uploading on website of the Department. Report of the project site regarding progress will be sent to PDRD/Development Commissioner with MRP by 5<sup>th</sup> of every month.
10. The Executing Agency shall strictly ensure that projects regarding Sizra Road, Link road and approach road are pertains to rural villages which are not urbanized. However similar projects fall outside of phirni/Laldora of urbanized villages where provisions of DMC Act is attracted. During the concurrence of Cabinet Decision no. 2520, Hon'ble LG has concurred, subject to the condition that there should not be any conflict with the provisions of the DMC Act, which lay down the powers, functions and responsibilities of the urban local bodies. It is not feasible for the RD Unit to distinguish and identify such locations fall in urbanized villages or Rural Villages. Therefore, it is the responsibility of concerned executing agency to identify the same. If any violation is noticed by the executing agencies, the same may be informed to this deptt within 15 days from the date of issue of sanction. The Executing Agency should keep in mind provisions of Sections 41, 42, 43, 298, 299, 300, 301, etc. of the Delhi Municipal Corporation Act, 1957, to pre-empt conflict of interest, with the constitutional bodies MCD.
11. Executive Agency shall prepare detailed estimates as per requirement before call of tender etc. as per provision of CPWD Manual. Further, copy of detailed estimates, specifications and award letter shall be submitted to this office as soon as the work is awarded. Quality Control checks shall be carried out regularly as per provisions of CPWD Manual and Code etc. Testing of construction materials as per CPWD Work Manual shall also be carried out in Govt. lab as available. It shall be ensured that existing work shall have been completed its life span of five years or whatsoever.
12. Award of work:  
Bids shall be invited for the consolidated work which shall not be sub-divided in any manner for the purpose of tendering. Work shall be awarded through competitive bidding only. Performance security shall be obtained from successful bidder to ensure execution of the contract as per the provisions of GFR-2017, CPWD Manual and instructions/guidelines etc. issued by Finance Department / CVC from time to time.

28.8.18



Work shall be awarded within the scope and financial limits of A/A &E/S granted by the Competent Authority. In case the L-1 Bid is over and above the sanctioned cost of the project, fresh tenders may be invited. If the rates/amount quoted by L1 bidder subsequently (second time) are/is also higher than the approved cost, the proposal for revision of estimates may be brought/ submitted before the Competent Authority, with justification for reasonableness of the bid of L-1 bidder, keeping in view the prevalent market trend/rates, CPWD specification in this regard shall also be followed.

**13. Compliance of statutory rules and regulations:**

Work shall be awarded and executed after completion of codal formalities as per the provisions of CPWD Manual, GFR-2017 and instructions/guidelines etc. issued by Finance Department/CVC or any authority from time to time.

**14. No deviation from the prescribed specifications, quality and quantity :**

The executing agency during the course of execution/construction will ensure that the specification of items, their quality, quantities and proportion of the quantities as well as measurements in respect thereof as used in the project during the course of construction are the same on the basis of which estimates have been prepared and that there is no deviation whatsoever.

For fulfillment of the aforesaid requirement, Supervisory Officers/ Engineers during the course of execution/construction shall carry out regular inspections and ensure that specifications regarding quality, quantities and proportions/ measurements thereof are being adhered to scrupulously.

**15. Contract with the contractor:**

The executing agency shall enter into formal contract with the contractor. The contract deed should be in the standard format and should incorporate all the necessary clauses for safeguarding the interest of Government in accordance with the provisions of GFR 2017/CPWD Manual and the aforesaid instructions/ conditions. Executive Agency shall also incorporate the provision for maintenance as per the provisions in the estimates. Performance guarantee in the shape of Security deposit shall be kept for maintenance period also.

**16. Adherence to time schedule and sanctioned cost:**

Work shall be completed within the given time-frame and within the sanctioned cost and as per CPWD Manual/ GFR 2017, substitute in cost will not be allowed. Expenditure above Administrative Approval will not be allowed.

**17. Adherence to sanctioned scope of work:**

The Executing Agency must not change the scope of work on their own. It shall be brought before the Competent Sanctioning Authority for approval, if any such change is perceived/ necessitated subsequently.

**18. Splitting of work not permissible:**

No work shall be split, in any manner, subsequent to the issue of the sanction. In case, it is required, the proposal shall be brought before the Competent Sanctioning/Approving Authority, i.e. PDRD/Development Commissioner for its consideration and approval.

**19. Non Inclusion of extra substituted items:**

No extra deviated substitute items shall be included in the sanctioned project/ work subsequent to the sanction, if essential, in public interest shall be included in the execution of work only after the prior approval of the Competent Sanctioning Authority as per CPWD manual, Post facto approvals shall not be permitted.

**20. Utilization of provision for contingency:**

The provision for contingency is meant for unforeseeable and unidentifiable items which cannot be included /anticipated while preparing estimates for the work/project. Accordingly, the component of contingency as sanctioned/approved by the Competent Sanctioning/Approving Authority shall be invariably utilized for the same. Personal claims on any account including conveyance, office contingencies etc. shall not be charged on works.

**21. Financing of the sanctioned work:**

Financing for the works shall be managed by Executing Agency as per the provisions made in the budget for respective works/projects for different years during the scheduled period for completion of works.

**22. Monitoring of the project:**

The Executing Agency shall monitor the execution of the project and submit quarterly progress report of the project to Finance Department/ Planning Department regarding the financial and physical targets and that the specifications of items, quantity/quality of materials including proportion thereof are the same on the basis of which estimates were prepared.

**23. No Duplication of work by any agency:**

The Executing Agency must ensure that none of the components/units/stretch(es) is duplicated during execution/award of work or at the time of payment either by it or by any other agency.

**Guarantee period:**

Every capital asset created/ upgraded has, technically, a certain/estimated life span. In order to ensure that the quality and quantity of the items/ material used in the execution of work is as per the standard/ prescribed specifications and that the asset so created lives its full life, Guarantee clause must be incorporated in the contract deed so that the contractor is held responsible/liable whenever any deficiency/ short coming/ break down is observed which shows that the work has not been executed as per prescribed specifications/ standards. The Executing Agency shall ensure that the asset created/work executed earlier has already completed its useful life time span.

**24. Fore-closure of the project is not permissible mid-way:**

The project must not be scrapped during the course of execution on any pretext. In case emergence of some extra-ordinary circumstances leads to such unforeseen situation of fore-

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closer of the project/scheme, the matter may be placed before the competent approving authority.

**25. Payment not to be released without the approval of the competent authority:**

Department shall not make any payment in anticipation of approval/ sanction of revised/modified estimates unless and until the same has been considered and approved by the Competent Authority. At the time of each payment, copy of bill alongwith material testing report shall be submitted to this office.

**26. Confirmation of completion of work/project:**

On the conclusion of the project/ scheme, work completion certificate with in 30 days and 3<sup>rd</sup> Party quality control certificate must be obtained from the third party before making final payment to the contractor. The same must be furnished by the executing agency to Administrative Department which will in turn submit authenticated copies of the said certificates to Finance Department/Planning Department.

**27. Maintenance of the assets after construction:**

The projects, after their completion, shall be properly maintained by the Executing Agency / user organization properly as per the provisions of the CPWD Manual, Government Order dated 25.07.2011, the guidelines/ instructions issued from time to time and keeping in view the provisions of Construction-cum-maintenance contracts executed, in cases where such mechanism has been adopted. There shall be provision for free maintenance for some initial years after completion of the project. Provision for the same shall be incorporated in the construction-cum-maintenance contract. Maintenance for subsequent years (at least 5 years) after free maintenance period shall be assigned to the construction contractor as paid maintenance.

28. The executing Engineering Agency should comply with the provisions of Law, NGT and court orders as applicable in the matter. Also compliance of Cabinet Decision No.2520 dated 13/11/17, Cabinet Decision No.2665 dated 19/12/18, Cabinet Decision No. 2674 dated 329/01/19 and other subsequent decisions be ensured.

29. The Executing Engineering Agency shall utilize the funds in accordance with law, the CPWD Manual, GFR, rules/policy/instructions, court orders and guidelines issued by the Government/CVC from time to time. The Executing Agency is required to submit Utilization Certificate after the execution of work or by the end of the financial year, whichever is earlier, to the RD Unit of Development Department.

30. The Executing Engineering Agency shall ensure that the financial expenditure limit is as per Cabinet decision No. 2665 dated 21.12.18.

31. The Executing Engineering Agency shall ensure that the provision made for water bodies whatsoever shall also be fulfilled.

W/18.6.2  
(DHEERAJ SHARMA)  
DEPUTY DIRECTOR (RD)



GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI  
OFFICE OF THE PROJECT DIRECTOR : RURAL DEVELOPMENT  
ROOM NO.410 & 412: ISBT BUILDING : KASHMERE GATE : DELHI  
PHONE NOS.23867405, 23867643, FAX 23868793

F.No.2(08)/PD(RD)/DVDB/2022-23/ 856

Dated: 18/8/22

To

The Commissioner,  
Municipal Corporation of Delhi,  
Shayam Parsad Mukherjee Civic Centre,  
Jawahar Lal Nehru Marg  
Delhi.

SUB- A/A & E/S of DVDB for Rs. 661.97 Lakh (Rs. Six Crore Sixty One Lakh and Ninety Seven thousand Only) under the M.H '4515' - 00 103 93 00 53 Village Dev. Board for works to be carried out under IDRUV works (Gen.) (Sub Head) and M.H. '4515' -00 789 - 97 00 53 Village Dev. Board for works to be carried out under IDRUV (SCSP) (Sub Head) under demand No. 10 for the year 2022-2023 for 04 no. of projects in Matiala Assembly Constituency ".

I am directed to convey the Administrative Approval & Expenditure Sanction of Delhi Village Development Board Rs. 661.97 Lakh (Rs. Six Crore Sixty One Lakh and Ninety Seven thousand Only) and authorization of budget for Rs. 220.66 Lakh (Rs. Two Crore Twenty Lakh and Sixty Six Thousand Only) placed at the disposal of Municipal Corporation of Delhi, with the approval of Pr. Secy-Cum-Commissioner Development, GNCT of Delhi. The details of the A/A and E/S and Authorization of Budget are as under:-

Sr. No.	Name of Project	Amount for AA&ES(In lakh)		Budget authorized and placed at the disposal of MCD for the FY 2022-23 (Rs in Lakh)		Time of Completion
		'4515' - 00 103 93 00 53 Village Dev. Board for works to be carried out under IDRUV works (Gen.) (Sub Head)	4515' -00 789 - 97 00 53 Village Dev. Board for works to be carried out under IDRUV (SCSP) (Sub Head)	'4515' - 00 103 93 00 53 Village Dev. Board for works to be carried out under IDRUV works (Gen.) (Sub Head)	4515' -00 789 - 97 00 53 Village Dev. Board for works to be carried out under IDRUV (SCSP) (Sub Head)	
1	Provision of street lights poles from Rewla Bus stand to Rewla Khanpur village chowk, Rewla to Tajpur village road, Kanganheri village to Badusarai road, Ghumenhera village to Rawta road, On road behind Ramtalab Mandir Pandwala Kalan village, Raghopur fimi road, Kharkhari Jatmal to Nahar village road, Jhatikra Shikar road to Satu Farm road, Jhuljhuli village to Malikpur road, Sarangpur to Dhansa village road, Daryapur to Canal road, Galibpur village to Sarangpur Dhansa road and Rawta village to Galibpur road in ward No.40S under NGZ.	265.05	58.18	88.35	19.39	8 Months
2	Providing and fixing of semi high mast poles in Sarangpur, Jhuljhuli, Ghumenhera, Kanganheri, Galipur, Rawta, Douralla, Paprawat, Jhatikara, Shikarpur, HASANPUR, Kharkhadi jatal, Kharkhadi	95.76	21.02	31.92	7.01	8 Months

	rondh, Kharkhdinahar, Raghopur, Pandwalakalan, Pandwala khurd, Rewalkhanpur, Nanakheri, Badusari, Kheda dabar, Dariyapur, Khawad and Doulatpur village under NGZ.					
3	Construction of sumpwell near Rawta Bridge(on FC drain) in village Ghumanhera in C-40S/NGZ. S/H: Supply, Installation, testing and commissioning of pump sets and other allied equipments at Gummanhera pumping station under Najafgarh Zone.	78.79	17.30	26.26	5.77	8 Months
4	Construction of outfall drain(L-200 Mtr.) and sumpwell in village Dariyapur Khurd in Ward No.40S/NGZ. S/H: Supply, installation, testing and commissioning of pump sets and other allied equipments at Dariyapur Pumping station in Ward No.40S under NGZ.	103.21	22.66	34.40	7.56	8 Months
	<b>Total</b>	<b>542.81</b>	<b>119.16</b>	<b>180.93</b>	<b>39.73</b>	

The Executing Agency will forward clear photographs on completion of work at the stage of 25%, 50%, 75% and on completion of work to this office, as decided in DVDB meeting dated 07.07.2022.

Further, it is clarified that there should not be any overlapping of function with DMC as directed by Hon'ble LG and as conveyed vide order no. F4(132)/PD(RD)/2015-16/2200-2240 dated:20/12/2017. If any violation is noticed by the executing agencies, the same may be informed to this deptt within 15 days from the date of issue of sanction.

The expenditure involved on this account will be debitable to the Major Head '4515' - 00.103 93 00 53 Village Dev. Board for works to be carried out under IDRUV works (Gen.) (Sub Head) and '4515' -00.789 - 97 00 53 Village Dev. Board for works to be carried out under IDRUV (SCSP) (Sub Head) under demand No. 10 Govt. of Delhi(Plan) in Delhi for the year 2022-23 and should not exceed the budget allotment placed at your disposal.

**This issue with the approval of the Pr. Secy-Cum-Commissioner Development, GNCT of Delhi and subject to the conditions enclosed.**

Encl:- As above

(DHEERAJ SHARMA)  
DEPUTY DIRECTOR (RD)

F.No.2(08)/PD(RD)/DVDB/2022-23/

857-869

Dated: 18/8/22

1. Addl. Secretary, Planning Deptt., Delhi Sectt., New Delhi.
2. Deputy Commissioner/DM, Concerned GNCT of Delhi.
3. Commissioner MCD.
4. Joint Secretary, Finance (Budget) Deptt., Delhi Sectt., New Delhi.
5. Drawing & Disbursing Officer, All concerned CD I&FC Deptt. GNCT of Delhi
6. Accounts Officer (HQ) Dte. of Audit, Players Bldg., New Delhi
7. Accounts officer, Rural Development Department, ISBT, Delhi
8. PAO -XI, Old Sectt. & XXII, 10<sup>th</sup> Floor, MSO Bldg, ITO, Delhi.
9. Concerned Hon'ble MLA.

✓ Sr. System Analyst Development Department with the request to upload on website

- 11 Office order file.
- 12 Guard file.

DHEERAJ SHARMA  
Deputy Director  
Rural Development Deptt.  
Govt. of NCT of Delhi  
1<sup>st</sup> Floor, ISBT Building,  
Kashmere Gate, Delhi-110006  
(DHEERAJ SHARMA)  
DEPUTY DIRECTOR (RD)



### Conditions

1. It shall be the responsibility of Chief Engineer (I&FC)/MCDs/DJB to ensure that all statutory/ administrative and technical clearance are obtained, if any, required before actual award of the work and also to comply with the Cabinet decisions/Law/policy/rules/directions/Court Orders and guidelines issued by the F.D./CVC/Govt. from time to time and to ensure the compliance of the Office Memo No. 741-749 dated 14.6.11 of Finance Deptt. regarding Contract Labour, ESI etc. and Finance Deptt. Circular No. F.2(5)/2015-16/finance E-IV/infra/012274603/DSI/4878-4957 dated 10.09.2015 regarding guidelines for preparation of capital infrastructure projects. In case of demolition of any existing structure due to this scheme, it shall be responsibility of Chief Engineer, I&FC to ensure that demolition certificate from the competent authority is obtained. It shall also be ensured that NOC from the land owing agency/previous Executing Agency has been obtained, wherever required.
2. It shall be the responsibility of the **Executing Agency** to ensure that work shall be awarded only when funds are available for the work and within the limit of A/A&E/S.
3. The **Executing Agency** must seek the revised approval in case tender amount is higher than the sanctioned amount/ or wherever there is a change in the scope of work.
4. The area MLA concerned shall also be provided details of works being taken up under this sanction and the feedback on the execution of the project work by the concerned Executive Engineer, I&FC.
5. The funds sanctioned to I&FC must be utilized strictly for the works/projects for which sanctioned and in accordance with the terms and conditions mentioned in the sanction orders for releasing the funds to I&FC.
6. That the Monthly Progress Report of work and expenditure shall be furnished to Project Director (RD) and Development Commissioner for their appraisal by the 5<sup>th</sup> day of every month.
7. The **Executing Agency** shall strictly ensure that no work is carried out on the private land, unauthorized colony or any status, Resettlement colony, J.J. colony, J.J. Basti under the jurisdiction of DUSIB or any land under litigation/encroachment.
8. Attention of **Executing Agency** is also drawn towards Chief Secretary's letter No. F. 17/17/AR/02/Vol. II/9988-10137 dated 11.10.04 regarding displaying of information under 'Right to Information Act.', instruction/orders issued from time to time by CVC, Chief Information Commissioner under RTI Act 2005 etc. to place the information on website and also at site of the work.
9. It must be ensured by the executive agency before taking up the work that the land on which work is to be executed belongs to Gram Sabha land and does not pertain to any private person/group/society etc. land and also there is no encroachment over the work site & also there is no litigation running/pending. RD Deptt. shall not be responsible for any kind of encumbrance. Further the **Executing Agency** will ensure that the items taken in estimates for execution of work are as per optimum engineering requirements of site. Four clear photographs prior to start of proposed work and also after completion of the same must be sent for perusal of the sanctioning authority. Also, as per decision taken in 11<sup>th</sup> DVDB meeting, all executing are directed to submit photographs on completion of work at the stage of 25%, 50%, 75% and on completion of work. Budget will be accordingly released/authorized as per progress reported with photograph on each stage, which will ensure proper utilization of budget. Further, last stage/on completion of work's photograph should be Geo-tagged for uploading on website of the Department. Report of the project site regarding progress will be sent to PDRD/Development Commissioner with MRP by 5<sup>th</sup> of every month.
10. The Executing Agency shall strictly ensure that projects regarding Sizra Road, Link road and approach road are pertains to rural villages which are not urbanized. However similar projects fall outside of phirni/Laldora of urbanized villages where provisions of DMC Act is attracted. During the concurrence of Cabinet Decision no. 2520, Hon'ble LG has concurred, subject to the condition that there should not be any conflict with the provisions of the DMC Act, which lay down the powers, functions and responsibilities of the urban local bodies. It is not feasible for the RD Unit to distinguish and identify such locations fall in urbanized villages or Rural Villages. Therefore, it is the responsibility of concerned executing agency to identify the same. If any violation is noticed by the executing agencies, the same may be informed to this deptt within 15 days from the date of issue of sanction. The Executing Agency should keep in mind provisions of Sections 41, 42, 43, 298, 299, 300, 301, etc. of the Delhi Municipal Corporation Act, 1957, to pre-empt conflict of interest, with the constitutional bodies MCD.
11. **Executive Agency** shall prepare detailed estimates as per requirement before call of tender etc. as per provision of CPWD Manual. Further, copy of detailed estimates, specifications and award letter shall be submitted to this office as soon as the work is awarded. Quality Control checks shall be carried out regularly as per provisions of CPWD Manual and Code etc. Testing of construction materials as per CPWD Work Manual shall also be carried out in Govt. lab as available. It shall be ensured that existing work shall have been completed its life span of five years or whatsoever.
12. **Award of work:**  
Bids shall be invited for the consolidated work which shall not be sub-divided in any manner for the purpose of tendering. Work shall be awarded through competitive bidding only. Performance security shall be obtained from successful bidder to ensure execution of the contract as per the provisions of GFR-2017, CPWD Manual and instructions/guidelines etc. issued by Finance Department / CVC from time to time.

21.8.22



Work shall be awarded within the scope and financial limits of A/A &E/S granted by the Competent Authority. In case the L-1 Bid is over and above the sanctioned cost of the project, fresh tenders may be invited. If the rates/amount quoted by L1 bidder subsequently (second time) are/is also higher than the approved cost, the proposal for revision of estimates may be brought/ submitted before the Competent Authority, with justification for reasonableness of the bid of L-1 bidder, keeping in view the prevalent market trend/rates, CPWD specification in this regard shall also be followed.

**13. Compliance of statutory rules and regulations:**

Work shall be awarded and executed after completion of codal formalities as per the provisions of CPWD Manual, GFR-2017 and instructions/guidelines etc. issued by Finance Department/CVC or any authority from time to time.

**14. No deviation from the prescribed specifications, quality and quantity :**

The executing agency during the course of execution/construction will ensure that the specification of items, their quality, quantities and proportion of the quantities as well as measurements in respect thereof as used in the project during the course of construction are the same on the basis of which estimates have been prepared and that there is no deviation whatsoever.

For fulfillment of the aforesaid requirement, Supervisory Officers/ Engineers during the course of execution/construction shall carry out regular inspections and ensure that specifications regarding quality, quantities and proportions/ measurements thereof are being adhered to scrupulously.

**15. Contract with the contractor:**

The executing agency shall enter into formal contract with the contractor. The contract deed should be in the standard format and should incorporate all the necessary clauses for safeguarding the interest of Government in accordance with the provisions of GFR 2017/CPWD Manual and the aforesaid instructions/ conditions. **Executive Agency** shall also incorporate the provision for maintenance as per the provisions in the estimates. Performance guarantee in the shape of Security deposit shall be kept for maintenance period also.

**16. Adherence to time schedule and sanctioned cost:**

Work shall be completed within the given time-frame and within the sanctioned cost and as per CPWD Manual/ GFR 2017, substitute in cost will not be allowed. Expenditure above Administrative Approval will not be allowed.

**17. Adherence to sanctioned scope of work:**

The **Executing Agency** must not change the scope of work on their own. It shall be brought before the Competent Sanctioning Authority for approval, if any such change is perceived/ necessitated subsequently.

**18. Splitting of work not permissible:**

No work shall be split, in any manner, subsequent to the issue of the sanction. In case, it is required, the proposal shall be brought before the **Competent Sanctioning/Approving Authority**, i.e. PDRD/Development Commissioner for its consideration and approval.

**19. Non Inclusion of extra substituted items:**

No extra deviated substitute items shall be included in the sanctioned project/ work subsequent to the sanction, if essential, in public interest shall be included in the execution of work only after the prior approval of the **Competent Sanctioning Authority as per CPWD manual**. Post facto approvals shall not be permitted.

**20. Utilization of provision for contingency:**

The provision for contingency is meant for unforeseeable and unidentifiable items which cannot be included /anticipated while preparing estimates for the work/project. Accordingly, the component of contingency as sanctioned/approved by the **Competent Sanctioning/Approving Authority** shall be invariably utilized for the same. **Personal claims on any account including conveyance, office contingencies etc. shall not be charged on works.**

**21. Financing of the sanctioned work:**

Financing for the works shall be managed by **Executing Agency** as per the provisions made in the budget for respective works/projects for different years during the scheduled period for completion of works.

**22. Monitoring of the project:**

The **Executing Agency** shall monitor the execution of the project and submit quarterly progress report of the project to Finance Department/ Planning Department regarding the financial and physical targets and that the specifications of items, quantity/quality of materials including proportion thereof are the same on the basis of which estimates were prepared.

**23. No Duplication of work by any agency:**

The **Executing Agency** must ensure that none of the components/units/stretch(es) is duplicated during execution/award of work or at the time of payment either by it or by any other agency.

**Guarantee period:**

Every capital asset created/ upgraded has, technically, a certain/estimated life span,. In order to ensure that the quality and quantity of the items/ material used in the execution of work is as per the standard/ prescribed specifications and that the asset so created lives its full life, **Guarantee clause** must be incorporated in the contract deed so that the contractor is held responsible/liable whenever any deficiency/ short coming/ break down is observed which shows that the work has not been executed as per prescribed specifications/ standards. The **Executing Agency** shall ensure that the asset created/work executed earlier has already completed its useful life time span.

**24. Fore-closure of the project is not permissible mid-way:**

The project must not be scrapped during the course of execution on any pretext. In case emergence of some extra-ordinary circumstances leads to such unforeseen situation of fore-

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closer of the project/scheme, the matter may be placed before the competent approving authority.

**25. Payment not to be released without the approval of the competent authority:**

Department shall not make any payment in anticipation of approval/ sanction of revised/modified estimates unless and until the same has been considered and approved by the Competent Authority. At the time of each payment, copy of bill alongwith material testing report shall be submitted to this office.

**26. Confirmation of completion of work/project:**

On the conclusion of the project/ scheme, work completion certificate with in 30 days and 3<sup>rd</sup> Party quality control certificate must be obtained from the third party before making final payment to the contractor. The same must be furnished by the executing agency to Administrative Department which will in turn submit authenticated copies of the said certificates to Finance Department/Planning Department.

**27. Maintenance of the assets after construction:**

The projects, after their completion, shall be properly maintained by the **Executing Agency** / user organization properly as per the provisions of the CPWD Manual, Government Order dated 25.07.2011, the guidelines/ instructions issued from time to time and keeping in view the provisions of Construction-cum-maintenance contracts executed, in cases where such mechanism has been adopted. There shall be provision for free maintenance for some initial years after completion of the project. Provision for the same shall be incorporated in the construction-cum-maintenance contract. Maintenance for subsequent years (at least 5 years) after free maintenance period shall be assigned to the construction contractor as paid maintenance.

**28.** The executing Engineering Agency should comply with the provisions of Law, NGT and court orders as applicable in the matter. Also compliance of Cabinet Decision No.2520 dated 13/11/17, Cabinet Decision No.2665 dated 19/12/18, Cabinet Decision No. 2674 dated 329/01/19 and other subsequent decisions be ensured.

**29.** The **Executing Engineering Agency** shall utilize the funds in accordance with law, the CPWD Manual, GFR, rules/policy/instructions, court orders and guidelines issued by the Government/CVC from time to time. The Executing Agency is required to submit Utilization Certificate after the execution of work or by the end of the financial year, whichever is earlier, to the RD Unit of Development Department.

**30.** The **Executing Engineering Agency** shall ensure that the financial expenditure limit is as per Cabinet decision No. 2665 dated 21.12.18.

**31.** The **Executing Engineering Agency** shall ensure that the provision made for water bodies whatsoever shall also be fulfilled.

W 18.6.22  
(DHEERAJ SHARMA)  
DEPUTY DIRECTOR (RD)

**GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI  
OFFICE OF THE PROJECT DIRECTOR : RURAL DEVELOPMENT  
ROOM NO.410 & 412: ISBT BUILDING : KASHMERE GATE : DELHI  
PHONE NOS.23867405, 23867643, FAX 23868793**

F.No.2(08)/PD(RD)/DVDB/2022-23/  
To

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Dated: 18/8/22

The Chief Engineer,  
Irrigation & Flood Control Department,  
Govt. of NCT of Delhi.  
LM Bund, Shastri Park Delhi.

SUB- A/A & E/S of DVDB for Rs. 152.69 Lakh (Rs. One Crore Fifty Two lakh and Sixty Nine thousand Only) under the M.H '4515' - 00 103 93 00 53 Village Dev. Board for works to be carried out under IDRUV works (Gen.) (Sub Head) and M.H. '4515' -00 789 - 97 00 53 Village Dev. Board for works to be carried out under IDRUV (SCSP) (Sub Head) under demand No. 10 for the year 2022-2023 for 3 no. of projects in Greater Kailash Assembly Constituency ".

I am directed to convey the Administrative Approval & Expenditure Sanction of Delhi Village Development Board Rs. 152.69 Lakh (Rs. One Crore Fifty Two lakh and Sixty Nine thousand Only) and authorization of budget for Rs. 50.90 Lakh (Rs. Fifty Lakh and Ninty Thousand Only) placed at the disposal of I& FC Department, GNCT of Delhi, with the approval of Pr. Secy-Cum-Commissioner Development, GNCT of Delhi. The details of the A/A and E/S and Authorization of Budget are as under:-

Sr. No.	Name of Project	Amount for AA&ES(In lakh)		Budget authorized and placed at the disposal of I&FC Department GNCT of Delhi for the FY 2022-23 . (Rs in Lakh)		Time of Completion
		'4515' - 00 103 93 00 53 Village Dev. Board for works to be carried out under IDRUV works (Gen.) (Sub Head)	'4515' -00 789 - 97 00 53 Village Dev. Board for works to be carried out under IDRUV (SCSP) (Sub Head)	'4515' - 00 103 93 00 53 Village Dev. Board for works to be carried out under IDRUV works (Gen.) (Sub Head)	'4515' -00 789 - 97 00 53 Village Dev. Board for works to be carried out under IDRUV (SCSP) (Sub Head)	
1	Demolishing and reconstruction of Savitri Nagar various Roads/streets in Greater Kailash constituency AC-50	38.96	8.55	12.99	2.85	90 days
2	Demolishing and reconstruction of Zamrudpur various Roads/Streets in Greater Kailash constituency AC-50	42.12	9.25	14.04	3.08	90 days
3	Construction of Boundary wall at Savitri Nagar Kabristan in Greater kailash Constituency AC-50	44.12	9.69	14.71	3.23	120 days
	<b>Total</b>	125.21	27.48	41.74	9.16	

The Executing Agency will forward clear photographs on completion of work at the stage of 25%, 50%, 75% and on completion of work to this office, as decided in DVDB meeting dated 07.07.2022.

Further, it is clarified that there should not be any overlapping of function with DMC as directed by Hon'ble LG and as conveyed vide order no. F4(132)/PD(RD)/2015-16/2200-2240

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dated:20/12/2017. If any violation is noticed by the executing agencies, the same may be informed to this deptt within 15 days from the date of issue of sanction.

The expenditure involved on this account will be debitable to the Major Head '4515' - 00.103 93 00 53 Village Dev. Board for works to be carried out under IDRUV works (Gen.) (Sub Head) and '4515' -00.789 - 97 00.53 Village Dev. Board for works to be carried out under IDRUV (SCSP) (Sub Head) under demand No. 10 Govt. of Delhi(Plan) in Delhi for the year 2022-23 and should not exceed the budget allotment placed at your disposal.

**This issue with the approval of the Pr. Secy-Cum-Commissioner Development, GNCT of Delhi and subject to the conditions enclosed.**

Encl:- As above

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(DHEERAJ SHARMA)  
DEPUTY DIRECTOR (RD)

F.No.2(08)/PD(RD)/DVDB/2022-23/ 843 — 855

Dated: 12/12/22

1. Addl. Secretary, Planning Deptt., Delhi Sectt., New Delhi.
2. Deputy Commissioner/DM, Concerned GNCT of Delhi.
3. Superintending Engineer(FC -I/II), I&FC Deptt. GNCT of Delhi
4. Joint Secretary, Finance (Budget) Deptt., Delhi Sectt., New Delhi.
5. Executive Engineers, All concerned CD I&FC Deptt. GNCT of Delhi
6. Drawing & Disbursing Officer, All concerned CD I&FC Deptt. GNCT of Delhi
7. Accounts Officer (HQ) Dte. of Audit, Players Bldg., New Delhi
8. Accounts officer, Rural Development Department, ISBT, Delhi
9. PAO -XI, Old Sectt, & XXII, 10<sup>th</sup> Floor, MSO Bldg, ITO, Delhi.
10. Concerned Hon'ble MLA.
11. Programmer Development Department with a request to upload on website.
12. Office order file.
13. Guard file.

DHEERAJ SHARMA  
Deputy Director  
Rural Development Deptt.  
Govt. of NCT of Delhi  
1<sup>st</sup> Floor, ISBT Building,  
Kashmere Gate, Delhi-110006  
(DHEERAJ SHARMA)  
DEPUTY DIRECTOR (RD)

### Conditions

1. It shall be the responsibility of Chief Engineer (I&FC)/MCDs/DJB to ensure that all statutory/ administrative and technical clearance are obtained, if any, required before actual award of the work and also to comply with the Cabinet decisions/Law/policy/rules/directions/Court Orders and guidelines issued by the F.D./CVC/Govt. from time to time and to ensure the compliance of the Office Memo No. 741-749 dated 14.6.11 of Finance Deptt. regarding Contract Labour, ESI etc. and Finance Deptt. Circular No. F.2(5)/2015-16/finance E-IV/infra/012274603/DSI/4878-4957 dated 10.09.2015 regarding guidelines for preparation of capital infrastructure projects. In case of demolition of any existing structure due to this scheme, it shall be responsibility of Chief Engineer, I&FC to ensure that demolition certificate from the competent authority is obtained. It shall also be ensured that NOC from the land owing agency/previous Executing Agency has been obtained, wherever required.
2. It shall be the responsibility of the **Executing Agency** to ensure that work shall be awarded only when funds are available for the work and within the limit of A/A&E/S.
3. The **Executing Agency** must seek the revised approval in case tender amount is higher than the sanctioned amount/ or wherever there is a change in the scope of work.
4. The area MLA concerned shall also be provided details of works being taken up under this sanction and the feedback on the execution of the project work by the concerned Executive Engineer, I&FC.
5. The funds sanctioned to I&FC must be utilized strictly for the works/projects for which sanctioned and in accordance with the terms and conditions mentioned in the sanction orders for releasing the funds to I&FC.
6. That the Monthly Progress Report of work and expenditure shall be furnished to Project Director (RD) and Development Commissioner for their appraisal by the 5<sup>th</sup> day of every month.
7. The **Executing Agency** shall strictly ensure that no work is carried out on the private land, unauthorized colony or any status, Resettlement colony, J.J. colony, J.J. Basti under the jurisdiction of DUSIB or any land under litigation/encroachment.
8. Attention of **Executing Agency** is also drawn towards Chief Secretary's letter No. F. 17/17/AR/02/Vol. II/9988-10137 dated 11.10.04 regarding displaying of information under 'Right to Information Act', instruction/orders issued from time to time by CVC, Chief Information Commissioner under RTI Act 2005 etc. to place the information on website and also at site of the work.
9. It must be ensured by the executive agency before taking up the work that the land on which work is to be executed belongs to Gram Sabha land and does not pertain to any private person/group/society etc. land and also there is no encroachment over the work site & also there is no litigation running/pending. RD Deptt. shall not be responsible for any kind of encumbrance. Further the **Executing Agency** will ensure that the items taken in estimates for execution of work are as per optimum engineering requirements of site. Four clear photographs prior to start of proposed work and also after completion of the same must be sent for perusal of the sanctioning authority. Also, as per decision taken in 11<sup>th</sup> DVDB meeting, all executing are directed to submit photographs on completion of work at the stage of 25%, 50%, 75% and on completion of work. Budget will be accordingly released/authorized as per progress reported with photograph on each stage, which will ensure proper utilization of budget. Further, last stage/on completion of work's photograph should be Geo-tagged for uploading on website of the Department. Report of the project site regarding progress will be sent to PDRD/Development Commissioner with MRP by 5<sup>th</sup> of every month.
10. The **Executing Agency** shall strictly ensure that projects regarding Sizra Road, Link road and approach road are pertains to rural villages which are not urbanized. However similar projects fall outside of phirni/Laldora of urbanized villages where provisions of DMC Act is attracted. During the concurrence of Cabinet Decision no. 2520, Hon'ble LG has concurred, subject to the condition that there should not be any conflict with the provisions of the DMC Act, which lay down the powers, functions and responsibilities of the urban local bodies. It is not feasible for the RD Unit to distinguish and identify such locations fall in urbanized villages or Rural Villages. Therefore, it is the responsibility of concerned executing agency to identify the same. If any violation is noticed by the executing agencies, the same may be informed to this deptt within 15 days from the date of issue of sanction. The Executing Agency should keep in mind provisions of Sections 41, 42, 43, 298, 299, 300, 301, etc. of the Delhi Municipal Corporation Act, 1957, to pre-empt conflict of interest, with the constitutional bodies MCD.
11. **Executive Agency** shall prepare detailed estimates as per requirement before call of tender etc. as per provision of CPWD Manual. Further, copy of detailed estimates, specifications and award letter shall be submitted to this office as soon as the work is awarded. Quality Control checks shall be carried out regularly as per provisions of CPWD Manual and Code etc. Testing of construction materials as per CPWD Work Manual shall also be carried out in Govt. lab as available. It shall be ensured that existing work shall have been completed its life span of five years or whatsoever.
12. **Award of work:**  
Bids shall be invited for the consolidated work which shall not be sub-divided in any manner for the purpose of tendering. Work shall be awarded through competitive bidding only. Performance security shall be obtained from successful bidder to ensure execution of the contract as per the provisions of GFR-2017, CPWD Manual and instructions/guidelines etc. issued by Finance Department / CVC from time to time.

21.8.20



Work shall be awarded within the scope and financial limits of A/A &E/S granted by the Competent Authority. In case the L-1 Bid is over and above the sanctioned cost of the project, fresh tenders may be invited. If the rates/amount quoted by L1 bidder subsequently (second time) are/is also higher than the approved cost, the proposal for revision of estimates may be brought/ submitted before the Competent Authority, with justification for reasonableness of the bid of L-1 bidder, keeping in view the prevalent market trend/rates, CPWD specification in this regard shall also be followed.

**13. Compliance of statutory rules and regulations:**

Work shall be awarded and executed after completion of codal formalities as per the provisions of CPWD Manual, GFR-2017 and instructions/guidelines etc. issued by Finance Department/CVC or any authority from time to time.

**14. No deviation from the prescribed specifications, quality and quantity :**

The executing agency during the course of execution/construction will ensure that the specification of items, their quality, quantities and proportion of the quantities as well as measurements in respect thereof as used in the project during the course of construction are the same on the basis of which estimates have been prepared and that there is no deviation whatsoever.

For fulfillment of the aforesaid requirement, Supervisory Officers/ Engineers during the course of execution/construction shall carry out regular inspections and ensure that specifications regarding quality, quantities and proportions/ measurements thereof are being adhered to scrupulously.

**15. Contract with the contractor:**

The executing agency shall enter into formal contract with the contractor. The contract deed should be in the standard format and should incorporate all the necessary clauses for safeguarding the interest of Government in accordance with the provisions of GFR 2017/CPWD Manual and the aforesaid instructions/ conditions. **Executive Agency** shall also incorporate the provision for maintenance as per the provisions in the estimates. Performance guarantee in the shape of Security deposit shall be kept for maintenance period also.

**16. Adherence to time schedule and sanctioned cost:**

Work shall be completed within the given time-frame and within the sanctioned cost and as per CPWD Manual/ GFR 2017, substitute in cost will not be allowed. Expenditure above Administrative Approval will not be allowed.

**17. Adherence to sanctioned scope of work:**

The **Executing Agency** must not change the scope of work on their own. It shall be brought before the Competent Sanctioning Authority for approval, if any such change is perceived/ necessitated subsequently.

**18. Splitting of work not permissible:**

No work shall be split, in any manner, subsequent to the issue of the sanction. In case, it is required, the proposal shall be brought before the **Competent Sanctioning/Approving Authority**, i.e. PDRD/Development Commissioner for its consideration and approval.

**19. Non Inclusion of extra substituted items:**

No extra deviated substitute items shall be included in the sanctioned project/ work subsequent to the sanction, if essential, in public interest shall be included in the execution of work only after the prior approval of the **Competent Sanctioning Authority as per CPWD manual**. Post facto approvals shall not be permitted.

**20. Utilization of provision for contingency:**

The provision for contingency is meant for unforeseeable and unidentifiable items which cannot be included /anticipated while preparing estimates for the work/project. Accordingly, the component of contingency as sanctioned/approved by the **Competent Sanctioning/Approving Authority** shall be invariably utilized for the same. **Personal claims on any account including conveyance, office contingencies etc. shall not be charged on works.**

**21. Financing of the sanctioned work:**

Financing for the works shall be managed by **Executing Agency** as per the provisions made in the budget for respective works/projects for different years during the scheduled period for completion of works.

**22. Monitoring of the project:**

The **Executing Agency** shall monitor the execution of the project and submit quarterly progress report of the project to Finance Department/ Planning Department regarding the financial and physical targets and that the specifications of items, quantity/quality of materials including proportion thereof are the same on the basis of which estimates were prepared.

**23. No Duplication of work by any agency:**

The **Executing Agency** must ensure that none of the components/units/stretch(es) is duplicated during execution/award of work or at the time of payment either by it or by any other agency.

**Guarantee period:**

Every capital asset created/ upgraded has, technically, a certain/estimated life span.. In order to ensure that the quality and quantity of the items/ material used in the execution of work is as per the standard/ prescribed specifications and that the asset so created lives its full life, **Guarantee clause** must be incorporated in the contract deed so that the contractor is held responsible/liable whenever any deficiency/ short coming/ break down is observed which shows that the work has not been executed as per prescribed specifications/ standards. The **Executing Agency** shall ensure that the asset created/work executed earlier has already completed its useful life time span.

**24. Fore-closure of the project is not permissible mid-way:**

The project must not be scraped during the course of execution on any pretext. In case emergence of some extra-ordinary circumstances leads to such unforeseen **situation** of fore-

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closer of the project/scheme, the matter may be placed before the competent approving authority.

**25. Payment not to be released without the approval of the competent authority:**

Department shall not make any payment in anticipation of approval/ sanction of revised/modified estimates unless and until the same has been considered and approved by the Competent Authority. At the time of each payment, copy of bill alongwith material testing report shall be submitted to this office.

**26. Confirmation of completion of work/project:**

On the conclusion of the project/ scheme, work completion certificate with in 30 days and 3<sup>rd</sup> Party quality control certificate must be obtained from the third party before making final payment to the contractor. The same must be furnished by the executing agency to Administrative Department which will in turn submit authenticated copies of the said certificates to Finance Department/Planning Department.

**27. Maintenance of the assets after construction:**

The projects, after their completion, shall be properly maintained by the Executing Agency / user organization properly as per the provisions of the CPWD Manual, Government Order dated 25.07.2011, the guidelines/ instructions issued from time to time and keeping in view the provisions of Construction-cum-maintenance contracts executed, in cases where such mechanism has been adopted. There shall be provision for free maintenance for some initial years after completion of the project. Provision for the same shall be incorporated in the construction-cum-maintenance contract. Maintenance for subsequent years (at least 5 years) after free maintenance period shall be assigned to the construction contractor as paid maintenance.

**28.** The executing Engineering Agency should comply with the provisions of Law, NGT and court orders as applicable in the matter. Also compliance of Cabinet Decision No.2520 dated 13/11/17, Cabinet Decision No.2665 dated 19/12/18, Cabinet Decision No. 2674 dated 329/01/19 and other subsequent decisions be ensured.

**29.** The Executing Engineering Agency shall utilize the funds in accordance with law, the CPWD Manual, GFR, rules/policy/instructions, court orders and guidelines issued by the Government/CVC from time to time. The Executing Agency is required to submit Utilization Certificate after the execution of work or by the end of the financial year, whichever is earlier, to the RD Unit of Development Department.

**30.** The Executing Engineering Agency shall ensure that the financial expenditure limit is as per Cabinet decision No. 2665 dated 21.12.18.

**31.** The Executing Engineering Agency shall ensure that the provision made for water bodies whatsoever shall also be fulfilled.

W/18.6.2  
(DHEERAJ SHARMA)  
DEPUTY DIRECTOR (RD)



GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI  
OFFICE OF THE PROJECT DIRECTOR : RURAL DEVELOPMENT  
ROOM NO.410 & 412: ISBT BUILDING : KASHMERE GATE : DELHI  
PHONE NOS.23867405, 23867643, FAX 23868793

F.No.2(08)/PD(RD)/DVDB/2022-23/ 928

Dated: 19/8/22

To

The Chief Engineer,  
Irrigation & Flood Control Department,  
Govt. of NCT of Delhi,  
LM Bund, Shastri Park Delhi.

SUB- A/A & E/S of DVDB for Rs. 1899.36 Lakh (Rs. Eighteen Crore Ninety Nine lakh and Thirty Six Thousand Only) under the M.H '4515' - 00 103 93 00 53 Village Dev. Board for works to be carried out under IDRUV works (Gen.) (Sub Head) and M.H. '4515' -00 789 - 97 00 53 Village Dev. Board for works to be carried out under IDRUV (SCSP) (Sub Head) under demand No. 10 for the year 2022-2023 for 11 no. of projects in Narela Assembly Constituency ".

I am directed to convey the Administrative Approval & Expenditure Sanction of Delhi Village Development Board Rs. 1899.36 Lakh (Rs. Eighteen Crore Ninety Nine lakh and Thirty Six Thousand Only) and authorization of budget for Rs. 633.12 Lakh (Rs. Six Crore Thirty Three Lakh and Twelve Thousand Only) placed at the disposal of I&FC Department, GNCT of Delhi, with the approval of Pr. Secy-Cum-Commissioner Development, GNCT of Delhi. The details of the A/A and E/S and Authorization of Budget are as under:-

Sr. No.	Name of Project	Amount for AA&ES(In lakh)		Budget authorized and placed at the disposal of I&FC Department GNCT of Delhi for the FY 2022-23. (Rs in Lakh)		Time of Completion
		'4515' - 00 103 93 00 53 Village Dev. Board for works to be carried out under IDRUV works (Gen.) (Sub Head)	4515' -00 789 - 97 00 53 Village Dev. Board for works to be carried out under IDRUV (SCSP) (Sub Head)	'4515' - 00 103 93 00 53 Village Dev. Board for works to be carried out under IDRUV works (Gen.) (Sub Head)	4515' -00 789 - 97 00 53 Village Dev. Board for works to be carried out under IDRUV (SCSP) (Sub Head)	
1	Constuction of Multi Purpose Community Centre at Kh. No. 38/21/1(2-0) in village Narela in Distt. North Delhi	178.20	39.12	59.40	13.04	12 months
2	Construction of phirni road at village Sanoth in distt north Delhi	182.09	39.97	60.70	13.32	3 months
3	Improvement of Panna Paposian Cremation Ground in Narela Distt. North Delhi	100.32	22.02	33.44	7.34	6 months
4	Development of Balmiki Basti Cremation Ground at Village Bankner in Distt. North Delhi	185.35	40.69	61.78	13.57	6 months
5	Construction of Road and side drains from Phirni road to G.T Karnal Road at Village Singhola in Distt. North	145.04	31.84	48.35	10.61	6 months
6	Construction of Streets near Railway Underpass of Narela-Bankner road at Village Bankner North Distt.	95.84	21.04	31.95	7.01	8 Months

7	Construction of saza road from phirni road of village Budhpur to Old G.T. Karnal road in Distt. North	190.29	41.77	63.43	13.92	6 Months
8	Repair & Beautification of Christian Crematory ground at Village Khera Khurd.	140.11	30.75	46.70	10.25	6 Months
9	Demolishing and Reconstruction of RCC frame structure of Cremation Ground at village Budhpur in distt. North	106.85	23.46	35.62	7.82	6 Months
10	Construction of Both side RCC Drain and Road near railway crossing wali gali at village khera Kalan in Distt. North	129.16	28.35	43.05	9.45	6 Months
11	Renovation of MPCC at Kh. No. 237 & 238 (4-17) at village Sanoth in Distt. North Delhi	104.22	22.88	34.74	7.63	10 Months
	<b>Total</b>	<b>1557.48</b>	<b>341.88</b>	<b>519.16</b>	<b>113.96</b>	

The Executing Agency will forward clear photographs on completion of work at the stage of 25%, 50%, 75% and on completion of work to this office, as decided in DVDB meeting dated 07.07.2022.

Further, it is clarified that there should not be any overlapping of function with DMC as directed by Hon'ble LG and as conveyed vide order no. F4(132)/PD(RD)/2015-16/2200-2240 dated:20/12/2017. If any violation is noticed by the executing agencies, the same may be informed to this deptt within 15 days from the date of issue of sanction.

The expenditure involved on this account will be debitable to the Major Head '4515' - 00.103 93 00 53 Village Dev. Board for works to be carried out under IDRUV works (Gen.) (Sub Head) and '4515' - 00.789 - 97 00 53 Village Dev. Board for works to be carried out under IDRUV (SCSP) (Sub Head) under demand No. 10 Govt. of Delhi(Plan) in Delhi for the year 2022-23 and should not exceed the budget allotment placed at your disposal.

**This issue with the approval of the Pr. Secy-Cum-Commissioner Development, GNCT of Delhi and subject to the conditions enclosed.**

Encl:- As above

(DHEERAJ SHARMA)  
DEPUTY DIRECTOR (RD)

F.No.2(08)/PD(RD)/DVDB/2022-23/

829 - 841

Dated: 8/8/22

1. Addl. Secretary, Planning Deptt., Delhi Sectt., New Delhi.
2. Deputy Commissioner/DM, Concerned GNCT of Delhi.
3. Superintending Engineer(FC -I/II), I&FC Deptt. GNCT of Delhi
4. Joint Secretary, Finance (Budget) Deptt., Delhi Sectt., New Delhi.
5. Executive Engineers, All concerned CD I&FC Deptt. GNCT of Delhi
6. Drawing & Disbursing Officer, All concerned CD I&FC Deptt. GNCT of Delhi
7. Accounts Officer (HQ) Dte. of Audit, Players Bldg., New Delhi
8. Accounts officer, Rural Development Department, ISBT, Delhi
9. PAO -XI, Old Sectt., & XXII, 10<sup>th</sup> Floor, MSO Bldg, ITO, Delhi.
10. Concerned Hon'ble MLA.
11. Programmer Development Department with a request to upload on website.
12. Office order file.
13. Guard file.

DHEERAJ SHARMA  
Deputy Director  
Rural Development Deptt.  
Govt. of NCT of Delhi  
1st Floor, ISBT Building  
Kashmere Gate, Delhi-110006

(DHEERAJ SHARMA)  
DEPUTY DIRECTOR (RD)



### Conditions

1. It shall be the responsibility of Chief Engineer (I&FC)/MCDs/DJB to ensure that all statutory/ administrative and technical clearance are obtained, if any, required before actual award of the work and also to comply with the Cabinet decisions/Law/policy/rules/directions/Court Orders and guidelines issued by the F.D./CVC/Govt. from time to time and to ensure the compliance of the Office Memo No. 741-749 dated 14.6.11 of Finance Deptt. regarding Contract Labour, ESI etc. and Finance Deptt. Circular No. F.2(5)/2015-16/finance E-IV/infra/012274603/DSI/4878-4957 dated 10.09.2015 regarding guidelines for preparation of capital infrastructure projects. In case of demolition of any existing structure due to this scheme, it shall be responsibility of Chief Engineer, I&FC to ensure that demolition certificate from the competent authority is obtained. It shall also be ensured that NOC from the land owing agency/previous Executing Agency has been obtained, wherever required.
2. It shall be the responsibility of the **Executing Agency** to ensure that work shall be awarded only when funds are available for the work and within the limit of A/A&E/S.
3. The **Executing Agency** must seek the revised approval in case tender amount is higher than the sanctioned amount/ or wherever there is a change in the scope of work.
4. The area MLA concerned shall also be provided details of works being taken up under this sanction and the feedback on the execution of the project work by the concerned Executive Engineer, I&FC.
5. The funds sanctioned to I&FC must be utilized strictly for the works/projects for which sanctioned and in accordance with the terms and conditions mentioned in the sanction orders for releasing the funds to I&FC.
6. That the Monthly Progress Report of work and expenditure shall be furnished to Project Director (RD) and Development Commissioner for their appraisal by the 5<sup>th</sup> day of every month.
7. The **Executing Agency** shall strictly ensure that no work is carried out on the private land, unauthorized colony or any status, Resettlement colony, J.J. colony, J.J. Basti under the jurisdiction of DUSIB or any land under litigation/encroachment.
8. Attention of **Executing Agency** is also drawn towards Chief Secretary's letter No. F. 17/17/AR/02/Vol. II/9988-10137 dated 11.10.04 regarding displaying of information under 'Right to Information Act.', instruction/orders issued from time to time by CVC, Chief Information Commissioner under RTI Act 2005 etc. to place the information on website and also at site of the work.
9. It must be ensured by the executive agency before taking up the work that the land on which work is to be executed belongs to Gram Sabha land and does not pertain to any private person/group/society etc. land and also there is no encroachment over the work site & also there is no litigation running/pending. RD Deptt. shall not be responsible for any kind of encumbrance. Further the **Executing Agency** will ensure that the items taken in estimates for execution of work are as per optimum engineering requirements of site. Four clear photographs prior to start of proposed work and also after completion of the same must be sent for perusal of the sanctioning authority. Also, as per decision taken in 11<sup>th</sup> DVDB meeting, all executing are directed to submit photographs on completion of work at the stage of 25%, 50%, 75% and on completion of work. Budget will be accordingly released/authorized as per progress reported with photograph on each stage, which will ensure proper utilization of budget. Further, last stage/on completion of work's photograph should be Geo-tagged for uploading on website of the Department. Report of the project site regarding progress will be sent to PDRD/Development Commissioner with MRP by 5<sup>th</sup> of every month.
10. The Executing Agency shall strictly ensure that projects regarding Sizra Road, Link road and approach road are pertains to rural villages which are not urbanized. However similar projects fall outside of phirni/Laldora of urbanized villages where provisions of DMC Act is attracted. During the concurrence of Cabinet Decision no. 2520, Hon'ble LG has concurred, subject to the condition that there should not be any conflict with the provisions of the DMC Act, which lay down the powers, functions and responsibilities of the urban local bodies. It is not feasible for the RD Unit to distinguish and identify such locations fall in urbanized villages or Rural Villages. Therefore, it is the responsibility of concerned executing agency to identify the same. If any violation is noticed by the executing agencies, the same may be informed to this deptt within 15 days from the date of issue of sanction. The Executing Agency should keep in mind provisions of Sections 41, 42, 43, 298, 299, 300, 301, etc. of the Delhi Municipal Corporation Act, 1957, to pre-empt conflict of interest, with the constitutional bodies MCD.
11. **Executive Agency** shall prepare detailed estimates as per requirement before call of tender etc. as per provision of CPWD Manual. Further, copy of detailed estimates, specifications and award letter shall be submitted to this office as soon as the work is awarded. Quality Control checks shall be carried out regularly as per provisions of CPWD Manual and Code etc. Testing of construction materials as per CPWD Work Manual shall also be carried out in Govt. lab as available. It shall be ensured that existing work shall have been completed its life span of five years or whatsoever.
12. **Award of work:**  
Bids shall be invited for the consolidated work which shall not be sub-divided in any manner for the purpose of tendering. Work shall be awarded through competitive bidding only. Performance security shall be obtained from successful bidder to ensure execution of the contract as per the provisions of GFR-2017, CPWD Manual and instructions/guidelines etc. issued by Finance Department / CVC from time to time.

21.8.22



Work shall be awarded within the scope and financial limits of A/A &E/S granted by the Competent Authority. In case the L-1 Bid is over and above the sanctioned cost of the project, fresh tenders may be invited. If the rates/amount quoted by L1 bidder subsequently (second time) are/is also higher than the approved cost, the proposal for revision of estimates may be brought/ submitted before the Competent Authority, with justification for reasonableness of the bid of L-1 bidder, keeping in view the prevalent market trend/rates, CPWD specification in this regard shall also be followed.

13. **Compliance of statutory rules and regulations:**

Work shall be awarded and executed after completion of codal formalities as per the provisions of CPWD Manual, GFR-2017 and instructions/guidelines etc. issued by Finance Department/CVC or any authority from time to time.

14. **No deviation from the prescribed specifications, quality and quantity :**

The executing agency during the course of execution/construction will ensure that the specification of items, their quality, quantities and proportion of the quantities as well as measurements in respect thereof as used in the project during the course of construction are the same on the basis of which estimates have been prepared and that there is no deviation whatsoever.

For fulfillment of the aforesaid requirement, Supervisory Officers/ Engineers during the course of execution/construction shall carry out regular inspections and ensure that specifications regarding quality, quantities and proportions/ measurements thereof are being adhered to scrupulously.

15. **Contract with the contractor:**

The executing agency shall enter into formal contract with the contractor. The contract deed should be in the standard format and should incorporate all the necessary clauses for safeguarding the interest of Government in accordance with the provisions of GFR 2017/CPWD Manual and the aforesaid instructions/ conditions. **Executive Agency** shall also incorporate the provision for maintenance as per the provisions in the estimates. Performance guarantee in the shape of Security deposit shall be kept for maintenance period also.

16. **Adherence to time schedule and sanctioned cost:**

Work shall be completed within the given time-frame and within the sanctioned cost and as per CPWD Manual/ GFR 2017, substitute in cost will not be allowed. Expenditure above Administrative Approval will not be allowed.

17. **Adherence to sanctioned scope of work:**

The **Executing Agency** must not change the scope of work on their own. It shall be brought before the Competent Sanctioning Authority for approval, if any such change is perceived/ necessitated subsequently.

18. **Splitting of work not permissible:**

No work shall be split, in any manner, subsequent to the issue of the sanction. In case, it is required, the proposal shall be brought before the **Competent Sanctioning/Approving Authority**, i.e. PDRD/Development Commissioner for its consideration and approval.

19. **Non Inclusion of extra substituted items:**

No extra deviated substitute items shall be included in the sanctioned project/ work subsequent to the sanction, if essential, in public interest shall be included in the execution of work only after the prior approval of the **Competent Sanctioning Authority** as per CPWD manual. Post facto approvals shall not be permitted.

20. **Utilization of provision for contingency:**

The provision for contingency is meant for unforeseeable and unidentifiable items which cannot be included /anticipated while preparing estimates for the work/project. Accordingly, the component of contingency as sanctioned/approved by the **Competent Sanctioning/Approving Authority** shall be invariably utilized for the same. **Personal claims on any account including conveyance, office contingencies etc. shall not be charged on works.**

21. **Financing of the sanctioned work:**

Financing for the works shall be managed by **Executing Agency** as per the provisions made in the budget for respective works/projects for different years during the scheduled period for completion of works.

22. **Monitoring of the project:**

The **Executing Agency** shall monitor the execution of the project and submit quarterly progress report of the project to Finance Department/ Planning Department regarding the financial and physical targets and that the specifications of items, quantity/quality of materials including proportion thereof are the same on the basis of which estimates were prepared.

23. **No Duplicacy of work by any agency:**

The **Executing Agency** must ensure that none of the components/units/stretch(es) is duplicated during execution/award of work or at the time of payment either by it or by any other agency.

**Guarantee period:**

Every capital asset created/ upgraded has, technically, a certain/estimated life span,. In order to ensure that the quality and quantity of the items/ material used in the execution of work is as per the standard/ prescribed specifications and that the asset so created lives its full life, **Guarantee clause** must be incorporated in the contract deed so that the contractor is held responsible/liable whenever any deficiency/ short coming/ break down is observed which shows that the work has not been executed as per prescribed specifications/ standards. The **Executing Agency** shall ensure that the asset created/work executed earlier has already completed its useful life time span.

24. **Fore-closure of the project is not permissible mid-way:**

The project must not be scraped during the course of execution on any pretext. In case emergence of some extra-ordinary circumstances leads to such unforeseen **situation** of fore-

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closer of the project/scheme, the matter may be placed before the competent approving authority.

25. **Payment not to be released without the approval of the competent authority:**

Department shall not make any payment in anticipation of approval/ sanction of revised/modified estimates unless and until the same has been considered and approved by the Competent Authority. At the time of each payment, copy of bill alongwith material testing report shall be submitted to this office.

26. **Confirmation of completion of work/project:**

On the conclusion of the project/ scheme, work completion certificate with in 30 days and 3<sup>rd</sup> Party quality control certificate must be obtained from the third party before making final payment to the contractor. The same must be furnished by the executing agency to Administrative Department which will in turn submit authenticated copies of the said certificates to Finance Department/Planning Department.

27. **Maintenance of the assets after construction:**

The projects, after their completion, shall be properly maintained by the **Executing Agency** / user organization properly as per the provisions of the CPWD Manual, Government Order dated 25.07.2011, the guidelines/ instructions issued from time to time and keeping in view the provisions of Construction-cum-maintenance contracts executed, in cases where such mechanism has been adopted. There shall be provision for free maintenance for some initial years after completion of the project. Provision for the same shall be incorporated in the construction-cum-maintenance contract. Maintenance for subsequent years (at least 5 years) after free maintenance period shall be assigned to the construction contractor as paid maintenance.

28. The executing Engineering Agency should comply with the provisions of Law, NGT and court orders as applicable in the matter. Also compliance of Cabinet Decision No.2520 dated 13/11/17, Cabinet Decision No.2665 dated 19/12/18, Cabinet Decision No. 2674 dated 329/01/19 and other subsequent decisions be ensured.

29. The **Executing Engineering Agency** shall utilize the funds in accordance with law, the CPWD Manual, GFR, rules/policy/instructions, court orders and guidelines issued by the Government/CVC from time to time. The Executing Agency is required to submit Utilization Certificate after the execution of work or by the end of the financial year, whichever is earlier, to the RD Unit of Development Department.

30. The **Executing Engineering Agency** shall ensure that the financial expenditure limit is as per Cabinet decision No. 2665 dated 21.12.18.

31. The **Executing Engineering Agency** shall ensure that the provision made for water bodies whatsoever shall also be fulfilled.

W/18.6.2  
(DHEERAJ SHARMA)  
DEPUTY DIRECTOR (RD)

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**GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI  
OFFICE OF THE PROJECT DIRECTOR : RURAL DEVELOPMENT  
ROOM NO.410 & 412: ISBT BUILDING : KASHMERE GATE : DELHI  
PHONE NOS.23867405, 23867643, FAX 23868793**

F.No.2(09)/PD(RD)/DVDB/2022-23/Pt.file.I/ 814

Dated: 18/08/2022

To

The Chief Engineer,  
Irrigation & Flood Control Department,  
Govt. of NCT of Delhi.  
LM Bund, Shastri Park Delhi.

SUB- A/A & E/S of DVDB for Rs.236.40 Lakh (Rs. Two Crore Thirty Six lacs and Forty Thousand Only) under the M.H '4515' - 00 103 93 00 53 Village Dev. Board for works to be carried out under IDRUV works (Gen.) (Sub Head) and M.H. '4515' -00 789 - 97 00 53 Village Dev. Board for works to be carried out under IDRUV (SCSP) (Sub Head) under demand No. 10 for the year 2022-2023 for 01 no. of projects in Nangloi Jat (11) Assembly Constituency".

I am directed to convey the Administrative Approval & Expenditure Sanction of Delhi Village Development Board for Rs. 236.40 Lakh (Rs. Two Crore Thirty Six lacs and Forty Thousand Only) and authorization of budget for Rs. 78.80 Lakh (Rs. Seventy Eight Lakh and Eighty Thousand Only) placed at the disposal of I&FC Department, GNCT of Delhi, with the approval of Pr. Secy-Cum-Commissioner Development, GNCT of Delhi. The details of the A/A and E/S and Authorization of Budget are as under:-

Sr. No.	Name of Project	Amount for AA&ES(In lakh)		Budget authorized and placed at the disposal of I&FC Department GNCT of Delhi for the FY 2022-23 . (Rs in Lakh)		Time of Completion
		'4515' - 00 103 93 00 53 Village Dev. Board for works to be carried out under IDRUV works (Gen.) (Sub Head)	4515' -00 789 - 97 00 53 Village Dev. Board for works to be carried out under IDRUV (SCSP) (Sub Head)	'4515' - 00 103 93 00 53 Village Dev. Board for works to be carried out under IDRUV works (Gen.) (Sub Head)	4515' -00 789 - 97 00 53 Village Dev. Board for works to be carried out under IDRUV (SCSP) (Sub Head)	
1	Demolishing and Reconstruction of Three Storey Balmiki Chaupal at Village Peeragarhi in Nangloi Jat AC-11 in District West	193.85	42.55	64.62	14.18	09 Month
<b>TOTAL</b>		<b>193.85</b>	<b>42.55</b>	<b>64.62</b>	<b>14.18</b>	

The Executing Agency will forward clear photographs on completion of work at the stage of 25%, 50%, 75% and on completion of work to this office, as decided in DVDB meeting dated 07.07.2022.

Further, it is clarified that there should not be any overlapping of function with DMC as directed by Hon'ble LG and as conveyed vide order no. F4(132)/PD(RD)/2015-16/2200-2240 dated:20/12/2017. If any violation is noticed by the executing agencies, the same may be informed to this deptt within 15 days from the date of issue of sanction.



53

The expenditure involved on this account will be debitale to the Major Head '4515' – 00.103 93 00 53 Village Dev. Board for works to be carried out under IDRUV works (Gen.) (Sub Head) and '4515' -00.789 - 97 00 53 Village Dev. Board for works to be carried out under IDRUV (SCSP) (Sub Head) under demand No. 10 Govt. of Delhi(Plan) in Delhi for the year 2022-23 and should not exceed the budget allotment placed at your disposal.

**This issue with the prior approval of the Pr. Secy-Cum-Commissioner Development, GNCT of Delhi and subject to the conditions enclosed.**

Encl:- As above

DHEERAJ SHARMA  
Deputy Director  
Rural Development Deptt.  
Govt. of NCT of Delhi  
1<sup>st</sup> Floor, ISBT Building,  
Kashmere Gate, Delhi-110005

**(DHEERAJ SHARMA)  
DEPUTY DIRECTOR (RD)**

F.No.2(09)/PD(RD)/DVDB/2022-23/Pt.file./ 815-827 Dated: 18/08/2022

- 1) Addl. Secretary, Planning Deptt., Delhi Sectt., New Delhi.
- 2) Deputy Commissioner/DM, Concerned GNCT of Delhi.
- 3) Superintending Engineer (FC -I/II), I&FC Deptt. GNCT of Delhi
- 4) Joint Secretary, Finance (Budget) Deptt., Delhi Sectt., New Delhi.
- 5) Executive Engineers, All concerned CD I&FC Deptt. GNCT of Delhi
- 6) Drawing & Disbursing Officer, All concerned CD I&FC Deptt. GNCT of Delhi
- 7) Accounts Officer (HQ) Dte. of Audit, Players Bldg., New Delhi
- 8) Accounts officer, Rural Development Department, ISBT, Delhi
- 9) PAO -XI, Old Sectt, & XXII, 10<sup>th</sup> Floor, MSO Bldg, ITO, Delhi.
- ✓ 10) Sr. System Analyst, Development Deptt. with the request to upload the copy of sanction on the website of the department
- 11) Concerned Hon'ble MLA.
- 12) Office order file.
- 13) Guard file.

**(DHEERAJ SHARMA)  
DEPUTY DIRECTOR (RD)**

### Conditions

1. It shall be the responsibility of Chief Engineer (I&FC)/MCDs/DJB to ensure that all statutory/ administrative and technical clearance are obtained, if any, required before actual award of the work and also to comply with the Cabinet decisions/Law/policy/rules/directions/Court Orders and guidelines issued by the F.D./CVC/Govt. from time to time and to ensure the compliance of the Office Memo No. 741-749 dated 14.6.11 of Finance Deptt. regarding Contract Labour, ESI etc. and Finance Deptt. Circular No. F.2(5)/2015-16/finance E-IV/infra/012274603/DSI/4878-4957 dated 10.09.2015 regarding guidelines for preparation of capital infrastructure projects. In case of demolition of any existing structure due to this scheme, it shall be responsibility of Chief Engineer, I&FC to ensure that demolition certificate from the competent authority is obtained. It shall also be ensured that NOC from the land owing agency/previous Executing Agency has been obtained, wherever required.
2. It shall be the responsibility of the **Executing Agency** to ensure that work shall be awarded only when funds are available for the work and within the limit of A/A&E/S.
3. The **Executing Agency** must seek the revised approval in case tender amount is higher than the sanctioned amount/ or wherever there is a change in the scope of work.
4. The area MLA concerned shall also be provided details of works being taken up under this sanction and the feedback on the execution of the project work by the concerned Executive Engineer, I&FC.
5. The funds sanctioned to I&FC must be utilized strictly for the works/projects for which sanctioned and in accordance with the terms and conditions mentioned in the sanction orders for releasing the funds to I&FC.
6. That the Monthly Progress Report of work and expenditure shall be furnished to Project Director (RD) and Development Commissioner for their appraisal by the 5<sup>th</sup> day of every month.
7. The **Executing Agency** shall strictly ensure that no work is carried out on the private land, unauthorized colony or any status, Resettlement colony, J.J. colony, J.J. Basti under the jurisdiction of DUSIB or any land under litigation/encroachment.
8. Attention of **Executing Agency** is also drawn towards Chief Secretary's letter No. F. 17/17/AR/02/Vol. II/9988-10137 dated 11.10.04 regarding displaying of information under 'Right to Information Act.', instruction/orders issued from time to time by CVC, Chief Information Commissioner under RTI Act 2005 etc. to place the information on website and also at site of the work.
9. It must be ensured by the executive agency before taking up the work that the land on which work is to be executed belongs to Gram Sabha land and does not pertain to any private person/group/society etc. land and also there is no encroachment over the work site & also there is no litigation running/pending. RD Deptt. shall not be responsible for any kind of encumbrance. Further the **Executing Agency** will ensure that the items taken in estimates for execution of work are as per optimum engineering requirements of site. Four clear photographs prior to start of proposed work and also after completion of the same must be sent for perusal of the sanctioning authority. Also, as per decision taken in 11<sup>th</sup> DVDB meeting, all executing are directed to submit photographs on completion of work at the stage of 25%, 50%, 75% and on completion of work. Budget will be accordingly released/authorized as per progress reported with photograph on each stage, which will ensure proper utilization of budget. Further, last stage/on completion of work's photograph should be Geo-tagged for uploading on website of the Department. Report of the project site regarding progress will be sent to PDRD/Development Commissioner with MRP by 5<sup>th</sup> of every month.
10. The Executing Agency shall strictly ensure that projects regarding Sizra Road, Link road and approach road are pertains to rural villages which are not urbanized. However similar projects fall outside of phirni/Laldora of urbanized villages where provisions of DMC Act is attracted. During the concurrence of Cabinet Decision no. 2520, Hon'ble LG has concurred, subject to the condition that there should not be any conflict with the provisions of the DMC Act, which lay down the powers, functions and responsibilities of the urban local bodies. It is not feasible for the RD Unit to distinguish and identify such locations fall in urbanized villages or Rural Villages. Therefore, it is the responsibility of concerned executing agency to identify the same. If any violation is noticed by the executing agencies, the same may be informed to this deptt within 15 days from the date of issue of sanction. The Executing Agency should keep in mind provisions of Sections 41, 42, 43, 298, 299, 300, 301, etc. of the Delhi Municipal Corporation Act, 1957, to pre-empt conflict of interest, with the constitutional bodies MCD.
11. **Executive Agency** shall prepare detailed estimates as per requirement before call of tender etc. as per provision of CPWD Manual. Further, copy of detailed estimates, specifications and award letter shall be submitted to this office as soon as the work is awarded. Quality Control checks shall be carried out regularly as per provisions of CPWD Manual and Code etc. Testing of construction materials as per CPWD Work Manual shall also be carried out in Govt. lab as available. It shall be ensured that existing work shall have been completed its life span of five years or whatsoever.
12. **Award of work:**  
Bids shall be invited for the consolidated work which shall not be sub-divided in any manner for the purpose of tendering. Work shall be awarded through competitive bidding only. Performance security shall be obtained from successful bidder to ensure execution of the contract as per the provisions of GFR-2017, CPWD Manual and instructions/guidelines etc. issued by Finance Department / CVC from time to time.

2.8.6.2



Work shall be awarded within the scope and financial limits of A/A &E/S granted by the Competent Authority. In case the L-1 Bid is over and above the sanctioned cost of the project, fresh tenders may be invited. If the rates/amount quoted by L1 bidder subsequently (second time) are/is also higher than the approved cost, the proposal for revision of estimates may be brought/ submitted before the Competent Authority, with justification for reasonableness of the bid of L-1 bidder, keeping in view the prevalent market trend/rates, CPWD specification in this regard shall also be followed.

**13. Compliance of statutory rules and regulations:**

Work shall be awarded and executed after completion of codal formalities as per the provisions of CPWD Manual, GFR-2017 and instructions/guidelines etc. issued by Finance Department/CVC or any authority from time to time.

**14. No deviation from the prescribed specifications, quality and quantity :**

The executing agency during the course of execution/construction will ensure that the specification of items, their quality, quantities and proportion of the quantities as well as measurements in respect thereof as used in the project during the course of construction are the same on the basis of which estimates have been prepared and that there is no deviation whatsoever.

For fulfillment of the aforesaid requirement, Supervisory Officers/ Engineers during the course of execution/construction shall carry out regular inspections and ensure that specifications regarding quality, quantities and proportions/ measurements thereof are being adhered to scrupulously.

**15. Contract with the contractor:**

The executing agency shall enter into formal contract with the contractor. The contract deed should be in the standard format and should incorporate all the necessary clauses for safeguarding the interest of Government in accordance with the provisions of GFR 2017/CPWD Manual and the aforesaid instructions/ conditions. **Executive Agency** shall also incorporate the provision for maintenance as per the provisions in the estimates. Performance guarantee in the shape of Security deposit shall be kept for maintenance period also.

**16. Adherence to time schedule and sanctioned cost:**

Work shall be completed within the given time-frame and within the sanctioned cost and as per CPWD Manual/ GFR 2017, substitute in cost will not be allowed. Expenditure above Administrative Approval will not be allowed.

**17. Adherence to sanctioned scope of work:**

The Executing Agency must not change the scope of work on their own. It shall be brought before the Competent Sanctioning Authority for approval, if any such change is perceived/ necessitated subsequently.

**18. Splitting of work not permissible:**

No work shall be split, in any manner, subsequent to the issue of the sanction. In case, it is required, the proposal shall be brought before the **Competent Sanctioning/Approving Authority**, i.e. PDRD/Development Commissioner for its consideration and approval.

**19. Non Inclusion of extra substituted items:**

No extra deviated substitute items shall be included in the sanctioned project/ work subsequent to the sanction, if essential, in public interest shall be included in the execution of work only after the prior approval of the **Competent Sanctioning Authority as per CPWD manual**. Post facto approvals shall not be permitted.

**20. Utilization of provision for contingency:**

The provision for contingency is meant for unforeseeable and unidentifiable items which cannot be included /anticipated while preparing estimates for the work/project. Accordingly, the component of contingency as sanctioned/approved by the **Competent Sanctioning/Approving Authority** shall be invariably utilized for the same. **Personal claims on any account including conveyance, office contingencies etc. shall not be charged on works.**

**21. Financing of the sanctioned work:**

Financing for the works shall be managed by **Executing Agency** as per the provisions made in the budget for respective works/projects for different years during the scheduled period for completion of works.

**22. Monitoring of the project:**

The **Executing Agency** shall monitor the execution of the project and submit quarterly progress report of the project to Finance Department/ Planning Department regarding the financial and physical targets and that the specifications of items, quantity/quality of materials including proportion thereof are the same on the basis of which estimates were prepared.

**23. No Duplicacy of work by any agency:**

The **Executing Agency** must ensure that none of the components/units/stretch(es) is duplicated during execution/award of work or at the time of payment either by it or by any other agency.

**Guarantee period:**

Every capital asset created/ upgraded has, technically, a certain/estimated life span. In order to ensure that the quality and quantity of the items/ material used in the execution of work is as per the standard/ prescribed specifications and that the asset so created lives its full life, **Guarantee clause** must be incorporated in the contract deed so that the contractor is held responsible/liable whenever any deficiency/ short coming/ break down is observed which shows that the work has not been executed as per prescribed specifications/ standards. The **Executing Agency** shall ensure that the asset created/work executed earlier has already completed its useful life time span.

**24. Fore-closure of the project is not permissible mid-way:**

The project must not be scraped during the course of execution on any pretext. In case emergence of some extra-ordinary circumstances leads to such unforeseen situation of fore-

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closer of the project/scheme, the matter may be placed before the competent approving authority.

**25. Payment not to be released without the approval of the competent authority:**

Department shall not make any payment in anticipation of approval/ sanction of revised/modified estimates unless and until the same has been considered and approved by the Competent Authority. At the time of each payment, copy of bill alongwith material testing report shall be submitted to this office.

**26. Confirmation of completion of work/project:**

On the conclusion of the project/ scheme, work completion certificate with in 30 days and 3<sup>rd</sup> Party quality control certificate must be obtained from the third party before making final payment to the contractor. The same must be furnished by the executing agency to Administrative Department which will in turn submit authenticated copies of the said certificates to Finance Department/Planning Department.

**27. Maintenance of the assets after construction:**

The projects, after their completion, shall be properly maintained by the **Executing Agency** / user organization properly as per the provisions of the CPWD Manual, Government Order dated 25.07.2011, the guidelines/ instructions issued from time to time and keeping in view the provisions of Construction-cum-maintenance contracts executed, in cases where such mechanism has been adopted. There shall be provision for free maintenance for some initial years after completion of the project. Provision for the same shall be incorporated in the construction-cum-maintenance contract. Maintenance for subsequent years (at least 5 years) after free maintenance period shall be assigned to the construction contractor as paid maintenance.

28. The executing Engineering Agency should comply with the provisions of Law, NGT and court orders as applicable in the matter. Also compliance of Cabinet Decision No.2520 dated 13/11/17, Cabinet Decision No.2665 dated 19/12/18, Cabinet Decision No. 2674 dated 329/01/19 and other subsequent decisions be ensured.

29. The **Executing Engineering Agency** shall utilize the funds in accordance with law, the CPWD Manual, GFR, rules/policy/instructions, court orders and guidelines issued by the Government/CVC from time to time. The Executing Agency is required to submit Utilization Certificate after the execution of work or by the end of the financial year, whichever is earlier, to the RD Unit of Development Department.

30. The **Executing Engineering Agency** shall ensure that the financial expenditure limit is as per Cabinet decision No. 2665 dated 21.12.18.

31. The **Executing Engineering Agency** shall ensure that the provision made for water bodies whatsoever shall also be fulfilled.

W/18.5.2  
(DHEERAJ SHARMA)  
DEPUTY DIRECTOR (RD)



GOVERNMENT OF DELHI  
OFFICE OF THE SECRETARY  
NOCN No. 103/93/00/53 Village Dev. Board  
The District Engineer, Delhi

F.No.2(08)MUD(RD)/DML/3022/2022 800

11/06/2022

To  
The Chief Engineer,  
Irrigation & Flood Control Department,  
Govt. of NCT of Delhi,  
L.M. Bund, Shastri Park Delhi.

Subject: A/A & E/S of P.O.M. for Rs. 1664.81 Lakh (Rs. Sixteen Crore Sixty Four Lakh and Eighty One thousand Only) under the M.H. 4515 - 00 103 93 00 53 Village Dev. Board works to be carried out under IDRUU works (Gen.) (Sub Head) and M.H. 4515 - 00 103 93 00 53 Village Dev. Board for works to be carried out under IDRUU (SCSP) (Sub Head) under Demand No. 10 for the year 2022-2023 for 17 no. of projects in Bawana and its Constituency.

For directed to convey the Administrative Approval & Authorization of Budget of Delhi Village Development Board for Rs. 1664.81 Lakh (Rs. Sixteen Crore Sixty Four Lakh and Eighty One thousand Only) and authorization of budget for Rs. 654.94 Lakh (Rs. Six Crore Fifty Four Lakh and Fifty Four Thousand Only) placed at the disposal of P.O.M. Department, GNCT of Delhi, with the approval of Pr. Secy-Cum-Commissioner of Development, GNCT of Delhi. The details of the A/A and E/S and Authorization of Budget are as under.

Sl. No.	Name of Project	Amount For AAGES(in lakh)		Budget authorized placed at the disposal of P.O.M. Department GNCT of Delhi for the FY 2022-23 (Rs in Lakh)		Total
		4515 - 00 103 93 00 53 Village Dev. Board for works to be carried out under IDRUU works (Gen.) (Sub Head)	4515 - 00 103 93 00 53 Village Dev. Board for works to be carried out under IDRUU (SCSP) (Sub Head)	4515 - 00 103 93 00 53 Village Dev. Board for works to be carried out under IDRUU (SCSP) (Sub Head)	4515 - 00 103 93 00 53 Village Dev. Board for works to be carried out under IDRUU (SCSP) (Sub Head)	
1	Construction of Chaupal at Kh. No. 203 of Village ShahbadDaulatpur in Bawana AC in Distt. North.	196.46	43.13	65.49	14.37	16.25
2	Construction of remaining streets and side drains of 20 Point Programme Colony of Village ShahbadDaulatpur in Bawana AC in Distt. North.	278.54	61.14	92.86	20.15	12.15
3	Construction of ShamshadGhat and kabristan in Shahbad Dairy	38.18	8.38	12.73	2.79	0.10
4	Repair and Renovation of JataVadi Chaupal at Village Nangal Hakram in Bawana Assembly Constituency	40.77	8.34	11.42	2.95	0.10
5	Construction of road from Auchandi Firepur road to S.K. Hawk International school at village Auchandi.	41.40	9.09	13.80	3.00	0.10
6	Construction of cremation ground at kh. No. 26/25(4-11) of village Gaudpur	101.97	22.38	33.99	7.70	0.10

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7	Construction of two no. roads and side drains from Plot No. 795 to 797 and plot no. 800 to 804 in extended Ial Dora Abadi at Village PoothKhurd.	25.32	5.56	8.44	1.85	3 months
8	Improvement of ShamsanGhat near Pooth Kala Road at Village Prahladpur Banger in Bawana AC in Distt. North.	55.69	12.22	18.56	4.02	3 months
9	Repair & renovation of BrahamanoWaliChaupal at village Prahladpur banger in Bawana AC in distt. North	24.65	5.41	8.22	1.80	3 months
10	Construction of RCC Shed in Existing Cremation Ground at village NangalThakran	57.36	12.59	19.12	4.20	3 months
11	Renovation of oldage entertainment centre in village Barwala in Distt. North	11.84	2.60	3.95	0.86	3 months
12	Construction of 2 nos roads and side drains in extended Ial dora of village poothkhurd.	128.50	28.21	42.83	9.41	3 months
13	Improvement of existing damages road and side drains from Radasiya Pana Gali at village NangalThakran in BawanaAssembley Constituency.	22.10	4.85	7.37	1.61	2 months
14	Remodeling of HarijanChopal at Village Bawana in Bawana Assembly Constituency	16.41	3.60	5.47	1.20	3 months
15	Remodeling of HarijanChopal at Village Pooth Kalan in Bawana Assembly Constituency.	39.67	8.71	13.22	2.91	3 months
16	Remodeling of MPCC at BegamVihar in Bawana Assembly Constituency.	186.27	40.89	62.09	13.63	3 months
17	Construction of various streets in Extended Abadi at Village Daryapur Kalan in K. Block in Distt. North Delhi	100.50	22.06	33.50	7.35	3 months
	<b>Total</b>	<b>1365.15</b>	<b>299.66</b>	<b>455.06</b>	<b>99.88</b>	

Worthy Secy-Cum-Commissioner Development also accord approval for the withdrawal Sanction of below mentioned project as requested by Hon'ble MLA Sh. Jai Bhagwan Upkar with retrospective effect.

Sr. No.	Name of Project	Amount for AA&ES(in lakh)	Amount for (und released (in lakh)	Date of Sanction
1	Repair of streets and drains at village Nangal Thakran near CRP School Delhi in Distt. North.	3.41	0.85	21.07.2022
2	Demolishing and re-construction of Double Storey Brahman Darwaja Chaupal at Village Katewara	170.55	42.64	21.07.2022
3	Improvement of existing road from village Qutabgarh to Ladrawan Road.	128.5	32.13	24.06.2022



4	Improvement of existing road from Phimi road Katewara to Village Jatkore.	91.70	22.93	24.06.2022
5	Improvement of Phimi road from Balraj farm house to Kh. No. 115/(1-2) at village Poothkhurd in Distt. North.	473.92	118.5	08.07.2022
	TOTAL	868.08	217.05	

The Executing Agency shall forward clear photographs on completion of work at the stage of 25%, 50%, 75% and on completion of work to this office, as decided in DVDB meeting dated 07.07.2022.

Further, it is clarified that there should not be any overlapping of function with DMC as directed by Hon'ble LG and as conveyed vide order no. F4(132)/PD(RD)/2015-16/2200-2240 dated:20/12/2017. If any violation is noticed by the executing agencies, the same may be informed to this deptt within 15 days from the date of issue of sanction.

The expenditure involved on this account will be debitable to the Major Head '4515' - 00.103 93 00 53 Village Dev. Board for works to be carried out under IDRUV works (Gen.) (Sub Head) and '4515' -00.789 - 97 00 53 Village Dev. Board for works to be carried out under IDRUV (SCSP) (Sub Head) under demand No. 10 Govt. of Delhi(Plan) in Delhi for the year 2022-23 and should not exceed the budget allotment placed at your disposal.

This issue with the approval of the Pr. Secy-Cum-Commissioner Development, GNCT of Delhi and subject to the conditions enclosed.

Encl:- As above

(DHEERAJ SHARMA)  
DEPUTY DIRECTOR (RD)

F.No.2(08)/PD(RD)/DVDB/2022-23/

801-813

Dated: 18/8/22

1. Addl. Secretary, Planning Deptt., Delhi Sectt., New Delhi.
2. Deputy Commissioner/DM, Concerned GNCT of Delhi.
3. Superintending Engineer(FC -I/II), I&FC Deptt. GNCT of Delhi
4. Joint Secretary, Finance (Budget) Deptt., Delhi Sectt., New Delhi.
5. Executive Engineers, All concerned CD I&FC Deptt. GNCT of Delhi
6. Drawing & Disbursing Officer, All concerned CD I&FC Deptt. GNCT of Delhi
7. Accounts Officer (HQ) Dte. of Audit, Players Bldg., New Delhi
8. Accounts officer, Rural Development Department, ISBT, Delhi
9. PAO -XI, Old Sectt, & XXII, 10<sup>th</sup> Floor, MSO Bldg, ITO, Delhi.
10. Concerned Hon'ble MLA.
- ✓ 11. Programmer, Development Department with request to upload on the website of deptt.
12. Office order file.
13. Guard file.

DHEERAJ SHARMA  
Deputy Director  
Rural Development Deptt.  
Govt. of NCT of Delhi  
1st Floor, ISBT Building  
Kirti Bhawan Marg, Delhi-110005  
(DHEERAJ SHARMA)  
DEPUTY DIRECTOR (RD)

### Conditions

1. It shall be the responsibility of Chief Engineer (I&FC)/MCDs/DJB to ensure that all statutory/ administrative and technical clearance are obtained, if any, required before actual award of the work and also to comply with the Cabinet decisions/Law/policy/rules/directions/Court Orders and guidelines issued by the F.D./CVC/Govt. from time to time and to ensure the compliance of the Office Memo No. 741-749 dated 14.6.11 of Finance Deptt. regarding Contract Labour, ESI etc. and Finance Deptt. Circular No. F.2(5)/2015-16/finance E-IV/infra/012274603/DSI/4878-4957 dated 10.09.2015 regarding guidelines for preparation of capital infrastructure projects. In case of demolition of any existing structure due to this scheme, it shall be responsibility of Chief Engineer, I&FC to ensure that demolition certificate from the competent authority is obtained. It shall also be ensured that NOC from the land owing agency/previous Executing Agency has been obtained, wherever required.
2. It shall be the responsibility of the **Executing Agency** to ensure that work shall be awarded only when funds are available for the work and within the limit of A/A&E/S.
3. The **Executing Agency** must seek the revised approval in case tender amount is higher than the sanctioned amount/ or wherever there is a change in the scope of work.
4. The area MLA concerned shall also be provided details of works being taken up under this sanction and the feedback on the execution of the project work by the concerned Executive Engineer, I&FC.
5. The funds sanctioned to I&FC must be utilized strictly for the works/projects for which sanctioned and in accordance with the terms and conditions mentioned in the sanction orders for releasing the funds to I&FC.
6. That the Monthly Progress Report of work and expenditure shall be furnished to Project Director (RD) and Development Commissioner for their appraisal by the 5<sup>th</sup> day of every month.
7. The **Executing Agency** shall strictly ensure that no work is carried out on the private land, unauthorized colony or any status, Resettlement colony, J.J. colony, J.J. Basti under the jurisdiction of DUSIB or any land under litigation/encroachment.
8. Attention of **Executing Agency** is also drawn towards Chief Secretary's letter No. F. 17/17/AR/02/Vol. II/9988-10137 dated 11.10.04 regarding displaying of information under 'Right to Information Act.', instruction/orders issued from time to time by CVC, Chief Information Commissioner under RTI Act 2005 etc. to place the information on website and also at site of the work.
9. It must be ensured by the executive agency before taking up the work that the land on which work is to be executed belongs to Gram Sabha land and does not pertain to any private person/group/society etc. land and also there is no encroachment over the work site & also there is no litigation running/pending. RD Deptt. shall not be responsible for any kind of encumbrance. Further the **Executing Agency** will ensure that the items taken in estimates for execution of work are as per optimum engineering requirements of site. Four clear photographs prior to start of proposed work and also after completion of the same must be sent for perusal of the sanctioning authority. Also, as per decision taken in 11<sup>th</sup> DVDB meeting, all executing are directed to submit photographs on completion of work at the stage of 25%, 50%, 75% and on completion of work. Budget will be accordingly released/authorized as per progress reported with photograph on each stage, which will ensure proper utilization of budget. Further, last stage/on completion of work's photograph should be Geo-tagged for uploading on website of the Department. Report of the project site regarding progress will be sent to PDRD/Development Commissioner with MRP by 5<sup>th</sup> of every month.
10. The Executing Agency shall strictly ensure that projects regarding Sizra Road, Link road and approach road are pertains to rural villages which are not urbanized. However similar projects fall outside of phirni/Laldora of urbanized villages where provisions of DMC Act is attracted. During the concurrence of Cabinet Decision no. 2520, Hon'ble LG has concurred, subject to the condition that there should not be any conflict with the provisions of the DMC Act, which lay down the powers, functions and responsibilities of the urban local bodies. It is not feasible for the RD Unit to distinguish and identify such locations fall in urbanized villages or Rural Villages. Therefore, it is the responsibility of concerned executing agency to identify the same. If any violation is noticed by the executing agencies, the same may be informed to this deptt within 15 days from the date of issue of sanction. The Executing Agency should keep in mind provisions of Sections 41, 42, 43, 298, 299, 300, 301, etc. of the Delhi Municipal Corporation Act, 1957, to pre-empt conflict of interest, with the constitutional bodies MCD.
11. **Executive Agency** shall prepare detailed estimates as per requirement before call of tender etc. as per provision of CPWD Manual. Further, copy of detailed estimates, specifications and award letter shall be submitted to this office as soon as the work is awarded. Quality Control checks shall be carried out regularly as per provisions of CPWD Manual and Code etc. Testing of construction materials as per CPWD Work Manual shall also be carried out in Govt. lab as available. It shall be ensured that existing work shall have been completed its life span of five years or whatsoever.
12. **Award of work:**  
Bids shall be invited for the consolidated work which shall not be sub-divided in any manner for the purpose of tendering. Work shall be awarded through competitive bidding only. Performance security shall be obtained from successful bidder to ensure execution of the contract as per the provisions of GFR-2017, CPWD Manual and instructions/guidelines etc. issued by Finance Department / CVC from time to time.

21.8.6



Work shall be awarded within the scope and financial limits of A/A &E/S granted by the Competent Authority. In case the L-1 Bid is over and above the sanctioned cost of the project, fresh tenders may be invited. If the rates/amount quoted by L1 bidder subsequently (second time) are/is also higher than the approved cost, the proposal for revision of estimates may be brought/ submitted before the Competent Authority, with justification for reasonableness of the bid of L-1 bidder, keeping in view the prevalent market trend/rates, CPWD specification in this regard shall also be followed.

**13. Compliance of statutory rules and regulations:**

Work shall be awarded and executed after completion of codal formalities as per the provisions of CPWD Manual, GFR-2017 and instructions/guidelines etc. issued by Finance Department/CVC or any authority from time to time.

**14. No deviation from the prescribed specifications, quality and quantity :**

The executing agency during the course of execution/construction will ensure that the specification of items, their quality, quantities and proportion of the quantities as well as measurements in respect thereof as used in the project during the course of construction are the same on the basis of which estimates have been prepared and that there is no deviation whatsoever.

For fulfillment of the aforesaid requirement, Supervisory Officers/ Engineers during the course of execution/construction shall carry out regular inspections and ensure that specifications regarding quality, quantities and proportions/ measurements thereof are being adhered to scrupulously.

**15. Contract with the contractor:**

The executing agency shall enter into formal contract with the contractor. The contract deed should be in the standard format and should incorporate all the necessary clauses for safeguarding the interest of Government in accordance with the provisions of GFR 2017/CPWD Manual and the aforesaid instructions/ conditions. **Executive Agency** shall also incorporate the provision for maintenance as per the provisions in the estimates. Performance guarantee in the shape of Security deposit shall be kept for maintenance period also.

**16. Adherence to time schedule and sanctioned cost:**

Work shall be completed within the given time-frame and within the sanctioned cost and as per CPWD Manual/ GFR 2017, substitute in cost will not be allowed. Expenditure above Administrative Approval will not be allowed.

**17. Adherence to sanctioned scope of work:**

The **Executing Agency** must not change the scope of work on their own. It shall be brought before the Competent Sanctioning Authority for approval, if any such change is perceived/ necessitated subsequently.

**18. Splitting of work not permissible:**

No work shall be split, in any manner, subsequent to the issue of the sanction. In case, it is required, the proposal shall be brought before the **Competent Sanctioning/Approving Authority**, i.e. PDRD/Development Commissioner for its consideration and approval.

**19. Non inclusion of extra substituted items:**

No extra deviated substitute items shall be included in the sanctioned project/ work subsequent to the sanction, if essential, in public interest shall be included in the execution of work only after the prior approval of the **Competent Sanctioning Authority as per CPWD manual**. Post facto approvals shall not be permitted.

**20. Utilization of provision for contingency:**

The provision for contingency is meant for unforeseeable and unidentifiable items which cannot be included /anticipated while preparing estimates for the work/project. Accordingly, the component of contingency as sanctioned/approved by the **Competent Sanctioning/Approving Authority** shall be invariably utilized for the same. **Personal claims on any account including conveyance, office contingencies etc. shall not be charged on works.**

**21. Financing of the sanctioned work:**

Financing for the works shall be managed by **Executing Agency** as per the provisions made in the budget for respective works/projects for different years during the scheduled period for completion of works.

**22. Monitoring of the project:**

The **Executing Agency** shall monitor the execution of the project and submit quarterly progress report of the project to Finance Department/ Planning Department regarding the financial and physical targets and that the specifications of items, quantity/quality of materials including proportion thereof are the same on the basis of which estimates were prepared.

**23. No Duplication of work by any agency:**

The **Executing Agency** must ensure that none of the components/units/stretch(es) is duplicated during execution/award of work or at the time of payment either by it or by any other agency.

**Guarantee period:**

Every capital asset created/ upgraded has, technically, a certain/estimated life span. In order to ensure that the quality and quantity of the items/ material used in the execution of work is as per the standard/ prescribed specifications and that the asset so created lives its full life, **Guarantee clause** must be incorporated in the contract deed so that the contractor is held responsible/liable whenever any deficiency/ short coming/ break down is observed which shows that the work has not been executed as per prescribed specifications/ standards. The **Executing Agency** shall ensure that the asset created/work executed earlier has already completed its useful life time span.

**24. Fore-closure of the project is not permissible mid-way:**

The project must not be scraped during the course of execution on any pretext. In case emergence of some extra-ordinary circumstances leads to such unforeseen **situation** of fore-

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closer of the project/scheme, the matter may be placed before the competent approving authority.

**25. Payment not to be released without the approval of the competent authority:**

Department shall not make any payment in anticipation of approval/ sanction of revised/modified estimates unless and until the same has been considered and approved by the Competent Authority. At the time of each payment, copy of bill alongwith material testing report shall be submitted to this office.

**26. Confirmation of completion of work/project:**

On the conclusion of the project/ scheme, work completion certificate with in 30 days and 3<sup>rd</sup> Party quality control certificate must be obtained from the third party before making final payment to the contractor. The same must be furnished by the executing agency to Administrative Department which will in turn submit authenticated copies of the said certificates to Finance Department/Planning Department.

**27. Maintenance of the assets after construction:**

The projects, after their completion, shall be properly maintained by the **Executing Agency** / user organization properly as per the provisions of the CPWD Manual, Government Order dated 25.07.2011, the guidelines/ instructions issued from time to time and keeping in view the provisions of Construction-cum-maintenance contracts executed, in cases where such mechanism has been adopted. There shall be provision for free maintenance for some initial years after completion of the project. Provision for the same shall be incorporated in the construction-cum-maintenance contract. Maintenance for subsequent years (at least 5 years) after free maintenance period shall be assigned to the construction contractor as paid maintenance.

28. The executing Engineering Agency should comply with the provisions of Law, NGT and court orders as applicable in the matter. Also compliance of Cabinet Decision No.2520 dated 13/11/17, Cabinet Decision No.2665 dated 19/12/18, Cabinet Decision No. 2674 dated 329/01/19 and other subsequent decisions be ensured.

29. The **Executing Engineering Agency** shall utilize the funds in accordance with law, the CPWD Manual, GFR, rules/policy/instructions, court orders and guidelines issued by the Government/CVC from time to time. The Executing Agency is required to submit Utilization Certificate after the execution of work or by the end of the financial year, whichever is earlier, to the RD Unit of Development Department.

30. The **Executing Engineering Agency** shall ensure that the financial expenditure limit is as per Cabinet decision No. 2665 dated 21.12.18.

31. The **Executing Engineering Agency** shall ensure that the provision made for water bodies whatsoever shall also be fulfilled.

W/18.6.2  
(DHEERAJ SHARMA)  
DEPUTY DIRECTOR (RD)



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GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI  
OFFICE OF THE PROJECT DIRECTOR : RURAL DEVELOPMENT  
ROOM NO.410 & 412: ISBT BUILDING : KASHMERE GATE : DELHI  
PHONE NOS.23867405, 23867643, FAX 23868793

F.No.2(08)/PD(RD)/DVDB/2022-23/ 786

Dated: 18/8/22

To

The Chief Engineer,  
Irrigation & Flood Control Department,  
Govt. of NCT of Delhi.  
LM Bund, Shastri Park Delhi.

SUB- A/A & E/S of DVDB for Rs. 413.08 Lakh (Rs. Four Crore Thirteen lakh and Eight thousand Only) under the M.H '4515' - 00 103 93 00 53 Village Dev. Board for works to be carried out under IDRUV works (Gen.) (Sub Head) and M.H. '4515' -00 789 - 97 00 53 Village Dev. Board for works to be carried out under IDRUV (SCSP) (Sub Head) under demand No. 10 for the year 2022-2023 for 4 no. of projects in Bijwasan Assembly Constituency".

I am directed to convey the Administrative Approval & Expenditure Sanction of Delhi Village Development Board for Rs. 413.08 Lakh (Rs. Four Crore Thirteen lakh and Eight thousand Only) and authorization of budget for Rs. 137.69 Lakh (Rs. One Crore Thirty Seven Lakh and Sixty Nine Thousand Only) placed at the disposal of I& FC Department, GNCT of Delhi, with the approval of Pr. Secy-Cum-Commissioner Development, GNCT of Delhi. The details of the A/A and E/S and Authorization of Budget are as under:-

Sr. No.	Name of Project	Amount for AA&ES(In lakh)		Budget authorized and placed at the disposal of I&FC Department GNCT of Delhi for the FY 2022-23 (Rs in Lakh)		Time of Completion
		'4515' - 00 103 93 00 53 Village Dev. Board for works to be carried out under IDRUV works (Gen.) (Sub Head)	4515' -00 789 - 97 00 53 Village Dev. Board for works to be carried out under IDRUV (SCSP) (Sub Head)	'4515' - 00 103 93 00 53 Village Dev. Board for works to be carried out under IDRUV works (Gen.) (Sub Head)	4515' -00 789 - 97 00 53 Village Dev. Board for works to be carried out under IDRUV (SCSP) (Sub Head)	
1	Improvement of link road from Bijwasan CJSF Camp to Sec-23 Gurgaon Haryana Border at village Bijwasan in Bijwasan Constituency	116.52	25.58	38.84	8.53	3 Months
2	Improvement of cremation ground at village Kapashera in Bijwasan Constituency	78.90	17.32	26.3	5.77	4 Months
3	Improvement of road from Badi Chaupal to DESU wali gali at village Mahipalpur in Bijwasan Constituency	18.63	4.09	6.21	1.36	2 Months
4	Construction of RCC storm water drain along the Bijwasan - Dhundahera road from CJSF Camp Bijwasan to Border Sec - 21 Gurgaon at village Bijwasan in Bijwasan Constituency	124.67	27.37	41.56	9.12	6 Months
	<b>Total</b>	338.72	74.36	112.91	24.78	

The Executing Agency will forward clear photographs on completion of work at the stage of 25%, 50%, 75% and on completion of work to this office, as decided in DVDB meeting dated 07.07.2022.

Further, it is clarified that there should not be any overlapping of function with DMC as directed by Hon'ble I G and as conveyed vide order no. 54(132)/PD/2022 dated 10/08/2022.

dated:20/12/2017. If any violation is noticed by the executing agencies, the same may be informed to this deptt within 15 days from the date of issue of sanction.

The expenditure involved on this account will be debitble to the Major Head '4515' - 00.103 93 00 53 Village Dev. Board for works to be carried out under IDRUV works (Gen.) (Sub Head) and '4515' - 00.789 - 97 00 53 Village Dev. Board for works to be carried out under IDRUV (SCSP) (Sub Head) under demand No. 10 Govt. of Delhi(Plan) in Delhi for the year 2022-23 and should not exceed the budget allotment placed at your disposal.

This issue with the approval of the Pr. Secy-Cum-Commissioner Development, GNCT of Delhi and subject to the conditions enclosed.

Encl:- As above

(DHEERAJ SHARMA)  
DEPUTY DIRECTOR (RD)

F.No.2(08)/PD(RD)/DVDB/2022-23/

787-799

Dated: 18/8/22

1. Addl. Secretary, Planning Deptt., Delhi Sectt., New Delhi.
2. Deputy Commissioner/DM, Concerned GNCT of Delhi.
3. Superintending Engineer(FC -I/II), I&FC Deptt. GNCT of Delhi
4. Joint Secretary, Finance (Budget) Deptt., Delhi Sectt., New Delhi.
5. Executive Engineers, All concerned CD I&FC Deptt. GNCT of Delhi
6. Drawing & Disbursing Officer, All concerned CD I&FC Deptt. GNCT of Delhi
7. Accounts Officer (HQ) Dte. of Audit, Players Bldg., New Delhi
8. Accounts officer, Rural Development Department, ISBT, Delhi
9. PAO -XI, Old Sectt, & XXII, 10<sup>th</sup> Floor, MSO Bldg, ITO, Delhi.
10. Concerned Hon'ble MLA.
11. Programmer Development Department with a request to upload on website.
12. Office order file.
13. Guard file.

DHEERAJ SHARMA  
Deputy Director  
Rural Development Deptt.  
Govt. of NCT of Delhi  
1<sup>st</sup> Floor, ISBT Building,  
Delhi-110006  
(DHEERAJ SHARMA)  
DEPUTY DIRECTOR (RD)



### Conditions

1. It shall be the responsibility of Chief Engineer (I&FC)/MCDs/DJB to ensure that all statutory/ administrative and technical clearance are obtained, if any, required before actual award of the work and also to comply with the Cabinet decisions/Law/policy/rules/directions/Court Orders and guidelines issued by the F.D./CVC/Govt. from time to time and to ensure the compliance of the Office Memo No. 741-749 dated 14.6.11 of Finance Deptt. regarding Contract Labour, ESI etc. and Finance Deptt. Circular No. F.2(5)/2015-16/finance E-IV/infra/012274603/DSI/4878-4957 dated 10.09.2015 regarding guidelines for preparation of capital infrastructure projects. In case of demolition of any existing structure due to this scheme, it shall be responsibility of Chief Engineer, I&FC to ensure that demolition certificate from the competent authority is obtained. It shall also be ensured that NOC from the land owing agency/previous Executing Agency has been obtained, wherever required.
2. It shall be the responsibility of the **Executing Agency** to ensure that work shall be awarded only when funds are available for the work and within the limit of A/A&E/S.
3. The **Executing Agency** must seek the revised approval in case tender amount is higher than the sanctioned amount/ or wherever there is a change in the scope of work.
4. The area MLA concerned shall also be provided details of works being taken up under this sanction and the feedback on the execution of the project work by the concerned Executive Engineer, I&FC.
5. The funds sanctioned to I&FC must be utilized strictly for the works/projects for which sanctioned and in accordance with the terms and conditions mentioned in the sanction orders for releasing the funds to I&FC.
6. That the Monthly Progress Report of work and expenditure shall be furnished to Project Director (RD) and Development Commissioner for their appraisal by the 5<sup>th</sup> day of every month.
7. The **Executing Agency** shall strictly ensure that no work is carried out on the private land, unauthorized colony or any status, Resettlement colony, J.J. colony, J.J. Basti under the jurisdiction of DUSIB or any land under litigation/encroachment.
8. Attention of **Executing Agency** is also drawn towards Chief Secretary's letter No. F. 17/17/AR/02/Vol. II/9988-10137 dated 11.10.04 regarding displaying of information under 'Right to Information Act.', instruction/orders issued from time to time by CVC, Chief Information Commissioner under RTI Act 2005 etc. to place the information on website and also at site of the work.
9. It must be ensured by the executive agency before taking up the work that the land on which work is to be executed belongs to Gram Sabha land and does not pertain to any private person/group/society etc. land and also there is no encroachment over the work site & also there is no litigation running/pending. RD Deptt. shall not be responsible for any kind of encumbrance. Further the **Executing Agency** will ensure that the items taken in estimates for execution of work are as per optimum engineering requirements of site. Four clear photographs prior to start of proposed work and also after completion of the same must be sent for perusal of the sanctioning authority. Also, as per decision taken in 11<sup>th</sup> DVDB meeting, all executing are directed to submit photographs on completion of work at the stage of 25%, 50%, 75% and on completion of work. Budget will be accordingly released/authorized as per progress reported with photograph on each stage, which will ensure proper utilization of budget. Further, last stage/on completion of work's photograph should be Geo-tagged for uploading on website of the Department. Report of the project site regarding progress will be sent to PDRD/Development Commissioner with MRP by 5<sup>th</sup> of every month.
10. The Executing Agency shall strictly ensure that projects regarding Sizra Road, Link road and approach road are pertains to rural villages which are not urbanized. However similar projects fall outside of phirni/Laldora of urbanized villages where provisions of DMC Act is attracted. During the concurrence of Cabinet Decision no. 2520, Hon'ble LG has concurred, subject to the condition that there should not be any conflict with the provisions of the DMC Act, which lay down the powers, functions and responsibilities of the urban local bodies. It is not feasible for the RD Unit to distinguish and identify such locations fall in urbanized villages or Rural Villages. Therefore, it is the responsibility of concerned executing agency to identify the same. If any violation is noticed by the executing agencies, the same may be informed to this deptt within 15 days from the date of issue of sanction. The Executing Agency should keep in mind provisions of Sections 41, 42, 43, 298, 299, 300, 301, etc. of the Delhi Municipal Corporation Act, 1957, to pre-empt conflict of interest, with the constitutional bodies MCD.
11. **Executive Agency** shall prepare detailed estimates as per requirement before call of tender etc. as per provision of CPWD Manual. Further, copy of detailed estimates, specifications and award letter shall be submitted to this office as soon as the work is awarded. Quality Control checks shall be carried out regularly as per provisions of CPWD Manual and Code etc. Testing of construction materials as per CPWD Work Manual shall also be carried out in Govt. lab as available. It shall be ensured that existing work shall have been completed its life span of five years or whatsoever.
12. **Award of work:**  
Bids shall be invited for the consolidated work which shall not be sub-divided in any manner for the purpose of tendering. Work shall be awarded through competitive bidding only. Performance security shall be obtained from successful bidder to ensure execution of the contract as per the provisions of GFR-2017, CPWD Manual and instructions/guidelines etc. issued by Finance Department / CVC from time to time.

2.8.8.2



Work shall be awarded within the scope and financial limits of A/A &E/S granted by the Competent Authority. In case the L-1 Bid is over and above the sanctioned cost of the project, fresh tenders may be invited. If the rates/amount quoted by L1 bidder subsequently (second time) are/is also higher than the approved cost, the proposal for revision of estimates may be brought/ submitted before the Competent Authority, with justification for reasonableness of the bid of L-1 bidder, keeping in view the prevalent market trend/rates, CPWD specification in this regard shall also be followed.

13. **Compliance of statutory rules and regulations:**

Work shall be awarded and executed after completion of codal formalities as per the provisions of CPWD Manual, GFR-2017 and instructions/guidelines etc. issued by Finance Department/CVC or any authority from time to time.

14. **No deviation from the prescribed specifications, quality and quantity :**

The executing agency during the course of execution/construction will ensure that the specification of items, their quality, quantities and proportion of the quantities as well as measurements in respect thereof as used in the project during the course of construction are the same on the basis of which estimates have been prepared and that there is no deviation whatsoever.

For fulfillment of the aforesaid requirement, Supervisory Officers/ Engineers during the course of execution/construction shall carry out regular inspections and ensure that specifications regarding quality, quantities and proportions/ measurements thereof are being adhered to scrupulously.

15. **Contract with the contractor:**

The executing agency shall enter into formal contract with the contractor. The contract deed should be in the standard format and should incorporate all the necessary clauses for safeguarding the interest of Government in accordance with the provisions of GFR 2017/CPWD Manual and the aforesaid instructions/ conditions. Executive Agency shall also incorporate the provision for maintenance as per the provisions in the estimates. Performance guarantee in the shape of Security deposit shall be kept for maintenance period also.

16. **Adherence to time schedule and sanctioned cost:**

Work shall be completed within the given time-frame and within the sanctioned cost and as per CPWD Manual/ GFR 2017, substitute in cost will not be allowed. Expenditure above Administrative Approval will not be allowed.

17. **Adherence to sanctioned scope of work:**

The Executing Agency must not change the scope of work on their own. It shall be brought before the Competent Sanctioning Authority for approval, if any such change is perceived/ necessitated subsequently.

18. **Splitting of work not permissible:**

No work shall be split, in any manner, subsequent to the issue of the sanction. In case, it is required, the proposal shall be brought before the Competent Sanctioning/Approving Authority, i.e. PDRD/Development Commissioner for its consideration and approval.

19. **Non Inclusion of extra substituted items:**

No extra deviated substitute items shall be included in the sanctioned project/ work subsequent to the sanction, if essential, in public interest shall be included in the execution of work only after the prior approval of the Competent Sanctioning Authority as per CPWD manual. Post facto approvals shall not be permitted.

20. **Utilization of provision for contingency:**

The provision for contingency is meant for unforeseeable and unidentifiable items which cannot be included /anticipated while preparing estimates for the work/project. Accordingly, the component of contingency as sanctioned/approved by the Competent Sanctioning/Approving Authority shall be invariably utilized for the same. Personal claims on any account including conveyance, office contingencies etc. shall not be charged on works.

21. **Financing of the sanctioned work:**

Financing for the works shall be managed by Executing Agency as per the provisions made in the budget for respective works/projects for different years during the scheduled period for completion of works.

22. **Monitoring of the project:**

The Executing Agency shall monitor the execution of the project and submit quarterly progress report of the project to Finance Department/ Planning Department regarding the financial and physical targets and that the specifications of items, quantity/quality of materials including proportion thereof are the same on the basis of which estimates were prepared.

23. **No Duplication of work by any agency:**

The Executing Agency must ensure that none of the components/units/stretch(es) is duplicated during execution/award of work or at the time of payment either by it or by any other agency.

**Guarantee period:**

Every capital asset created/ upgraded has, technically, a certain/estimated life span. In order to ensure that the quality and quantity of the items/ material used in the execution of work is as per the standard/ prescribed specifications and that the asset so created lives its full life, Guarantee clause must be incorporated in the contract deed so that the contractor is held responsible/liable whenever any deficiency/ short coming/ break down is observed which shows that the work has not been executed as per prescribed specifications/ standards. The Executing Agency shall ensure that the asset created/work executed earlier has already completed its useful life time span.

24. **Fore-closure of the project is not permissible mid-way:**

The project must not be scraped during the course of execution on any pretext. In case emergence of some extra-ordinary circumstances leads to such unforeseen situation of fore-

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closer of the project/scheme, the matter may be placed before the competent approving authority.

**25. Payment not to be released without the approval of the competent authority:**

Department shall not make any payment in anticipation of approval/ sanction of revised/modified estimates unless and until the same has been considered and approved by the Competent Authority. At the time of each payment, copy of bill alongwith material testing report shall be submitted to this office.

**26. Confirmation of completion of work/project:**

On the conclusion of the project/ scheme, work completion certificate with in 30 days and 3<sup>rd</sup> Party quality control certificate must be obtained from the third party before making final payment to the contractor. The same must be furnished by the executing agency to Administrative Department which will in turn submit authenticated copies of the said certificates to Finance Department/Planning Department.

**27. Maintenance of the assets after construction:**

The projects, after their completion, shall be properly maintained by the **Executing Agency** / user organization properly as per the provisions of the CPWD Manual, Government Order dated 25.07.2011, the guidelines/ instructions issued from time to time and keeping in view the provisions of Construction-cum-maintenance contracts executed, in cases where such mechanism has been adopted. There shall be provision for free maintenance for some initial years after completion of the project. Provision for the same shall be incorporated in the construction-cum-maintenance contract. Maintenance for subsequent years (at least 5 years) after free maintenance period shall be assigned to the construction contractor as paid maintenance.

28. The executing Engineering Agency should comply with the provisions of Law, NGT and court orders as applicable in the matter. Also compliance of Cabinet Decision No.2520 dated 13/11/17, Cabinet Decision No.2665 dated 19/12/18, Cabinet Decision No. 2674 dated 329/01/19 and other subsequent decisions be ensured.

29. The **Executing Engineering Agency** shall utilize the funds in accordance with law, the CPWD Manual, GFR, rules/policy/instructions, court orders and guidelines issued by the Government/CVC from time to time. The Executing Agency is required to submit Utilization Certificate after the execution of work or by the end of the financial year, whichever is earlier, to the RD Unit of Development Department.

30. The **Executing Engineering Agency** shall ensure that the financial expenditure limit is as per Cabinet decision No. 2665 dated 21.12.18.

31. The **Executing Engineering Agency** shall ensure that the provision made for water bodies whatsoever shall also be fulfilled.

W/18.6.2  
(DHEERAJ SHARMA)  
DEPUTY DIRECTOR (RD)

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI  
OFFICE OF THE PROJECT DIRECTOR : RURAL DEVELOPMENT  
ROOM NO.410 & 412: ISBT BUILDING : KASHMERE GATE : DELHI  
PHONE NOS.23867405, 23867643, FAX 23868793

F.No.2(08)/PD(RD)/DVDB/2022-23/ 772  
To

Dated: 18/8/22-

The Chief Engineer,  
Irrigation & Flood Control Department,  
Govt. of NCT of Delhi.  
LM Bund, Shastri Park Delhi.

SUB- A/A & E/S of DVDB for Rs. 493.5 Lakh (Rs. Four Crore Ninty Three lakh and Fifty thousand Only) under the M.H '4515' - 00 103 93 00 53 Village Dev. Board for works to be carried out under IDRUV works (Gen.) (Sub Head) and M.H. '4515' -00 789 - 97 00 53 Village Dev. Board for works to be carried out under IDRUV (SCSP) (Sub Head) under demand No. 10 for the year 2022-2023 for 2 no. of projects in Karawal Nagar Assembly Constituency ”.

I am directed to convey the Administrative Approval & Expenditure Sanction of Delhi Village Development Board for Rs. 493.5 Lakh (Rs. Four Crore Ninty Three lakh and Fifty thousand Only) and authorization of budget for Rs. 164.5 Lakh (Rs. One Crore Sixty Four Lakh and Fifty Thousand Only) placed at the disposal of I& FC Department, GNCT of Delhi, with the approval of Pr. Secy-Cum-Commissioner Development, GNCT of Delhi. The details of the A/A and E/S and Authorization of Budget are as under:-

Sr. No.	Name of Project	Amount for AA&ES(In lakh)		Budget authorized and placed at the disposal of I&FC Department GNCT of Delhi for the FY 2022-23 . (Rs in Lakh)		Time of Completion
		'4515' - 00 103 93 00 53 Village Dev. Board for works to be carried out under IDRUV works (Gen.) (Sub Head)	4515' -00 789 - 97 00 53 Village Dev. Board for works to be carried out under IDRUV (SCSP) (Sub Head)	'4515' - 00 103 93 00 53 Village Dev. Board for works to be carried out under IDRUV works (Gen.) (Sub Head)	4515' -00 789 - 97 00 53 Village Dev. Board for works to be carried out under IDRUV (SCSP) (Sub Head)	
1	Construction of outfall drain and road from Ch. Umed Singh Marg to MCD Drain near Milan Garden in Village Sabhapur(AC-70)	149.65	32.85	49.88	10.95	180 days
2	Reconstruction of Road and side drains from Chauhanpatti pusta to village Sabhapur in AC-70 (Karawal Nagar)	255.02	55.98	85.01	18.66	180 days
	<b>Total</b>	404.67	88.83	134.89	29.61	

The Executing Agency will forward clear photographs on completion of work at the stage of 25%, 50%, 75% and on completion of work to this office, as decided in DVDB meeting dated 07.07.2022.

Further, it is clarified that there should not be any overlapping of function with DMC as directed by Hon'ble LG and as conveyed vide order no. F4(132)/PD(RD)/2015-16/2200-2240 dated:20/12/2017. If any violation is noticed by the executing agencies, the same may be informed to this deptt within 15 days from the date of issue of sanction.

The expenditure involved on this account will be debitale to the Major Head '4515' - 00.103 93 00 53 Village Dev. Board for works to be carried out under IDRUV works (Gen.) (Sub



Head) and '4515' -00.789 - 97 00 53 Village Dev. Board for works to be carried out under IDRUV (SCSP) (Sub Head) under demand No. 10 Govt. of Delhi(Plan) in Delhi for the year 2022-23 and should not exceed the budget allotment placed at your disposal.

**This issue with the approval of the Pr. Secy-Cum-Commissioner Development, GNCT of Delhi and subject to the conditions enclosed.**

Encl:- As above

DHEERAJ SHARMA  
Deputy Director  
Rural Development Deptt.  
Govt. of NCT of Delhi  
1st Floor, ISBT Building,  
Old Delhi-110005  
(DHEERAJ SHARMA)  
DEPUTY DIRECTOR (RD)

F.No.2(08)/PD(RD)/DVDB/2022-23/ 773 - 785

Dated: 18/8/22

1. Addl. Secretary, Planning Deptt., Delhi Sectt., New Delhi.
2. Deputy Commissioner/DM, Concerned GNCT of Delhi.
3. Superintending Engineer(FC -I/II), I&FC Deptt. GNCT of Delhi
4. Joint Secretary, Finance (Budget) Deptt., Delhi Sectt., New Delhi.
5. Executive Engineers, All concerned CD I&FC Deptt. GNCT of Delhi
6. Drawing & Disbursing Officer, All concerned CD I&FC Deptt. GNCT of Delhi
7. Accounts Officer (HQ) Dte. of Audit, Players Bldg., New Delhi
8. Accounts officer, Rural Development Department, ISBT, Delhi
9. PAO -XI, Old Sectt, & XXII, 10<sup>th</sup> Floor, MSO Bldg, ITO, Delhi.
10. Concerned Hon'ble MLA.
- ✓ 11. Programmer Development Department with a request to upload on website.
12. Office order file.
13. Guard file.

1  
(DHEERAJ SHARMA)  
DEPUTY DIRECTOR (RD)  
DEPUTY DIRECTOR (RD)

### Conditions

1. It shall be the responsibility of Chief Engineer (I&FC)/MCDs/DJB to ensure that all statutory/ administrative and technical clearance are obtained, if any, required before actual award of the work and also to comply with the Cabinet decisions/Law/policy/rules/directions/Court Orders and guidelines issued by the F.D./CVC/Govt. from time to time and to ensure the compliance of the Office Memo No. 741-749 dated 14.6.11 of Finance Deptt. regarding Contract Labour, ESI etc. and Finance Deptt. Circular No. F.2(5)/2015-16/finance E-IV/infra/012274603/DSI/4878-4957 dated 10.09.2015 regarding guidelines for preparation of capital infrastructure projects. In case of demolition of any existing structure due to this scheme, it shall be responsibility of Chief Engineer, I&FC to ensure that demolition certificate from the competent authority is obtained. It shall also be ensured that NOC from the land owing agency/previous Executing Agency has been obtained, wherever required.
2. It shall be the responsibility of the **Executing Agency** to ensure that work shall be awarded only when funds are available for the work and within the limit of A/A&E/S.
3. The **Executing Agency** must seek the revised approval in case tender amount is higher than the sanctioned amount/ or wherever there is a change in the scope of work.
4. The area MLA concerned shall also be provided details of works being taken up under this sanction and the feedback on the execution of the project work by the concerned Executive Engineer, I&FC.
5. The funds sanctioned to I&FC must be utilized strictly for the works/projects for which sanctioned and in accordance with the terms and conditions mentioned in the sanction orders for releasing the funds to I&FC.
6. That the Monthly Progress Report of work and expenditure shall be furnished to Project Director (RD) and Development Commissioner for their appraisal by the 5<sup>th</sup> day of every month.
7. The **Executing Agency** shall strictly ensure that no work is carried out on the private land, unauthorized colony or any status, Resettlement colony, J.J. colony, J.J. Basti under the jurisdiction of DUSIB or any land under litigation/encroachment.
8. Attention of **Executing Agency** is also drawn towards Chief Secretary's letter No. F. 17/17/AR/02/Vol. II/9988-10137 dated 11.10.04 regarding displaying of information under 'Right to Information Act.', instruction/orders issued from time to time by CVC, Chief Information Commissioner under RTI Act 2005 etc. to place the information on website and also at site of the work.
9. It must be ensured by the executive agency before taking up the work that the land on which work is to be executed belongs to Gram Sabha land and does not pertain to any private person/group/society etc. land and also there is no encroachment over the work site & also there is no litigation running/pending. RD Deptt. shall not be responsible for any kind of encumbrance. Further the **Executing Agency** will ensure that the items taken in estimates for execution of work are as per optimum engineering requirements of site. Four clear photographs prior to start of proposed work and also after completion of the same must be sent for perusal of the sanctioning authority. Also, as per decision taken in 11<sup>th</sup> DVDB meeting, all executing are directed to submit photographs on completion of work at the stage of 25%, 50%, 75% and on completion of work. Budget will be accordingly released/authorized as per progress reported with photograph on each stage, which will ensure proper utilization of budget. Further, last stage/on completion of work's photograph should be Geo-tagged for uploading on website of the Department. Report of the project site regarding progress will be sent to PDRD/Development Commissioner with MRP by 5<sup>th</sup> of every month.
10. The Executing Agency shall strictly ensure that projects regarding Sizra Road, Link road and approach road are pertains to rural villages which are not urbanized. However similar projects fall outside of phirni/Laldora of urbanized villages where provisions of DMC Act is attracted. During the concurrence of Cabinet Decision no. 2520, Hon'ble LG has concurred, subject to the condition that there should not be any conflict with the provisions of the DMC Act, which lay down the powers, functions and responsibilities of the urban local bodies. It is not feasible for the RD Unit to distinguish and identify such locations fall in urbanized villages or Rural Villages. Therefore, it is the responsibility of concerned executing agency to identify the same. If any violation is noticed by the executing agencies, the same may be informed to this deptt within 15 days from the date of issue of sanction. The Executing Agency should keep in mind provisions of Sections 41, 42, 43, 298, 299, 300, 301, etc. of the Delhi Municipal Corporation Act, 1957, to pre-empt conflict of interest, with the constitutional bodies MCD.
11. **Executive Agency** shall prepare detailed estimates as per requirement before call of tender etc. as per provision of CPWD Manual. Further, copy of detailed estimates, specifications and award letter shall be submitted to this office as soon as the work is awarded. Quality Control checks shall be carried out regularly as per provisions of CPWD Manual and Code etc. Testing of construction materials as per CPWD Work Manual shall also be carried out in Govt. lab as available. It shall be ensured that existing work shall have been completed its life span of five years or whatsoever.
12. **Award of work:**  
Bids shall be invited for the consolidated work which shall not be sub-divided in any manner for the purpose of tendering. Work shall be awarded through competitive bidding only. Performance security shall be obtained from successful bidder to ensure execution of the contract as per the provisions of GFR-2017, CPWD Manual and instructions/guidelines etc. issued by Finance Department / CVC from time to time.

2.8.8.2



Work shall be awarded within the scope and financial limits of A/A &E/S granted by the Competent Authority. In case the L-1 Bid is over and above the sanctioned cost of the project, fresh tenders may be invited. If the rates/amount quoted by L1 bidder subsequently (second time) are/is also higher than the approved cost, the proposal for revision of estimates may be brought/ submitted before the Competent Authority, with justification for reasonableness of the bid of L-1 bidder, keeping in view the prevalent market trend/rates, CPWD specification in this regard shall also be followed.

**13. Compliance of statutory rules and regulations:**

Work shall be awarded and executed after completion of codal formalities as per the provisions of CPWD Manual, GFR-2017 and instructions/guidelines etc. issued by Finance Department/CVC or any authority from time to time.

**14. No deviation from the prescribed specifications, quality and quantity :**

The executing agency during the course of execution/construction will ensure that the specification of items, their quality, quantities and proportion of the quantities as well as measurements in respect thereof as used in the project during the course of construction are the same on the basis of which estimates have been prepared and that there is no deviation whatsoever.

For fulfillment of the aforesaid requirement, Supervisory Officers/ Engineers during the course of execution/construction shall carry out regular inspections and ensure that specifications regarding quality, quantities and proportions/ measurements thereof are being adhered to scrupulously.

**15. Contract with the contractor:**

The executing agency shall enter into formal contract with the contractor. The contract deed should be in the standard format and should incorporate all the necessary clauses for safeguarding the interest of Government in accordance with the provisions of GFR 2017/CPWD Manual and the aforesaid instructions/ conditions. **Executive Agency** shall also incorporate the provision for maintenance as per the provisions in the estimates. Performance guarantee in the shape of Security deposit shall be kept for maintenance period also.

**16. Adherence to time schedule and sanctioned cost:**

Work shall be completed within the given time-frame and within the sanctioned cost and as per CPWD Manual/ GFR 2017, substitute in cost will not be allowed. Expenditure above Administrative Approval will not be allowed.

**17. Adherence to sanctioned scope of work:**

The Executing Agency must not change the scope of work on their own. It shall be brought before the Competent Sanctioning Authority for approval, if any such change is perceived/ necessitated subsequently.

**18. Splitting of work not permissible:**

No work shall be split, in any manner, subsequent to the issue of the sanction. In case, it is required, the proposal shall be brought before the **Competent Sanctioning/Approving Authority**, i.e. PDRD/Development Commissioner for its consideration and approval.

**19. Non inclusion of extra substituted items:**

No extra deviated substitute items shall be included in the sanctioned project/ work subsequent to the sanction, if essential, in public interest shall be included in the execution of work only after the prior approval of the **Competent Sanctioning Authority as per CPWD manual**. Post facto approvals shall not be permitted.

**20. Utilization of provision for contingency:**

The provision for contingency is meant for unforeseeable and unidentifiable items which cannot be included /anticipated while preparing estimates for the work/project. Accordingly, the component of contingency as sanctioned/approved by the **Competent Sanctioning/Approving Authority** shall be invariably utilized for the same. **Personal claims on any account including conveyance, office contingencies etc. shall not be charged on works.**

**21. Financing of the sanctioned work:**

Financing for the works shall be managed by **Executing Agency** as per the provisions made in the budget for respective works/projects for different years during the scheduled period for completion of works.

**22. Monitoring of the project:**

The **Executing Agency** shall monitor the execution of the project and submit quarterly progress report of the project to Finance Department/ Planning Department regarding the financial and physical targets and that the specifications of items, quantity/quality of materials including proportion thereof are the same on the basis of which estimates were prepared.

**23. No Duplication of work by any agency:**

The **Executing Agency** must ensure that none of the components/units/stretch(es) is duplicated during execution/award of work or at the time of payment either by it or by any other agency.

**Guarantee period:**

Every capital asset created/ upgraded has, technically, a certain/estimated life span.. In order to ensure that the quality and quantity of the items/ material used in the execution of work is as per the standard/ prescribed specifications and that the asset so created lives its full life, **Guarantee clause** must be incorporated in the contract deed so that the contractor is held responsible/liable whenever any deficiency/ short coming/ break down is observed which shows that the work has not been executed as per prescribed specifications/ standards. The **Executing Agency** shall ensure that the asset created/work executed earlier has already completed its useful life time span.

**24. Fore-closure of the project is not permissible mid-way:**

The project must not be scrapped during the course of execution on any pretext. In case emergence of some extra-ordinary circumstances leads to such unforeseen situation of fore-

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closer of the project/scheme, the matter may be placed before the competent approving authority.

**25. Payment not to be released without the approval of the competent authority:**

Department shall not make any payment in anticipation of approval/ sanction of revised/modified estimates unless and until the same has been considered and approved by the Competent Authority. At the time of each payment, copy of bill alongwith material testing report shall be submitted to this office.

**26. Confirmation of completion of work/project:**

On the conclusion of the project/ scheme, work completion certificate with in 30 days and 3<sup>rd</sup> Party quality control certificate must be obtained from the third party before making final payment to the contractor. The same must be furnished by the executing agency to Administrative Department which will in turn submit authenticated copies of the said certificates to Finance Department/Planning Department.

**27. Maintenance of the assets after construction:**

The projects, after their completion, shall be properly maintained by the **Executing Agency** / user organization properly as per the provisions of the CPWD Manual, Government Order dated 25.07.2011, the guidelines/ instructions issued from time to time and keeping in view the provisions of Construction-cum-maintenance contracts executed, in cases where such mechanism has been adopted. There shall be provision for free maintenance for some initial years after completion of the project. Provision for the same shall be incorporated in the construction-cum-maintenance contract. Maintenance for subsequent years (at least 5 years) after free maintenance period shall be assigned to the construction contractor as paid maintenance.

**28.** The executing Engineering Agency should comply with the provisions of Law, NGT and court orders as applicable in the matter. Also compliance of Cabinet Decision No.2520 dated 13/11/17, Cabinet Decision No.2665 dated 19/12/18, Cabinet Decision No. 2674 dated 329/01/19 and other subsequent decisions be ensured.

**29.** The **Executing Engineering Agency** shall utilize the funds in accordance with law, the CPWD Manual, GFR, rules/policy/instructions, court orders and guidelines issued by the Government/CVC from time to time. The Executing Agency is required to submit Utilization Certificate after the execution of work or by the end of the financial year, whichever is earlier, to the RD Unit of Development Department.

**30.** The **Executing Engineering Agency** shall ensure that the financial expenditure limit is as per Cabinet decision No. 2665 dated 21.12.18.

**31.** The **Executing Engineering Agency** shall ensure that the provision made for water bodies whatsoever shall also be fulfilled.

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(DHEERAJ SHARMA)  
DEPUTY DIRECTOR (RD)



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GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI  
OFFICE OF THE PROJECT DIRECTOR : RURAL DEVELOPMENT  
ROOM NO.410 & 412: ISBT BUILDING : KASHMERE GATE : DELHI  
PHONE NOS.23867405, 23867643, FAX 23868793

F.No.2(08)/PD(RD)/DVDB/2022-23/  
To

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Dated: 18/8/22

The Chief Engineer,  
Irrigation & Flood Control Department,  
Govt. of NCT of Delhi.  
LM Bund, Shastri Park Delhi.

SUB- A/A & E/S of DVDB for Rs. 219.23 Lakh (Rs. Two Crore Nineteen lakh and Twenty Three thousand Only) under the M.H '4515' - 00 103 93 00 53 Village Dev. Board for works to be carried out under IDRUV works (Gen.) (Sub Head) and M.H. '4515' -00 789 - 97 00 53 Village Dev. Board for works to be carried out under IDRUV (SCSP) (Sub Head) under demand No. 10 for the year 2022-2023 for 1 no. of projects in Seelampur Assembly Constituency ".

I am directed to convey the Administrative Approval & Expenditure Sanction of Delhi Village Development Board Rs. 219.23 Lakh (Rs. Two Crore Nineteen lakh and Twenty Three thousand Only) and authorization of budget for Rs. 73.08 Lakh (Rs. Seventy Three Lakh and Eight Thousand Only) placed at the disposal of I & FC Department, GNCT of Delhi, with the approval of Pr. Secy-Cum-Commissioner Development, GNCT of Delhi. The details of the A/A and E/S and Authorization of Budget are as under:-

Sr. No.	Name of Project	Amount for AA&ES(In lakh)		Budget authorized and placed at the disposal of I&FC Department GNCT of Delhi for the FY 2022-23 . (Rs in Lakh)		Time of Completion
		'4515' - 00 103 93 00 53 Village Dev. Board for works to be carried out under IDRUV works (Gen.) (Sub Head)	4515' -00 789 - 97 00 53 Village Dev. Board for works to be carried out under IDRUV (SCSP) (Sub Head)	'4515' - 00 103 93 00 53 Village Dev. Board for works to be carried out under IDRUV works (Gen.) (Sub Head)	4515' -00 789 - 97 00 53 Village Dev. Board for works to be carried out under IDRUV (SCSP) (Sub Head)	
1	Improvement of damaged streets of village Maujpur in Seelampur Assembly Constituency AC-65	179.77	39.46	59.93	13.15	180 days
	<b>Total</b>	179.77	39.46	59.93	13.15	

The Executing Agency will forward clear photographs on completion of work at the stage of 25%, 50%, 75% and on completion of work to this office, as decided in DVDB meeting dated 07.07.2022.

Further, it is clarified that there should not be any overlapping of function with DMC as directed by Hon'ble LG and as conveyed vide order no. F4(132)/PD(RD)/2015-16/2200-22-10 dated:20/12/2017. If any violation is noticed by the executing agencies, the same may be informed to this deptt within 15 days from the date of issue of sanction.

The expenditure involved on this account will be debitable to the Major Head '4515' - 00.103 93 00 53 Village Dev. Board for works to be carried out under IDRUV works (Gen.) (Sub Head) and '4515' -00.789 - 97 00 53 Village Dev. Board for works to be carried out under IDRUV (SCSP) (Sub Head) under demand No. 10 Govt. of Delhi(Plan) in Delhi for the year 2022-23 and should not exceed the budget allotment placed at your disposal.

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This issue with the approval of the Pr. Secy-Cum-Commissioner Development,  
GNCT of Delhi and subject to the conditions enclosed.

Encl:- As above

(DHEERAJ SHARMA)  
DEPUTY DIRECTOR (RD)

F.No.2(08)/PD(RD)/DVDB/2022-23/ 759 — 771

Dated: 18/2/22

1. Addl. Secretary, Planning Deptt., Delhi Sectt., New Delhi.
2. Deputy Commissioner/DM, Concerned GNCT of Delhi.
3. Superintending Engineer(FC -I/II), I&FC Deptt. GNCT of Delhi
4. Joint Secretary, Finance (Budget) Deptt., Delhi Sectt., New Delhi.
5. Executive Engineers, All concerned CD I&FC Deptt. GNCT of Delhi
6. Drawing & Disbursing Officer, All concerned CD I&FC Deptt. GNCT of Delhi
7. Accounts Officer (HQ) Dte. of Audit, Players Bldg., New Delhi
8. Accounts officer, Rural Development Department, ISBT, Delhi
9. PAO -XI, Old Sectt, & XXII, 10<sup>th</sup> Floor, MSO Bldg, ITO, Delhi.
10. Concerned Hon'ble MLA.
- ✓ 11. Programmer Development Department with a request to upload on website.
12. Office order file.
13. Guard file.

DHEERAJ SHARMA  
Deputy Director  
Rural Development Deptt.  
Govt. of NCT of Delhi  
(DHEERAJ SHARMA)  
DEPUTY DIRECTOR (RD)



### Conditions

1. It shall be the responsibility of Chief Engineer (I&FC)/MCDs/DJB to ensure that all statutory/ administrative and technical clearance are obtained, if any, required before actual award of the work and also to comply with the Cabinet decisions/Law/policy/rules/directions/Court Orders and guidelines issued by the F.D./CVC/Govt. from time to time and to ensure the compliance of the Office Memo No. 741-749 dated 14.6.11 of Finance Deptt. regarding Contract Labour, ESI etc. and Finance Deptt. Circular No. F.2(5)/2015-16/finance E-IV/infra/012274603/DSI/4878-4957 dated 10.09.2015 regarding guidelines for preparation of capital infrastructure projects. In case of demolition of any existing structure due to this scheme, it shall be responsibility of Chief Engineer, I&FC to ensure that demolition certificate from the competent authority is obtained. It shall also be ensured that NOC from the land owing agency/previous Executing Agency has been obtained, wherever required.
2. It shall be the responsibility of the **Executing Agency** to ensure that work shall be awarded only when funds are available for the work and within the limit of A/A&E/S.
3. The **Executing Agency** must seek the revised approval in case tender amount is higher than the sanctioned amount/ or wherever there is a change in the scope of work.
4. The area MLA concerned shall also be provided details of works being taken up under this sanction and the feedback on the execution of the project work by the concerned Executive Engineer, I&FC.
5. The funds sanctioned to I&FC must be utilized strictly for the works/projects for which sanctioned and in accordance with the terms and conditions mentioned in the sanction orders for releasing the funds to I&FC.
6. That the Monthly Progress Report of work and expenditure shall be furnished to Project Director (RD) and Development Commissioner for their appraisal by the 5<sup>th</sup> day of every month.
7. The **Executing Agency** shall strictly ensure that no work is carried out on the private land, unauthorized colony or any status, Resettlement colony, J.J. colony, J.J. Basti under the jurisdiction of DUSIB or any land under litigation/encroachment.
8. Attention of **Executing Agency** is also drawn towards Chief Secretary's letter No. F. 17/17/AR/02/Vol. II/9988-10137 dated 11.10.04 regarding displaying of information under 'Right to Information Act', instruction/orders issued from time to time by CVC, Chief Information Commissioner under RTI Act 2005 etc. to place the information on website and also at site of the work.
9. It must be ensured by the executive agency before taking up the work that the land on which work is to be executed belongs to Gram Sabha land and does not pertain to any private person/group/society etc. land and also there is no encroachment over the work site & also there is no litigation running/pending. RD Deptt. shall not be responsible for any kind of encumbrance. Further the **Executing Agency** will ensure that the items taken in estimates for execution of work are as per optimum engineering requirements of site. Four clear photographs prior to start of proposed work and also after completion of the same must be sent for perusal of the sanctioning authority. Also, as per decision taken in 11<sup>th</sup> DVDB meeting, all executing are directed to submit photographs on completion of work at the stage of 25%, 50%, 75% and on completion of work. Budget will be accordingly released/authorized as per progress reported with photograph on each stage, which will ensure proper utilization of budget. Further, last stage/on completion of work's photograph should be Geo-tagged for uploading on website of the Department. Report of the project site regarding progress will be sent to PDRD/Development Commissioner with MRP by 5<sup>th</sup> of every month.
10. The Executing Agency shall strictly ensure that projects regarding Sizra Road, Link road and approach road are pertains to rural villages which are not urbanized. However similar projects fall outside of phirni/Laldora of urbanized villages where provisions of DMC Act is attracted. During the concurrence of Cabinet Decision no. 2520, Hon'ble LG has concurred, subject to the condition that there should not be any conflict with the provisions of the DMC Act, which lay down the powers, functions and responsibilities of the urban local bodies. It is not feasible for the RD Unit to distinguish and identify such locations fall in urbanized villages or Rural Villages. Therefore, it is the responsibility of concerned executing agency to identify the same. If any violation is noticed by the executing agencies, the same may be informed to this deptt within 15 days from the date of issue of sanction. The Executing Agency should keep in mind provisions of Sections 41, 42, 43, 298, 299, 300, 301, etc. of the Delhi Municipal Corporation Act, 1957, to pre-empt conflict of interest, with the constitutional bodies MCD.
11. **Executive Agency** shall prepare detailed estimates as per requirement before call of tender etc. as per provision of CPWD Manual. Further, copy of detailed estimates, specifications and award letter shall be submitted to this office as soon as the work is awarded. Quality Control checks shall be carried out regularly as per provisions of CPWD Manual and Code etc. Testing of construction materials as per CPWD Work Manual shall also be carried out in Govt. lab as available. It shall be ensured that existing work shall have been completed its life span of five years or whatsoever.
12. **Award of work:**  
Bids shall be invited for the consolidated work which shall not be sub-divided in any manner for the purpose of tendering. Work shall be awarded through competitive bidding only. Performance security shall be obtained from successful bidder to ensure execution of the contract as per the provisions of GFR-2017, CPWD Manual and instructions/guidelines etc. issued by Finance Department / CVC from time to time.

*2.8.6.2*



Work shall be awarded within the scope and financial limits of A/A &E/S granted by the Competent Authority. In case the L-1 Bid is over and above the sanctioned cost of the project, fresh tenders may be invited. If the rates/amount quoted by L1 bidder subsequently (second time) are/is also higher than the approved cost, the proposal for revision of estimates may be brought/ submitted before the Competent Authority, with justification for reasonableness of the bid of L-1 bidder, keeping in view the prevalent market trend/rates, CPWD specification in this regard shall also be followed.

**13. Compliance of statutory rules and regulations:**

Work shall be awarded and executed after completion of codal formalities as per the provisions of CPWD Manual, GFR-2017 and instructions/guidelines etc. issued by Finance Department/CVC or any authority from time to time.

**14. No deviation from the prescribed specifications, quality and quantity :**

The executing agency during the course of execution/construction will ensure that the specification of items, their quality, quantities and proportion of the quantities as well as measurements in respect thereof as used in the project during the course of construction are the same on the basis of which estimates have been prepared and that there is no deviation whatsoever.

For fulfillment of the aforesaid requirement, Supervisory Officers/ Engineers during the course of execution/construction shall carry out regular inspections and ensure that specifications regarding quality, quantities and proportions/ measurements thereof are being adhered to scrupulously.

**15. Contract with the contractor:**

The executing agency shall enter into formal contract with the contractor. The contract deed should be in the standard format and should incorporate all the necessary clauses for safeguarding the interest of Government in accordance with the provisions of GFR 2017/CPWD Manual and the aforesaid instructions/ conditions. **Executive Agency** shall also incorporate the provision for maintenance as per the provisions in the estimates. Performance guarantee in the shape of Security deposit shall be kept for maintenance period also.

**16. Adherence to time schedule and sanctioned cost:**

Work shall be completed within the given time-frame and within the sanctioned cost and as per CPWD Manual/ GFR 2017, substitute in cost will not be allowed. Expenditure above Administrative Approval will not be allowed.

**17. Adherence to sanctioned scope of work:**

The Executing Agency must not change the scope of work on their own. It shall be brought before the Competent Sanctioning Authority for approval, if any such change is perceived/ necessitated subsequently.

**18. Splitting of work not permissible:**

No work shall be split, in any manner, subsequent to the issue of the sanction. In case, it is required, the proposal shall be brought before the **Competent Sanctioning/Approving Authority**, i.e. PDRD/Development Commissioner for its consideration and approval.

**19. Non Inclusion of extra substituted items:**

No extra deviated substitute items shall be included in the sanctioned project/ work subsequent to the sanction, if essential, in public interest shall be included in the execution of work only after the prior approval of the **Competent Sanctioning Authority as per CPWD manual**. Post facto approvals shall not be permitted.

**20. Utilization of provision for contingency:**

The provision for contingency is meant for unforeseeable and unidentifiable items which cannot be included /anticipated while preparing estimates for the work/project. Accordingly, the component of contingency as sanctioned/approved by the **Competent Sanctioning/Approving Authority** shall be invariably utilized for the same. **Personal claims on any account including conveyance, office contingencies etc. shall not be charged on works.**

**21. Financing of the sanctioned work:**

Financing for the works shall be managed by **Executing Agency** as per the provisions made in the budget for respective works/projects for different years during the scheduled period for completion of works.

**22. Monitoring of the project:**

The **Executing Agency** shall monitor the execution of the project and submit quarterly progress report of the project to Finance Department/ Planning Department regarding the financial and physical targets and that the specifications of items, quantity/quality of materials including proportion thereof are the same on the basis of which estimates were prepared.

**23. No Duplicacy of work by any agency:**

The **Executing Agency** must ensure that none of the components/units/stretch(es) is duplicated during execution/award of work or at the time of payment either by it or by any other agency.

**Guarantee period:**

Every capital asset created/ upgraded has, technically, a certain/estimated life span.. In order to ensure that the quality and quantity of the items/ material used in the execution of work is as per the standard/ prescribed specifications and that the asset so created lives its full life, **Guarantee clause** must be incorporated in the contract deed so that the contractor is held responsible/liable whenever any deficiency/ short coming/ break down is observed which shows that the work has not been executed as per prescribed specifications/ standards. The **Executing Agency** shall ensure that the asset created/work executed earlier has already completed its useful life time span.

**24. Fore-closure of the project is not permissible mid-way:**

The project must not be scraped during the course of execution on any pretext. In case emergence of some extra-ordinary circumstances leads to such unforeseen situation of fore-

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closer of the project/scheme, the matter may be placed before the competent approving authority.

25. **Payment not to be released without the approval of the competent authority:**

Department shall not make any payment in anticipation of approval/ sanction of revised/modified estimates unless and until the same has been considered and approved by the Competent Authority. At the time of each payment, copy of bill alongwith material testing report shall be submitted to this office.

26. **Confirmation of completion of work/project:**

On the conclusion of the project/ scheme, work completion certificate with in 30 days and 3<sup>rd</sup> Party quality control certificate must be obtained from the third party before making final payment to the contractor. The same must be furnished by the executing agency to Administrative Department which will in turn submit authenticated copies of the said certificates to Finance Department/Planning Department.

27. **Maintenance of the assets after construction:**

The projects, after their completion, shall be properly maintained by the **Executing Agency** / user organization properly as per the provisions of the CPWD Manual, Government Order dated 25.07.2011, the guidelines/ instructions issued from time to time and keeping in view the provisions of Construction-cum-maintenance contracts executed, in cases where such mechanism has been adopted. There shall be provision for free maintenance for some initial years after completion of the project. Provision for the same shall be incorporated in the construction-cum-maintenance contract. Maintenance for subsequent years (at least 5 years) after free maintenance period shall be assigned to the construction contractor as paid maintenance.

28. The executing Engineering Agency should comply with the provisions of Law, NGT and court orders as applicable in the matter. Also compliance of Cabinet Decision No.2520 dated 13/11/17, Cabinet Decision No.2665 dated 19/12/18, Cabinet Decision No. 2674 dated 329/01/19 and other subsequent decisions be ensured.

29. The **Executing Engineering Agency** shall utilize the funds in accordance with law, the CPWD Manual, GFR, rules/policy/instructions, court orders and guidelines issued by the Government/CVC from time to time. The Executing Agency is required to submit Utilization Certificate after the execution of work or by the end of the financial year, whichever is earlier, to the RD Unit of Development Department.

30. The **Executing Engineering Agency** shall ensure that the financial expenditure limit is as per Cabinet decision No. 2665 dated 21.12.18.

31. The **Executing Engineering Agency** shall ensure that the provision made for water bodies whatsoever shall also be fulfilled.

W/18.6.2  
(DHEERAJ SHARMA)  
DEPUTY DIRECTOR (RD)

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GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI  
OFFICE OF THE PROJECT DIRECTOR : RURAL DEVELOPMENT  
ROOM NO.410 & 412: ISBT BUILDING : KASHMERE GATE : DELHI  
PHONE NOS.23867405, 23867643, FAX 23868793

F.No.2(08)/PD(RD)/DVDB/2022-23/  
To

Dated:

744

The Chief Engineer,  
Irrigation & Flood Control Department,  
Govt. of NCT of Delhi.  
LM Bund, Shastri Park Delhi.

SUB- A/A & E/S of DVDB for Rs. 31.17 Lakh (Rs. Thirty One lakh and Seventeen thousand Only) under the M.H '4515' - 00 103 93 00 53 Village Dev. Board for works to be carried out under IDRUV works (Gen.) (Sub Head) and M.H. '4515' -00 789 - 97 00 53 Village Dev. Board for works to be carried out under IDRUV (SCSP) (Sub Head) under demand No. 10 for the year 2022-2023 for 2 no. of projects in Deoli Assembly Constituency ”.

I am directed to convey the Administrative Approval & Expenditure Sanction of Delhi Village Development Board Rs. Rs. 31.17 Lakh (Rs. Thirty One lakh and Seventeen thousand Only) and authorization of budget for Rs. 10.39 Lakh (Rs. Ten Lakh and Thirty Nine Thousand Only) placed at the disposal of I& FC Department, GNCT of Delhi, with the approval of Pr. Secy-Cum-Commissioner Development, GNCT of Delhi. The details of the A/A and E/S and Authorization of Budget are as under:-

Sr. No.	Name of Project	Amount for AA&ES(In lakh)		Budget authorized and placed at the disposal of I&FC Department GNCT of Delhi for the FY 2022-23 . (Rs in Lakh)		Time of Completion
		'4515' - 00 103 93 00 53 Village Dev. Board for works to be carried out under IDRUV works (Gen.) (Sub Head)	4515' -00 789 - 97 00 53 Village Dev. Board for works to be carried out under IDRUV (SCSP) (Sub Head)	'4515' - 00 103 93 00 53 Village Dev. Board for works to be carried out under IDRUV works (Gen.) (Sub Head)	4515' -00 789 - 97 00 53 Village Dev. Board for works to be carried out under IDRUV (SCSP) (Sub Head)	
1	Improvement of Remaining Internal streets of Nai Basti in Village Devli in Devli Assembly Constituency AC-47.	15.18	3.33	5.06	1.11	60 days
2	Improvement of Road in Bank Colony in Devli Constituency AC-47	10.38	2.28	3.46	0.76	60 days
	<b>Total</b>	25.56	5.61	8.52	1.87	

The Executing Agency will forward clear photographs on completion of work at the stage of 25%, 50%, 75% and on completion of work to this office, as decided in DVDB meeting dated 07.07.2022.

Further, it is clarified that there should not be any overlapping of function with DMC as directed by Hon'ble LG and as conveyed vide order no. F4(132)/PD(RD)/2015-16/2200-2240 dated:20/12/2017. If any violation is noticed by the executing agencies, the same may be informed to this deptt within 15 days from the date of issue of sanction.

The expenditure involved on this account will be debitable to the Major Head '4515' - 00.103 93 00 53 Village Dev. Board for works to be carried out under IDRUV works (Gen.) (Sub



Head) and '4515' -00.789 - 97 00 53 Village Dev. Board for works to be carried out under IDRUV (SCSP) (Sub Head) under demand No. 10 Govt. of Delhi(Plan) in Delhi for the year 2022-23 and should not exceed the budget allotment placed at your disposal.

This issue with the approval of the Pr. Secy-Cum-Commissioner Development, GNCT of Delhi and subject to the conditions enclosed.

Encl:- As above

(DHEERAJ SHARMA)  
DEPUTY DIRECTOR (RD)

F.No.2(08)/PD(RD)/DVDB/2022-23/

745 — 757

Dated: 18/8/22

1. Addl. Secretary, Planning Deptt., Delhi Sectt., New Delhi.
2. Deputy Commissioner/DM, Concerned GNCT of Delhi.
3. Superintending Engineer(FC -I/II), I&FC Deptt. GNCT of Delhi
4. Joint Secretary, Finance (Budget) Deptt., Delhi Sectt., New Delhi.
5. Executive Engineers, All concerned CD I&FC Deptt. GNCT of Delhi
6. Drawing & Disbursing Officer, All concerned CD I&FC Deptt. GNCT of Delhi
7. Accounts Officer (HQ) Dte. of Audit, Players Bldg., New Delhi
8. Accounts officer, Rural Development Department, ISBT, Delhi
9. PAO -XI, Old Sectt, & XXII, 10<sup>th</sup> Floor, MSO Bldg, ITO, Delhi.
10. Concerned Hon'ble MLA.
11. Programmer Development Department with a request to upload on website.
12. Office order file.
13. Guard file.

(DHEERAJ SHARMA)  
Deputy Director  
(DHEERAJ SHARMA) Deptt.  
DEPUTY DIRECTOR (RD)  
1<sup>st</sup> Floor, ISBT Building,  
Kashmere Gate, Delhi-110006

### Conditions

1. It shall be the responsibility of Chief Engineer (I&FC)/MCDs/DJB to ensure that all statutory/ administrative and technical clearance are obtained, if any, required before actual award of the work and also to comply with the Cabinet decisions/Law/policy/rules/directions/Court Orders and guidelines issued by the F.D./CVC/Govt. from time to time and to ensure the compliance of the Office Memo No. 741-749 dated 14.6.11 of Finance Deptt. regarding Contract Labour, ESI etc. and Finance Deptt. Circular No. F.2(5)/2015-16/finance E-IV/infra/012274603/DSI/4878-4957 dated 10.09.2015 regarding guidelines for preparation of capital infrastructure projects. In case of demolition of any existing structure due to this scheme, it shall be responsibility of Chief Engineer, I&FC to ensure that demolition certificate from the competent authority is obtained. It shall also be ensured that NOC from the land owing agency/previous Executing Agency has been obtained, wherever required.
2. It shall be the responsibility of the **Executing Agency** to ensure that work shall be awarded only when funds are available for the work and within the limit of A/A&E/S.
3. The **Executing Agency** must seek the revised approval in case tender amount is higher than the sanctioned amount/ or wherever there is a change in the scope of work.
4. The area MLA concerned shall also be provided details of works being taken up under this sanction and the feedback on the execution of the project work by the concerned Executive Engineer, I&FC.
5. The funds sanctioned to I&FC must be utilized strictly for the works/projects for which sanctioned and in accordance with the terms and conditions mentioned in the sanction orders for releasing the funds to I&FC.
6. That the Monthly Progress Report of work and expenditure shall be furnished to Project Director (RD) and Development Commissioner for their appraisal by the 5<sup>th</sup> day of every month.
7. The **Executing Agency** shall strictly ensure that no work is carried out on the private land, unauthorized colony or any status, Resettlement colony, J.J. colony, J.J. Basti under the jurisdiction of DUSIB or any land under litigation/encroachment.
8. Attention of **Executing Agency** is also drawn towards Chief Secretary's letter No. F. 17/17/AR/02/Vol. II/9988-10137 dated 11.10.04 regarding displaying of information under 'Right to Information Act.', instruction/orders issued from time to time by CVC, Chief Information Commissioner under RTI Act 2005 etc. to place the information on website and also at site of the work.
9. It must be ensured by the executive agency before taking up the work that the land on which work is to be executed belongs to Gram Sabha land and does not pertain to any private person/group/society etc. land and also there is no encroachment over the work site & also there is no litigation running/pending. RD Deptt. shall not be responsible for any kind of encumbrance. Further the **Executing Agency** will ensure that the items taken in estimates for execution of work are as per optimum engineering requirements of site. Four clear photographs prior to start of proposed work and also after completion of the same must be sent for perusal of the sanctioning authority. Also, as per decision taken in 11<sup>th</sup> DVDB meeting, all executing are directed to submit photographs on completion of work at the stage of 25%, 50%, 75% and on completion of work. Budget will be accordingly released/authorized as per progress reported with photograph on each stage, which will ensure proper utilization of budget. Further, last stage/on completion of work's photograph should be Geo-tagged for uploading on website of the Department. Report of the project site regarding progress will be sent to PDRD/Development Commissioner with MRP by 5<sup>th</sup> of every month.
10. The Executing Agency shall strictly ensure that projects regarding Sizra Road, Link road and approach road are pertains to rural villages which are not urbanized. However similar projects fall outside of phirni/Laldora of urbanized villages where provisions of DMC Act is attracted. During the concurrence of Cabinet Decision no. 2520, Hon'ble LG has concurred, subject to the condition that there should not be any conflict with the provisions of the DMC Act, which lay down the powers, functions and responsibilities of the urban local bodies. It is not feasible for the RD Unit to distinguish and identify such locations fall in urbanized villages or Rural Villages. Therefore, it is the responsibility of concerned executing agency to identify the same. If any violation is noticed by the executing agencies, the same may be informed to this deptt within 15 days from the date of issue of sanction. The Executing Agency should keep in mind provisions of Sections 41, 42, 43, 298, 299, 300, 301, etc. of the Delhi Municipal Corporation Act, 1957, to pre-empt conflict of interest, with the constitutional bodies MCD.
11. **Executive Agency** shall prepare detailed estimates as per requirement before call of tender etc. as per provision of CPWD Manual. Further, copy of detailed estimates, specifications and award letter shall be submitted to this office as soon as the work is awarded. Quality Control checks shall be carried out regularly as per provisions of CPWD Manual and Code etc. Testing of construction materials as per CPWD Work Manual shall also be carried out in Govt. lab as available. It shall be ensured that existing work shall have been completed its life span of five years or whatsoever.
12. **Award of work:**  
Bids shall be invited for the consolidated work which shall not be sub-divided in any manner for the purpose of tendering. Work shall be awarded through competitive bidding only. Performance security shall be obtained from successful bidder to ensure execution of the contract as per the provisions of GFR-2017, CPWD Manual and instructions/guidelines etc. issued by Finance Department / CVC from time to time.

21.8.22



Work shall be awarded within the scope and financial limits of A/A &E/S granted by the Competent Authority. In case the L-1 Bid is over and above the sanctioned cost of the project, fresh tenders may be invited. If the rates/amount quoted by L1 bidder subsequently (second time) are/is also higher than the approved cost, the proposal for revision of estimates may be brought/ submitted before the Competent Authority, with justification for reasonableness of the bid of L-1 bidder, keeping in view the prevalent market trend/rates, CPWD specification in this regard shall also be followed.

**13. Compliance of statutory rules and regulations:**

Work shall be awarded and executed after completion of codal formalities as per the provisions of CPWD Manual, GFR-2017 and instructions/guidelines etc. issued by Finance Department/CVC or any authority from time to time.

**14. No deviation from the prescribed specifications, quality and quantity :**

The executing agency during the course of execution/construction will ensure that the specification of items, their quality, quantities and proportion of the quantities as well as measurements in respect thereof as used in the project during the course of construction are the same on the basis of which estimates have been prepared and that there is no deviation whatsoever.

For fulfillment of the aforesaid requirement, Supervisory Officers/ Engineers during the course of execution/construction shall carry out regular inspections and ensure that specifications regarding quality, quantities and proportions/ measurements thereof are being adhered to scrupulously.

**15. Contract with the contractor:**

The executing agency shall enter into formal contract with the contractor. The contract deed should be in the standard format and should incorporate all the necessary clauses for safeguarding the interest of Government in accordance with the provisions of GFR 2017/CPWD Manual and the aforesaid instructions/ conditions. **Executive Agency** shall also incorporate the provision for maintenance as per the provisions in the estimates. Performance guarantee in the shape of Security deposit shall be kept for maintenance period also.

**16. Adherence to time schedule and sanctioned cost:**

Work shall be completed within the given time-frame and within the sanctioned cost and as per CPWD Manual/ GFR 2017, substitute in cost will not be allowed. Expenditure above Administrative Approval will not be allowed.

**17. Adherence to sanctioned scope of work:**

The **Executing Agency** must not change the scope of work on their own. It shall be brought before the Competent Sanctioning Authority for approval, if any such change is perceived/ necessitated subsequently.

**18. Splitting of work not permissible:**

No work shall be split, in any manner, subsequent to the issue of the sanction. In case, it is required, the proposal shall be brought before the **Competent Sanctioning/Approving Authority**, i.e. PDRD/Development Commissioner for its consideration and approval.

**19. Non Inclusion of extra substituted items:**

No extra deviated substitute items shall be included in the sanctioned project/ work subsequent to the sanction, if essential, in public interest shall be included in the execution of work only after the prior approval of the **Competent Sanctioning Authority as per CPWD manual**. Post facto approvals shall not be permitted.

**20. Utilization of provision for contingency:**

The provision for contingency is meant for unforeseeable and unidentifiable items which cannot be included /anticipated while preparing estimates for the work/project. Accordingly, the component of contingency as sanctioned/approved by the **Competent Sanctioning/Approving Authority** shall be invariably utilized for the same. **Personal claims on any account including conveyance, office contingencies etc. shall not be charged on works.**

**21. Financing of the sanctioned work:**

Financing for the works shall be managed by **Executing Agency** as per the provisions made in the budget for respective works/projects for different years during the scheduled period for completion of works.

**22. Monitoring of the project:**

The **Executing Agency** shall monitor the execution of the project and submit quarterly progress report of the project to Finance Department/ Planning Department regarding the financial and physical targets and that the specifications of items, quantity/quality of materials including proportion thereof are the same on the basis of which estimates were prepared.

**23. No Duplication of work by any agency:**

The **Executing Agency** must ensure that none of the components/units/stretch(es) is duplicated during execution/award of work or at the time of payment either by it or by any other agency.

**Guarantee period:**

Every capital asset created/ upgraded has, technically, a certain/estimated life span,. In order to ensure that the quality and quantity of the items/ material used in the execution of work is as per the standard/ prescribed specifications and that the asset so created lives its full life, **Guarantee clause** must be incorporated in the contract deed so that the contractor is held responsible/liable whenever any deficiency/ short coming/ break down is observed which shows that the work has not been executed as per prescribed specifications/ standards. The **Executing Agency** shall ensure that the asset created/work executed earlier has already completed its useful life time span.

**24. Fore-closure of the project is not permissible mid-way:**

The project must not be scrapped during the course of execution on any pretext. In case emergence of some extra-ordinary circumstances leads to such unforeseen **situation** of fore-

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closer of the project/scheme, the matter may be placed before the competent approving authority.

**25. Payment not to be released without the approval of the competent authority:**

Department shall not make any payment in anticipation of approval/ sanction of revised/modified estimates unless and until the same has been considered and approved by the Competent Authority. At the time of each payment, copy of bill alongwith material testing report shall be submitted to this office.

**26. Confirmation of completion of work/project:**

On the conclusion of the project/ scheme, work completion certificate with in 30 days and 3<sup>rd</sup> Party quality control certificate must be obtained from the third party before making final payment to the contractor. The same must be furnished by the executing agency to Administrative Department which will in turn submit authenticated copies of the said certificates to Finance Department/Planning Department.

**27. Maintenance of the assets after construction:**

The projects, after their completion, shall be properly maintained by the **Executing Agency** / user organization properly as per the provisions of the CPWD Manual, Government Order dated 25.07.2011, the guidelines/ instructions issued from time to time and keeping in view the provisions of Construction-cum-maintenance contracts executed, in cases where such mechanism has been adopted. There shall be provision for free maintenance for some initial years after completion of the project. Provision for the same shall be incorporated in the construction-cum-maintenance contract. Maintenance for subsequent years (at least 5 years) after free maintenance period shall be assigned to the construction contractor as paid maintenance.

**28.** The executing Engineering Agency should comply with the provisions of Law, NGT and court orders as applicable in the matter. Also compliance of Cabinet Decision No.2520 dated 13/11/17, Cabinet Decision No.2665 dated 19/12/18, Cabinet Decision No. 2674 dated 329/01/19 and other subsequent decisions be ensured.

**29.** The **Executing Engineering Agency** shall utilize the funds in accordance with law, the CPWD Manual, GFR, rules/policy/instructions, court orders and guidelines issued by the Government/CVC from time to time. The Executing Agency is required to submit Utilization Certificate after the execution of work or by the end of the financial year, whichever is earlier, to the RD Unit of Development Department.

**30.** The **Executing Engineering Agency** shall ensure that the financial expenditure limit is as per Cabinet decision No. 2665 dated 21.12.18.

**31.** The **Executing Engineering Agency** shall ensure that the provision made for water bodies whatsoever shall also be fulfilled.

W/18.6.2  
(DHEERAJ SHARMA)  
DEPUTY DIRECTOR (RD)



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GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI  
OFFICE OF THE PROJECT DIRECTOR : RURAL DEVELOPMENT  
ROOM NO.410 & 412: ISBT BUILDING : KASHMERE GATE : DELHI  
PHONE NOS.23867405, 23867643, FAX 23868793

F.No.2(08)/PD(RD)/DVDB/2022-23/ 730

Dated: 18/8/22

To

The Chief Engineer,  
Irrigation & Flood Control Department,  
Govt. of NCT of Delhi.  
LM Bund, Shastri Park Delhi.

SUB- A/A & E/S of DVDB for Rs. 496.91 Lakh (Rs. Four Crore Ninety Six Lakh and Ninety One thousand Only) under the M.H '4515' - 00 103 93 00 53 Village Dev. Board for works to be carried out under IDRUV works (Gen.) (Sub Head) and M.H. '4515' -00 789 - 97 00 53 Village Dev. Board for works to be carried out under IDRUV (SCSP) (Sub Head) under demand No. 10 for the year 2022-2023 for 10 no. of projects in Matiala Assembly Constituency ".

I am directed to convey the Administrative Approval & Expenditure Sanction of Delhi Village Development Board Rs. 496.91 Lakh (Rs. Four Crore Ninety Six Lakh and Ninety One thousand Only) and authorization of budget for Rs. 165.63 Lakh (Rs. One Crore Sixty Five Lakh and Sixty Three Thousand Only) placed at the disposal of I & FC Department, GNCT of Delhi, with the approval of Pr. Secy-Cum-Commissioner Development, GNCT of Delhi. The details of the A/A and E/S and Authorization of Budget are as under:-

Sr. No.	Name of Project	Amount for AA&ES(In lakh)		Budget authorized and placed at the disposal of I&FC Department GNCT of Delhi for the FY 2022-23 . (Rs in Lakh)		Time of Completion
		'4515' - 00 103 93 00 53 Village Dev. Board for works to be carried out under IDRUV works (Gen.) (Sub Head)	4515' - 00 789 - 97 00 53 Village Dev. Board for works to be carried out under IDRUV (SCSP) (Sub Head)	'4515' - 00 103 93 00 53 Village Dev. Board for works to be carried out under IDRUV works (Gen.) (Sub Head)	4515' -00 789 - 97 00 53 Village Dev. Board for works to be carried out under IDRUV (SCSP) (Sub Head)	
1	Restoration of road from Khawad village road in Ghummanhera village in Matiala AC - 34	77.10	16.92	25.70	5.64	60 Days
2	Construction of RMC road of Hasanpur village to Khawad road in Hasanpur in matiala AC-34	57.31	12.58	19.10	4.20	60 Days
3	Restoration of road from Community Centre to Jhatikra road in Daulatpur village in Matiala AC - 34	74.60	16.37	24.87	5.45	60 Days
4	Restoration of road from Devta Wala mandir to Khawad village road in Matiala AC-34	69.54	15.27	23.18	5.09	60 Days

5	Resurfacing of existing road from village Rewla Khanpur to Najafgarh Bijwasan road to Matiala Assembly Constituency AC-34	64.45	14.15	21.49	4.71	60 Days
6	Resurfacing of existing road from Rewla Khanpur to kanghanheri road in Matiala Assembly Constituency AC-34	64.46	14.15	21.49	4.71	60 Days
<b>Total</b>		407.47	89.44	135.83	29.80	

The Executing Agency will forward clear photographs on completion of work at the stage of 25%, 50%, 75% and on completion of work to this office, as decided in DVDB meeting dated 07.07.2022.

Further, it is clarified that there should not be any overlapping of function with DMC as directed by Hon'ble LG and as conveyed vide order no. F4(132)/PD(RD)/2015-16/2200-2240 dated 20/12/2017. If any violation is noticed by the executing agencies, the same may be informed to this deptt within 15 days from the date of issue of sanction.

The expenditure involved on this account will be debitale to the Major Head '4515' - 00.103 93 00 53 Village Dev. Board for works to be carried out under IDRUV works (Gen.) (Sub Head) and '4515' - 00.789 - 97 00 53 Village Dev. Board for works to be carried out under IDRUV (SCSP) (Sub Head) under demand No. 10 Govt. of Delhi(Plan) in Delhi for the year 2022-23 and should not exceed the budget allotment placed at your disposal.

This issue with the approval of the Pr. Secy-Cum-Commissioner Development, GNCT of Delhi and subject to the conditions enclosed.

Encl:- As above

(DHEERAJ SHARMA)  
DEPUTY DIRECTOR (RD)

F.No.2(08)/PD(RD)/DVDB/2022-23/

731 — 743

Dated: 18/8/22

1. Addl. Secretary, Planning Deptt., Delhi Sectt., New Delhi.
2. Deputy Commissioner/DM, Concerned GNCT of Delhi.
3. Superintending Engineer(FC -I/II), I&FC Deptt. GNCT of Delhi
4. Joint Secretary, Finance (Budget) Deptt., Delhi Sectt., New Delhi.
5. Executive Engineers, All concerned CD I&FC Deptt. GNCT of Delhi
6. Drawing & Disbursing Officer, All concerned CD I&FC Deptt. GNCT of Delhi
7. Accounts Officer (HQ) Dte. of Audit, Players Bldg., New Delhi
8. Accounts officer, Rural Development Department, ISBT, Delhi
9. PAO -XI, Old Sectt. & XXII, 10<sup>th</sup> Floor, MSO Bldg, ITO, Delhi.
10. Concerned Hon'ble MLA.
11. Programmer Development Department with a request to upload on website.
12. Office order file.
13. Guard file.

DHEERAJ SHARMA  
Deputy Director  
Rural Development Deptt.  
(DHEERAJ SHARMA)  
DEPUTY DIRECTOR (RD)  
Kashmere Gate, Delhi-110006



### Conditions

1. It shall be the responsibility of Chief Engineer (I&FC)MCDs/DJB to ensure that all statutory/ administrative and technical clearance are obtained, if any, required before actual award of the work and also to comply with the Cabinet decisions/Law/policy/rules/directions/Court Orders and guidelines issued by the F.D./CVC/Govt. from time to time and to ensure the compliance of the Office Memo No. 741-749 dated 14.6.11 of Finance Deptt. regarding Contract Labour, ESI etc. and Finance Deptt. Circular No. F.2(5)/2015-16/finance E-IV/infra/012274603/DSI/4878-4957 dated 10.09.2015 regarding guidelines for preparation of capital infrastructure projects. In case of demolition of any existing structure due to this scheme, it shall be responsibility of Chief Engineer, I&FC to ensure that demolition certificate from the competent authority is obtained. It shall also be ensured that NOC from the land owing agency/previous Executing Agency has been obtained, wherever required.
2. It shall be the responsibility of the **Executing Agency** to ensure that work shall be awarded only when funds are available for the work and within the limit of A/A&E/S.
3. The **Executing Agency** must seek the revised approval in case tender amount is higher than the sanctioned amount/ wherever there is a change in the scope of work.
4. The area MLA concerned shall also be provided details of works being taken up under this sanction and the feedback on the execution of the project work by the concerned Executive Engineer, I&FC.
5. The funds sanctioned to I&FC must be utilized strictly for the works/projects for which sanctioned and in accordance with the terms and conditions mentioned in the sanction orders for releasing the funds to I&FC.
6. That the Monthly Progress Report of work and expenditure shall be furnished to Project Director (RD) and Development Commissioner for their appraisal by the 5<sup>th</sup> day of every month.
7. The **Executing Agency** shall strictly ensure that no work is carried out on the private land, unauthorized colony or any status, Resettlement colony, J.J. colony, J.J. Basti under the jurisdiction of DUSIB or any land under litigation/encroachment.
8. Attention of **Executing Agency** is also drawn towards Chief Secretary's letter No. F. 17/17/AR/02/Vol. II/9988-10137 dated 11.10.04 regarding displaying of information under 'Right to Information Act.', instruction/orders issued from time to time by CVC, Chief Information Commissioner under RTI Act 2005 etc. to place the information on website and also at site of the work.
9. It must be ensured by the executive agency before taking up the work that the land on which work is to be executed belongs to Gram Sabha land and does not pertain to any private person/group/society etc. land and also there is no encroachment over the work site & also there is no litigation running/pending. RD Deptt. shall not be responsible for any kind of encumbrance. Further the **Executing Agency** will ensure that the items taken in estimates for execution of work are as per optimum engineering requirements of site. Four clear photographs prior to start of proposed work and also after completion of the same must be sent for perusal of the sanctioning authority. Also, as per decision taken in 11<sup>th</sup> DVDB meeting, all executing are directed to submit photographs on completion of work at the stage of 25%, 50%, 75% and on completion of work. Budget will be accordingly released/authorized as per progress reported with photograph on each stage, which will ensure proper utilization of budget. Further, last stage/on completion of work's photograph should be Geo-tagged for uploading on website of the Department. Report of the project site regarding progress will be sent to PDRD/Development Commissioner with MRP by 5<sup>th</sup> of every month.
10. The Executing Agency shall strictly ensure that projects regarding Sizra Road, Link road and approach road are pertains to rural villages which are not urbanized. However similar projects fall outside of phirni/Laldora of urbanized villages where provisions of DMC Act is attracted. During the concurrence of Cabinet Decision no. 2520, Hon'ble LG has concurred, subject to the condition that there should not be any conflict with the provisions of the DMC Act, which lay down the powers, functions and responsibilities of the urban local bodies. It is not feasible for the RD Unit to distinguish and identify such locations in urbanized villages or Rural Villages. Therefore, it is the responsibility of concerned executing agency to identify the same. If any violation is noticed by the executing agencies, the same may be informed to this deptt within 15 days from the date of issue of sanction. The Executing Agency should keep in mind provisions of Sections 41, 42, 43, 298, 299, 300, 301, etc. of the Delhi Municipal Corporation Act, 1957, to pre-empt conflict of interest, with the constitutional bodies MCD.
11. **Executive Agency** shall prepare detailed estimates as per requirement before call of tender etc. as per provision of CPWD Manual. Further, copy of detailed estimates, specifications and award letter shall be submitted to this office as soon as the work is awarded. Quality Control checks shall be carried out regularly as per provisions of CPWD Manual and Code etc. Testing of construction materials as per CPWD Work Manual shall also be carried out in Govt. lab as available. It shall be ensured that existing work shall have been completed its life span of five years or whatsoever.
12. **Award of work:**  
Bids shall be invited for the consolidated work which shall not be sub-divided in any manner for the purpose of tendering. Work shall be awarded through competitive bidding only. Performance security shall be obtained from successful bidder to ensure execution of the contract as per the provisions of GFR-2017, CPWD Manual and instructions/guidelines etc. issued by Finance Department / CVC from time to time.

21.8.2021



Work shall be awarded within the scope and financial limits of A/A & E/S granted by the Competent Authority. In case the L-1 Bid is over and above the sanctioned cost of the project, fresh tenders may be invited. If the rates/amount quoted by L1 bidder subsequently (second time) are/is also higher than the approved cost, the proposal for revision of estimates may be brought/ submitted before the Competent Authority, with justification for reasonableness of the bid of L-1 bidder, keeping in view the prevalent market trend/rates, CPWD specification in this regard shall also be followed.

**13. Compliance of statutory rules and regulations:**

Work shall be awarded and executed after completion of codal formalities as per the provisions of CPWD Manual, GFR-2017 and instructions/guidelines etc. issued by Finance Department/CVC or any authority from time to time.

**14. No deviation from the prescribed specifications, quality and quantity :**

The executing agency during the course of execution/construction will ensure that the specification of items, their quality, quantities and proportion of the quantities as well as measurements in respect thereof as used in the project during the course of construction are the same on the basis of which estimates have been prepared and that there is no deviation whatsoever.

For fulfillment of the aforesaid requirement, Supervisory Officers/ Engineers during the course of execution/construction shall carry out regular inspections and ensure that specifications regarding quality, quantities and proportions/ measurements thereof are being adhered to scrupulously.

**15. Contract with the contractor:**

The executing agency shall enter into formal contract with the contractor. The contract deed should be in the standard format and should incorporate all the necessary clauses for safeguarding the interest of Government in accordance with the provisions of GFR 2017/CPWD Manual and the aforesaid instructions/ conditions. **Executive Agency** shall also incorporate the provision for maintenance as per the provisions in the estimates. Performance guarantee in the shape of Security deposit shall be kept for maintenance period also.

**16. Adherence to time schedule and sanctioned cost:**

Work shall be completed within the given time-frame and within the sanctioned cost and as per CPWD Manual/ GFR 2017, substitute in cost will not be allowed. Expenditure above Administrative Approval will not be allowed.

**17. Adherence to sanctioned scope of work:**

The Executing Agency must not change the scope of work on their own. It shall be brought before the Competent Sanctioning Authority for approval, if any such change is perceived/ necessitated subsequently.

**18. Splitting of work not permissible:**

No work shall be split, in any manner, subsequent to the issue of the sanction. In case, it is required, the proposal shall be brought before the **Competent Sanctioning/Approving Authority**, i.e. PDRD/Development Commissioner for its consideration and approval.

**19. Non Inclusion of extra substituted items:**

No extra deviated substitute items shall be included in the sanctioned project/ work subsequent to the sanction, if essential, in public interest shall be included in the execution of work only after the prior approval of the **Competent Sanctioning Authority as per CPWD manual**. Post facto approvals shall not be permitted.

**20. Utilization of provision for contingency:**

The provision for contingency is meant for unforeseeable and unidentifiable items which cannot be included /anticipated while preparing estimates for the work/project. Accordingly, the component of contingency as sanctioned/approved by the **Competent Sanctioning/Approving Authority** shall be invariably utilized for the same. **Personal claims on any account including conveyance, office contingencies etc. shall not be charged on works.**

**21. Financing of the sanctioned work:**

Financing for the works shall be managed by **Executing Agency** as per the provisions made in the budget for respective works/projects for different years during the scheduled period for completion of works.

**22. Monitoring of the project:**

The Executing Agency shall monitor the execution of the project and submit quarterly progress report of the project to Finance Department/ Planning Department regarding the financial and physical targets and that the specifications of items, quantity/quality of materials including proportion thereof are the basis of which estimates were prepared.

**23. No Duplicacy of work by any agency:**

The Executing Agency must ensure that none of the components/units/stretch(es) is duplicated during execution/award of work or at the time of payment either by it or by any other agency.

**Guarantee period:**

Every capital asset created/ upgraded has, technically, a certain/estimated life span,. In order to ensure that the quality and quantity of the items/ material used in the execution of work is as per the standard/ prescribed specifications and that the asset so created lives its full life, **Guarantee clause** must be incorporated in the contract deed so that the contractor is held responsible/liable whenever any deficiency/ short coming/ break down is observed which shows that the work has not been executed as per prescribed specifications/ standards. The **Executing Agency** shall ensure that the asset created/work executed earlier has already completed its useful life time span.

**24. Fore-closure of the project is not permissible mid-way:**

The project must not be scrapped during the course of execution on any pretext. In case emergence of some extra-ordinary circumstances leads to such unforeseen **situation** of fore-

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closer of the project/scheme, the matter may be placed before the competent approving authority.

**25. Payment not to be released without the approval of the competent authority:**

Department shall not make any payment in anticipation of approval/ sanction of revised/modified estimates unless and until the same has been considered and approved by the Competent Authority. At the time of each payment, copy of bill alongwith material testing report shall be submitted to this office.

**26. Confirmation of completion of work/project:**

On the conclusion of the project/ scheme, work completion certificate with in 30 days and 3<sup>rd</sup> Party quality control certificate must be obtained from the third party before making final payment to the contractor. The same must be furnished by the executing agency to Administrative Department which will in turn submit authenticated copies of the said certificates to Finance Department/Planning Department.

**27. Maintenance of the assets after construction:**

The projects, after their completion, shall be properly maintained by the Executing Agency / user organization properly as per the provisions of the CPWD Manual, Government Order dated 25.07.2011, the guidelines/ instructions issued from time to time and keeping in view the provisions of Construction-cum-maintenance contracts executed, in cases where such mechanism has been adopted. There shall be provision for free maintenance for some initial years after completion of the project. Provision for the same shall be incorporated in the construction-cum-maintenance contract. Maintenance for subsequent years (at least 5 years) after free maintenance period shall be assigned to the construction contractor as paid maintenance.

**28.** The executing Engineering Agency should comply with the provisions of Law, NGT and court orders as applicable in the matter. Also compliance of Cabinet Decision No.2520 dated 13/11/17, Cabinet Decision No.2665 dated 19/12/18, Cabinet Decision No. 2674 dated 329/01/19 and other subsequent decisions be ensured.

**29.** The Executing Engineering Agency shall utilize the funds in accordance with law, the CPWD Manual, GFR, rules/policy/instructions, court orders and guidelines issued by the Government/CVC from time to time. The Executing Agency is required to submit Utilization Certificate after the execution of work or by the end of the financial year, whichever is earlier, to the RD Unit of Development Department.

**30.** The Executing Engineering Agency shall ensure that the financial expenditure limit is as per Cabinet decision No. 2665 dated 21.12.18.

**31.** The Executing Engineering Agency shall ensure that the provision made for water bodies whatsoever shall also be fulfilled.

W 18.6.2  
(DHEERAJ SHARMA)  
DEPUTY DIRECTOR (RD)

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**GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI**  
**OFFICE OF THE PROJECT DIRECTOR : RURAL DEVELOPMENT**  
**ROOM NO.410 & 412: ISBT BUILDING : KASHMERE GATE : DELHI**  
**PHONE NOS.23867405, 23867643, FAX 23868793**

F.No.2(09)/PD(RD)/DVDB/2022-23/Pt.file.I/ 716

Dated: 18/08/2022

To

The Chief Engineer,  
 Irrigation & Flood Control Department,  
 Govt. of NCT of Delhi,  
 LM Bund, Shastri Park Delhi.

**SUB- A/A & E/S of DVDB for Rs.335.14 Lakh (Rs. Three Crore Thirty Five lacs and Fourteen thousand Only) under the M.H '4515' - 00 103 93 00 53 Village Dev. Board for works to be carried out under IDRUV works (Gen.) (Sub Head) and M.H. '4515' -00 789 - 97 00 53 Village Dev. Board for works to be carried out under IDRUV (SCSP) (Sub Head) under demand No. 10 for the year 2022-2023 for 02 no. of projects in Rithala(06) Assembly Constituency ".**

I am directed to convey the Administrative Approval & Expenditure Sanction of Delhi Village Development Board for Rs. 335.14 Lakh (Rs. Three Crore Thirty Five lacs and Fourteen thousand Only) and authorization of budget for Rs. 111.71 Lakh (Rs. One Crore Eleven Lakh and Seventy One Thousand Only) placed at the disposal of I& FC Department, GNCT of Delhi, with the approval of Pr. Secy-Cum-Commissioner Development, GNCT of Delhi. The details of the A/A and E/S and Authorization of Budget are as under:-

Sr. No.	Name of Project	Amount for AA&ES(In lakh)		Budget authorized and placed at the disposal of I&FC Department GNCT of Delhi for the FY 2022-23 . (Rs in Lakh)		Time of Completion
		'4515' - 00 103 93 00 53 Village Dev. Board for works to be carried out under IDRUV works (Gen.) (Sub Head)	4515' -00 789 - 97 00 53 Village Dev. Board for works to be carried out under IDRUV (SCSP) (Sub Head)	'4515' - 00 103 93 00 53 Village Dev. Board for works to be carried out under IDRUV works (Gen.) (Sub Head)	4515' -00 789 - 97 00 53 Village Dev. Board for works to be carried out under IDRUV (SCSP) (Sub Head)	
1	Demolition and Reconstruction of four storey Rajput Chaupal at Rithala village, Rithala Assembly Constituency	225.43	49.48	75.14	16.50	18 Month
2	providing and fixing precast reinforced cement concrete bench at different location in Rithala AC-06	49.39	10.84	16.46	3.61	06 Month
<b>TOTAL</b>		<b>274.81</b>	<b>60.33</b>	<b>91.60</b>	<b>20.11</b>	

The Executing Agency will forward clear photographs on completion of work at the stage of 25%, 50%, 75% and on completion of work to this office, as decided in DVDB meeting dated 07.07.2022.

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Further, it is clarified that there should not be any overlapping of function with DMC as directed by Hon'ble LG and as conveyed vide order no. F4(132)/PD(RD)/2015-16/2200-2240 dated:20/12/2017. If any violation is noticed by the executing agencies, the same may be informed to this deptt within 15 days from the date of issue of sanction.

The expenditure involved on this account will be debitable to the Major Head '4515' - 00.103 93 00 53 Village Dev. Board for works to be carried out under IDRUV works (Gen.) (Sub Head) and '4515' - 00.789 - 97 00 53 Village Dev. Board for works to be carried out under IDRUV (SCSP) (Sub Head) under demand No. 10 Govt. of Delhi(Plan) in Delhi for the year 2022-23 and should not exceed the budget allotment placed at your disposal.

This issue with the prior approval of the Pr. Secy-Cum-Commissioner Development, GNCT of Delhi and subject to the conditions enclosed.

Encl:- As above

(DHEERAJ SHARMA)  
DEPUTY DIRECTOR (RD)

F.No.2(09)/PD(RD)/DVDB/2022-23/Pt.file.I/ 717 - 729 Dated: 12/08/2022

- 1) Addl. Secretary, Planning Deptt., Delhi Sectt., New Delhi.
- 2) Deputy Commissioner/DM, Concerned GNCT of Delhi.
- 3) Superintending Engineer (FC -I/II), I&FC Deptt. GNCT of Delhi
- 4) Joint Secretary, Finance (Budget) Deptt., Delhi Sectt., New Delhi.
- 5) Executive Engineers, All concerned CD I&FC Deptt. GNCT of Delhi
- 6) Drawing & Disbursing Officer, All concerned CD I&FC Deptt. GNCT of Delhi
- 7) Accounts Officer (HQ) Dte. of Audit, Players Bldg., New Delhi
- 8) Accounts officer, Rural Development Department, ISBT, Delhi
- 9) PAO -XI, Old Sectt, & XXII, 10<sup>th</sup> Floor, MSO Bldg, ITO, Delhi.
- ✓ 10) Sr. System Analyst, Development Deptt. with the request to upload the copy of sanction on the website of the department
- 11) Concerned Hon'ble MLA.
- 12) Office order file.
- 13) Guard file.

DHEERAJ SHARMA  
Deputy Director,  
Rural Development Deptt.  
(DHEERAJ SHARMA)  
DEPUTY DIRECTOR (RD)  
Kashmere

### Conditions

1. It shall be the responsibility of Chief Engineer (I&FC)MCDs/DJB to ensure that all statutory/ administrative and technical clearance are obtained, if any, required before actual award of the work and also to comply with the Cabinet decisions/Law/policy/rules/directions/Court Orders and guidelines issued by the F.D./CVC/Govt. from time to time and to ensure the compliance of the Office Memo No. 741-749 dated 14.6.11 of Finance Deptt. regarding Contract Labour, ESI etc. and Finance Deptt. Circular No. F.2(5)/2015-16/finance E-IV/Infra/012274603/DSI/4878-4957 dated 10.09.2015 regarding guidelines for preparation of capital infrastructure projects. In case of demolition of any existing structure due to this scheme, it shall be responsibility of Chief Engineer, I&FC to ensure that demolition certificate from the competent authority is obtained. It shall also be ensured that NOC from the land owing agency/previous Executing Agency has been obtained, wherever required.
2. It shall be the responsibility of the **Executing Agency** to ensure that work shall be awarded only when funds are available for the work and within the limit of A/A&E/S.
3. The **Executing Agency** must seek the revised approval in case tender amount is higher than the sanctioned amount/ or wherever there is a change in the scope of work.
4. The area MLA concerned shall also be provided details of works being taken up under this sanction and the feedback on the execution of the project work by the concerned Executive Engineer, I&FC.
5. The funds sanctioned to I&FC must be utilized strictly for the works/projects for which sanctioned and in accordance with the terms and conditions mentioned in the sanction orders for releasing the funds to I&FC.
6. That the Monthly Progress Report of work and expenditure shall be furnished to Project Director (RD) and Development Commissioner for their appraisal by the 5<sup>th</sup> day of every month.
7. The **Executing Agency** shall strictly ensure that no work is carried out on the private land, unauthorized colony or any status, Resettlement colony, J.J. colony, J.J. Basti under the jurisdiction of DUSIB or any land under litigation/encroachment.
8. Attention of **Executing Agency** is also drawn towards Chief Secretary's letter No. F. 17/17/AR/02/Vol. II/9988-10137 dated 11.10.04 regarding displaying of information under 'Right to Information Act.', instruction/orders issued from time to time by CVC, Chief Information Commissioner under RTI Act 2005 etc. to place the information on website and also at site of the work.
9. It must be ensured by the executive agency before taking up the work that the land on which work is to be executed belongs to Gram Sabha land and does not pertain to any private person/group/society etc. land and also there is no encroachment over the work site & also there is no litigation running/pending. RD Deptt. shall not be responsible for any kind of encumbrance. Further the **Executing Agency** will ensure that the items taken in estimates for execution of work are as per optimum engineering requirements of site. Four clear photographs prior to start of proposed work and also after completion of the same must be sent for perusal of the sanctioning authority. Also, as per decision taken in 11<sup>th</sup> DVDB meeting, all executing are directed to submit photographs on completion of work at the stage of 25%, 50%, 75% and on completion of work. Budget will be accordingly released/authorized as per progress reported with photograph on each stage, which will ensure proper utilization of budget. Further, last stage/on completion of work's photograph should be Geo-tagged for uploading on website of the Department. Report of the project site regarding progress will be sent to PDRD/Development Commissioner with MRP by 5<sup>th</sup> of every month.
10. The Executing Agency shall strictly ensure that projects regarding Sizra Road, Link road and approach road are pertains to rural villages which are not urbanized. However similar projects fall outside of phirni/Laldora of urbanized villages where provisions of DMC Act is attracted. During the concurrence of Cabinet Decision no. 2520, Hon'ble LG has concurred, subject to the condition that there should not be any conflict with the provisions of the DMC Act, which lay down the powers, functions and responsibilities of the urban local bodies. It is not feasible for the RD Unit to distinguish and identify such locations fall in urbanized villages or Rural Villages. Therefore, it is the responsibility of concerned executing agency to identify the same. If any violation is noticed by the executing agencies, the same may be informed to this deptt within 15 days from the date of issue of sanction. The Executing Agency should keep in mind provisions of Sections 41, 42, 43, 298, 299, 300, 301, etc. of the Delhi Municipal Corporation Act, 1957, to pre-empt conflict of interest, with the constitutional bodies MCD.
11. **Executive Agency** shall prepare detailed estimates as per requirement before call of tender etc. as per provision of CPWD Manual. Further, copy of detailed estimates, specifications and award letter shall be submitted to this office as soon as the work is awarded. Quality Control checks shall be carried out regularly as per provisions of CPWD Manual and Code etc. Testing of construction materials as per CPWD Work Manual shall also be carried out in Govt. lab as available. It shall be ensured that existing work shall have been completed its life span of five years or whatsoever.
12. **Award of work:**  
Bids shall be invited for the consolidated work which shall not be sub-divided in any manner for the purpose of tendering. Work shall be awarded through competitive bidding only. Performance security shall be obtained from successful bidder to ensure execution of the contract as per the provisions of GFR-2017, CPWD Manual and instructions/guidelines etc. issued by Finance Department / CVC from time to time.

21.8.2021



Work shall be awarded within the scope and financial limits of A/A &E/S granted by the Competent Authority. In case the L-1 Bid is over and above the sanctioned cost of the project, fresh tenders may be invited. If the rates/amount quoted by L1 bidder subsequently (second time) are/is also higher than the approved cost, the proposal for revision of estimates may be brought/ submitted before the Competent Authority, with justification for reasonableness of the bid of L-1 bidder, keeping in view the prevalent market trend/rates, CPWD specification in this regard shall also be followed.

**13. Compliance of statutory rules and regulations:**

Work shall be awarded and executed after completion of codal formalities as per the provisions of CPWD Manual, GFR-2017 and instructions/guidelines etc. issued by Finance Department/CVC or any authority from time to time.

**14. No deviation from the prescribed specifications, quality and quantity :**

The executing agency during the course of execution/construction will ensure that the specification of items, their quality, quantities and proportion of the quantities as well as measurements in respect thereof as used in the project during the course of construction are the same on the basis of which estimates have been prepared and that there is no deviation whatsoever.

For fulfillment of the aforesaid requirement, Supervisory Officers/ Engineers during the course of execution/construction shall carry out regular inspections and ensure that specifications regarding quality, quantities and proportions/ measurements thereof are being adhered to scrupulously.

**15. Contract with the contractor:**

The executing agency shall enter into formal contract with the contractor. The contract deed should be in the standard format and should incorporate all the necessary clauses for safeguarding the interest of Government in accordance with the provisions of GFR 2017/CPWD Manual and the aforesaid instructions/ conditions. **Executive Agency** shall also incorporate the provision for maintenance as per the provisions in the estimates. Performance guarantee in the shape of Security deposit shall be kept for maintenance period also.

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Work shall be completed within the given time-frame and within the sanctioned cost and as per CPWD Manual/ GFR 2017, substitute in cost will not be allowed. Expenditure above Administrative Approval will not be allowed.

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The **Executing Agency** must not change the scope of work on their own. It shall be brought before the Competent Sanctioning Authority for approval, if any such change is perceived/ necessitated subsequently.

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No work shall be split, in any manner, subsequent to the issue of the sanction. In case, it is required, the proposal shall be brought before the **Competent Sanctioning/Approving Authority**, i.e. PDRD/Development Commissioner for its consideration and approval.

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No extra deviated substitute items shall be included in the sanctioned project/ work subsequent to the sanction, if essential, in public interest shall be included in the execution of work only after the prior approval of the **Competent Sanctioning Authority** as per CPWD manual. Post facto approvals shall not be permitted.

**20. Utilization of provision for contingency:**

The provision for contingency is meant for unforeseeable and unidentifiable items which cannot be included /anticipated while preparing estimates for the work/project. Accordingly, the component of contingency as sanctioned/approved by the **Competent Sanctioning/Approving Authority** shall be invariably utilized for the same. **Personal claims on any account including conveyance, office contingencies etc. shall not be charged on works.**

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Financing for the works shall be managed by **Executing Agency** as per the provisions made in the budget for respective works/projects for different years during the scheduled period for completion of works.

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The **Executing Agency** shall monitor the execution of the project and submit quarterly progress report of the project to Finance Department/ Planning Department regarding the financial and physical targets and that the specifications of items, quantity/quality of materials including proportion thereof are the same on the basis of which estimates were prepared.

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The **Executing Agency** must ensure that none of the components/units/stretch(es) is duplicated during execution/award of work or at the time of payment either by it or by any other agency.

**Guarantee period:**

Every capital asset created/ upgraded has, technically, a certain/estimated life span. In order to ensure that the quality and quantity of the items/ material used in the execution of work is as per the standard/ prescribed specifications and that the asset so created lives its full life, **Guarantee clause** must be incorporated in the contract deed so that the contractor is held responsible/liable whenever any deficiency/ short coming/ break down is observed which shows that the work has not been executed as per prescribed specifications/ standards. The **Executing Agency** shall ensure that the asset created/work executed earlier has already completed its useful life time span.

**24. Fore-closure of the project is not permissible mid-way:**

The project must not be scraped during the course of execution on any pretext. In case emergence of some extra-ordinary circumstances leads to such unforeseen situation of fore-

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closer of the project/scheme, the matter may be placed before the competent approving authority.

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Department shall not make any payment in anticipation of approval/ sanction of revised/modified estimates unless and until the same has been considered and approved by the Competent Authority. At the time of each payment, copy of bill alongwith material testing report shall be submitted to this office.
26. **Confirmation of completion of work/project:**  
On the conclusion of the project/ scheme, work completion certificate with in 30 days and 3<sup>rd</sup> Party quality control certificate must be obtained from the third party before making final payment to the contractor. The same must be furnished by the executing agency to Administrative Department which will in turn submit authenticated copies of the said certificates to Finance Department/Planning Department.
27. **Maintenance of the assets after construction:**  
The projects, after their completion, shall be properly maintained by the Executing Agency / user organization properly as per the provisions of the CPWD Manual, Government Order dated 25.07.2011, the guidelines/ instructions issued from time to time and keeping in view the provisions of Construction-cum-maintenance contracts executed, in cases where such mechanism has been adopted. There shall be provision for free maintenance for some initial years after completion of the project. Provision for the same shall be incorporated in the construction-cum-maintenance contract. Maintenance for subsequent years (at least 5 years) after free maintenance period shall be assigned to the construction contractor as paid maintenance.
28. The executing Engineering Agency should comply with the provisions of Law, NGT and court orders as applicable in the matter. Also compliance of Cabinet Decision No.2520 dated 13/11/17, Cabinet Decision No.2665 dated 19/12/18, Cabinet Decision No. 2674 dated 329/01/19 and other subsequent decisions be ensured.
29. The Executing Engineering Agency shall utilize the funds in accordance with law, the CPWD Manual, GFR, rules/policy/instructions, court orders and guidelines issued by the Government/CVC from time to time. The Executing Agency is required to submit Utilization Certificate after the execution of work or by the end of the financial year, whichever is earlier, to the RD Unit of Development Department.
30. The Executing Engineering Agency shall ensure that the financial expenditure limit is as per Cabinet decision No. 2665 dated 21.12.18.
31. The Executing Engineering Agency shall ensure that the provision made for water bodies whatsoever shall also be fulfilled.

21/8.6.2.  
(DHEERAJ SHARMA)  
DEPUTY DIRECTOR (RD)