

**Minutes of the Monthly Monitoring Committee Meeting held 20.11.2012 at 10.00 AM in the chamber of Pr. Secretary Cum Development Commissioner to Review the Implementation of Plan & Non Plan Schemes and other important issues of Development Department.**

The list of the officers who participated in the meeting is given at Annexure.

The meeting of the Monitoring Committee was held under the chairmanship of the Pr. Secretary Cum Development Commissioner on 20.11.2012 at 10.00 AM in his chamber in which following agenda items were discussed in details :-

**1. Review of Plan/Non Plan Schemes of Development Department.**

**A. Plan Schemes under Rural Development**

**(Rs. in lakh)**

S.No	Name of Sector/Plan Scheme Rural Development Sector (RD Unit)	Budget Estimate 2012-13	Expdr. upto Oct.-2012	% Expdr.
1	2	3	4	5
(i)	Mini Master Plan for Dev. of Rural Villages (Maintenance of MPCCs )			
(a)	Salary for Rural Development Unit/caretakers of MPCCs (Revenue Head)	Rev. 170.00	78.42	46
(b)	(Maintenance of MPCCs) (Capital Head)	Cap. 50.00	---	---
	Total (Mini Master Plan)	220.00	78.42	36
(ii)	IDRV/Delhi Rural Development Board (Capital Head)	15000.00	9600.83	64
	TOTAL (RD)	15220.00	9679.25	64

**(i) Maintenance of Multi-purpose Community Centers (Mini Master Plan for Development of Rural Villages):-**

PDRD informed that an expenditure of Rs. 78.42 lakh has been incurred upto to the month of October-2012 against the Budget Estimate of Rs. 220.00 lakh for 2012-13 under the Mini Master Plan. He further intimated that any requisition of repair of Multi Purpose Community Centers has not been received so far from concerned Dy. Commissioners in spite of a written request. It was advised to issue reminder to the Dy. Commissioners with a copy to Divisional Commissioner. PDRD also intimated that 08 proposals of repair of MPCCs has been received from the Hon'ble MLAs during the meetings of DRDB held on 02.02.2011 & 23.05.12. E/S for repair of 02 MPCCs has been issued and remaining proposals are being scrutinized.

Pr. Secy.-cum- Development Commissioner advised PDRD and CEs to expedite the remaining proposals for repair of MPCCs on priority.  
**(Action-PDRD/ CE-I&II/DD(Tech))**

**(ii) Integrated Development of Rural Villages (IDRV)/DRDB :-**

When enquired about the progress of IDRV Scheme, PDRD intimated that an expenditure of Rs. 96.01 Crore (64 %) has been incurred upto 31.10.2012 out of budget allocation of Rs. 150.00 Crore for 2012-13. So far funds to the tune of Rs. 125.00 crore have been released to I&FC and Rs. 5.12 crore released to DJB. During the current financial year (upto 19.11.2012) Expenditure Sanctions of Rs. 142.22 crore have been issued for execution of 187 works (including 181 works of Rs. 132.52 crore to I&FC and 06 work of Rs. 9.70 crore to MCD) recommended by the DRDB in its meetings held on 02.02.2011 and 23.05.2012.

**The status of 705 proposals recommended by DRDB in its meeting on 2.2.2011 is as follows :-**

S.No	Status (as on 19.11.2012) of Proposals approved by DRDB on 02.02.2011.	No. of Proposal
1	Proposals dropped / rejected / not processed due to duplicacy of schemes, private land /Wakf Board land/Gram Sabha land and due to ongoing works of Dte. Panchayat etc.	234
2.	A/A &E/S (amounting to Rs. 277.65 crore) issued (as on 19.11.2012)	<b>407</b>
3.	A/A &E/S issued during 2010-11 after approval of Hon'ble CM / Development Minister for FRRO Complex Pindwala Kalan (for foreigner prisoners and MPCC at Naya Bans.	02
4.	Proposals sent to D.Cs. (Revenue) for verification of the status of land etc. (awaited/ reminder also sent).	06
5.	Proposals pending with I&FC for submission for sanction as per guidelines of FD.	04
6.	Street light proposals pending with E-in-C (MCD) for submitting estimates as per recent guidelines.	38
7.	Water supply proposals sent to CEO (DJB) for submitting detailed estimates.	05
8.	MPCCs proposals	04
9.	Proposals under process in RD.	05
	<b>GRAND TOTAL</b>	<b>705</b>

**The status of 679 proposals recommended by DRDB in meeting on 23.05.2012 is as under :-**

S.No	Status (as on 19.11.2012) of Proposals approved by DRDB on 23.05.2012.	No. of Proposal
1	Proposals dropped / rejected / not processed due to duplicacy of schemes, private land /Wakf Board land/Gram Sabha land and due to ongoing works of Dte. Panchayat etc.	22
2.	A/A &E/S (amounting to Rs. 117.48 crore) issued (as on 19.11.2012)	<b>165</b>
3.	Proposals pending with D.Cs. (Revenue Deptt.) for verification of the status of land etc.	125
4.	Proposals pending with I&FC for submission for sanction.	79
5.	Proposals pending with E-n-C (MCD)	3
6.	Street light proposals sent to E-in-C (MCD).	36
7.	MPCCs proposals	04
8.	Proposals under process in Rural Development.	245
	<b>GRAND TOTAL</b>	<b>679</b>

PDRD was advised to convene a meeting of the concerned Dy. Commissioners in the chamber of Pr. Secretary Cum Development Commissioner in respect of pending works for which status report /information is awaited from the Dy. Commissioners.

**(Action : PDRD/CE-I&II/DD (Tech))**

**I&FC Department:-**

The Chief Engineers informed the progress of spill-over works and works sanctioned during current year as per following detail :-

Status of all the ongoing works under DRDB Scheme as on 31.10.2012

Details of DRDB Works	No. of sanctioned Works pending with I&FC	Amt (Rs in crore)	Completed	Total work to be completed	Amt (Rs in crore)	In Progress	Tender /Award Stage	Estimate Stage/NIT stage	Held-up	Rescinded / Cancelled / Dropped	Works behind schedule
Spill Over Works Sanctioned upto 31.03.2011	48	58.85	24	24	29.12	7	3	-	14	-	21
Spillover works sanctioned in 2011-12	239*	178.07	106	133*	113.90	86	5	3	30	9	96
Works Sanctioned in 2012-13 (on 9.11.12)	188**	141.39	12	176	139.30	34	50	90	2	-	-
<b>TOTAL</b>	<b>475</b>	<b>378.31</b>	<b>142</b>	<b>333</b>	<b>282.32</b>	<b>127</b>	<b>58</b>	<b>93</b>	<b>46***</b>	<b>9</b>	<b>117</b>

Note :-\* In addition to above, 09 other works are in progress but approval of the Board and E/S is awaited.

\*\*Includes 25 works of Rs. 23.80 crore approved by DRDB on 02.02.2011 and 163 works of Rs. 117.59 crore approved in the meeting held on 23.05.2012.

\*\*\*47 works were held up due to various reasons like land/demarcation dispute, encroachment, local resident's dispute, contract dispute, court cases etc. It was noted with concern that still a large number of spillover works are yet to be completed. Pr. Secretary instructed the CEs to submit him a work-wise list of works held up and are behind schedule along with the reason of the delay. CEs were also directed to speed up the execution of all the pending works including spillover works and complete them at the earliest  
(Action-CE-I&II)

Pr. Secretary Cum Development Commissioner instructed CE-I&II to closely co-ordinate with I&FCD, of Haryana and monitor the progress of the EFC project of Rs. 14.72 crore assigned to I&FC Deptt., Govt. of Haryana during 2011-12. It was also advised that CE-I & II should have a MOU signed with Haryana I&FC Department for timely execution of this work. During review meeting it has been found that no MOU has been signed so far despite several instructions on this issue which is a serious matter. CE-II was again instructed to do the needful immediately. It was further directed that CE-I&II to convene a meeting with the representative of the Haryana, I&FC Deptt. to review the progress of this work next week.  
(Action CE-II (I&FC))

**MCD (SDMC & NDMC) :-**

PDRD informed that 06 works with the estimate cost of Rs. 9.70 crore recommended by DRDB in its meeting held on 02.02.2011 have been sanctioned to MCD during current financial year (upto 19.11.2012). He also intimated that MCD had un-utilized funds of Rs.3510.46 lakh (Rs.1755.23 lakh each allocated with SDMC and NDMC) at the end of the financial year 2011-12. Due to trifurcation of MCD the sanctioned works of DRDB have been split between south Delhi

Municipal Corporation & North Delhi Municipal Corporation as per jurisdiction. He informed that out of unspent funds of Rs.35.10 crore, an amount of Rs.13.68 crore (Rs.10.40 crore by NDMC and Rs.3.28 crore by SDMC) has been utilized upto 31.10.2012.

As per Monthly Progress Report of SDMC for the period upto 31.10.2012, 44 schemes/works with estimate cost of Rs. 2553.42 lakh recommended by DRDB in its meeting held on 02.02.2011 have been sanctioned to SDMC. Out of these 44 works, 21 works were completed, 04 under sanction (in SDMC), 07 under award, 10 were in progress and 02 awarded works yet to be started.

DD(Tech.) intimated that as per Monthly Progress Report received from NDMC for the period upto 31.10.2012, total 206 schemes/works (containing 185 civil and 21 electrical works) amounting to Rs.105.48 crore were sanctioned during period between 01.12.2005 and 02.02.2011 out of which 201 schemes/works (including 180 civil and 21 electrical works) with expenditure of Rs. 70.17 crore were completed, 09 schemes were in progress. He instructed to complete the DRDB works all priority and also send the Monthly Physical and Financial Progress Report to this department on regular basis.

**(Action- CE (NDMC)/SE (SDMC)/EE (NDMC)/PDRD/DD(Tech)(RD))**

**Delhi Jal Board :** Expenditure Sanctions of Rs. 5.30 Crore were issued to DJB for 24 works during last year. Funds of Rs. 5.12 crore have been released during the current year to DJB with the concurrence of FD. 05 work proposals are still awaited from DJB. Pr. Secretary Cum Development Commissioner directed the concerned officers of DJB to send the detailed cost estimates for 05 works if the same are considered necessary. As per status report of Chief Engineer C&N, DJB dated 19.11.2012, out of the 24 assigned works 04 were in progress, work order issued for 13 works, estimates sanctioned for 02 works and 05 works submitted to PDRD for sanction of revised estimate. The officer concerned was instructed to send monthly progress report of works sanctioned to the DJB on regular basis.

**(Action- CE (C&N)DJB/PD(RD)/DD(Tech))**

## **B. Animal Husbandry**

**Plan Schemes:** Director (AH) informed that veterinary services for control of animal disease are provided through a network of 45 Veterinary Hospitals, 28 Vet. Dispensaries and 01 Polyclinic. For repair/renovation of Veterinary Hospitals/Dispensaries, Budget Estimate of Rs.2.00 Crore has been provided for Annual Plan 2012-13. Pr. Secy.-cum-Development Commissioner instructed the Director (AH) to send the requirement of repair/ maintenance of the hospitals/ dispensaries immediately to I&FC Deptt. so that funds may be allocated to I&FCD. Director (AH) intimated that an amount of Rs. 131.28 lakh allotted to I&FC Deptt. for 06 spillover works and for 02 work of renovation of a veterinary hospital at Nangloi & Najafgarh. CE-II informed that out of 06 spillover works 04 were completed and 02 under progress.

Pr. Secy.-cum-Dev. Commissioner directed both the CEs to complete the remaining spill over works on priority and submit the estimates for new works for the current financial year on the requisition to be submitted by Director (AH/VS) **(Action- CE-I&II/Director (AH))**

**Non-Plan Schemes:** An expenditure of Rs 10.88 crore (56%) has been incurred (mainly on salary expenses) upto the month of October- 2012 against the budget estimate of Rs. 19.46 crore for all Non-Plan schemes of Animal Husbandry Unit for financial year 2012-13.

Main Non-Plan schemes/CSSs under this sector indicating important activities are as under: -

Rs. in lakh

S. No	Name of the Non Plan Schemes (Animal Husbandry Unit)	B.E. 2012-13	Expdr. Upto Oct.-12	Remark
1.	MH2403 B3-(1)(1)(7) Supply and material (purchase of medicines and equipments)	12.00	---	Tender finalized, procedure for placement of order for purchase of medicines initiated
2.	MH2403 B 3 (2) (4) / (5) / MH2403 B3 (3) (6) (1) Veterinary Services and control of contagious diseases (procurement of medicines)	126.00	4.28	-do-
3.	MH2415 B(6) Grant in Aid to SPCA	120.75	94.59	First 03 installment have been released to SPCA.
4.	MH 2404 B4 (1) (1) Shifting of Dairy (release of grant at the revised rate of Rs. 20/- per cattle per day to the five Gosadas as per the Hon'ble High courts orders.)	200.00	199.22	Amount payable for period from 01.03.12 to 31.05.2012 and balance payable of year 2011-12 has been released.
5.	MH 2403 B(4)(1) GIA to Animal Welfare Advisory Board (GIA to N.G.O.)	1.00	---	Proposal for Reconstitution of Board under consideration with Hon'ble Chief Office.
6.	<b>MH 2403 B.3(2)(6)(1) CSS (Plan)-</b> Foot and Mouth disease control programme (procurement of medicines)	2.00	---	The purchase procedure and placing of orders initiated.
7.	MH2403 B.3(2)(9)CSS (Plan)-Assistance to states for control of animal diseases. (procurement of medicines etc.)	40.00		-do-

Director (AH) intimated that procurement of the medicines and equipments through e-tender has been finalized and order for procurement would be issued shortly. He was further directed to ensure that funds allocated for the current year 2012-13 under Plan, Non-Plan and CSSs are optimally utilized as per the provision of each scheme. It was further directed that schemes should be implemented after undertaking field visits.

**(Action-Director (AH)/VAS (HQ))**

### **C. Fisheries Unit (Non-plan):-**

All the non-plan schemes of the Fisheries Unit are mainly staff oriented. There are 15 fish ponds (11 at Seelampur and 04 at Barwala) out of which 12 are functioning. Director Ah/Fisheries informed that Budget Estimate of Rs. 73.23 Lakh has been provided for all Non-Plan schemes of Fisheries Unit for financial year 2012-13. An expenditure of Rs 34.08 Lakh (47%) has been incurred during the month of October-2012. He further intimated that E/S of Rs. 28.27 lakhs has been issued to PWD for repair of fish ponds.

**(Action Director (AH/Fisheries)/HOO (Fisheries))**

Director (AH) intimated that work of Fisheries Unit is being adversely affected due to 13 vacant posts out of 27 sanctioned posts. AO Admn. (HQ) was instructed to take up necessary action immediately to fill up all the vacant posts and put up the proposal without further delay for filling up these posts.

**(Action – AO Admn. (HQ))**

Director (AH) was advised to intensify and expand the fisheries activities as there is a greater demand for fish in Delhi. In order to revive proposal for undertaking fisheries activities in the ponds of Revenue Department, Director (AH) was instructed to follow up the matter with the Director (Panchayat).

**(Action –Director (AH/Fisheries)/HOO Fisheries)**

#### **D. Agriculture Units (Non-Plan)**

There is no Plan Scheme under Agriculture Sector. The most of the Non Plan schemes are staff oriented. An expenditure of Rs 334.15 lakh (48%) has been incurred during the month of October-2012. Budget Estimate of Rs. 696.57 Lakh for all Non-Plan schemes of Agriculture Units for financial year 2012-13.

Some of the Non Plan schemes indicating important agricultural activities are as follows:

**Rs. in lakh**

<b>S. No</b>	<b>Name of the Important Non Plan &amp; CSS Schemes (Agriculture Units)</b>	<b>B.E. 2012-13</b>	<b>Expdr. upto Oct.-12</b>	<b>% Expdr.</b>	<b>Remarks</b>
1.	Integrated agricultural development scheme including extension education (training / workshops and production of wormi compost).	4.50	0.03	0.12	i) Training programmes are been organized. ii) Rs. 1.80 lakh :- A/A/ has been received, rates have been received and proposal for purchase of inputs is being submitted.
2	Assistance to SC/ST farmers (Non Plan).	1.00	Nil	Nil	SC beneficiaries identified and proposal for purchase of storage bins and chaffcutter submitted to FD for concurrence.
3.	Soil testing and demonstration plots on reclamation of saline soil including assistance to SC/ST farmers (Non Plan)	13.20	Nil	Nil	i) Rs. 11.49 Lakh :- A/A and E/S has been obtained Bids are being called through e-tender for purchase of soil reclamation inputs. ii)Rs. 1.20 lakh proposal for A/A and E/S for purchase of inputs for SC/ST farmers is under submission.
4.	Farmer Training and Education Scheme	6.20	Nil	Nil	F.D. has given AA/ES of Rs. 2.60 lakh as against the proposal of Rs. 5.49 lakhs for conducting farmers training programmes/study tours for farmers. Training are being organized as per programme
5.	Centrally Sponsored Scheme (CSS) (Agriculture)				
I	Micro Management Mode (promotion of production of oil seeds, pulses, promotion of quality seeds and organic manure, pest management, agri. mechanization etc. (90:10 Central & State Share)	12.50	Nil	Nil	i) BDOs concerned have been requested to identify beneficiaries (farmers) for providing Mini Kits (inputs), demonstration plots etc. ii)Authorization of funds received from FD. Proposal is being submitted for purchase of 366 mini kits materials/inputs.

Pr. Secy.-cum- dev. Commissioner instructed Director (AH/Agriculture/Fisheries) to submit proposals well in advance so that allocated funds are fully utilized as per approved schemes / guidelines during the year 2012-13 after undertaking filed visit to makes the implementation realistic.

**(Action -Director (AH/Agri./Fisheries)/HOO (Agri.)/HOO (Fisheries))**

## 2. Disposal of NHRC Cases:-

It has been informed by the officers concerned that there is no NHRC Case pending at present pertaining to Development Department. They were advised to attend these cases on priority.

**(Action-Director(AH/Agri./Fisheries)/PDRD/HOO (Hort.)/HOO (Fisheries)/A.O.(HQ))**

## 3. Other important issues discussed in the meeting

### (i) Disbursement of Pensionary Benefits

The officers of all the units intimated that pensionary benefits to the superannuating employees/officers are being disbursed on the day of the retirement. Pr. Secretary advised that a monthly report in this regard may be submitted to Admn. Officer (HQ) by all units in charge latest by 7<sup>th</sup> of every month indicating details of of pending cases, if any with reason thereof. It was emphasized that the processing of pension cases should commence at least six month in advance. Pr. Secretary Cum Development Commissioner also directed the officers concerned to submit the cases of VRS with in period of one month so that appropriate decision may be taken within the prescribed time limit.

**(Action-ADC/Dir.(AH/Agri./Fisheries)/DD, Admn.(RD)/HOO (Agri)/HOO (Fisheries)/A.O.(HQ))**

### (ii) Status of pending Audit Para:

**Unit wise list of pending Audit Paras is as under:-**

Unit	Type of Audit Paras	Audit Para as on 01.08.12	New added para	Reply Sent	Reply yet to be Sent	Para settled	Para Pending as on 31.08.2012
O/o PDRD	Internal	0	0	0	0	0	0
	AGCR	06	0	06	0	0	06
	CAG	01	0	01	0	0	01
	Total	07	0	07	0	0	07
Animal Husbandry	Internal	70	0	11	59	0	70
	AGCR	05	0	03	02	0	05
	CAG	0	0	0	0	0	0
	Total	75	0	14	61	0	75
J.D. (Agriculture)	Internal	13	0	13	0	0	13
	AGCR	09	0	09	0	0	09
	CAG	0	0	0	0	0	0
	Total	22	0	22	0	0	22
Fisheries	Internal	04	0	04	0	0	04
	AGCR	0	0	0	0	0	0
	CAG	0	0	0	0	0	0
	Total	04	0	04	0	0	04
Development (HQ)	Internal	20	0	08	12	0	20
	AGCR	09	0	01	08	0	09
	CAG	0	0	0	0	0	0
	Total	29	0	09	20	0	29
Total Development Department	Internal	107	0	36	71	0	107
	AGCR	29	0	19	10	0	29
	CAG	01	0	01	0	0	01
	Total	137	0	56	81	0	137

The disposal of Audit Paras has been found to be very slow. Officer in-charge of the respective branches were directed to show disposal in concrete terms. All officers were directed to attend to the pending Audit Paras carefully and make efforts to settle them at the earliest. Reply to the Audit Paras with their disposal should be given on priority. The respective Accounts Officer to personally review each cases and put-up the progress report to PD(RD), Director (AH/Agri./Fisheries) every fortnight so that Sr. Accounts Officer (HQ) can compile and put-up monthly status report of pending audit paras to Pr. Secretary at the latest by 7<sup>th</sup> of each month.

**(Action-ADC/Dir.(AH/Agri./Fisheries)/DD, Admn.(RD)/HOO (Agri)/HOO (Fisheries)/Sr.A.O.(HQ))**

**(iii) Status of pending Court Cases**

AO (Admn.) intimated that 36 cases have been on going in various courts in respect of Development Department. Pr. Secy.-cum- Development Commissioner instructed that all notices for contempt of the court must be personally brought to his notice by the concerned officers. All the officers have been instructed to accord top priority to the court cases and to ensure that replies are filed in court well in time in consultation with Law Deptt./Learned Counsel. Any development in this regard must be reported regularly. Status of all ongoing cases should be submitted to the Pr. Secretary with in a week immediately.

Pr. Secretary directed all the concerned officers to adhere to the instruction of the Chief Secretary issued vide U.O. No. SO/CS/279 dated 28.03.2012. **The Chief Secretary has desired that direction given to the Chief Secretary by Supreme Court may be monitored by the Heads of the Departments at their level so that no case is left un-attended. Directions of the Hon'ble court are to be timely complied with and report submitted to the courts in time.**

**No court case should be kept pending for action at any level for more than 7 days. Director (AH/Agri./Fisheries/PD (RD)/DD(Admn)(RD)AO (HQ)) shall ensure the adherence to above instructions and personally keep apprised the Pr. Secretary of the latest status.**

**(Action-JDC/JS (I&FC)Dir.(AH/Agri./Fisheries)/DD, Admn.(RD)/HOO (Agri)/HOO (Fisheries)/A.O.(HQ))**

**(iv) Disposal of CIC/PGC Cases:-**

It was further reiterated that all references received from Hon'ble LG office/ Hon'ble CM office/CS/CIC/PGC/Aap Ki Sunwai Programme & other VIP references are closely monitored & appropriate action is taken in a time bound manner. All such VIP references should be put up to the Pr. Secretary on priority. No officer or official will keep such cases, pending for action by him for more than 7 days. **Action-Dir.(AH/Agri./Fisheries)/DD, Admn.(RD)/HOO (Agri)/HOO (Fisheries)/A.O.(HQ))**

**(v) Revision of RRs & DPC cases: -**

Pr. Secretary Cum Development Commissioner directed that all proposals of revision in RRs in respect of all categories of the posts (Gazatted/Non Gazatted) as per recommendation of 6<sup>th</sup> Central Pay Commission must be expedited. All promotion cases and up-gradation of Group-D incumbents to Group-C category should be submitted on priority as per the policy guidelines of 6<sup>th</sup> CPC.

Action taken on Post wise and Unit wise status of the amendment of RRs would be reviewed in the next meeting.

**(Action-Dir.(AH/Agri./Fisheries)/DD, Admn.(RD)/HOO (Agri)/HOO (Fisheries)/A.O.(HQ))**



**(vi) Punctuality:-**

It has been reported that some of employees/officers are attending office late. HOOs and Branch Officers have been directed to make surprise checks and take action against those found attending the office late. It was directed to submit action taken report on punctuality as per instructions of the Chief Secretary to the Pr. Secretary Cum Development Commissioner.

**(Action- HOOs/All Branch Officers)**

The meeting ended with vote of thanks to the Chair.

**(Mohammed A Abid)**  
**Addl. Development Commissioner**

**Annexure-I**

**List of the Officers who attended the Meeting of Monitoring Committee held  
on 20.11.2012 at 10.00 AM**

S. No	Name of the Officer	Designation	Department
1.	Mohammed A Abid	Addl. Secretary/Addl. Dev. Commissioner	I&FC/Development
2	Sh. V.P.S. Tomer	Chief Engineer-I	I & FC
3	Sh. Ish Kumar	Chief Engineer-II	I&FC
4	Sh. J.P. Aggarwal	Project Director (RD)	Rural Development
5	Sh. Ramesh Chand	Chief Engineer	SDMC
6	Dr. Rajiv Khosla	Director(AH/Agriculture/Fisheries)	Development
7	Sh. S. Dodrai	Supdt. Engineer	NDMC
8	Sh. V.K. Gupta	Supdt. Engineer	NDMC
9	Sh. Mahesh Singh Nimesh	Executive Engineer SW (Ngz)	SDMC
10	Sh. Jagpal Singh	Executive Engineer (Proj.)	NDMC
11	Sh.K.K. Sharma	Executive Engineer (M)-II	NDMC
12	Sh. B.B. Jaiswal	---	NDMC
13	Sh. Anand Pal	Executive Engineer (West)	DJB
14	Sh. N.K. Tomar	Executive Engineer	DJB
15	Sh. S.K. Singh	JE (NW-IV)	DJB
16	Sh. H.K. Chawla	---	DJB
17	Sh. Ashok Kumar	Dy. Director (Plg.)(HQ)	Development
18	Sh. M.K.Sharma	Dy. Director (RD)	Rural Development
19	Sh. Ashish Kumar	Dy. Director (RD)/A.O (HQ)	Rural Development
20	Sh. Y.P. Kaushik	Sr. Accounts Officer (HQ)	Development
21	Sh. Vinoad Jamini	VAS	Development
22	Sh. B.P. Upadhyay	HOO (Fisheries)	Development
23	K.K. Mathur	HOO (Agri.)	Development
24	Sh. B.L. Bairwa	Supdt. (HQ)	Development

**Minutes of Monthly Monitoring Committee Meeting held on 20.11.2012 at 10.00 AM in the chamber of Pr. Secretary (I&FC) to Review the Implementation of Plan Schemes and other important issues of I & FC Department.**

The list of the officers who participated in the meeting is given at Annexure.

The monthly meeting of the Monitoring Committee was held under the chairmanship of the Pr. Secretary (I&FC) on 20.11.2012 at 10.00 AM in his chamber in which following agenda items were discussed in details :-

**1. Review of Plan Schemes of I & FC Department:-**

The progress of following Plan Schemes was reviewed as under :-

**Rs. in Lakh**

S.N o	Name of Sector/Scheme	BE 2012-13	Expdr. upto Oct.12	% Exp.
1	2	3.	4	5
1.	Major Drainage Works Scheme (Capital)	1391.00	660.72	47.50
2.	Other Drainage Works Scheme (Capital)	3000.00	1979.94	66.00
3.	Trans Yamuna Area Dev. Board (Capital)	1000.00	848.54	84.85
4	Minor Irrigation Scheme (Capital)	5.00	1.45	29.00
5	Other Works (Capital) (Charged)	4.00	1.12	28.00
6	Survey model study and hydrological collection & investigation of new schemes (Covering of Drains/Nallahas). (Revenue)	39.00	0	0
7	Preparation of Master Plan for Drainage (Revenue)	60.00	26.97	44.95
8	Estt. of Quality Control and Material Test (Revenue)	1.00	0.25	25.00
	TOTAL: I &FC Sector	5500.00	3518.99	63.98

Chief Engineer –I informed that an expenditure of Rs. 35.19 crore (64%) has been incurred up to 31.10.2012 against the Budget Estimates of Rs. 55.00 crore provided for the plan schemes of I&FC Deptt. for the current financial year 2012-13. The Pr. Secretary has observed that pace of the expenditure needs to be expedited.

**(Action: CE-I &II )**

CE-I further informed that there are 93 **ongoing works** under the plan schemes of I&FCD under Irrigation & Flood Sector.

The status of these 93 ongoing works during 2012-13 (as on 31.10.2012) is given below :-

S N	Name of head/Scheme	Works Completed	In Progress	Tender/ Award Stage	Estimate Stage/ Revised E/S	Held-Up/Land Dispute	Rescinded/ dropped/ Foreclosed	Total Works	No. of work behind schedule
1	Embankment scheme	1	7	1	-	-	1	10	--
2	Major Drainage	4	-	3	1	-	-	8	--
3	Revamping of Drains	-	3	-	-	-	1	4	--
4	Remodeling /Other small Drainage	-	4	3	3	1	-	11	8
5.	Access Roads & Bridges	7	15	2	13	3	-	40	2
6	Anti-erosion	5	6	--	-	-	-	11	--
7	Protection of Govt. land	-	3	--	-	-	4	7	--
8	Minor Irrigation	-	-	-	-	-	-	-	--
9	Revenue Head (QC Lab & Master Plan Drainage)	-	1	--	1	--	--	2*	--
	<b>TOTAL</b>	<b>17</b>	<b>39</b>	<b>9</b>	<b>18</b>	<b>4</b>	<b>6</b>	<b>93</b>	<b>10</b>

It has been observed that there are several works/projects which have been lagging behind stipulated schedule of completion for unduly long periods which is a serious matter and both the CEs have been advised again to personally monitor each ongoing work and to ensure that they are completed at the earliest. Addl. Secretary, I&FC intimated that he has taken a meeting with officers of I&FC Deptt. on 05.11.2012 in which work wise progress of these works was reviewed and necessary instructions were given to expedite the completion of the works. CE I&II were instructed to submit a work wise status report to the Pr. Secretary through Addl Secy. in respect of all the works which are behind schedule along-with the reason.

(Action: Addl Secretary/CE-I & II)

### Progress of important Plan Schemes is as follows:-

(I) **Major Drainage Works Scheme:** - Under this scheme expenditure of Rs. 660.72 lakh (48%) has been incurred upto 31.10.12, against the Budget Estimate of Rs. 1391.00 lakh for 2012-13. Under this scheme mainly construction of embankment and new drains, revamping of drains, construction of regulators on major drains, procurement of machinery etc are taken up by the Department.

(A) **Construction of Supplementary Drain** to N.G. Drain (phase-I) (Kakrola to Wazirabad out fall in Yamuna):-The Chief Engineer-I&II, explained that the EFC scheme was sanctioned in 1982 and is near completion as 98% of the work has been completed. Although the drain has been made functional by connecting it to the Nazafgarh Drain in its outfall reach, but sections of the drain at the three locations are narrow.

There are following bottlenecks in completion of project of the Supplementary Drain:-

i) There is a kabristan land bearing Kh. No. 98 in lieu of which Delhi Wakf Board has already been offered an alternative land and the **DWB** has already inspected the land. The proposal to exchange land had been agreed in principle. However CEO (Wakf Board) stated that he would confirm the decision after obtaining concurrence of the Divisional Commissioner. CEs were advised to take up the matter with the CEO Wakf Board. The response from CEO (WB) is awaited. Addl. Secretary and CE-II were advised to pursue the matter vigorously with the concerned officers.

(Action-Addl. Secy/CE-II)

ii) In a stretch of about 150 meters at Sultanpur Mazra, there are encroachments on the land of I& FC since long. As such Supplementary Drain could not be excavated to its full design width. In this stretch of land there is a **Civil Suit No. 476/2006** in the name of Sh. Hari Kishan Vs GNCT of Delhi pending in **Tis Hazari Court**. In this civil Suit the Petitioner is claiming that the demarcation given regarding alignment of Supplementary drain by Revenue Authorities passes through his private land and has challenged the demarcation. Executive Engineer (CD-II) and Dy. Commissioner (N/W) are parties in the above said case. Next date of hearing is 22.11.2012. CE-II intimated that at present there is no Stay Order of the Court in this matter. CEs and SE-III have been directed to get in touch with learned counsel and report the outcome of the next hearing within a week.

(Action-CEs/SE-III)

iii) PWD is to widen their bridge at NH -10 at the crossing point of supplementary drain, as the present section of the drain is narrow. The matter is under persuasion with PWD authorities. CEs intimated that PWD has sent the proposal for widening of the bridge to MOST (Govt. of India) for approval under the scheme of CRF. CEs have been advised to pursue the matter and report the outcome in the next meeting.

Chief Engineers also pointed out that payment to the tune of Rs. 3 crore (approx) is to be made by PWD on account of construction of bridge as the deposit work on supplementary drain. They intimated that so far no fruitful result obtained in spite of repeated persuasion with PWD. It was advised to further pursue the matter with PWD.

(Action-CE-I&II/SE-III)

The Pr. Secretary also instructed the Supdt. Engg.-III to attend the all above mentioned issues on priority and apprise the outcome to him through the CE regularly.

(Action-SE-III)

CE-II has stated that the remaining works would be completed within 6 months after removal of above hindrances. Since the Supplementary Drain is fully functional except above three locations where full width of the drain is not available the aforesaid project/scheme may be closed as the same has also been explained to the Finance Deptt. vide letter no. CEF/P&D/AE-4/Scheme (Supplementary Drain)/2011-12/3942 dated 06.03.2012. Both the CEs were instructed to further pursue the matter with FD.

(Action-CE-I&II)

**Procurement of Machinery:** - Under this Sub Head procurement of heavy machinery like barges, draglines bulldozers, and Hydraulic excavators is done for de-silting and maintenance of drains.

Chief Engineer-I, informed that for supply of 5 draglines for de-silting of drains has been received from DGS&D against the order placed during the last year and procurement of 3 dredgers is still awaited from DGS&D. Pr. Secretary instructed the CE-I to arrange his meeting with DGS&D in order to expedite the supply of the machinery.

(Action-CE-I&II)

CE-I&II informed that Action Plan for procurement / purchase of machinery was submitted to FD as per direction of the Hon'ble Chief Minister. FD has accorded 'In principle approval' for the proposal. The proposal to purchase 23 machines with estimated cost of Rs. 28 crore has been approved by TAC and FCB. CE-I intimated that the EFC proposal has been re-submitted to the Finance Department along with necessary clarifications sought by the Finance Deptt.

**(Action-CE-I&II)**

**De-silting of drains:** The Chief Engineers informed that there are total 61 drains of Irrigation and flood Control Department running into 400 km. The de-silting is being carried out in 12 drains and removal of obstructions/floating materials is ensured through AMC contracts for 49 drains which are passing through urbanized area. A total quantity of silt of **2.76 lakh** cubic meter required to be removed (Out of which 2.15 lakh Cum silt to be removed by departmental machinery and 61439 Cum on contract basis). CE-I&II have informed that de-silting works through departmental machinery has been completed as 3.99 lakh cubic meter (100%) silt has been removed up to 31.10.2012. He also intimated that 59951 cubic meter (98%) silt has been removed (upto 31.10.12) from the drains on the contract basis. Total quantity of 4.59 lakh Cum of silt has been removed so far. CE-I&II were advised to monitor the de-silting work regularly to ensure that there is smooth flow of storm water.

**(Action CE-I&II)/EOI&II)**

**(II) Other Drainage Works:** - Under Other Drainage Works Scheme an expenditure of Rs. 1979.94 lakh (66%) has been incurred upto 31.10.2012, against the Budget Estimate of Rs. 3000.00 lakh for the year 2012-13. Following works are covered under the scheme - Remodeling/Improvement of existing drains including small drains, Access Road & Bridges, Protection of Govt. Land, Anti-Erosion Works.

**(III) Trans Yamuna Area Development Board:** - An expenditure of Rs. 848.54 lakh (85%) has been incurred during the month of 31.10.2012, against the Budget Estimate of Rs. 1000.00 lakh provided for this scheme. Under the scheme works like construction of drains, roads, small bridges, cremation grounds, community centers etc. recommended by the Trans Yamuna Area Development Board are executed.

**Status of works of Trans Yamuna Area Development Board during 2012-13 (as on 31.10.2012):-**

No. of works pending with I&FC (01.04.12 onwards))	Amt. (Rs. in crore)	Completed	No. of pending /ongoing works	Amt. (Rs. in crore)	In Progress	Tender / Award Stage	Estimate Stage	Held Up	Foreclosed/ Rescinded/ Cancelled / Dropped	Works Behind Schedule
30	30.64	7	23	24.90	12	2	7	--	2	8

CE-II informed that out of 30 ongoing works amounting to Rs. 30.64 crore, 7 works completed, 12 works were in progress, 7 under estimates/NIT stage, 02 were in tender stage and 2 were cancelled/dropped as on 31.10.2012. CEs was instructed to complete these works within the stipulated period. CE I&II were instructed to submit a work wise status report to the Pr. Secretary through Addl Secy. in respect of the works which are behind schedule along-with the reason.

**(Action CE-I&II)**

**(IV) Minor Irrigation:-**Under this scheme following works are covered - water conservation, recharge of ground water, creation of water detention basin including on channel storage for recharge of ground water. CE-II intimated that there is provision of Rs. 5.00 lakh as Budget Estimate 2012-13 and an expenditure of Rs. 1.45 lakh incurred on the spillover works. Pr. Secretary instructed the CEs to prepare more proposals for rain water harvesting in areas where it is feasible and required for the benefit of the society on priority.

**(Action CE-I&II)**

**(V) Charged Sub Head -Liabilities of Completed Schemes:-**

Funds allotted under this sub-head are utilized to discharge the liability on account of enhancement of compensation of land and Arbitration Awards. CE-II intimated that there is provision of Rs. 4.00 lakh as Budget Estimate 2012-13 and an expenditure of Rs. 1.12 lakh has been incurred upto 31.10.2012.

**(VI) Survey model study and hydrological collection & investigation of new schemes (Master Plan Drainage System):-**

Under the scheme survey of river Yamuna is carried out to ascertain the shifting of the river course after the monsoon period. CEs intimated that the budgetary provision of Rs. 39.00 Lakh has been made for 2012-13. Pr. Secretary instructed the CEs to initiate action for the survey model study.

**(Action CE-I&II)**

**(VII) Master Plan Drainage System (BE 2012-13 Rs 60.00 Lakh )**

It was advised that a list of Nodal officers of various departments we prepared and communicated to the consultant within a week as this matter has been delayed inordinately. It was directed to convene a meeting with the consultant and representatives of various departments without any further delay to review the progress made so far in this regard.

**(Action-CE-I&II)**

**(VII) Establishment of quality control and material test: -**

Day to day expenditure on operation and maintenance of **Quality Control Lab** is incurred under this sub-head. There is provision of Rs. 1.00 lakh -as Budget Estimate for 2012-13. Pr. Secretary observed that the quality control laboratory is required to be strengthened. CE-I intimated that proposal for up gradation of the laboratory with estimated cost of Rs. 85.00 lakh (approx)- has been approved. The gist of lab tests report submitted by SE (FC-I) for the month of October-2012 is given below :-

S. No	Test conducted for	No. of tests conducted	No. of Test Failed	Remarks
1.	C.C. Cubes	751	28	Failed tests are pertaining to 07 days compressive strength and has been intimated to concerned divisions.
2.	Brick Tests	181	01	
3.	Steel	20	Nil	
4.	Stone Aggregate	43	Nil	
5.	Tile	1	Nil	
	Total	996	29	

It was directed to submit the monthly report of QC and material tests conducted indicating the list of pending cases along with follow 'Action Taken' in each case on regular basis. It was further directed that monthly report on the result of Third Party Inspections on quality control should also be submitted to the Pr. Secretary.

**(Action- CE-I&II/SE(FC-I))**

## 2. Plan Schemes of other Departments executed by I & FC Department :-

CEs informed that an expenditure of Rs. 170.31 crore (66%) has been incurred (as on 31.10.2012) out of the Budget Allocation of Rs. 259.58 crore for the execution of the works assigned to I&FCD under the plan schemes of other departments during 2012-13.

**Scheme-wise Financial progress of Plan Scheme of other Departments is as under :-**

(Rs. In Lakh)

S. No.	Department/Scheme	Budget Allocation 2012-13	Exp. Upto October-2012	% Exp.
1	2	3	4	5
1.	Rural Development /DRDB	12500.00 (15000.00)	9088.83 (9600.83)	72.71 (64.00)
2.	RD / Mini Master Plan for Rural Villages (MPCCs)	50.00 (220.00)	--- (78.42)	--- (35.65)
	<b>Total (RD)</b>	<b>12550.00 (15220.00)</b>	<b>9088.83 (9679.25)</b>	<b>72.42 (63.60)</b>
3.	AH / Veterinary Services	200.00	11.97	5.99
4.	UD/Repair of choupals in urban villages	375.00	241.26	64.34
5.	Urban Dev. / Unauthorized Colonies (Roads, drains etc.)	10000.00	5702.37	57.02
6.	Dir. Panchayat/ Choupals/Barat ghar	1000.00	308.10	30.81
7.	Forest / Dev. of Forest	850.00	792.54	93.24
8.	Forest/ Str. Wild Life	75.00	71.00	94.67
9.	Imp. of SC/ST Basties	900.00	812.44	90.27
10.	Horticulture/Floriculture	8.06	4.09	50.74
	<b>Total</b>	<b>25958.06</b>	<b>17032.60</b>	<b>65.61</b>

### (I) Un-authorized Colonies:-

**Status of works under the Un-authorized Colonies as on 31.10.2012 is as follows :-**

S. N	Year	No. of works pending with I&FC	E/S issued (Rs. in Crore)	Completed	Works Yet to be completed	Corresponding Amount (Rs. in Crore)	In Progress	Tender/Award Stage	Estimate Stage	Held Up	Foreclosed/Rescinded/Cancelled	Works Behind Schedule
1	2010-11 Spill over	39	25.03	25	14	7.95	2	-	-	5	7	7
2	2011-12 Spill over	91	73.06	51	40	36.47	27	4	-	7	2	30
3	2012-13 (as on 31.10.12)	84	172.55	11	73	166.25	40	21	11	1	-	16
	<b>Total</b>	<b>214</b>	<b>270.64</b>	<b>87</b>	<b>127</b>	<b>210.67</b>	<b>69</b>	<b>25</b>	<b>11</b>	<b>13</b>	<b>9</b>	<b>53</b>

As regard projects of the **Unauthorized Colonies** CE- I intimated that out of 214 ongoing works, 87 were completed, 69 in progress, 25 under tender/award stage, 11 under estimate stage, 13 held up and 09 works were rescinded/cancelled as on 31.10.2012. Pr. Secretary expressed his concern that 53 works, were behind schedule. CE I&II were instructed to submit a work wise status report to the Pr. Secretary through Addl Secy. in respect of all the works which are behind schedule along-with the reason.

**(Action-CE-I&II)**

**(ii) Status of works on reconstruction/renovation of Choupals in Urban villages :-**

CE-I intimated that there are 80 works pertaining to choupals in urban villages sanctioned by UD Deptt. since 01.04.2008. Out of 80 works 20 were completed (09 were completed during 2011-12), 30 in progress, 17 in estimate stage, 5 in tender stage, 7 were held up and 01 work was foreclosed as on 31.10.2012.

**Year-wise status is as follows :-**

S.N	Year	Sanctioned works	Completed	In Progress	Tender Stage	Estimate stage	Held Up	Foreclosed/Dropped	Works behind schedule
1	2008-09	4	2	0	0	0	1	1	0
2	2009-10	3	1	2	0	0	0	0	2
3	2010-11	26	13	8	0	1	4	0	9
4	2011-12	27	4	17	3	1	2	0	8
5	2012-13	20	0	3	2	15	0	0	0
<b>Total</b>		80	20	30	5	17	7	1	19

When the Pr. Secretary asked about the compliance report regarding quarterly progress report to be sent to Urban Development and Planning Department, CEs intimated that monthly/quarterly report on the progress of choupals in urban villages is sent regularly. CE I&II were instructed to submit a work wise status report to the Pr. Secretary through Addl Secy. in respect of all the works which are behind schedule along-with the reason.

**(Action-CE-I&II)**

**3. Status of EFC Projects:** - CEs informed that there were total 41 EFC schemes/projects sanctioned during 2006-07 to 2012-13(upto 31.10.2012). Out of the 41 projects, 25 were completed, 6 in progress, 2 under tender stage, 2 were held up and 6 rescinded/cancelled.

The progress of EFC schemes/projects (as on 31.10.2012) is as under:

Sl. No.	Name of the Department	Works Sanctioned	Projects Completed	In Progress	Tender/ Re-tender stage	Estimate Stage/ Revised E/S	Held-up	Rescinded/ Cancelled/for closed/ Dropped	Revised A/A & E/S required	No. of Projects behind schedule
1.	I & F C	25	15	4	2	-	2	2	-	11
2.	TYADB	3	2	1	-	-	-	-	-	1
3.	DRDB	12	8	-	-	-	-	4	-	-
4.	FOREST	1	-	1	-	-	-	-	-	-
<b>TOTAL</b>		41	25	6	2	-	2	6	-	12

The Pr. Secretary expressed his concern that 12 EFC projects were running behind schedule and directed the CE-I&II to submit reasons for the delay. He also directed that all SFC/EFC projects/schemes must be completed as per time schedule and progress of such schemes be reported to him in review meetings. CE-I & II assured that these projects would be completed on priority within the given time. It was emphasized that EFC cases be submitted to the Finance Department for ratifications as per the instructions of Pr. Secretary Finance given in a meeting held recently.

**(Action-CE-I&II)**



#### 4. NHRC Cases

The Pr. Secretary instructed Chief Engineer- I & II, to attend the NHRC Cases on priority basis and ensure their timely disposal. CE-I informed that at present one case is pending with the department.

**(Action-CE-I&II (I&FC)/Admn. Officer (HQ))**

5. Pr. Secretary instructed CE-I&II to take up the matter of re-charging of water bodies under development of water bodies/water resources on priority. Addl. Secretary intimated that he has taken a meeting with officers of I&FC Deptt. on 05.11.2012 in which progress of works relating to development of water bodies was reviewed. It was informed by CE-II that 226 No. of water bodies have been developed by I&FCD, work of development of 18 water bodies was in progress, 03 works are under tender stage, A/A & E/S for 29 water bodies were awaited and 09 schemes under 9 points compliance have been prepared and shall be put up in next meeting of DRDB for approval. CE-I&II was instructed to expedite the work of development of water bodies and whenever there are hindrances the same should be brought to the notice of the Pr. Secretary (I&FCD). It was advised to submit a monthly progress report in this regard on regular basis.

**(Action-CE-I&II)**

#### 6. Other important issues discussed in the meeting

##### (i) Disbursement of Pensionary Benefits:-

The officers of all the units intimated that pensionary benefits to the superannuating employees/officers are being disbursed on the day of the retirement. Pr. Secretary advised that a monthly report in this regard may be submitted to Admn. Officer (HQ) by all the concerned officers in charge latest by 7<sup>th</sup> of every month indicating details of pending cases, if any with reason thereof. It was emphasized that the processing of pension cases should commence at least six month in advance. Pr. Secretary Cum Development Commissioner also directed the officers concerned to submit the cases of VRS with in period of one month so that appropriate decision may be taken within the prescribed time limit.

**(Action-CE-I/FA&SAO/AO (HQ))**

##### (ii) Status of pending Audit Para :-

CE-II informed that pending Audit Para's were reviewed in a meeting on 10.10.2012 with the officers of the concerned divisions.

The status of pending audit paras (as on 10.10.2012) is as under:-

Type of Audit Paras	Audit Para as on 24.08.2012	New para added	Reply Sent	Reply yet to be Sent	Para settled	Para Pending as on 10.10.2012
Internal	560	12	399	169	4	568
AGCR	235	09	196	35	13	231
CAG	03	0	02	01	0	03

CE-I informed that out of 03 outstanding CAG Paras reply of 02 paras has been sent to Principle Accountant General (Audit) for settlement and reply of third CAG paras (No. 3.5) is under submission and SE, FC-II has been instructed to sent the reply according to clarification sought by Audit Office. The Pr. Secretary instructed the Chief Engineers to send the replies immediately. **(Action: CE-I&II/FA)**

All officers were requested to attend to the pending Audit Paras carefully and make all efforts to settle them at the earliest. Reply to the Audit Paras should be given on priority and monthly status report of pending Audit Para should be sent to Admn. Officer (HQ) latest by 7<sup>th</sup> of every month. The respective Accounts Officers to personally review each cases and put-up the progress report to CE-I&II.

**(Action: CE-I & II /FA & SAO/AO (HQ) I&FC)**

**(iii) Status of pending court cases:-**

It was instructed that all notices for contempt of the court must be personally brought to his notice by the concerned officers. All the officers have been instructed to accord top priority to the court cases and to ensure that replies are filed in court well in time in consultation with Law Deptt./Learned Counsel. Any development in this regard must be reported to the Pr. Secretary personally by CE-I & CE.-II.

Pr. Secretary directed all the concerned officers to adhere to the instruction of the Chief Secretary issued by U.O. No. SO/CS/279 dated 28.03.2012. **The Chief Secretary has desired that direction given to the Chief Secretary by Supreme Court may be monitored by the Heads of the Departments at their level so that no case is left un attended. Directions of the Hon'ble court are to be timely complied with and report submitted to the courts in time.**

**No court case should be kept pending for action at any level for more than 7 days. CE-I & II / AO (HQ) shall ensure the adherence to above instructions and personally keep apprised the Pr. Secretary of the latest status.**

**(Action: (I&FC)/CE-I & II /AO (HQ), I&FC)**

**(iv) Disposal of CIC/PGC Cases :-**

It was further reiterated that all references received from Hon'ble "LG Office / Hon'ble CM" Office/CIC/PGC/Aap Ki Sunwai Programme and other VIP references are closely monitored and appropriate action is taken in a time bound manner. A list of pending cases with reasons for delay, if any be furnished to AO (HQ) for the next meetings. No such cases be kept pending for more than 7 days at any particular level.

**(Action: Chief Engineers-I & II /AO (HQ), I&FC)**

**(v) Revision of RRs & DPC cases: -**

Pr. Secretary Cum Development Commissioner directed that all proposals of revision in RRs in respect of all categories of the posts (Gazatted/Non Gazatted) as per recommendation of 6<sup>th</sup> Central Pay Commission must be expedited. All promotion cases and up-gradation of Group-D incumbents to Group-C category should be submitted on priority. Action taken on post-wise status of the amendment of RRs would be reviewed in the next meeting. JS (I&FC)/JDC and AO (HQ) to prepare an Annual Action Plan for amending RRs / Recruitment for various vacant posts and holding DPCs.

**(Action-JS/CE-I&II/A.O. (HQ))**

**(vi) Punctuality:-**

It has been reported that some of the employees/officers are attending office late. HODs/HOOs and Branch Officers have been directed to make surprise checks and take action against those found attending the office late. It was directed to submit action taken report on punctuality as per instructions of the Chief Secretary communicated from time to time

**(Action-CE-I&II /HOOs/AO (HQ))**

The meeting ended with vote of thanks to the Chair.

**Mohmmmed A. Abid  
Addl. Secretary (I&FCD)**

## Annexure-I

### List of the Officers who attended the Meeting of Monitoring Committee held on 20.11.2012 at 10.00 AM

S. No	Name of the Officer	Designation	Department
1.	Mohammed A Abid	Addl. Secretary/Addl. Dev. Commissioner	I&FC/Development
2	Sh. V.P.S. Tomer	Chief Engineer-I	I & FC
3	Sh. Ish Kumar	Chief Engineer-II	I&FC
4	Sh. J.P. Aggarwal	Project Director (RD)	Rural Development
5	Sh. Ramesh Chand	Chief Engineer	SDMC
6	Dr. Rajiv Khosla	Director(AH/Agriculture/Fisheries)	Development
7	Sh. S. Dodrai	Supdt. Engineer	NDMC
8	Sh. V.K. Gupta	Supdt. Engineer	NDMC
9	Sh. Mahesh Singh Nimesh	Executive Engineer SW (Ngz)	SDMC
10	Sh. Jagpal Singh	Executive Engineer (Proj.)	NDMC
11	Sh.K.K. Sharma	Executive Engineer (M)-II	NDMC
12	Sh. B.B. Jaiswal	---	NDMC
13	Sh. Anand Pal	Executive Engineer (West)	DJB
14	Sh. N.K. Tomar	Executive Engineer	DJB
15	Sh. S.K. Singh	JE (NW-IV)	DJB
16	Sh. H.K. Chawla	---	DJB
17	Sh. Ashok Kumar	Dy. Director (Plg.)(HQ)	Development
18	Sh. M.K.Sharma	Dy. Director (RD)	Rural Development
19	Sh. Ashish Kumar	Dy. Director (RD)/A.O (HQ)	Rural Development
20	Sh. Y.P. Kaushik	Sr. Accounts Officer (HQ)	Development
21	Sh. Vinoad Jamini	VAS	Development
22	Sh. B.P. Upadhayay	HOO (Fisheries)	Development
23	K.K. Mathur	HOO (Agri.)	Development
24	Sh. B.L. Bairwa	Supdt. (HQ)	Development