

Minutes of the Monthly Monitoring Committee Meeting held 13.02.2013 at 10.00 AM in the chamber of Pr. Secretary Cum Development Commissioner to Review the Implementation of Plan & Non Plan Schemes and other important issues of Development Department.

The list of the officers who participated in the meeting is given at Annexure.

The meeting of the Monitoring Committee was held under the chairmanship of the Pr. Secretary Cum Development Commissioner on 13.02.2013 at 10.00 AM in his chamber in which following agenda items were discussed in details :-

1. Review of Plan/Non Plan Schemes of Development Department.

A. Plan Schemes under Rural Development

(Rs. in lakh)

S.No	Name of Sector/Plan Scheme Rural Development Sector (RD Unit)	Revised Estimate 2012-13	Expdr. upto Jan.-2013	% Expdr.
1	2	3	4	5
(i)	Mini Master Plan for Dev. of Rural Villages (Maintenance of MPCCs)			
(a)	Salary for Rural Development Unit/caretakers of MPCCs (Revenue Head)	Rev. 180.00	164.80	91.55
(b)	(Maintenance of MPCCs) (Capital Head)	Cap. 15.00	---	---
	Total (Mini Master Plan)	195.00	164.80	84.51
(ii)	IDRV/Delhi Rural Development Board (Capital Head)	20000.00	13405.37	67.02
	TOTAL (RD)	20195.00	13570.17	67.19

(i) Maintenance of Multi-purpose Community Centers (Mini Master Plan for Development of Rural Villages):-

DD(RD) informed that an expenditure of Rs. 164.80 lakh (92%) has been incurred upto to the month of January-2013 against the Revised Estimate of Rs. 195.00 lakh for 2012-13 under the Mini Master Plan. Accounts Officer (RD) intimated that E/S of Rs. 21 lakh for repair of 02 MPCCs has been issued and remaining proposals are under process.

Pr. Secy.-cum- Development Commissioner advised PDRD and CEs to expedite the remaining proposals for repair of MPCCs on priority and ensure that allocated funds are fully utilized during the current financial year .

(Action-PDRD/ CE-I&II/DD(Tech)/AO (RD))

(ii) Integrated Development of Rural Villages (IDRV)/DRDB :-

When enquired about the progress of IDRV Scheme, DD(RD) intimated that an expenditure of Rs. 134.05 Crore (67%) has been incurred upto 31.01.2013 against Revised Estimate of Rs. 200.00 Crore for 2012-13. So far funds to the tune of Rs. 140.00 Crore have been released to I&FC and Rs. 5.12 crore released to DJB. During the current financial year (upto 12.02.2013) Expenditure Sanctions of Rs. 153.31 crore have been issued for execution of 192 works (including 186 works of Rs. 143.61 crore to I&FC and 06 work of Rs. 9.70 crore to MCD) recommended by the DRDB in its meetings held on 02.02.2011 and 23.05.2012. CE-I (I&FC) intimated that request for release of additional funds of Rs.55.00 Crore has been sent to PD(RD). The Pr. Secretary advised the DD(RD) to take necessary action in this regard on priority.

(Action: PDRD/DDR/D/AORD)

The status of 705 proposals recommended by DRDB in its meeting on 2.2.2011 is as follows :-

S.No	Status (as on 12.02.2013) of Proposals approved by DRDB on 02.02.2011.	No. of Proposal
1	Proposals dropped / rejected / not processed due to duplicacy of schemes, private land /Wakf Board land/Gram Sabha land and due to ongoing works of Dte. Panchayat etc.	232
2.	A/A &E/S (amounting to Rs. 277.65 crore) issued (as on 12.02.2013)	407
3.	A/A &E/S already issued in the year 2010-11 after approval of Hon'ble Development Minister for MPCC Naya Bas and Hon'ble Chief Minister of Delhi for FRRO complex Pindwala kala.	02
4.	Proposals sent to D.Cs. (Revenue) for verification of the status of land etc. (awaited/ reminder also sent).	05
5.	Proposals pending with I&FC for submission for clarification as per guidelines of FD.	05
6.	Street light proposals pending with E-in-C (MCD) for submitting estimates as per recent guidelines.	38
7.	Water supply proposals sent to CEO (DJB) for submitting detailed estimates.	05
8.	MPCCs proposals	04
9.	Proposals under process in RD.	07
	GRAND TOTAL	705

The status of 679 proposals recommended by DRDB in meeting on 23.05.2012 is as under :-

S.No	Status (as on 12.02.2013) of Proposals approved by DRDB on 23.05.2012.	No. of Proposal
1	Proposals dropped / rejected / not processed due to duplicacy of schemes, private land /Wakf Board land/Gram Sabha land and due to ongoing works of Dte. Panchayat etc.	30
2.	A/A &E/S (amounting to Rs. 126.15 crore) issued (as on 12.02.2013)	170
3.	Proposals pending with D.Cs. (Revenue Deptt.) for verification of the status of land etc.	60
4.	Proposals pending with I&FC for submission for sanction.	74
5.	Proposals pending with E-n-C (MCD)	2
6.	Street light proposals sent to E-in-C (MCD).	36
7.	MPCCs proposals	03
8.	Director Panchayat	02
9.	Proposals under process in Rural Development.	302
	GRAND TOTAL	679

PDRD was advised to take up matter with the concerned Dy. Commissioners in respect of pending works for which status report /information is awaited from the Dy. Commissioners.

(Action : PDRD/CE-I&II/DD (Tech))

I&FC Department:- The Chief Engineers informed the progress of spill-over works and works sanctioned during current year as per following detail :-

Status of all the ongoing works under DRDB Scheme as on 31.01.2013

Details of DRDB Works	No. of sanctioned Works pending with I&FC	Amt (Rs in crore)	Completed	Total work to be completed	Amt (Rs in crore)	In Progress	Tender /Award Stage	Estimate Stage/ NIT stage	Held-up	Rescinded / Cancelled / Dropped	Works behind schedule
Spill Over Works Sanctioned upto 31.03.2011	48	58.85	25	23	24.31	7	-	-	16	-	7
Spillover works sanctioned in 2011-12	239*	178.07	147	92	73.83	46	3	2	29	12	61
Works Sanctioned in 2012-13 (on 07.01.2013)	191**	141.80	27	164	135.75	106	31	14	13	-	27
TOTAL	478	378.72	199	279	233.89	159	34	16	58***	12	95

Note :-* In addition to above, 09 other works are in progress but approval of the Board and E/S is awaited.

**Includes 27 works of Rs. 6.05 crore approved by DRDB on 02.02.2011 and 164 works of Rs. 135.75 crore approved in the meeting held on 23.05.2012.

***58 works were held up due to various reasons like land/demarcation dispute, encroachment, local resident's dispute, contract dispute, court cases etc. CEs were directed to take-up the matter with concerned Dy. Commissioners if required in respect of works which were held up. They were also advised to speed up the execution of all the pending works including spillover works and complete them at the earliest.
(Action-CE-I&II)

Pr. Secretary Cum Development Commissioner instructed CE-I&II to closely co-ordinate with I&FCD, of Haryana and monitor the progress of the EFC project of Rs. 14.72 crore assigned to I&FC Deptt., Govt. of Haryana during 2011-12. It was also advised that CE-I & II should have a MOU signed with Haryana I&FC Department for timely execution of this work. During review meeting it has been found that no MOU has been signed so far despite several instructions on this issue which is a serious matter. CE-II was again instructed to do the needful immediately.
(Action CE-II (I&FC))

MCD (SDMC & NDMC) :-

DDRD informed that 06 works with the estimate cost of Rs. 9.70 crore recommended by DRDB in its meeting held on 02.02.2011 have been sanctioned to MCD during current financial year (upto 12.02.2013). He also intimated that MCD had un-utilized funds of Rs. 3510.46 lakh (Rs.1755.23 lakh each allocated with SDMC and NDMC) at the end of the financial year 2011-12. Due to trifurcation of MCD the sanctioned works of DRDB have been split between south Delhi

Municipal Corporation & North Delhi Municipal Corporation as per jurisdiction. He informed that out of unspent funds of Rs.35.10 crore, an amount of Rs.17.06 crore (Rs.11.93 crore by NDMC and Rs. 5.13 crore by SDMC) has been utilized upto 31.01.2013.

CE, SDMC intimated that so far 44 schemes/works with estimate cost of Rs. 2553.42 lakh recommended by DRDB in its meeting held on 02.02.2011 have been sanctioned to SDMC. Out of these 44 works, 27 works were completed, 08 under award, 6 were in progress, and 03 awarded works yet to be started as on 31.01.2013.

CE, NDMC informed that total 207 schemes/works (including 282 components) amounting to Rs.109.98 crore were sanctioned during period between 01.12.2005 and 02.02.2011. Out of which 203 schemes/works (273 components) with expenditure of Rs. 81.79 crore were completed, 04 schemes (08 components) were in progress as on 31.01.2013. Pr. Secretary cum Development Commissioner instructed to complete the DRDB works on priority .
(Action- CE (NDMC)/CE (SDMC)/DD(Tech)(RD))

Delhi Jal Board : Expenditure Sanctions of Rs. 5.30 Crore were issued to DJB for 24 works during last year. Funds of Rs. 5.12 crore have been released during the current year to DJB with the concurrence of FD. EE (W-III), DJB informed that out of 24 sanctioned works, 9 works were completed with an expenditure of Rs.21.65 Lakhs, Work Orders issued for 10 works, and revised A/A & E/S is awaited for 05 works from PDRD. Pr. Secretary Cum Development Commissioner advised the DDRD to process the proposals of DJB on priority.

(Action- CE (C&N)DJB/PD(RD)/DD(Tech))

B. Animal Husbandry

Plan Schemes: VAS (AH) informed that veterinary services for control of animal disease are provided through a network of 45 Veterinary Hospitals, 28 Vet. Dispensaries and 01 Polyclinic. For repair/renovation of Veterinary Hospitals/Dispensaries, Budget Estimate of Rs.2.00 Crore has been provided for Annual Plan 2012-13. Director (AH) intimated that an amount of Rs. 156.44 lakhs allotted to I&FC Deptt. for 06 spillover works and for 04 work of renovation of a veterinary hospitals. CE-II informed that out of 10 works 06 were completed, 01 tender stage and 03 under estimate stage.

Pr. Secy.-cum-Dev. Commissioner directed both the CEs to complete the remaining spill over works on priority and submit the estimates for new works for the current financial year on the requisition to be submitted by Director (AH/VS), so that plan funds may be fully utilized.

(Action- CE-I&II/Director (AH))

Non-Plan Schemes: An expenditure of Rs 12.90 crore (68%) has been incurred (mainly on salary expenses) upto the month of January- 2013 against the Revised Estimate of Rs. 20.19 crore for all Non-Plan schemes of Animal Husbandry Unit for financial year 2012-13.

Main Non-Plan schemes/CSSs under this sector indicating important activities are as under: -

Rs. in lakh

S. No	Name of the Non Plan Schemes (Animal Husbandry Unit)	R E 2012-13	Expdr. Upto Jan.-13	Remark
1.	MH2403 B3-(1)(1)(7) Supply and material (purchase of medicines and equipments)	12.00	---	The medicines/vaccines/supply material have been received. The laboratory test report for quality test of medicines and other supplies also received and the same would be distributed soon to the veterinary Hospital/Dispensaries . Bids for purchase of medicines of Rs. 58.92 lakh has also been received.
2.	MH2403 B 3 (2) (4) / (5) / MH2403 B3 (3) (6) (1) Veterinary Services and control of contagious diseases (procurement of medicines)	80	6.38	
3.	MH2415 B(6) Grant in Aid to SPCA	120.75	94.58	03 installments released to SPCA and fourth one to be released soon.
4.	MH 2404 B4 (1) (1) Shifting of Dairy (release of grant at the revised rate of Rs. 20/- per cattle per day to the five Gosadas as per the Hon'ble High courts orders.)	400.00	199.22	Approval for additional funds of Rs. 2.34 crore payable for period from 01.06.2012 to 30.09.2012 has been received from Finance Deptt.
5.	MH 2403 B(4)(1) GIA to Animal Welfare Advisory Board (GIA to N.G.O.)	1.00	---	Proposal for reconstitution of board under consideration with Hon'ble CM Office.
6.	MH 2403 B.3(2)(6)(1) CSS (Plan)- Foot and Mouth disease control programme (procurement of medicines)	2.00	---	The medicines/vaccines/supply material have been received. The laboratory test report for quality test of medicines and other supplies received and the same would be distributed soon to the veterinary Hospital/Dispensaries . Bids for purchase of medicines of Rs. 58.92 lakh has also been received.
7.	MH2403 B.3(2)(9)CSS (Plan)-Assistance to states for control of animal diseases. (procurement of medicines etc.)	40.00		

VAS(HQ) was directed to ensure that funds allocated for the current year 2012-13 under Plan, Non-Plan and CSSs are optimally utilized as per the provision of each scheme.

(Action-Director (AH)/VAS (HQ))

C. Fisheries Unit (Non-plan):-

All the non-plan schemes of the Fisheries Unit are mainly staff oriented. There are 15 fish ponds (11 at Seelampur and 04 at Barwala) out of which 12 are functioning. HOO, Fisheries informed that Revised Estimate of Rs. 68.96 Lakh has been provided for all Non-Plan schemes of Fisheries Unit for financial year 2012-13. An expenditure of Rs 48.74 Lakh (71%) has been incurred upto the month of Jan-2013. He further intimated that E/S of Rs. 28.27 lakhs has been issued to PWD for repair of fish ponds. HOO, Fisheries intimated that 15.25 lakh fish seeds production and 490 MT fish production was reported during current year (upto January-2013). HOO (Fish.) intimated that work of Fisheries Unit is being adversely affected due to 13 vacant posts out of 27 sanctioned posts. AO Admn. (HQ) intimated that RRs for these posts required to be amended to fill up the posts and the matter has been sent to HOO Fisheries for certain amendment/ rectification. Both was instructed to take up necessary action immediately to fill up all the vacant posts.

(Action-AO Admn. (HQ)/HOO Fishries)

HOO (Fish.)was advised to intensify and expand the fisheries activities as there is a greater demand for fish in Delhi. In order to revive proposal for undertaking fisheries activities in the ponds of Revenue Department, he was also instructed to follow up the matter with the Director (Panchayat).

(Action -Director (AH/Fisheries)/HOO Fisheries)

D. Agriculture Units (Non-Plan)

There is no Plan Scheme under Agriculture Sector. The most of the Non Plan schemes are staff oriented. An expenditure of Rs 4.61 crore (70%) has been incurred upto the month of Jan. Revised Estimate of Rs. 6.52 crore for all Non-Plan schemes of Agriculture Units for financial year 2012-13.

Some of the Non Plan schemes indicating important agricultural activities are as follows:

Rs. in lakh

S. No	Name of the Important Non Plan & CSS Schemes (Agriculture Units)	B.E. 2012-13	Expdr. upto Jan.-13	% Expdr.	Remarks
1.	Integrated agricultural development scheme including extension education (training / workshops and production of wormi compost).	4.50	1.42	31.55	i) Training programmes are being organized during January & February. ii) Rs. 1.80 lakh :- Rates have been received and proposal for purchase of inputs is being under consideration.
2	Assistance to SC/ST farmers (Non Plan).	1.00	Nil	Nil	Sanction of Rs.1.00 lakh has been received from the Finance Deptt. The process of completion of codal formalities for distribution of assistance among the SC beneficiaries of Delhi is being undertaken.
3.	Soil testing and demonstration plots on reclamation of saline soil including assistance to SC/ST farmers (Non Plan)	13.20	Nil	Nil	i) Rs. 11.49 Lakh :- A/A and E/S has been recieved and rates are being called through e-tender for purchase of soil reclamation inputs. ii)Rs. 1.20 lakh proposal for A/A and E/S for purchase of inputs in under submission to Dev. Deptt. (HQ) for forwarding to Finance Deptt.
4.	Farmer Training and Education Scheme	6.20	1.96	31.61	F.D. has given AA/ES of Rs. 2.60 lakh as against the proposal of Rs. 5.49 lakhs stating reduction of land under Agriculture in Delhi and trainings are being organized during January/February-2013.
5.	Centrally Sponsored Scheme (CSS) (Agriculture)				
I	Micro Management Mode (promotion of production of oil seeds, pulses, promotion of quality seeds and organic manure, pest management, agri. mechanization etc. (90:10 Central & State Share)	12.50	Nil	Nil	i) BDOs concerned have been requested to identify beneficiaries (farmers) for providing Mini Kits (inputs), demonstration plots etc. ii)The Finance Dept. has sanctioned Rs. 7.32 lakh against the funds of Rs. 12.50 lakh and the proposal is being further processed.

Pr. Secy.-cum- dev. Commissioner instructed HOO (Agri.) to ensure that allocated budget are fully utilized as per approved schemes / guidelines during the year 2012-13.

(Action -Director (AH/Agri./Fisheries)/HOO (Agri.))

2. Disposal of NHRC Cases:-

It has been informed by the officers concerned that there is no NHRC Case pending at present pertaining to Development Department. They were advised to attend these cases on priority if any case comes to the notice of the department.

(Action-Director(AH/Agri./Fisheries)/PDRD/HOO (Hort.)/HOO (Fisheries)/A.O.(HQ))

3. Other important issues discussed in the meeting

(i) Disbursement of Pensionary Benefits

The officers of all the units intimated that pensionary benefits to the superannuating employees/officers are being disbursed on the day of the retirement. Pr. Secretary advised that a monthly report in this regard may be submitted to Admn. Officer (HQ) by all units in charge latest by 7th of every month indicating details of of pending cases, if any with reason thereof. It was emphasized that the processing of pension cases should commence at least six month in advance. Pr. Secretary Cum Development Commissioner also directed the officers concerned to submit the cases of VRS with in period of one month so that appropriate decision may be taken within the prescribed time limit.

(Action-SDC/Dir.(AH/Agri./Fisheries)/DD, Admn.(RD)/HOO (Agri)/HOO (Fisheries)/A.O.(HQ))

(ii) Status of pending Audit Para:

Unit wise list of pending Audit Paras is as under:-

Unit	Type of Audit Paras	Audit Para as on 01.12.12	New para added	Reply Sent	Reply yet to be Sent	Para settled	Para Pending as on 31.12.2012
O/o PDRD	Internal	0	0	0	0	0	0
	AGCR	06	0	06	0	0	06
	CAG	01	0	01	0	0	01
	Total	07	0	07	0	0	07
Animal Husbandry	Internal	70	0	11	59	0	70
	AGCR	05	0	03	02	0	05
	CAG	0	0	0	0	0	0
	Total	75	0	14	61	0	75
J.D. (Agriculture)	Internal	13	0	13	0	0	13
	AGCR	09	0	09	0	0	09
	CAG	0	0	0	0	0	0
	Total	22	0	22	0	0	22
Fisheries	Internal	04	0	04	0	0	04
	AGCR	0	0	0	0	0	0
	CAG	0	0	0	0	0	0
	Total	04	0	04	0	0	04
Development (HQ)	Internal	20	0	08	12	0	20
	AGCR	09	5	07	07	0	14
	CAG	0	0	0	0	0	0
	Total	29	5	15	19	0	34
Total Development Department	Internal	107	0	36	71	0	107
	AGCR	29	5	19	15	0	34
	CAG	01	0	01	0	0	01
	Total	137	5	62	80	0	142

The disposal of Audit Paras has been found to be very slow. Officer in-charge of the respective branches were directed to show disposal in concrete terms. All officers were directed to attend to the pending Audit Paras carefully and make efforts to settle them at the earliest. Reply to the Audit Paras with their disposal should be given on priority. The respective Accounts Officer to personally review each cases and put-up the progress report to PD(RD), Director (AH/Agri./Fisheries) every fortnight so that Sr. Accounts Officer (HQ) can compile and put-up monthly status report of pending audit paras to Pr. Secretary at the latest by 7th of each month.

(Action-SDC/Dir.(AH/Agri./Fisheries)/DD, Admn.(RD)/HOO (Agri)/HOO (Fisheries)/Sr.A.O.(HQ))

(iii) Status of pending Court Cases

AO (Admn.) intimated that 29 cases have been on going in various courts in respect of Development Department. Pr. Secy.-cum- Development Commissioner instructed that all notices for contempt of the court must be personally brought to his notice by the concerned officers. All the officers have been instructed to accord top priority to the court cases and to ensure that replies are filed in court well in time in consultation with Law Deptt./Learned Counsel. Any development in this regard must be reported regularly. Status of all ongoing cases should be submitted to the Pr. Secretary with in a week immediately.

Pr. Secretary directed all the concerned officers to adhere to the instruction of the Chief Secretary issued vide U.O. No. SO/CS/279 dated 28.03.2012. **The Chief Secretary has desired that direction given to the Chief Secretary by Supreme Court may be monitored by the Heads of the Departments at their level so that no case is left un-attended. Directions of the Hon'ble court are to be timely complied with and report submitted to the courts in time.**

No court case should be kept pending for action at any level for more than 7 days. Director (AH/Agri./Fisheries/PD (RD)/DD(Admn)(RD)AO (HQ)) shall ensure the adherence to above instructions and personally keep apprised the Pr. Secretary of the latest status.

(Action-SDC/JS (I&FC)Dir.(AH/Agri./Fisheries)/DD, Admn.(RD)/HOO (Agri)/HOO (Fisheries)/A.O.(HQ))

(iv) Disposal of CIC/PGC Cases:-

It was further reiterated that all references received from Hon'ble LG office/ Hon'ble CM office/CS/CIC/PGC/Aap Ki Sunwai Programme & other VIP references are closely monitored & appropriate action is taken in a time bound manner. All such VIP references should be put up to the Pr. Secretary on priority. No officer or official will keep such cases, pending for action by him for more than 7 days. **Action-Dir.(AH/Agri./Fisheries)/DD, Admn.(RD)/HOO (Agri)/HOO (Fisheries)/A.O.(HQ))**

(v) Revision of RRs & DPC cases: -

Pr. Secretary Cum Development Commissioner directed that all proposals of revision in RRs in respect of all categories of the posts (Gazatted/Non Gazatted) as per recommendation of 6th Central Pay Commission must be expedited. All promotion cases and up-gradation of Group-D incumbents to Group-C category should be submitted on priority as per the policy guidelines of 6th CPC.

Action taken on Post wise and Unit wise status of the amendment of RRs would be reviewed in the next meeting.

(Action-Dir.(AH/Agri./Fisheries)/DD, Admn.(RD)/HOO (Agri)/HOO (Fisheries)/A.O.(HQ))

(vi) Punctuality:-

It has been reported that some of employees/officers are attending office late. HOOs and Branch Officers have been directed to make surprise checks and take action against those found attending the office late. It was directed to submit action taken report on punctuality as per instructions of the Chief Secretary to the Pr. Secretary Cum Development Commissioner.

(Action- HOOs/All Branch Officers)

The meeting ended with vote of thanks to the Chair.

**(J. P. Agrawal)
Spl. Dev. Comm.**

Annexure-I

List of the Officers who attended the Meeting of Monitoring Committee held on 13.02.2013 at 10.00 AM

S. No	Name of the Officer	Designation	Department
1	Sh. V.P.S. Tomer	Chief Engineer-I	I & FC
2	Sh. Ish Kumar	Chief Engineer-II	I & FC
3	Sh. Ramesh Chand	Chief Engineer	SDMC
4	Sh V.K.Gupta	Supdt. Engineer	NDMC
5	Sh. B.B. Jaiswal	Executive Engineer (PR) N	NDMC
6	Sh. Jagpal Singh	Executive Engineer (Proj.)	NDMC
7	Sh. Mahesh Singh Nimesh	Executive Engineer SW (Ngz)	SDMC
8	Sh. N.K.Tomer	Executive Engineer (SW-II)	DJB
9	Sh. Anees Ahmed	J.E.	DJB
10	Sh. Ashok Kumar	Dy. Director (Plg.)	Development
11	Sh. Ashish Kumar	Admn. Officer (HQ)	Development
12	Sh. Rakesh Singh	VAS (HQ) A.H.	Development
13	Sh. B.P. Upadhayay	HOO (Fisheries)	Development
14	Sh. Y.P. Kaushik	Sr. Accounts Officer (HQ)	Development
15	Sh. K.L. Sharma	Acctts. Officer	Rural Development
16	Sh. Vikrant Mahalwal	Supdt. (HQ)	Development
17	Sh. S.K.Mudgal	Supdt. (Agri.)	Development

Minutes of Monthly Monitoring Committee Meeting held on 13.02.2013 at 10.00 AM in the chamber of Pr. Secretary (I&FC) to Review the Implementation of Plan Schemes and other important issues of I & FC Department.

The list of the officers who participated in the meeting is given at Annexure.

The monthly meeting of the Monitoring Committee was held under the chairmanship of the Pr. Secretary (I&FC) on 13.02.2013 at 10.00 AM in his chamber in which following agenda items were discussed in details :-

1. Review of Plan Schemes of I & FC Department:-

The progress of following Plan Schemes was reviewed as under :-

Rs. in Lakh

S.No	Name of Sector/Scheme	RE 2012-13	Expdr. upto Jan.13	% Exp.
1	2	3.	4	5
1.	Major Drainage Works Scheme (Capital)	1400.00	912.29	65.16
2.	Other Drainage Works Scheme (Capital)	3800.00	3130.94	82.39
3.	Trans Yamuna Area Dev. Board (Capital)	1740.00	1121.59	64.46
4	Minor Irrigation Scheme (Capital)	5.00	1.45	29.00
5	Other Works (Capital) (Charged)	4.00	1.12	28.00
6	Survey model study and hydrological collection & investigation of new schemes (Covering of Drains/Nallahas). (Revenue)	20.00	0	0
7	Preparation of Master Plan for Drainage (Revenue)	30.00	26.97	89.90
8	Estt. of Quality Control and Material Test (Revenue)	1.00	0.99	99.00
	TOTAL: I &FC Sector	7000.00	5195.35	74.21

Chief Engineer –I informed that an expenditure of Rs. 51.95 crore (74%) has been incurred up to 31.01.2013 against the Revised Estimates of Rs. 70.00 crore provided for the plan schemes of I&FC Deptt. for the current financial year 2012-13. Pr. Secretary Advised the CE - I&II to ensure the full utilization of plan funds and expedite the progress of the works to complete them as per the schedule. CEs were also advised to review all the works that were held up and behind schedule and take up the matter with the respective Dy. Commissioners, if required.

(Action:- CE-I&II)

CE-I further informed that there are 103 **ongoing works** under the plan schemes of I&FCD under Irrigation & Flood Sector.

The status of these 103 ongoing works during 2012-13 (as on 31.01.2013) is given below :-

S N	Name of head/Scheme	Works Completed	In Progress	Tender/ Award Stage	Estimate Stage/ Revised E/S	Held- Up/Land Dispute	Rescinded/ dropped/ Foreclosed	Total Works	No. of work behind schedule
1	Embankment scheme	2	7	-	-	-	1	10	--
2	Major Drainage	4	1	1	2	-	-	8	--
3	Revamping of Drains	-	3	-	-	-	1	4	--
4	Remodeling /Other small Drainage	1	6	2	5	-	1	15	8
5.	Access Roads & Bridges	10	16	6	11	1	2	46	2
6	Anti-erosion	5	6	--	-	-	-	11	--
7	Protection of Govt. land	2	1	1	1	-	3	8	--
8	Minor Irrigation	-	-	-	-	-	-	-	--
9	Revenue Head (QC Lab & Master Plan Drainage)	-	1	--	-	--	--	1	--
	TOTAL	24	41	10	19	1	8	103	10

It has been observed that 10 works/projects have been lagging behind stipulated schedule of completion for unduly long periods which is a serious matter and both the CEs have been advised again to personally monitor each ongoing work and to ensure that they are completed at the earliest.

(Action: CE-I & II)

Progress of important Plan Schemes is as follows:-

(I) Major Drainage Works Scheme: - Under this scheme an expenditure of Rs. 912.29 lakh (65%) has been incurred upto 31.01.2013 against the Revised Estimate of Rs. 1400.00 lakh for 2012-13. Under this scheme mainly the works like construction of embankment, new drains and regulators on major drains, revamping of drains, procurement of machinery etc are taken up by the Department.

(A) Construction of Supplementary Drain to N.G. Drain (phase-I) (Kakrola to Wazirabad out fall in Yamuna):-The Chief Engineer-I&II, explained that the EFC scheme was sanctioned in 1982 and is near completion as 98% of the work has been completed. Although the drain has been made functional by connecting it to the Najafgarh Drain in its outfall reach, but sections of the drain at the three locations are narrow.

There are following bottlenecks in completion of project of the Supplementary Drain:-

i) There is a kabristan land bearing Khasra No. 98 at Wazirabad in lieu of which Delhi Wakf Board has already been offered an alternative land and the **DWB** has already inspected the land. The proposal to exchange land had been agreed in principle. However CEO (Wakf Board) stated that he would confirm the decision after obtaining concurrence of the Divisional Commissioner. CEs were advised to take up the matter with the CEO Wakf Board. The response from CEO (WB) is awaited. CE-II was advised to pursue the matter and obtain response of the Wakf Board.

(Action-CE-II)

ii) In a stretch of about 150 meters at Sultanpur Mazra, there are encroachments on the land of I& FC since long. As such Supplementary Drain could not be excavated to its full design width. In this stretch of land there is a **Civil Suit No. 476/2006** in the name of Sh. Hari Kishan Vs GNCT of Delhi pending in **Tis Hazari Court**. In this civil Suit the Petitioner is claiming that the demarcation given regarding alignment of Supplementary drain by Revenue Authorities passes through his private land and has challenged the demarcation. Executive Engineer (CD-II) and Dy. Commissioner (N/W) are parties in the above said case. Next date of hearing is 25.02.2013. CE-II intimated that at present there is no Stay Order of the Court in this matter and tender for the work are being invited. CEs and SE-III have been directed to get in touch with learned counsel and report the outcome of the next hearing within a week.

(Action-CEs/SE-III)

iii) PWD is to widen their bridge at NH -10 at the crossing point of supplementary drain, as the present section of the drain is narrow. The matter is under persuasion with PWD authorities. CEs intimated that PWD has sent the proposal for widening of the bridge to MOST (Govt. of India) for approval under the scheme of CRF. CEs have been advised to pursue the matter and report the outcome in the next meeting. Possibility may also be explored to complete the work with the State Plan Budget in consultation with the concerned departments.

(Action-CEs-I&II)

Chief Engineers also pointed out that payment to the tune of Rs. 3 crore (approx) is to be made by PWD on account of construction of bridge as the deposit work on supplementary drain. They intimated that so far no fruitful result obtained in spite of repeated persuasion with PWD. It was advised to further pursue the matter with PWD.

(Action-CE-I&II/SE-III)

The Pr. Secretary also instructed the Supdt. Engg.-III to attend the all above mentioned issues on priority and apprise the outcome to him through the CE regularly.

(Action-SE-III)

CE-II has stated that the remaining works would be completed with in 6 months after removal of above hindrances. Since the Supplementary Drain is fully functional except above three locations where full width of the drain is not available the aforesaid project/scheme may be closed as the same has also been explained to the Finance Deptt. vide letter no. CEF/P&D/AE-4/Scheme (Supplementary Drain)/2011-12/3942 dated 06.03.2012. Both the CEs were instructed to further pursue the matter with FD.

(Action-CE-I&II)

Procurement of Machinery: - Under this Sub Head procurement of heavy machinery like barges, draglines bulldozers, and Hydraulic excavators is done for de-silting and maintenance of drains.

Chief Engineer-I, informed that for supply of 5 draglines for de-silting of drains has been received from DGS&D against the order placed during the last year and procurement of 3 dredgers is still awaited from DGS&D. Pr. Secretary instructed the CEs to expedite the matter for the supply of the machinery.

(Action-CE-I&II)

CE-I&II informed that Action Plan for procurement / purchase of machinery was submitted to FD as per direction of the Hon'ble Chief Minister and the proposal to purchase 23 machines with estimated cost of Rs. 28 crore has been approved by EFC. Pr. Secretary advised the CEs to take up the further action for procurement of the machinery.

(Action-CE-I&II)

De-silting of drains: The Chief Engineers informed that there are total 61 drains of Irrigation and flood Control Department running into 400 km. The de-silting is being carried out in 7 drains and removal of obstructions/floating materials is ensured through AMC contracts for 54 drains which are passing through urbanized area. CE-I&II informed that during the year 2012 a total quantity of silt of **5.21 lakh** cubic meter has been removed (4.61 lakh Cum silt by departmental machinery and 0.60 lakh Cum silt on contract basis) achieving the 100% target. For the year 2013 a quantity of silt of 1.83 lakh Cum is required to be removed through departmental machinery. 20638 Cum silt has been removed during the month of January, 2013. CE-I&II were advised to prepare the action plan for de-silting work for next year to ensure smooth flow of storm water.

(Action CE-I&II/EOI&II)

(II) Other Drainage Works: - Under Other Drainage Works Scheme an expenditure of Rs. 3130.94 lakh (82%) has been incurred upto 31.01.2013, against the Revised Estimate of Rs. 3800.00 lakh for the year 2012-13. Following works are covered under the scheme - Remodeling/ Improvement of existing drains including small drains, Access Road & Bridges, Protection of Govt. Land, Anti-Erosion Works.

(III) Trans Yamuna Area Development Board: - An expenditure of Rs.1121.59 lakh (64.46%) has been incurred during the month of 31.01.2013, against the Revised Estimate of Rs. 1740.00 lakh provided for this scheme during 2012-13. Under the scheme works like construction of drains, roads, small bridges, cremation grounds, community centers etc. recommended by the Trans Yamuna Area Development Board are executed.

Status of works of Trans Yamuna Area Development Board during 2012-13 (as on 07.02.2013):-

No. of works pending with I&FC (01.04.12 onwards))	Amt. (Rs. in crore)	Completed	No. of pending /ongoing works	Amt. (Rs. in crore)	In Progress	Tender / Award Stage	Estimate Stage	Held Up	Foreclosed/ Rescinded/ Cancelled / Dropped	Works Behind Schedule
41	42.13	10	31	33.67	11	8	11	0	1	3

CE-II informed that out of 41 ongoing works amounting to Rs. 42.13 crore, 10 works completed, 11 works were in progress, 11 under estimates/NIT stage, 08 were in tender stage and 01 work was cancelled/dropped as on 07.02.2013. CE-II was instructed to complete these works within the stipulated period. It was enquired as to how the department would meet the requirement of funds to complete the ongoing works in time and CE-I & II were instructed to review this aspect for taking necessary action.

(Action CE-I&II)

(IV) Minor Irrigation:-Under this scheme following works are covered - water conservation, recharge of ground water, creation of water detention basin including on channel storage for recharge of ground water. CE-II intimated that there is provision of Rs. 5.00 lakh as Revised Estimate 2012-13 and an expenditure of Rs. 1.45 lakh incurred on the spillover works. Pr. Secretary instructed the CEs to prepare more proposals for rain water harvesting in areas where it is feasible and required for the benefit of the society on priority.

(Action CE-I&II)

(V) Charged Sub Head -Liabilities of Completed Schemes:-

Funds allotted under this sub-head are utilized to discharge the liability on account of enhancement of compensation of land and Arbitration Awards. CE-II intimated that there is provision of Rs. 4.00 lakh as Budget Estimate 2012-13 and an expenditure of Rs. 1.12 lakh has been incurred upto 31.01.2013.

(VI) Survey model study and hydrological collection & investigation of new schemes (Master Plan Drainage System):-

Under the scheme survey of river Yamuna is carried out to ascertain the shifting of the river course after the monsoon period. CE-II intimated that the budgetary provision of Rs. 20.00 Lakh has been made for 2012-13. CE-II informed that the survey model study would be completed through outsourcing during the current year and tender process has been initiated. Pr. Secretary instructed the CEs to step up the efforts to complete the work.

(Action CE-I&II)

(VII) Master Plan Drainage System (RE 2012-13 Rs 30.00 Lakh):-

The task of preparation of Master Plan of Drainage for NCT of Delhi has been assigned to IIT Delhi. A Technical Expert Committee (TEC) having members from all the stake holders under the chairmanship of Member (River Management) CWC has been constituted. All the major stake holders have also appointed their Nodal Officers except Delhi Cantonment Board. Departments like I&FC, DDA, NDMC and EDMC have also associated their officers for this work. PWD, DJB, SDMC and New Delhi Municipal Council are in the process of associating their officers with IIT Delhi. The matter is being pursued. IIT Delhi has started working towards the objective after the critical data being made available by GSDL on 30.11.2012. IIT Delhi during a meeting on 09-01-2013 has informed that as a pilot project, to begin with, area served by Barapula Nalla has been selected for its holistic Master Drainage Plan. The deficiencies being observed in the data of the above area provided by GSDL are being advised to GSDL for its rectification by IIT Delhi. The matter of submission of rainfall data by IMD is also being pursued by IIT and I&FC is also supporting the efforts. Accordingly, IIT Delhi will submit specific proposal for consideration of TEC members before holding the meeting of TEC which needs to be held immediately .

(Action-CE-I&II)

(VIII) Establishment of quality control and material test: -

Day to day expenditure on operation and maintenance of **Quality Control Lab** is incurred under this sub-head. There is budgetary provision of Rs. 1.00 lakh for 2012-13 out of which an expenditure of Rs.0.99 Lakh has been incurred up to 31-01-2013. Pr. Secretary observed that the quality control laboratory is required to be strengthened. CE-I intimated that proposal for up gradation of the laboratory with estimated cost of Rs. 85.00 lakh (approx)- has been sanctioned. The gist of lab tests report submitted by SE (FC-I) for the month of January-2013 is given below :-

S. No	Test conducted for	No. of tests conducted	No. of Test Failed	Remarks
1.	C.C. Cubes	701	20	Reports have been sent to concerned division.
2.	Brick Tests	285	Nil	
3.	Steel	22	Nil	
4.	Stone Aggregate	38	Nil	
5.	Tile	04	Nil	
6.	Cement	17	Nil	
	Total	1067	20	

CEs were advised to upgrade the lab and initiate action to obtain ISO Certification and get it accredited from the National Assessment and Accreditation Board after completing prescribed formalities.

Action- CE-I&II/SE(FC-I))

2. Plan Schemes of other Departments executed by I & FC Department : -

CEs informed that an expenditure of Rs. 260.46 crore (90%) has been incurred (as on 31.01.2013) out of the Budget Allocation of Rs. 290.38 crore for the execution of the works assigned to I&FCD under the plan schemes of other departments during 2012-13.

Scheme-wise Financial progress of Plan Scheme of other Departments is as under (Rs in lakh) :-

S. No.	Department/Scheme	Budget Allocation 2012-13	Exp. Upto Jan.-2013	% Exp.
1	2	3	4	5
1.	Rural Development /DRDB	14000.00 (20000.00)	12890.52 (13405.37)	92.07 (67.02)
2.	RD / Mini Master Plan for Rural Villages (MPCCs)	15.00 (195.00)	--- (164.80)	--- (84.51)
	Total (RD)	14015.00 (20195.00)	12890.52 (13570.17)	91.97 (67.19)
3.	AH / Veterinary Services	200.00	48.63	24.31
4.	UD/Repair of choupals in urban villages	500	472.56	94.51
5.	Urban Dev. / Unauthorized Colonies (Roads, drains etc.)	10000.00	9498.63	94.99
6.	Dir. Panchayat/ Choupals/Barat ghar	1000.00	483.94	48.39
7.	Forest / Dev. of Forest	1550.00	1166.37	75.25
8.	Forest/ Str. Wild Life	75.00	58.59	78.12
9.	Imp. of SC/ST Basties	1650.00	1421.23	86.13
10.	Horticulture/Floriculture	48.06	6.02	12.52
	Total	29038.06	26046.49	89.67

(I) Un-authorized Colonies:-

Status of works under the Un-authorized Colonies as on 31.01.2013 is as follows :-

S. N	Year	No. of works pending with I&FC	E/S issued (Rs. in Crore)	Completed	Works Yet to be completed	Corresponding Amount (Rs. in Crore)	In Progress	Tender/Award Stage	Estimate Stage	Held Up	Foreclosed/Rescinded/Cancelled	Works Behind Schedule
1	2010-11 Spill over	40	25.68	26	14	7.92	2	1	-	4	7	6
2	2011-12 Spill over	91	73.06	68	23	23.40	14	02	-	5	2	22
3	2012-13 (as on 31.01.13)	116	214.88	23	93	200.95	48	15	25	5	-	16
	Total	247	313.62	117	130	232.27	64	18	25	14	9	44

As regard projects of the **Unauthorized Colonies** CE- I intimated that out of 247 ongoing works, 117 were completed, 64 in progress, 18 under tender/award stage, 25 under estimate stage, 14 held up and 09 works were rescinded/cancelled as on 31.01.2013. Pr. Secretary expressed his concern that 38 works were behind schedule. CE I&II were instructed to expedite the progress of the work.

(Action-CE-I&II)

(ii) Status of works on reconstruction/renovation of Choupals in Urban villages :-

CE-I intimated that there are 95 works pertaining to choupals in urban villages sanctioned by UD Deptt. since 01.04.2008. Out of 95 works 30 were completed (09 were completed during 2011-12), 29 in progress, 22 in estimate stage, 6 in tender stage, 7 were held up and 01 work was foreclosed as on 31.01.2013.

Year-wise status (upto 31.01.2013)is as follows :-

S.N	Year	Sanctioned works	Completed	In Progress	Tender Stage	Estimate stage	Held Up	Foreclosed/Dropped	Works behind schedule
1	2008-09	4	2	0	0	0	1	1	0
2	2009-10	3	3	0	0	0	0	0	0
3	2010-11	26	15	5	0	1	5	0	8
4	2011-12	27	8	17	1	0	1	0	11
5	2012-13	35	2	7	5	21	0	0	1
Total		95	30	29	6	22	7	1	20

When the Pr. Secretary enquired about sending quarterly progress report regularly to the Urban Development and the Planning Department, CEs intimated that monthly/ quarterly report on the progress of choupals in urban villages is sent regularly. CE I&II were instructed to complete the works as per schedule.

(Action-CE-I&II)

3. Status of EFC Projects: - CEs informed that there were total 41 EFC schemes/projects sanctioned during 2006-07 to 2012-13(upto 31.01.2013). Out of the 41 projects, 26 were completed, 7 in progress, 2 under tender stage, and 6 rescinded/cancelled.

The progress of EFC schemes/projects (as on 31.01.2013) is as under:

Sl. No.	Name of the Department	Works Sanctioned	Projects Completed	In Progress	Tender/ Re-tender stage	Estimate Stage/ Revised E/S	Held-up	Rescinded/ Cancelled/for closed/ Dropped	Revised A/A & E/S required	No. of Projects behind schedule
1.	I & F C	25	15	5	2	-	-	3	-	4
2.	TYADB	3	2	1	-	-	-	-	-	1
3.	DRDB	12	9	-	-	-	-	3	-	-
4.	FOREST	1	-	1	-	-	-	-	-	-
	TOTAL	41	26	7	2	-	-	6	-	5

The Pr. Secretary expressed his concern that 5 EFC projects were running behind schedule and directed the CE-I&II to submit reasons for the delay. He also directed that all SFC/EFC projects/schemes must be completed as per time schedule and progress of such schemes be reported to him in review meetings. CE-I & II assured that these projects would be completed on priority within the given time.

(Action-CE-I&II)

4. Status of Works of Development of Water Bodies by I&FC Department (As on 31.01.2013)

S. No.	Name of Distt	Completed	In progress	A/A & E/S received & being taken up	A/A & E/S awaited	Scheme under preparation for 9 point compliance	Work Held up due to demarcation /land dispute/ court case	Dirty Water	Non-revival (Dy. Comm./BDO)+(Enc/Dem/Court Case)	Total
		Ann.A	Ann.B	Ann.B-1	Ann.C	Ann.D	Ann.E	Ann.F	Ann.G+Ann.H	
1	2	3	4	5	6	7	8	9	10	11
1.	South West	102+13	1	--	20	3	9	10	48	206
2.	North West	80+11	9	1	7	4	1	---	64	177
3.	West	16	3	--	1	2	4	5	16	47
4.	South	6	--	2	2	---	1	1	16	28
5.	North	1	2	--	---	---	2	---	1	6
6.	North East	2	--	--	---	--	---	---	9	11
7.	East	--	--	--	--	---	--	---	1	1
8.	Total	207+24 =231	15	3	30	9	17	16	155	476+1*

* Moreover one Water Body of Ghitorni is also being developed.

Chief Engineers I&II informed that there are 477 water bodies under the Revenue Deptt. out of which 207 have been developed by I&FCD and 24 by DSIIDC. Out of the remaining works of I&FC Deptt., 15 work were in progress, A/A & E/S of 03 works received & being taken up, A/A & E/S awaited for 30 works, for 09 works estimates were under preparation, 17 works held up due to demarcation/land dispute/ court case, 16 water bodies have dirty water and 155 works were under Non-revival category. Pr. Secretary instructed CE-I&II to take up the matter of re-charging of water bodies and development of water bodies/water resources on priority.

(Action-CE-I&II)

5. NHRC Cases

The Pr. Secretary instructed Chief Engineer- I & II, to attend the NHRC Cases on priority basis and ensure their timely disposal. CE-I informed that reply in one case has been sent to the NHRC. It was instructed to put-up a status note on the action taken by deptt. in each case

(Action-CE-I&II (I&FC)/Admn. Officer (HQ))

6. Other important issues discussed in the meeting

(i) Disbursement of Pensionary Benefits:-

The officers of all the units intimated that pensionary benefits to the superannuating employees/officers are being disbursed on the day of the retirement. Pr. Secretary advised that a monthly report in this regard may be submitted to Admn. Officer (HQ) by all the concerned officers in charge latest by 7th of every month indicating details of pending cases, if any with reason thereof. It was emphasized that the processing of pension cases should commence at least six month in advance. Pr. Secretary Cum Development Commissioner also directed the officers concerned to submit the cases of VRS with in period of one month so that appropriate decision may be taken within the prescribed time limit as it has been noticed that such cases are submitted at the last moment.

(Action-CE-I/FA&SAO/AO (HQ))

(ii) Status of pending Audit Para :-

CE-II informed that pending Audit Para's were reviewed in a meeting on 11.01.2013 with the officers of the concerned divisions.

The status of pending audit paras (as on 08.01.2013) is as under:-

Type of Audit Paras	Audit Para as on 10.10.2012	New para added	Reply Sent	Reply yet to be Sent	Para settled	Para Pending as on 08.01.2013
Internal	568	35	439	127	37	566
AGCR	231	10	175	45	21	220
CAG	03	0	02	01	0	03

CE-I informed that out of 03 outstanding CAG Paras reply of 02 paras has been sent to Principle Accountant General (Audit) for settlement and reply of third CAG paras (No. 3.5) is to be submitted by Divisional Accountant, CD-VII in ATR format, FC-II has been instructed to sent the reply according to clarification sought by Audit Office. The Pr. Secretary instructed the Chief Engineers to send the replies immediately. He also advised the CEs to prepare a check list for repeating nature of cases and circulated to the officer concerned.

(Action: CE-I&II/DCA)

All officers were requested to attend to the pending Audit Paras carefully and make all efforts to settle them at the earliest. Reply to the Audit Paras should be given on priority and monthly status report of pending Audit Para should be sent to Admn. Officer (HQ) latest by 7th of every month. The respective Accounts Officers to personally review each cases and put-up the progress report to CE-I&II.

(Action: CE-I & II /DCA/AO (HQ) I&FC)

(iii) Status of pending court cases:-

It was instructed that all notices for contempt of the court must be personally brought to his notice by the concerned officers. All the officers have been instructed to accord top priority to the court cases and to ensure that replies are filed in court well in time in consultation with Law Deptt./Learned Counsel. Any development in this regard must be reported to the Pr. Secretary personally by CE-I & CE-II.

Pr. Secretary directed all the concerned officers to adhere to the instruction of the Chief Secretary issued by U.O. No. SO/CS/279 dated 28.03.2012. **The Chief Secretary has desired that direction given to the Chief Secretary by Supreme Court may be monitored by the Heads of the Departments at their level so that no case is left un attended. Directions of the Hon'ble court are to be timely complied with and report submitted to the courts in time.**

No court case should be kept pending for action at any level for more than 7 days. CE-I & II / AO (HQ) shall ensure the adherence to above instructions and personally keep apprised the Pr. Secretary of the latest status.

(Action: (Spl. Secy.)/CE-I & II /AO (HQ), I&FC)

(iv) Disposal of CIC/PGC Cases :-

It was further reiterated that all references received from Hon'ble "LG Office / Hon'ble CM" Office/CIC/PGC/Aap Ki Sunwai Programme and other VIP references are closely monitored and appropriate action is taken in a time bound manner. A list of pending cases with reasons for delay, if any be furnished to AO (HQ) for the next meetings. No such cases be kept pending for more than 7 days at any particular level.

(Action: C.E.-I & II /AO (HQ), I&FC)

Revision of RRs & DPC cases: -

Pr. Secretary Cum Development Commissioner directed that all proposals of revision in RRs in respect of all categories of the posts (Gazatted/Non Gazatted) as per recommendation of 6th Central Pay Commission must be expedited. All promotion cases and up-gradation of Group-D incumbents to Group-C category should be submitted on priority. Action taken on post-wise status of the amendment of RRs would be reviewed in the next meeting. Spl. Secy./CE-I&II/AO (HQ) to prepare an Annual Action Plan for amending RRs / Recruitment for various vacant posts and holding DPCs.

(Action-Spl. Secy./CE-I&II/A.O. (HQ))

(vi) Punctuality:-

It has been reported that some of the employees/officers are attending office late. HODs/HOOs and Branch Officers have been directed to make surprise checks and take action against those found attending the office late. It was directed to submit action taken report on punctuality as per instructions of the Chief Secretary communicated from time to time

(Action-CE-I&II /HOOs/AO (HQ))

The meeting ended with vote of thanks to the Chair.

(J.P.Agrawal)
Spl. Secy. (I&FC)

Annexure-I

List of the Officers who attended the Meeting of Monitoring Committee held on 13.02.2013 at 10.00 AM

S. No	Name of the Officer	Designation	Department
1	Sh. V.P.S. Tomer	Chief Engineer-I	I & FC
2	Sh. Ish Kumar	Chief Engineer-II	I & FC
3	Sh. Ramesh Chand	Chief Engineer	SDMC
4	Sh V.K.Gupta	Supdt. Engineer	NDMC
5	Sh. B.B. Jaiswal	Executive Engineer (PR) N	NDMC
6	Sh. Jagpal Singh	Executive Engineer (Proj.)	NDMC
7	Sh. Mahesh Singh Nimesh	Executive Engineer SW (Ngz)	SDMC
8	Sh. N.K.Tomer	Executive Engineer (SW-II)	DJB
9	Sh. Anees Ahmed	J.E.	DJB
10	Sh. Ashok Kumar	Dy. Director (Plg.)	Development
11	Sh. Ashish Kumar	Admn. Officer (HQ)	Development
12	Sh. Rakesh Singh	VAS (HQ) A.H.	Development
13	Sh. B.P. Upadhayay	HOO (Fisheries)	Development
14	Sh. Y.P. Kaushik	Sr. Accounts Officer (HQ)	Development
15	Sh. K.L. Sharma	Acctts. Officer	Rural Development
16	Sh. Vikrant Mahalwal	Supdt. (HQ)	Development
17	Sh. S.K.Mudgal	Supdt. (Agri.)	Development
18	D.S. Raghav	A.A.O. (AH)	Development