

# ALLOCATION OF WORK TO OFFICERS/OFFICIALS IN RURAL DEVELOPMENT DEPARTMENT

| S. No. | Name & designation                     | Work allocated   |
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| 1.     | Sh. K.S. Meena,<br>Dy. Director (A)    | He is looking after the administrative work of Rural Development Department, work related to waterbodies, court cases, land matters with respect to Baprola, Kanjhawala & Ghogha. Punctuality of staff, Parliament & assembly questions and related matters. PIO of RTI questions, Vigilance Officer of Vigilance Committee. |
| 2.     | Sh. Radha Charan, Dy. Director (T)     | He is looking after the work of developmental works undertaken by Delhi Rural Development Board and monitor their progress as well as expenditure incurred on these works.   |
| 3.     | Sh. R.N. Tomar, PME                    | He is looking after the work of scrutiny of various project schemes of development of rural villages of Delhi, preparation of A/A & E/S of project proposals, court cases, complaints/Vigilance cases pertaining to Rural Development Department.  |
| 4.     | Sh. Anand Singh, Sr. Accounts Officer  | He is looking after the work of accounts, Planning & Budget of Rural Development Department.   |
| 5.     | Sh. M.C. Sharma, Assistant Engineer    | He is looking after the work of scrutiny of projects of development of rural villages, preparation of A/A & E/S of project proposals, court cases.   |
| 6.     | Sh. Ramesh Chander, Assistant Engineer | He is looking after the work of scrutiny of projects of development of rural villages, preparation of A/A & E/S of project proposals, court cases..  |
| 7.     | Sh. Ashok Kumar, O.S.                  | He is looking after the work of administrative matters of Rural Development Department, punctuality of the staff. All assembly & Parliament questions and related matters. APIO of RTI question of Rural Development Department, vigilance cases/complaints of Rural Development Department.                                 |

Office Su pdt.