

Minutes of Meeting of the Monitoring Committee held on 11.11.2011 at 10 AM in the chamber of Pr. Secretary Cum Development Commissioner to Review the Implementation of Plan & Non Plan Schemes and other important issues of Development Department.

The list of the officers who participated in the meeting is given at Annexure.

The Meeting of the Monitoring Committee was held under the chairmanship of the Pr. Secretary Cum Development Commissioner on 11.11.2011 at 10 AM in his chamber in which following agenda items were discussed in detail :-

1. Review of Plan/Non Plan Schemes of Development Department.

The following Plan/Non Plan Schemes have been reviewed as under :-

A. Rural Development

(Rs. in lakh)

S.No	Name of Sector/Plan Scheme Rural Development Sector (RD Unit)	Approved Outlay 2011-12	Expdr. upto Oct.-2011	% Expdr	Expdr. Sanctions issued upto 31.10.11
1	2	3	4	5	6
(i)	Mini Master Plan for Dev. of Rural Villages				
	Salary of Rural Development Unit (Revenue)	Rev. 170	59.25	34.85	-
	(Maintenance of MPCCs) (Capital)	Cap. 50	Nil	Nil	-
		Total 220	59.25	26.93	
(ii)	Delhi Rural Development Board (Capital Head)	15000	2311.67	15.41	18738.00
	TOTAL (RD)	15220	2370.92	15.57	18738.00

(i) Mini Master Plan for Development of Rural Villages :-

PDRD informed that out of BE of Rs. 2.20 crore an amount of Rs. 59.25 lac utilized up-to 31.10.2011 under Revenue Head. He further intimated that any requisition of repair of Multi Purpose Community Centers has not been received so far from concerned Dy. Commissioners in spite of a written request. As a result the repair work could not be sanctioned. CE-II informed that payment about Rs. 50.00 lakh is required to be made for completion of the work sanctioned during the last year. Regarding preparation of Master Plan for Maintenance of Assets, CE-I&II intimated that joint inspection of MPCCs

has been completed and Master Plan for the maintenance of the Assets would be submitted soon.

(Action-CE-I&II (I&FC)/DD (Admn.)RD)

- (ii) **Delhi Rural Development Board (IDRV):-** When enquired about the progress of IDRV Scheme, PDRD informed that out of Budget Allocation of Rs. 150 crore, funds to the tune of Rs. 50 crore have been released to I & FC Deptt. during current year. Expenditure Sanctions amounting to Rs. **187.38** crore have been issued (upto 10.10.2011) for execution of 300 works (263 works of Rs. 160.25 crore to I&FC and 36 work of Rs. 27.78 crore to MCD) recommended by the DRDB in its meeting held on 02.02.2011.

Dy. Director (Tech), Rural Development intimated that total 705 proposals with estimated cost of Rs. 530 crore placed in the meeting of the DRDB held on 02.02.2011 were approved by the board. The status of these proposals is as follows :-

S.No	Status (as on 09.11.2011) of Proposals of DRDB meeting held on 02.02.2011.	No. of Proposal
1	Proposals dropped / rejected / not processed	
A	Proposals dropped due to duplicacy of schemes.	08
B	Proposals rejected due to private Land/wakf Board/land/other Govt. land.	27
C	Proposals relating to protection of Gram Sabha Land sent to Director (Panchayat).	05
D	Proposals dropped due to panchayat ongoing work in the year 2010 for which funds not released by Finance Department.	82
	Total proposals dropped	122
2.	A/A &E/S (amounting to Rs. 187.38 crore) issued.(as on 09.11.2011)	300
3.	A/A &E/S issued during 2010-11 after approval of Hon'ble CM / Development Minister for FRRO Complex Pindwala Kalan (for foreigner prisoners and MPCC at Naya Bans.	02
4.	Proposals above Rs. 2.00 crore sent to FD for E/S (of Rs. 16.42 crore)	05
5.	Proposals sent to D.C. (Revenue) for verification of the status of land etc. (awaited/ reminder also sent).	45
6.	Proposals pending with I&FC for submission for sanction as per guidelines of FD.	58
7.	Proposals pending with E-in-C (MCD) for re-submitting estimates for sanction as per guideline of FD.	04
8.	Street light proposals pending with E-in-C (MCD) for submitting estimates as per recent guidelines.	31
9.	Water supply proposals sent to CEO (DJB) for submitting detailed estimates.	26
10.	Proposals of Streets/Gali sent to MCD & I&FC for estimates as per direction of FD.	76
11.	Proposals under process in RD.	36
	GRAND TOTAL	705

CE-I&II were directed to speed up the pace of execution of works as the expenditure has been very low so far and to seek more funds.

(Action- CE-I&II/PDRD)

The following are the executing agencies for the above rural development works/schemes as approved by DRDB and status of implementation of various schemes is as follows :-

I&FC Department:-

The Chief Engineers informed that there are **106 spillover works** (sanctioned upto 31.03.2011) with total committed liability of Rs. 37.87 crore. The status of these ongoing works is as under: - **06 works are completed, 52 works are in progress, 01 under tender stage, 04 are under estimate stage, 43 works were held up due to various reasons. Performance in the execution of these works has been found to be unsatisfactory. CE-I&II advised to speed up the execution of these works and complete them at the earliest.**

(CE-I&II (I&FC))

Chief Engineers further informed that 263 works sanctioned so far during current year out of which 10 were completed, 93 under progress, 90 works under tender/award stage, 62 works under estimates stage and 08 were held up. CEs have been directed to expedite the completion of all pending works. A list of sanctioned works pending execution for more than one year shall be submitted by both the CEs with reasons along with a action plan for their completion. CE-I&II have been directed to take necessary action to ensure that funds of Rs. 150 crore available under Rural Development are fully utilized during the current financial year. CE-I&II have been directed to expedite the completion of works.

(CE-I&II (I&FC))

CEs intimated that total requirement of funds during current financial year is about 103.00 crore for execution of ongoing works. CE-I&II have been directed to submit proposal for release of additional funds to I&FCD immediately.

(CE-I&II (I&FC))

PDRD informed that about **58 works** (for current year) approved by DRDB are still pending with both the Chief Engineers for preparation of detailed estimates. Due to in-ordinate delay in preparation of estimates of works, serious complaints from some of the Hon'ble MLAs have been received. Both the Chief Engineers explained that the delay has been caused due to difficulties in submitting the proposals in view of revised

guidelines issued by office of the Chief Secretary and Finance Department, GNCTD recently. They have further assured that all the proposals pending with them will be submitted as per the revised guidelines within a week. CE-I & II also assured that pending works sanctioned during the previous years would also be executed by I & FC Department during current financial year positively. They were directed to expedite preparation of estimates, tendering process and award of works at the earliest to avoid further delay.

(Action- PDRD/CE-I&II)

Pr. Secretary has directed to CEs to submit a draft D. O. letter to the Secretary (I&FC), Govt. of Haryana in respect of proposal on three DRDB projects be implemented by Govt. of Haryana.

(CE-I&II (I&FC))

MCD

PDRD informed that 36 works with the estimate cost of Rs. 27.78 crore have been sanctioned to MCD during the current financial year. MCD has unutilized funds of Rs. **37.40** crore released last year out of which it has utilized Rs. 7.94 crore up to **31.10.2011**. As per Executive Engineer (**SW-VII**) total 578 schemes/works (containing 713 components of civil & electrical works) of DRDB works were sanctioned to be executed by MCD during 2005-06 to 2010-11, out of which 563 schemes (681 components) were completed up to 31.10.2011. 32 components of works are still pending. Pr. Secretary instructed Executive Engineer (SW-VII) that the ongoing works should be completed during the current financial year. It was also directed that the detailed estimates of remaining works recommended by the board to MCD must be prepared on priority.

Pr. Secretary further advised PDRD to put up a DO letter to Commissioner (MCD) requesting him to expedite the completion of the ongoing work relating to the Rural Development Deptt. by MCD

(Action- Exec. Engg. (SW-VII), MCD/PDRD)

PDRD intimated that there is 01 new **EFC proposal** pending with MCD pertaining to DRDB work relating to Nangloi to Najafgarh Road. MCD has been requested to prepare the EFC Memo. The Pr. Secretary directed to pursue with the MCD authorities to expedite the submission of project, proposal pertaining to Rural Development on priority for its timely approval and execution.

(Action- Exec. Engg. (SW-VII), MCD/PDRD)

Delhi Jal Board:-DJB has unutilized funds of Rs. 1.08 crore released last year. Chief Engineer (C&N) informed that out of 11 works, 10 works have been completed and 01 work is under progress. Pr. Secretary instructed PDRD to send a D. O. letter to CEO

(DJB) to expedite the work relating to preparation of estimates of **32 works** relating to water supply recommended by DRDB in its meeting held on 02.02.2011 assigned to DJB during the current year.

(Action-PDRD/CE (C&N) DJB)

B. Animal Husbandry

Plan Schemes :- Director (AH) informed that out of Plan allocation of Rs. 3.00 crore (Capital Head) for repair/renovation of Veterinary Hospitals/Dispensaries expenditure sanctions of Rs. 3.28 crore were issued to I&FC Department for construction of veterinary hospital at Ghogha Dairy Colony and repair of 21 other hospitals/dispensaries. FA & AO (I&FC) intimated that an expenditure of **Rs.16.79 (5.60%)** lac has been incurred by I&FC upto 31.10.2011. CE-II informed that out of 22 sanctioned works 08 works are under award process, 13 are under tendering stage and **01 is completed.**

The Pr. Secretary Cum Development Commissioner instructed CE-I & II to complete the Ghogha Dairy Hospital latest by 15 November 2011. He also advised them to complete all other sanctioned works latest by December, 2011. Both the CEs assured that these 21 works shall be completed within the above given time.

(Action-CE-I&II

(I&FC))

Non-Plan Schemes :- There is Budget Estimates of Rs. 17.15 crore under the Non-Plan schemes for the current year for Animal Husbandry, out of which an amount of Rs. 8.06 crore (47%) (mainly on salary expenses) has been utilized up-to October-2011. Main Non-Plan schemes under this sector indicating important activities are as under :-

Rs. in
lakh

S. No	Name of the Non Plan Schemes (Animal Husbandry Unit)	B.E. 2011-12	Expdr. upto Oct.-11	Remark
1.	MH2403 B3- Supply and material (purchase of medicines and equipments)	12.00	-----	The tender document for Procurement of medicines and equipments etc through e-tendering vetted by FD & Law Deptt. Tender document is being finalized as per suggestions of FD.
2.	MH2403 B 3 (2) (4) /(5) / MH2403 B3 (3) (6) (1) Veterinary Services and control of contagious diseases (procurement of medicines)	126.00	----- (E/S of Rs. 4.5 lakh has been issued)	
3.	MH2415 B(6) Grant in Aid to SPCA	109.00	82.75 (76%)	4 th installment would be issued after completion of formalities
4.	MH 2404 B4 (1) (1) Shifting of Dairy (refund of the principal amount @ Rs. 5000 for death cases)	50.00	-	
5.	B3 (4) GIA to Animal Welfare Advisory Board (GIA to N.G.O.)	1.00	-	Proposal for Reconstitution of Board already submitted
6.	CSS - Foot and Mouth disease control programme (procurement of medicines)	2.00	-	Procurement of medicines to be done through e-tendering.
7.	CSS-Assistance to states for control of animal diseases. (procurement of medicines etc.)	40.00	-	Procurement of medicines to be done through e-tendering.

The progress of implementation of the above schemes have been found to be unsatisfactory. VAS (HQ) has attributed the slow progress to the delay in finalization of E-tendering document for procurement of medicines. Director (AH) intimated that the tender document has been vetted by the Law Department and the Finance Deptt. The observation/suggestions of FD have been incorporated in the tender documents and the proposal is under progress for procurement of medicines through e-tendering. The Pr. Secretary cum Development Commissioner has instructed to expedite the matter and complete all codal formalities for procurement of the medicines on priority basis.

(Action-Director (AH)/DD/VASs (HQ))

VAS HQ intimated that Master Plan for Maintenance of hospitals & dispensaries is under submission. As against the Budget Estimate of Rs. 1.00 lakh for minor repairs under Non

Plan Head, there is requirement of Rs. 5.00 lakh. So far expenditure of Rs. 1.00 lakh has been incurred. It is pertinent to mention that the major repairs and renovation of the hospitals & dispensaries are carried through the Plan Scheme under which expenditure sanctions of Rs. 3.28 crore have been issued for 22 capital works during the current year.

(Action-Director (AH)/CE-I&II/ VAS (HQ))

VASs (HQ) intimated that the proposal for approval of Pattern of Assistance in respect of Grant in Aid to Animal Welfare Advisory Board, Animal Welfare Organization, Delhi SPCA Rules, Delhi Veterinary Council has been submitted for approval of the competent authority.

(Action-Director (AH)/VASs (HQ))

C. Fisheries Unit(Non-plan):-

Fingerlings are distributed to fish farmers. Under this scheme an expenditure of Rs. 0.93 lac has been incurred against the BE of Rs. 1.00 lakh for 12.80 lakh fingerlings. There are 15 fish ponds (11 at Seelampur and 04 at Barwala) out of which 12 are functioning. HOO (Fisheries) informed The Plan Scheme relating to fisheries transferred to Non-Plan w.e.f. 2009-10. The Non Plan Schemes of Fisheries are mainly staff oriented. There is a Budget Estimates of Rs. 58.33 lac for the current year for Fisheries, out of which an amount of Rs. 32.43 lac (53%) have been utilized up-to October, 2011.

Under the Master Plan for Maintenance of Assets proposal for additional funds of Rs.32 lakh for maintenance of the ponds through PWD has been re-submitted to the Finance Department as no fund has been provided during the current year for the maintenance of ponds etc under Non Plan scheme – reorganization of fisheries activities in Delhi. He intimated that work of Fisheries Unit is being adversely effected due to 14 vacant posts out of 27 sanctioned posts. Pr. Secretary Cum Development Commissioner instructed the AO Admn. (HQ) to take up necessary action immediately to fill up all the vacant posts.

(Action –AO Admn. (HQ))

He was advised to intensify and expend the activities relating to fisheries as there is a greater demand for fish in Delhi. In order to revive proposal for undertaking fisheries activities in the ponds of Revenue Department, HOO was instructed to follow up the matter with the concerned officers i.e. Director Panchayat and CEO Delhi Parks and Garden Society, Environment Department.

(Action -HOO Fisheries)

D. Agriculture Units (Non-Plan)

There is no Plan Scheme under Agriculture Sector. The most of the Non Plan schemes are staff oriented. An expenditure of Rs. 3.86 crore (64%) incurred up to October, 2011 under Non Plan schemes out of the total budget allocation of Rs. 6.04 crore. Some of the Non Plan schemes indicating important agricultural activities are given as follows :-

Rs. in lakh

S. No	Name of the Important Non Plan Schemes (Agriculture)	B.E. 2011-12	Expdr. upto Oct.-11	% Expdr.	Remarks
1.	Integrated agricultural development scheme including extension education (training / workshops and production of wormi compost), Assistance to SC/ST farmers .	2.25	1.14	50.66	05 training conducted and purchase of store items for wormy compost production (6MT composite produced). SC/ST Beneficiaries are being identified.
2.	Soil testing and reclamation of soil (lab at Barwala)	2.00	0.62	31	04 training prog. conducted and proposal is being submitted for purchase of soil inputs. 690 samples collected for testing.
	Centrally Sponsored Scheme (CSS) (Agriculture)				
1.	Micro Management Mode (promotion of production of oil seeds, pulses, juice of quality seeds and organic manure, pest management, agri. mechanization etc. (90:10)	15.00	-	-	Authorization of funds is awaited from FD. Proposal is being submitted.
2.	Vegetable initiative for Urban Cluster (ACA under RKVY)	700.00	-	-	Issue of transfer of the scheme to Horticulture Unit under Environment Deptt. for its implementation is to be decided.

JD(Agri) was advised to submit the proposal under the CSS - Vegetable Initiative For Urban Cluster without any further delay.

(Action-Jt. Director (Agriculture))

E. Horticulture Unit :- (Plan)

The Plan Scheme **Floriculture Production Programme** has been transferred to Environment Deptt.. Head of Office (Horticulture) informed that against the BE of Rs. 50 lac, three expenditure sanctions amounting to Rs. 43.64 lac were issued to I&FC Deptt. for the Capital Works under Floriculture Production Programme (Plan). I & FC Deptt. is required to execute the works as per schedule.

(Action-CE-I&II (I&FC)/HOO (Horticulture))

Non-Plan:-

The most of the Non Plan schemes are staff oriented. An expenditure of Rs. 6.68 crore(75%) incurred up to October-2011 under Non Plan schemes out of the total budget allocation of Rs. 8.91 crore. Non Plan schemes indicating important agricultural activities are as under:-

Rs. In lakh

S. No	Name of the Non Plan Schemes (Horticulture)	B.E. 2011-12	Expdr. upto Oct. - 2011	% Expenditure
1.	Floriculture Production Programme (Supply and material)	1.00	1.00	100
2.	Floriculture Production Programme (Supply and material) (SCP)	1.00	--	--

HOO(Hort) was advised to explore possibilities for expansion of horticultural activities.

(Action-HOO(Hort))

HOO (Horti.) informed that there is requirement of additional fund of Rs. 91.00 lakh against the BE of Rs. 1.00 lakh under the Non Plan Scheme Floriculture Production Programme (supply & material). He further informed that proposal of additional funds has been sent to FD through the Environment Deptt.

(Action-HOO(Hort))

(Action-PDRD/ Exec. Engg. (SW-VII))

2. Disposal of NHRC Cases :-

It has been informed by the ADC/JD(Agri)/ DD(RD)/VAS (HQ) that there is no NHRD Case pending

at present pertaining to Development Department.

(Action-JD(A)/DD(PDRD)/HOO (Hort.)/VAS(HQ)(A.H)/A.O.(HQ))

3. Preparation of Master Plan for Assets Maintenance :-

VAS HQ intimated that Master Plan for Maintenance of hospitals & dispensaries is under process. As against the Budget Estimate of Rs. 1.00 lakh for minor repairs under Non Plan Head, there is requirement of Rs. 5.00 lakh. Major repair/renovation are already carried out under the Plan Head. HOO (Fisheries) intimated that proposal for additional funds of Rs. 32.00 lakh for maintenance of ponds/fish farms has already been resubmitted to the Finance Department. Joint Director (Agriculture) intimated that PWD has been requested to prepare maintenance plan for the buildings and joint

inspection is under the way for the same. The requirement of the maintenance would be submitted in the next financial year. PDRD intimated that the concerned Dy. Commissioner are handling the operation of the MPCCs. They have been requested to sent requisition for the repair/maintenance of the MPCCs. No response has been received till now.

(Action-CE-I (I&FC)/JD(A)/DD(PDRD)/VAS(HQ)(A.H))

4. Other important issues discussed in the meeting

(i) Disbursement of Pensionary Benefits

The officers of all the units intimated that pensionary benefits to the superannuating employees/officers are being disbursed on the day of the retirement. Pr. Secretary advised that a monthly report in this regard may be submitted to Admn. Officer (HQ) by all units in charge latest by 7th of every month indicating details of pending cases, if any with reason thereof. It was emphasized that the processing of pension cases should commence at least six month in advance. In case of any delay, the HOD as well the officer in-charge of the unit shall be personally responsible. It was further reiterated that the service record of officers/officials should be regularly updated. All HOOs were instructed to submit list of officers who are going to retire in December 2011, and June-2012 along with status of the updation of the service record.

(Action-ADC/JD(A)/DD, Admn(PDRD)/HOO (Hort.)/VAS(HQ)(A.H)/A.O.(HQ))

(ii) Status of pending Audit Para :-

PDRD informed that there is 01 pending CAG Audit Para regarding outstanding loan given to MCD during the period 2001-02 to 2005-06 and necessary action is required to be taken by Urban Development Deptt.

Unit wise list of pending Audit Paras is as under:-

Sl.	Development Department	No. of Audit Paras Pending at the end of the month					Disposal during month
	UNIT	Internal/Local audit	AG		CAG	Total	
i	Rural Development	06	-		01	07	---
ii	Animal Husbandry	70	11			81	---
iii	J. D. (Agriculture)	13	09			22	---
iv	Horticulture	10	03			13	---
v	Fisheries	04	Nil			04	---
vi	Dev. (HQ)	20	09			29	---
	Total	123	26		01	156	---

ADC was requested to review all the cases at his own level. All officers were directed to attend to the pending Audit Paras carefully and make efforts to settle them at the earliest. Reply to the Audit Paras with their disposal should be given on priority and monthly status report of pending Audit Paras (indicating year wise break up) would be sent to Accounts Officer (HQ) latest by 7th of every month and to be reviewed in the next meeting.

**(Action-ADC/JD(A)/ HOO(Fisheries /DD(PDRD)/HOO (Hort.)/DD(AH)/VAS(HQ)(A.H)/
AAO (AH/ Accts. Officer (HQ))**

(iii) Status of pending court cases

Pr Secretary instructed that all notices for contempt of the court must be personally brought to his notice by the concerned officers. All the officers have been instructed to accord top priority to the court cases and to ensure that replies are filed in court well in time in consultation with Law Deptt./Learned Counsel. Any development in this regard must be reported to the Pr. Secretary.

(Action-JD(A)/DD(RD)/HOO (Hort.)/VAS(HQ)(A.H) AO (HQ))

(iv) Disposal of CIC/PGC Cases :-

The direction of the GAD issued by the circular dated 10.08.2011 regarding implementation of CIC decision No. CIS/C/2010/001294/14035 dated 11.08.11 in respect of uploading Gazette notification on the website of the department was reiterated. This has been brought to the notice of all the officers present in the meeting and it was directed to ensure that all Gazette notifications issued after 15.08.2011 shall be displayed on the website of the department. A compliance report is required to be sent in time. The notifications issued by the department have been updated on the website of the department.

It was further reiterated that all references received from Hon'ble LG office/ Hon'ble CM office/CIC/PGC & other VIP references are closely monitored & appropriate action is taken in a time bound manner. A List of pending cases with reason for delay if any the furnished to DD(Plg) for review in the next meeting.

(Action-JD(A)/DD(PDRD)/HOO (Hort.)/VAS(HQ)(A.H)/A.O.(HQ))

- (v) Revision of RRs & DPC cases:** - Pr. Secretary Cum Development Commissioner directed that all proposals of revision in RRs in respect of all category of the posts (Gazatted/Non Gazatted) as per recommendation of 6th Central Pay Commission must be expedited. All promotion cases and up-gradation of Group-D incumbents to Group-C category should be submitted on priority. Progress report to be reviewed in the next review meeting.

(Action-A.O. (HQ))

- (vi)** Regarding earlier instruction for sending the detail of staff engaged on contract basis to the Finance Department, A.O (HQ) intimated that the requisite information has been sent. The work distribution among senior officers of the department has been placed on the website of the department. A.O. further intimated that comments on Administrative Reform Committee Report has already been sent to the concerned department.

The meeting ended with vote of thanks to the Chair.

(S.S.Kanawat)

Addl. Development Commissioner

Annexure

List of the Officers who attended the Meeting of the Monitoring Committee held on 11.11.2011 at 10 AM

S. No	Name of the Officer	Designation	Department
1.	Sh. S. S. Kanawat	ADC/Addl. Secy. I&FC/Director (AH)	Development Deptt.
2.	Sh. V.P.S. Tomer	Chief Engineer-I	I & FC
3.	Sh. Ish Kumar	Chief Engineer-II	I & FC
4.	Sh.K. Sambhamurti	Supdt. Engineer /SSW-I	I & FC
5.	Sh. Sanjay Saxena	EE(P&D)	I & FC
6.	Sh. N. Sharma	EE	I & FC
7.	Sh. M.M. Ghildiyal	FA-Cum Sr. Account Officer	I & FC
8.	Sh. Ashwani Kumar	EE (SW-VII)	MCD
9.	Sh. R.C. Meena	EE (M-IV/S-2)	MCD
10	Sh. R. Narula	SEE	MCD
11.	Sh. R.P.Dabas	EE (Narela)	MCD

12.	Sh. R.K.Duggal	EE(E)-VII	MCD
13.	Sh. Ashok Kumar	Dy. Director (Plg.)	Development Deptt.
14.	Sh. K.S. Meena	Dy. Director (Admn), PDRD	Development Deptt.
15.	Dr. Nitant Paunikar	VAS (HQ) AH	Development Deptt.
16.	Sh. A.P. Saini	FVS/HOO (Horti.)	Development Deptt.
17.	Sh. B.P. Upadhyay	F.E.O./HOO (Fisheries)	Development
18.	Sh. Vinoad Attal	Admn. Officer (HQ)	Development Deptt.
19.	Sh. Y.P.Kaushik	Sr. Acctts. Officer (HQ)	Development Deptt.
20.	Sh. Anand Singh	Acctts. Officer (PDRD)	Development Deptt.

**OFFICE OF THE PR. SECRETARY CUM DEVELOPMENT
COMMISSIONER**

**GOVT. OF NCT OF DELHI
5/9, UNDER HILL ROAD, DELHI-110054**

**Minutes of the Meeting of Monitoring Committee held on 11.11.2011 to
Review the Implementation of Plan & Non Plan Schemes and
other important issues pertaining to Development.**

Please find enclosed a copy of the minutes of the meeting of Monitoring Committee held on 11.11.2011 at 10 AM in the chamber of Development Commissioner to Review the Implementation of Plan & Non Plan Schemes and other important issues of Development Department for information and necessary action.

(S.S. Kanawat)

Addl. Development Commissioner

NO.F. 1(137)/Dev./Plg./2011-12/

Dated

(All Member of the Monitoring Committee)

1. Chief Engineer (C&N), DJB, Varunalya Buldg. Jhandewalan, New Delhi.
2. The Chief Engineer-I, I & FC Deptt., ISBT Kashmiri Gate, Delhi.
3. The Chief Engineer-II, I & FC Deptt., ISBT Kashmiri Gate, Delhi.
4. Project Director (Rural Development), ISBT Kashmiri Gate, Delhi.
5. Dy, Director (Tech.), O/o PDRD, ISBT Kashmiri Gate, Delhi.

6. Joint Director (Agriculture), MSO Buldg. Near ITO. New Delhi.
7. Dy. Director(Admn.), O/o PDRD, ISBT Kashmiri Gate, Delhi.
8. Dy. Director, (Animal Husbandry), Old Secretariat Delhi.
9. VAS-I (HQ), (Animal Husbandry), Old Secretariat Delhi.
10. VAS-II (HQ), (Animal Husbandry), Old Secretariat Delhi.
11. HOO, Fisheries, GT Road, Seelampur Delhi.
12. Joint Director (Agriculture), MSO Buldg. Near ITO. New Delhi.
13. HOO, (Horticulture), MSO Buldg. Near ITO. New Delhi.
14. Executive Engineer/SW-VII, MCD, Civic Centre Buldg. New Delhi.
15. Dy. Director (Plg.), (HQ), 5/9, Under Hill Road, Delhi.
16. Admn. Officer (HQ) Dev. Deptt.
17. Sr.Accounts Officer (HQ) Dev. Deptt.
18. Acctts. Officer O/o PDRD, Kashmiri Gate, Delhi

(S.S. Kanawat)
Addl. Development Commissioner

NO.F. 1(137)/Dev./Plg./2011-12/

Dated

Copy for information w.r.t. Pr. Secretary (Finance) D.O. No. PA/DSF (B)/2010-11/Fin (B)/130-150 dated 17.06.2011 to :-

1. Pr. Secretary to Hon' ble C.M., Chief Minister Office Delhi Sectt.
2. Secretary to the Minister of Development, Delhi Sectt., New Delhi.
3. OSD to the Chief Secretary, Delhi Secretariat, New Delhi.
4. Pr. Secretary, Finance Deptt., Delhi Secretariat, New Delhi.
5. Pr. Secretary, Planning Deptt. Delhi Secretariat, New Delhi.
6. PS to Pr. Secretary Cum Development Commissioner.
7. PA to Addl. Development Commissioner.

(S.S.Kanawat)
Addl. Development Commissioner

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(Rs. in lakh)

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	TOTAL (RD)	15220	2370.92	15.57	18738.00

(i) Mini Master Plan for Development of Rural Villages :-

PDRD informed that out of BE of Rs. 2.20 crore an amount of Rs. 59.25 lac utilized up-to 31.10.2011 under Revenue Head. He further intimated that any requisition of repair of Multi Purpose Community Centers has not been received so far from concerned Dy. Commissioners in spite of a written request. As a result the repair work could not be sanctioned. CE-II informed that payment about Rs. 50.00 lakh is required to be made for completion of the work sanctioned during the last year. Regarding preparation of Master Plan for Maintenance of Assets, CE-I&II intimated that joint inspection of MPCCs has been completed and Master Plan for the maintenance of the Assets would be submitted soon.

(Action-CE-I&II (I&FC)/DD (Admn.)RD)

(ii) Delhi Rural Development Board (IDRV):- When enquired about the progress of IDRV Scheme, PDRD informed that out of Budget Allocation of Rs. 150 crore, funds to the tune of Rs. 50 crore have been released to I & FC Deptt. during current year. Expenditure Sanctions amounting to Rs. **187.38** crore have been issued (upto 10.10.2011) for execution of 300 works (263 works of Rs. 160.25 crore to I&FC and 36 work of Rs. 27.78 crore to MCD) recommended by the DRDB in its meeting held on 02.02.2011.

Dy. Director (Tech), Rural Development intimated that total 705 proposals with estimated cost of Rs. 530 crore placed in the meeting of the DRDB held on

02.02.2011 were approved by the board. The status of these proposals is as follows :-

S.No	Status (as on 09.11.2011) of Proposals of DRDB meeting held on 02.02.2011.	No. of Proposal
1	Proposals dropped / rejected / not processed	
A	Proposals dropped due to duplicacy of schemes.	08
B	Proposals rejected due to private Land/wakf Board/land/other Govt. land.	27
C	Proposals relating to protection of Gram Sabha Land sent to Director (Panchayat).	05
D	Proposals dropped due to panchayat ongoing work in the year 2010 for which funds not released by Finance Department.	82
	Total proposals dropped	122
2.	A/A &E/S (amounting to Rs. 187.38 crore) issued.(as on 09.11.2011)	300
3.	A/A &E/S issued during 2010-11 after approval of Hon'ble CM / Development Minister for FRRO Complex Pindwala Kalan (for foreigner prisoners and MPCC at Naya Bans.	02
4.	Proposals above Rs. 2.00 crore sent to FD for E/S (of Rs. 16.42 crore)	05
5.	Proposals sent to D.C. (Revenue) for verification of the status of land etc. (awaited/ reminder also sent).	45
6.	Proposals pending with I&FC for submission for sanction as per guidelines of FD.	58
7.	Proposals pending with E-in-C (MCD) for re-submitting estimates for sanction as per guideline of FD.	04
8.	Street light proposals pending with E-in-C (MCD) for submitting estimates as per recent guidelines.	31
9.	Water supply proposals sent to CEO (DJB) for submitting detailed estimates.	26
10.	Proposals of Streets/Gali sent to MCD & I&FC for estimates as per direction of FD.	76
11.	Proposals under process in RD.	36
	GRAND TOTAL	705

CE-I&II were directed to speed up the pace of execution of works as the expenditure has been very low so far and to seek more funds.

(Action- CE-I&II/PDRD)

The following are the executing agencies for the above rural development works/schemes as approved by DRDB and status of implementation of various schemes is as follows :-

I&FC Department:-

The Chief Engineers informed that there are **106 spillover works** (sanctioned upto 31.03.2011) with total committed liability of Rs. 37.87 crore. The status of these ongoing works is as under: - **06 works are completed, 52 works are in progress, 01 under tender stage, 04 are under estimate stage, 43 works were held up due to**

various reasons. Performance in the execution of these works has been found to be unsatisfactory. CE-I&II advised to speed up the execution of these works and complete them at the earliest.

(CE-I&II (I&FC))

Chief Engineers further informed that 263 works sanctioned so far during current year out of which 10 were completed, 93 under progress, 90 works under tender/award stage, 62 works under estimates stage and 08 were held up. CEs have been directed to expedite the completion of all pending works. A list of sanctioned works pending execution for more than one year shall be submitted by both the CEs with reasons along with a action plan for their completion. CE-I&II have been directed to take necessary action to ensure that funds of Rs. 150 crore available under Rural Development are fully utilized during the current financial year. CE-I&II have been directed to expedite the completion of works.

(CE-I&II (I&FC))

CEs intimated that total requirement of funds during current financial year is about 103.00 crore for execution of ongoing works. CE-I&II have been directed to submit proposal for release of additional funds to I&FCD immediately.

(CE-I&II (I&FC))

PDRD informed that about **58 works** (for current year) approved by DRDB are still pending with both the Chief Engineers for preparation of detailed estimates. Due to inordinate delay in preparation of estimates of works, serious complaints from some of the Hon'ble MLAs have been received. Both the Chief Engineers explained that the delay has been caused due to difficulties in submitting the proposals in view of revised

guidelines issued by office of the Chief Secretary and Finance Department, GNCTD recently. They have further assured that all the proposals pending with them will be submitted as per the revised guidelines within a week. CE-I & II also assured that pending works sanctioned during the previous years would also be executed by I & FC Department during current financial year positively. They were directed to expedite preparation of estimates, tendering process and award of works at the earliest to avoid further delay.

(Action- PDRD/CE-I&II)

Pr. Secretary has directed to CEs to submit a draft D. O. letter to the Secretary (I&FC), Govt. of Haryana in respect of proposal on three DRDB projects be implemented by Govt. of Haryana.

(CE-I&II (I&FC))

MCD

PDRD informed that 36 works with the estimate cost of Rs. 27.78 crore have been sanctioned to MCD during the current financial year. MCD has unutilized funds of Rs. **37.40** crore released last year out of which it has utilized Rs. 7.94 crore up to **31.10.2011**. As per Executive Engineer (**SW-VII**) total 578 schemes/works (containing 713 components of civil & electrical works) of DRDB works were sanctioned to be executed by MCD during 2005-06 to 2010-11, out of which 563 schemes (681 components) were completed up to 31.10.2011. 32 components of works are still pending. Pr. Secretary instructed Executive Engineer (SW-VII) that the ongoing works should be completed during the current financial year. It was also directed that the detailed estimates of remaining works recommended by the board to MCD must be prepared on priority.

Pr. Secretary further advised PDRD to put up a DO letter to Commissioner (MCD) requesting him to expedite the completion of the ongoing work relating to the Rural Development Deptt. by MCD

(Action- Exec. Engg. (SW-VII), MCD/PDRD)

PDRD intimated that there is 01 new **EFC proposal** pending with MCD pertaining to DRDB work relating to Nangloi to Najafgarh Road. MCD has been requested to prepare the EFC Memo. The Pr. Secretary directed to pursue with the MCD authorities to expedite the submission of project, proposal pertaining to Rural Development on priority for its timely approval and execution.

(Action- Exec. Engg. (SW-VII), MCD/PDRD)

Delhi Jal Board:-DJB has unutilized funds of Rs. 1.08 crore released last year. Chief Engineer (C&N) informed that out of 11 works, 10 works have been completed and 01 work is under progress. Pr. Secretary instructed PDRD to send a D. O. letter to CEO

(DJB) to expedite the work relating to preparation of estimates of **32 works** relating to water supply recommended by DRDB in its meeting held on 02.02.2011 assigned to DJB during the current year.

(Action-PDRD/CE (C&N) DJB)

B. Animal Husbandry

Plan Schemes :- Director (AH) informed that out of Plan allocation of Rs. 3.00 crore (Capital Head) for repair/renovation of Veterinary Hospitals/Dispensaries expenditure sanctions of Rs. 3.28 crore were issued to I&FC Department for construction of veterinary hospital at Ghogha Dairy Colony and repair of 21 other hospitals/dispensaries. FA & AO (I&FC) intimated that an expenditure of **Rs.16.79 (5.60%)** lac has been incurred by I&FC upto 31.10.2011. CE-II informed that out of 22 sanctioned works 08 works are under award process, 13 are under tendering stage and **01 is completed.**

The Pr. Secretary Cum Development Commissioner instructed CE-I & II to complete the Ghogha Dairy Hospital latest by 15 November 2011. He also advised them to complete all other sanctioned works latest by December, 2011. Both the CEs assured that these 21 works shall be completed within the above given time.

(Action-CE-I&II

(I&FC))

Non-Plan Schemes :- There is Budget Estimates of Rs. 17.15 crore under the Non-Plan schemes for the current year for Animal Husbandry, out of which an amount of Rs. 8.06 crore (47%) (mainly on salary expenses) has been utilized up-to October-2011. Main Non-Plan schemes under this sector indicating important activities are as under :-

Rs. in

lakh

S. No	Name of the Non Plan Schemes (Animal Husbandry Unit)	B.E. 2011-12	Expdr. upto Oct.- 11	Remark
1.	MH2403 B3- Supply and material (purchase of medicines and equipments)	12.00	-----	The tender document for Procurement of medicines and equipments etc through e-tendering vetted by FD & Law Deptt. Tender document is being finalized as per suggestions of FD.
2.	MH2403 B 3 (2) (4) /(5) / MH2403 B3 (3) (6) (1) Veterinary Services and control of contagious diseases (procurement of medicines)	126.00	----- (E/S of Rs. 4.5 lakh has been issued)	
3.	MH2415 B(6) Grant in Aid to SPCA	109.00	82.75 (76%)	4 th installment would be issued after completion of formalities
4.	MH 2404 B4 (1) (1) Shifting of Dairy (refund of the principal amount @ Rs. 5000 for death cases)	50.00	-	
5.	B3 (4) GIA to Animal Welfare Advisory Board (GIA to N.G.O.)	1.00	-	Proposal for Reconstitution of Board already submitted
6.	CSS - Foot and Mouth disease control programme (procurement of medicines)	2.00	-	Procurement of medicines to be done through e-tendering.
7.	CSS-Assistance to states for control of animal diseases. (procurement of medicines etc.)	40.00	-	Procurement of medicines to be done through e-tendering.

The progress of implementation of the above schemes have been found to be unsatisfactory. VAS (HQ) has attributed the slow progress to the delay in finalization of E-tendering document for procurement of medicines. Director (AH) intimated that the tender document has been vetted by the Law Department and the Finance Deptt. The observation/suggestions of FD have been incorporated in the tender documents and the proposal is under progress for procurement of medicines through e-tendering. The Pr. Secretary cum Development Commissioner has instructed to expedite the matter and complete all codal formalities for procurement of the medicines on priority basis.

(Action-Director (AH)/DD/VASs (HQ))

VAS HQ intimated that Master Plan for Maintenance of hospitals & dispensaries is under submission. As against the Budget Estimate of Rs. 1.00 lakh for minor repairs under Non Plan Head, there is requirement of Rs. 5.00 lakh. So far expenditure of Rs. 1.00 lakh has been incurred. It is pertinent to mention that the major repairs and renovation of the hospitals & dispensaries are carried through the Plan Scheme under which expenditure sanctions of Rs. 3.28 crore have been issued for 22 capital works during the current year.

(Action-Director (AH)/CE-I&II/ VAS (HQ))

VASs (HQ) intimated that the proposal for approval of Pattern of Assistance in respect of Grant in Aid to Animal Welfare Advisory Board, Animal Welfare Organization, Delhi SPCA Rules, Delhi Veterinary Council has been submitted for approval of the competent authority.

(Action-Director (AH)/VASs (HQ))

C. Fisheries Unit(Non-plan):-

Fingerlings are distributed to fish farmers. Under this scheme an expenditure of Rs. 0.93 lac has been incurred against the BE of Rs. 1.00 lakh for 12.80 lakh fingerlings. There are 15 fish ponds (11 at Seelampur and 04 at Barwala) out of which 12 are functioning. HOO (Fisheries) informed The Plan Scheme relating to fisheries transferred to Non-Plan w.e.f. 2009-10. The Non Plan Schemes of Fisheries are mainly staff oriented. There is a Budget Estimates of Rs. 58.33 lac for the current year for Fisheries, out of which an amount of Rs. 32.43 lac (53%) have been utilized up-to October, 2011.

Under the Master Plan for Maintenance of Assets proposal for additional funds of Rs.32 lakh for maintenance of the ponds through PWD has been re-submitted to the Finance Department as no fund has been provided during the current year for the maintenance of ponds etc under Non Plan scheme – reorganization of fisheries activities in Delhi. He intimated that work of Fisheries Unit is being adversely effected due to 14 vacant posts out of 27 sanctioned posts. Pr. Secretary Cum Development Commissioner instructed

the AO Admn. (HQ) to take up necessary action immediately to fill up all the vacant posts.

(Action –AO Admn. (HQ))

He was advised to intensify and expend the activities relating to fisheries as there is a greater demand for fish in Delhi. In order to revive proposal for undertaking fisheries activities in the ponds of Revenue Department, HOO was instructed to follow up the matter with the concerned officers i.e. Director Panchayat and CEO Delhi Parks and Garden Society, Environment Department.

(Action -HOO Fisheries)

D. Agriculture Units (Non-Plan)

There is no Plan Scheme under Agriculture Sector. The most of the Non Plan schemes are staff oriented. An expenditure of Rs. 3.86 crore (64%) incurred up to October, 2011 under Non Plan schemes out of the total budget allocation of Rs. 6.04 crore. Some of the Non Plan schemes indicating important agricultural activities are given as follows :-

Rs. in lakh

S. No	Name of the Important Non Plan Schemes (Agriculture)	B.E. 2011-12	Expdr. upto Oct.-11	% Expdr.	Remarks
1.	Integrated agricultural development scheme including extension education (training / workshops and production of wormi compost), Assistance to SC/ST farmers .	2.25	1.14	50.66	05 training conducted and purchase of store items for wormy compost production (6MT composite produced). SC/ST Beneficiaries are being identified.
2.	Soil testing and reclamation of soil (lab at Barwala)	2.00	0.62	31	04 training prog. conducted and proposal is being submitted for purchase of soil inputs. 690 samples collected for testing.
	Centrally Sponsored Scheme (CSS) (Agriculture)				

1.	Micro Management Mode (promotion of production of oil seeds, pulses, juice of quality seeds and organic manure, pest management, agri. mechanization etc. (90:10)	15.00	-	-	Authorization of funds is awaited from FD. Proposal is being submitted.
2.	Vegetable initiative for Urban Cluster (ACA under RKVY)	700.00	-	-	Issue of transfer of the scheme to Horticulture Unit under Environment Deptt. for its implementation is to be decided.

JD(Agri) was advised to submit the proposal under the CSS - Vegetable Initiative For Urban Cluster without any further delay.

(Action-Jt. Director (Agriculture))

E. Horticulture Unit :- (Plan)

The Plan Scheme **Floriculture Production Programme** has been transferred to Environment Deptt.. Head of Office (Horticulture) informed that against the BE of Rs. 50 lac, three expenditure sanctions amounting to Rs. 43.64 lac were issued to I&FC Deptt. for the Capital Works under Floriculture Production Programme (Plan). I & FC Deptt. is required to execute the works as per schedule.

(Action-CE-I&II (I&FC)/HOO (Horticulture))

Non-Plan:-

The most of the Non Plan schemes are staff oriented. An expenditure of Rs. 6.68 crore(75%) incurred up to October-2011 under Non Plan schemes out of the total budget allocation of Rs. 8.91 crore. Non Plan schemes indicating important agricultural activities are as under:-

Rs. In lakh

S. No	Name of the Non Plan Schemes (Horticulture)	B.E. 2011-12	Expdr. upto Oct. - 2011	% Expenditure
1.	Floriculture Production Programme (Supply and material)	1.00	1.00	100
2.	Floriculture Production Programme (Supply and material) (SCP)	1.00	--	--

HOO(Hort) was advised to explore possibilities for expansion of horticultural activities.

(Action-HOO(Hort))

HOO (Horti.) informed that there is requirement of additional fund of Rs. 91.00 lakh against the BE of Rs. 1.00 lakh under the Non Plan Scheme Floriculture Production Programme (supply & material). He further informed that proposal of additional funds has been sent to FD through the Environment Deptt.

(Action-HOO(Hort))

(Action-PDRD/ Exec. Engg. (SW-VII))

2. Disposal of NHRC Cases :-

It has been informed by the ADC/JD(Agri)/ DD(RD)/VAS (HQ) that there is no NHRD Case pending at present pertaining to Development Department.

(Action-JD(A)/DD(PDRD)/HOO (Hort.)/VAS(HQ)(A.H)/A.O.(HQ))

3. Preparation of Master Plan for Assets Maintenance :-

VAS HQ intimated that Master Plan for Maintenance of hospitals & dispensaries is under process. As against the Budget Estimate of Rs. 1.00 lakh for minor repairs under Non Plan Head, there is requirement of Rs. 5.00 lakh. Major repair/renovation are already carried out under the Plan Head. HOO (Fisheries) intimated that proposal for additional funds of Rs. 32.00 lakh for maintenance of ponds/fish farms has already been resubmitted to the Finance Department. Joint Director (Agriculture) intimated that PWD has been requested to prepare maintenance plan for the buildings and joint

inspection is under the way for the same. The requirement of the maintenance would be submitted in the next financial year. PDRD intimated that the concerned Dy. Commissioner are handling the operation of the MPCCs. They have been requested to sent requisition for the repair/maintenance of the MPCCs. No response has been received till now.

(Action-CE-I (I&FC)/JD(A)/DD(PDRD)/VAS(HQ)(A.H))

4. Other important issues discussed in the meeting

(i) Disbursement of Pensionary Benefits

The officers of all the units intimated that pensionary benefits to the superannuating employees/officers are being disbursed on the day of the retirement. Pr. Secretary advised that a monthly report in this regard may be submitted to Admn. Officer (HQ) by all units in charge latest by 7th of every month indicating details of pending cases, if any with reason thereof. It was emphasized that the processing of pension cases should commence at least six month in advance . In case of any delay, the HOD as well the officer in-charge of the unit shall be personally responsible. It was further reiterated that the service record of officers/officials should be regularly updated. All HOOs were instructed to submit list of officers who are going to retire in December 2011, and June-2012 along with status of the updation of the service record.

(Action-ADC/JD(A)/DD, Admn(PDRD)/HOO (Hort.)/VAS(HQ)(A.H)/A.O.(HQ))

(ii) Status of pending Audit Para :-

PDRD informed that there is 01 pending CAG Audit Para regarding outstanding loan given to MCD during the period 2001-02 to 2005-06 and necessary action is required to be taken by Urban Development Deptt.

Unit wise list of pending Audit Paras is as under:-

Sl.	Development Department	No. of Audit Paras Pending at the end of the month					Disposal during month
	UNIT	Internal/Local audit	AG		CAG	Total	
i	Rural Development	06	-		01	07	---
ii	Animal Husbandry	70	11			81	---
iii	J. D. (Agriculture)	13	09			22	---
iv	Horticulture	10	03			13	---
v	Fisheries	04	Nil			04	---
vi	Dev. (HQ)	20	09			29	---
	Total	123	26		01	156	---

ADC was requested to review all the cases at his own level. All officers were directed to attend to the pending Audit Paras carefully and make efforts to settle them at the earliest. Reply to the Audit Paras with their disposal should be given on priority and monthly status report of pending Audit Paras (indicating year wise break up) would be sent to Accounts Officer (HQ) latest by 7th of every month and to be reviewed in the next meeting.

**(Action-ADC/JD(A)/ HOO(Fisheries /DD(PDRD)/HOO (Hort.)/DD(AH)/VAS(HQ)(A.H)/
AAO (AH/ Accts. Officer (HQ))**

(iii) Status of pending court cases

Pr Secretary instructed that all notices for contempt of the court must be personally brought to his notice by the concerned officers. All the officers have been instructed to accord top priority to the court cases and to ensure that replies are filed in court well in time in consultation with Law Deptt./Learned Counsel. Any development in this regard must be reported to the Pr. Secretary.

(Action-JD(A)/DD(RD)/HOO (Hort.)/VAS(HQ)(A.H) AO (HQ))

(iv) Disposal of CIC/PGC Cases :-

The direction of the GAD issued by the circular dated 10.08.2011 regarding implementation of CIC decision No. CIS/C/2010/001294/14035 dated 11.08.11 in respect of uploading Gazette notification on the website of the department was reiterated. This has been brought to the

notice of all the officers present in the meeting and it was directed to ensure that all Gazette notifications issued after 15.08.2011 shall be displayed on the website of the department. A compliance report is required to be sent in time. The notifications issued by the department have been updated on the website of the department.

It was further reiterated that all references received from Hon'ble LG office/ Hon'ble CM office/CIC/PGC & other VIP references are closely monitored & appropriate action is taken in a time bound manner. A List of pending cases with reason for delay if any the furnished to DD(Plg) for review in the next meeting.

It was further reiterated that all references received from Hon'ble LG office/ Hon'ble CM office/CIC/PGC & other VIP references are closely monitored & appropriate action is taken in a time bound manner. A List of pending cases with reason for delay if any the furnished to DD(Plg) for review in the next meeting.

(Action-JD(A)/DD(PDRD)/HOO (Hort.)/VAS(HQ)(A.H)/A.O.(HQ))

- (v) Revision of RRs & DPC cases:** - Pr. Secretary Cum Development Commissioner directed that all proposals of revision in RRs in respect of all category of the posts (Gazatted/Non Gazatted) as per recommendation of 6th Central Pay Commission must be expedited. All promotion cases and up-gradation of Group-D incumbents to Group-C category should be submitted on priority. Progress report to be reviewed in the next review meeting.

(Action-A.O. (HQ))

- (vi)** Regarding earlier instruction for sending the detail of staff engaged on contract basis to the Finance Department, A.O (HQ) intimated that the requisite information has been sent. The work distribution among senior officers of the department has been placed on the website of the department. A.O. further intimated that comments on Administrative Reform Committee Report has already been sent to the concerned department.

The meeting ended with vote of thanks to the Chair.

(S.S.Kanawat)

Addl. Development Commissioner

Minutes of Meeting of the Monitoring Committee held on 11.11.2011 at 10 AM in the chamber of Pr. Secretary (I&FC) to Review the Implementation of Plan Schemes/Works and other important issues of I & FC Department.

The list of the officers who participated in the meeting is given at Annexure.

The Meeting of the Monitoring Committee was held under the chairmanship of the Pr. Secretary (I&FC) on 11.11.2011 at 10 AM in his chamber in which following agenda items were discussed in detail :-

1. Review of Plan Schemes of I & FC Department:-

The progress of following Plan Schemes were reviewed

Rs. in Lakh

S.n	Name of Sector/Scheme	Approved Outlay 2011-12	Expdr. Upto Oct.-2011	% Exp.	Sanctions issued 2011-12 (upto 31.10.2011)
1	2	3	4	5	
1.	Major Drainage Works Scheme	1100.00	978.93	89.00	1056.63
2.	Other Drainage Works Scheme (Capital)	2800.00	792.28	28.30	1216.68
3.	Trans Yamuna Area Dev. Board (Capital)	1000.00	377.57	37.76	3389.23
4	Other Works (Capital) (Charged)	5.00	0	0	----
5	Survey model study and hydrological collection & investigation of new scheme (Covering of Drains/Nallahas). (Revenue)	1089.00	45.96	4.22	----
6	Estt. of Quality Control and Material Test (Revenue)	1.00	0.18	18.00	-----
7	Minor Irrigation (Capital)	5.00	0	0	-----
	TOTAL: I &FC Sector	6000.00	2194.92	36.55	5662.54

Chief Engineer -I informed that there is Budget Allocation of Rs. 60.00 crore for six Plan Schemes under I&FC Department out of which an amount of Rs. 21.94 crore (i.e. 36.55% of BE) spent up to 31.10.2011. CE-I&II informed that there are 85 ongoing works/schemes implemented by I&FC Deptt. under Irrigation & Flood Sector. The status of these 85 works is as under :- 12 works completed, 22 under progress, 06 under tender stage, 35 under estimate stage, 02 held up due to rainy season, 04 held up due to land dispute, 03 foreclosed/rescinded and for 01 work revised A/A & E/S is awaited due to the clarification sort by the Finance Department.

Progress of important Plan Schemes is as follows :-

- (I) **Major Drainage Works Scheme:** - Under the scheme expenditure of Rs. 9.79 crore (89%) has been incurred upto October-2011, against the Budget Estimate of Rs. 11.00 crore.

Under the scheme mainly construction of embankment and new drains, covering of drains, construction of regulators on major drains are taken up by the Department.

(A) Construction of Supplementary Drain to N.G. Drain (phase-I) (Kakrola to Wazirabad out fall in Yamuna):-

The Chief Engineer-I&II, explained that this scheme is under progress and near completion. Although the drain has been made functional by connecting it to the Nazafgarh Drain in its outfall reach, but sections of the drain at the three locations are narrow. There are following bottlenecks in completion of project of the Supplementary Drain :-

i) There is a kabristan land bearing Kh. No. 98 in lieu of which Delhi Wakf Board has already been offered an alternative land and the **DWB** has already inspected the land. A meeting has been convened in chamber of the Pr. Secretary with CEO (Wakf Board). The proposal to exchange land had been agreed in principle. However CEO (Wakf Board) stated that he would confirm the decision after obtaining concurrence of the Divisional Commissioner.

i) In a stretch of about 150 metres at Sultanpur Mazra, there are encroachments on the land of I&FC since long. As such Supplementary Drain could not be excavated to its full design width. In this stretch of land there is a **Civil Suit No. 476/2006** in the name of Sh. Hari Kishan Vs GNCT of Delhi pending in **Tis Hazari Court**. In this civil Suit the Petitioner is claiming that the demarcation given regarding alignment of Supplementary drain by Revenue Authorities passes through his private land and has challenged the demarcation. Executive Engineer (CD-II) and Dy. Commissioner (N/W) are parties in the above said case. Next date of hearing is 21.12.2011. CEs have been directed to get in touch with learned counsel for vacating the stay order of the District Court. The outcome/Status of the court case may be reported in the next meeting.

**(Action-CE-I&II
(I&FC))**

ii) PWD is to widen their bridge at NH-10 at the crossing point of supplementary drain, as the present section of the drain is narrow. The matter is under persuasion with PWD authorities. CE-II intimated that PWD has sent the proposal for widening of the bridge to MOST (Govt. of India) for approval.

iii) Chief Engineer (I&FC) also pointed out that payment to the tune of Rs. 3 crores is to be made by PWD on account of construction of bridge as the deposit work on supplementary drain. A letter to Pr. Secy (PWD) has recently been sent requesting to expedite the request of I&FC Deptt. CEs were instructed to pursue with PWD authorities. CE-II intimated that so far no fruitful result obtained in spite of repeated persuasion with PWD. Pr. Secretary advised CE-II to convene a meeting with the concerned PWD Officer in his chamber.

**(Action-CE-II
(I&FC))**

- (B) **Procurement of Machinery:** - Under this Sub Head procurement of heavy machinery like barges, draglines bulldozers, and Hydraulic excavators is done for de-silting and maintenance of drains.

Chief Engineer-I, (I&FC) informed that for procurement of 5 draglines and 3 dredgers for de-silting of drains, the order has been placed with DGS&D and machines are likely to be delivered during the current financial year. CE-I informed that Action Plan for procurement / purchase of machinery has been prepared as per direction of the Hon'ble Chief Minister and proposal has been sent to FD for 'in principle approval'. CE-I has informed that the said file has been received back from the Finance Department and further necessary action is being taken expeditiously

(Action-CE-I&II (I&FC))

De-silting of drains: The Chief Engineer informed that there are total 61 drains of Irrigation and flood Control Department. The de-silting is being carried out in 12 drains which are passing through urbanized area. A total quantity of silt of **2.87 lakh** cubic meter has to be removed by departmental machinery and 55534 cubic meter of silt on contract basis. Out of this, **100%** progress has been attained in removal of silt by departmental machinery and in respect of drains being cleaned on contract basis the progress is **71%** up to August, 2011. The remaining work of de-silting which was held up due to rainy season has now been commenced.

(Action-CE-I&II (I&FC))

- (C) **Embankment of I&FC Schemes:** - Under this scheme, works related to construction of new embankments including restoration, beautification of existing embankments etc. are executed.

There are 11 works/schemes out of which 02 completed, 01 is under progress, for 08 works under estimate stage ..

(Action-CE-I&II (I&FC))

- (D) **Revamping of I&FC drains:** - Under the scheme work of construction of walls along the drains to check garbage dumping have been taken up. Some of the works are in progress.

There are 05 works under the revamping of drains out of which 01 is completed, 01 is held up due to rainy season, 01 foreclosed and 01 is under estimate stage and 01 is nearly under completion but work held up as revised A/A and E/S is awaited.

- (II) **Other drainage works:** - An amount of Rs. 7.92 crore (28%) utilized upto 31.10.2011 against the Budget Estimate of Rs. 28.00 crore during 2011-12 under Other Drainage Works Scheme. Following works are included in the scheme:-

- (A) **Remodeling/Imp. of Existing Drains and Other Small Drains Imp. Scheme :-** Under this sub-head, works of remodeling of existing drains by way of lining, change of section for

catering to additional discharge etc. are being carried out, due to urbanization along the drains.

There are 12 remodeling works/schemes out of which 02 completed, 06 are in progress, 02 works under tender stage, 01 under estimate stage and 01 work is rescinded.

- (B) **Access Road & Bridges :-** Under this sub-head, works of construction of bridges, culverts, inspection paths, inlets, regulators, improvement/strengthening/restoration of inspection paths embankments/banks of drains, parapet walls, guard walls, etc. are being carried out.

There are 35 works/projects under the scheme out of which 02 are completed, 07 are under progress, for 20 works are under estimate stage, 04 is under tender stage and 02 works held up due to land dispute/demarcation dispute.

- (C) **Protection of Govt. Land :-** Under this sub-head works of construction of boundary walls for protection of Govt. land are carried out to prevent encroachment of Govt. land. The demarcation of land is done by Deputy Commissioner Offices.

There are 07 works/projects out of which 03 are under progress, 01 held up due to rainy season 02 held up due to land/demarcation dispute and 01 is foreclosed.

- (D) **Anti-Erosion Works:-** Under this sub-head, works like construction/strengthening/restoration of river training works, such as construction of bailey screen/bed bars, pilot cuts, shanks & studs, are carried out to prevent erosion of banks and damage to main embankments.

There are 05 works relating to anti-erosion and all are under estimate stage.

CE-II informed that 42 schemes (including 14 schemes under Major Drainage and 28 schemes under Other Drainage Heads) have been approved by TAC in its 29th meeting with estimate cost of Rs. 68 crore. Out of which expenditure sanctions of Rs. 22.46 crore for 30 schemes have been issued and remaining 12 schemes are pending with the CEs and estimates are being prepared as per guidelines of the Finance Department. The proposal recommended by the TAC further requires approval of the Flood Control Board. Pr. Secretary advised CEs to convene the meeting of the board shortly.
(Action-CE-I&II (I&FC))

- (III) **Charged Sub Head -Liabilities of Completed Schemes:-** Funds allotted under this sub-head are utilized to discharge the amount of Rs. 40.00 lacs on account of enhancement compensation of land and Arbitration Awards

- (IV) **Trans Yamuna Area Development Board:-** Under this scheme an amount of Rs. 3.78 crore (38%) has been utilized upto 31.10.2011 against the Budget Estimate of

Rs. 10.00 crore. Under the scheme Capital Works, like construction of drains, roads, bridges, community centers etc. recommended by the Trans Yamuna Area Development Board are executed.

CE-II informed that 39 works amounting to Rs. 33.89 crore have been sanctioned so far. Out of which 11 works completed and 12 works are in progress, 4 under tender stage and 4 are under estimates stage. CEs were instructed to submit work-wise progress of TYADB works to the Pr. Secretary.
(Action-CE-I&II (I&FC))

- (v) **Survey model study and hydrological collection & investigation of new schemes (Master Plan Drainage System):-** Under the scheme an expenditure of Rs. 45.96 lac incurred upto 31.10.11 against the Budget Estimate of Rs. 1089 lac during 2011-12. The funds were allotted for Master Plan Drainage. Moreover, survey of river Yamuna is to be carried out to ascertain the shifting of the river course after the monsoon period. CE-I informed that the total requirement of fund under the scheme is Rs. 91 lakh only against the budget allocation of Rs. 10.89 crore has been provided during current financial year. As such the allocated funds shall be re-appropriated to Major Drainage Works Head for which a proposal will have to be submitted to the Finance Department well on time with due justification.

(Action-CE-I&II (I&FC))

As regard assignment of the work on Master Plan Drainage to IIT Delhi, CE-I informed that a meeting with professor A.K. Gosain, I.I.T. Delhi was held on 14.09.11 under the chairmanship of Pr. Secy. (I&FC) in which representative of concerned departments i.e. MCD/DJB/PWD/ITD/DSSDI were present. The nature and scope of work was discussed in detail and explained to Prof. Gosain. Now the proposal including financial implications has been received from Prof. Gosain and it is being circulated to the all stake holders for their comments. A meeting of the concerned stake holders would be convened to finalize the proposal and thereafter the proposal would be submitted to the Finance Deptt. for approval.

CE-I explained that Keeping in view the involvement of different stake holders in the Master Plan, it may not be possible to evaluate the report by I&FC department. He suggested to constitute an expert committee with representatives from all concerned departments. CE-I was advised to submit the proposal for the constitution of the expert committee immediately.

**(Action-CE-I
(I&FC))**

- (VI) **Minor Irrigation:-** Under this scheme following works are covered - water conservation, recharge of ground water, creation of water detention basin including on channel storage for recharge of ground water. CE-II intimated that the 02 proposals amounting

to Rs. 5.00 lakh under minor irrigation head has been cleared by the TAC in its meeting held on 27.09.2011 and the works would be completed during the current year.

- (VII) **Establishment of quality control and material test:** - Day to day expenditure on operation and maintenance of **Quality Control Lab** is incurred under this sub-head. Pr. Secretary asked CE-II to submit the monthly report of QC and material tests conducted indicating the list of pending cases along with follow 'Action Taken' in each case.
- (Action-CE-II (I&FC))**

- (VIII) **Plan Schemes of other Departments executed by I & FC**
Department: - There are about 10 plan schemes of other departments under which an expenditure of Rs. 51.02 crore (43%) has been incurred upto October 2011 against the budget allocation of Rs. 118.70 crore. Scheme wise progress during 2011-12 is as follows :-

Rs. In Lakh

The Pr. Secretary expressed concerned on the slow progress of utilization of Plan Allocation

S. No.	Department/Scheme	Budget Allocation 2011-12	Expdr. upto Oct.-2011	%	Sanctions issued 2011-12 (as on 31.10.11)
1	Rural Development /DRDB	5000.00	2311.66	46.23	16000.25
2	Director Panchayat/ Choupals/ Barat Ghar (Rural Area)	1000.00	365.16	36.52	2895.02
3	RD / Mini Master Plan for Rural Villages (MPCC)	0	0	0	0
4	Urban Dev./Choupals (in urban villages)	300.00	300.00	100	1938.00
5	Urban Dev. / Unauthorized Colonies (Roads, drains etc.)	3750.00	1368.14	36.48	7441.00
6	Forest/ Str. of Wild Life	75.00	38.28	51.04	252.28
7	Forest / Dev. of Forest	448.00	179.30	40.02	1913.64
8	SC/ST/ Imp. of SC Basties	1000.00	521.28	52.13	4002.30
9	Horticulture / Floriculture	0	0	0	0
10	AH / Veterinary Services	300.00	16.79	5.67	328.25
11	AH / Minor work (Non Plan)	1.00	1.00	100	1.00
	Total	11870.38	5101.61	42.98	26781.05

and impressed upon the Chief Engineers to improve the pace of developmental works during the coming months. Chief Engineer explained that slow pace of works is on account of ongoing monsoon season and further assured that the progress on utilization of Plan funds would be improved in the third quarter of the current year. It was further directed to prepare the estimates and submit the pending proposals for approval without further delay after following prescribed norms/procedure.

(Action-CE-I&II (I&FC))

2. Status of EFC/SFC Projects :-

CE-I&II informed that there are total 27 SFC/EFC schemes out of which 17 pertains to I&FC, 03 pertains to TYADB, 06 relates to DRDB and 01 is concerned with Forest Department. Out of 27 schemes, 08 completed, 16 are under progress, in case of 01 scheme revised AA/ES awaited from FD, 01 is being re-tendering and 01 DRDB scheme relating to 'widening of road on right bank of Bawana Escape Drain from GT road to police check post' is dropped as the land belongs to forest department and permission of cutting of tree not granted. The Pr. Secretary directed that all SFC/EFC projects/schemes must be completed as per time schedule and monthly progress of such schemes be reported to him.

(CE-I&II (I&FC))

3. Supply of cement and testing of quality of cement :- CE-I&II informed that there is shortage of supply of cement to the contractors due to rainy season. The supply of cement is arranged through DGS&D. The Pr. Secretary expressed concern on it. He further wanted to know about the arrangement of supply procedure adopted by PWD/CPWD & other Govt. agencies. CEs were directed to ensure the timely supply of cement.

(Action-CE-I&II (I&FC))

CEs intimated that samples for testing are sent mainly to Shriram Testing Lab. CEs further inform that it is not mandatory to send the samples to Private Labs. Pr. Secy. advised that testing of samples of cement/other material used in the construction of works assigned to I&FC Deptt. may be carried out preferably through the Govt. laboratories like CPWD/PWD/I&FC/MCD etc to utilize the facilities created by the various Govt. Departments for this purpose by following the norms as prescribed.

(Action-CE-I&II (I&FC))

4. Disposal of NHRC Cases :-

Chief Engineer-I, informed that two NHRC cases received in I&FC Department. First case pertains to

death of a child in the Choupal in Mandoli and second case relates to death of two children by drowning

in Supplementary Drain near Sanjay Gandhi Hospital, Sultanpuri. It has been informed that report in

respect of Mandoli Case has already been sent to Divisional Commissioner Office and report in second

case relating to drowning of two children is being submitted for approval and submission to NHRC shortly.

(Action-CE-I (I&FC)Admn Officer (HQ))

5. Preparation of Master Plan for Assets Maintenance :-

CE-I informed that the Master Plan of Assets in respect of I&FC has been prepared. He was advised to submit the Master Plan to Finance Department along with financial implications.

Pr. Secretary Cum Development Commissioner directed that Master Plan of Assets Maintenance of I&FC Department should be submitted to the Finance Deptt. immediately and the Master Plan of other concerned departments(like RD (MPCCs), AH buildings) may also be prepared without further delay.

(Action-CE-I (I&FC)Admn Officer (HQ))

6. Other important issues discussed in the meeting

(i) Disbursement of Pensionary Benefits :-

The officers of all the units intimated that pensionary benefits to the superannuating employees/officers are being disbursed on the day of the retirement. Pr. Secretary advised that a monthly report in this regard may be submitted to Admn. Officer (HQ) by all units in charge latest by 7th of every month indicating details of pending cases, if any with reason thereof. It was emphasized that the processing of pension cases should commence at least six month in advance . In case of any delay, the HOD as well the officer in-charge of the unit shall be personally responsible. It was further reiterated that the service record of officers/officials should be regularly updated. All HOOs were instructed to submit list of officers who are going to retire in December 2011, and June-2012 along with status of the updation of service record. Surprise inspections to be conducted to ensure that service books are properly maintained/updated and fortnightly report be furnished to AO (HQ) regularly for review meetings.

(Action-CE-I /FA&SAO/AO (HQ))

(ii) Status of pending Audit Para :-

Chief Engineer-I informed that CAG Para No. 3.15 has been dropped. It was advised by the Pr. Secretary to send Action Taken Report in this regard to the Finance Department, GNCTD. For

the another CAG Para No.- 3. 5 regarding “unfruitful expenditure due to foreclosure of work” reply was already sent by I&FC Deptt. on 09.06.2009. CE-I was advised to pursue with the concerned authorities to settle the para.

	Department	No. of Audit Paras Pending at the end of the month				Detail of disposal during the month
		Internal/Local audit	AG	CAG	Total	
1	I&FC	495	24	01	745	

FA and Sr. AO informed that during the recent audit, 17 internal audit paras and 16 AGCR audit paras have been recommended for the settlement. CE-II has reviewed the status of all pending audit paras in a meeting with concerned officers of the all Divisions held on 24.10.2011. All officers were requested to attend to the pending Audit Paras carefully and make all efforts to settle them at the earliest. Reply to the Audit Paras should be given on priority and monthly status report of pending Audit Para should be sent to Admn. Officer (HQ) latest by 7th of every month for the next review meeting.

(Action:AS/ Chief Engineers-I & II /FA & SAO/AO (HQ) I&FC)

(iii) Status of pending court cases :-

Pr Secretary instructed that all notices for contempt of the court must be personally brought to his notice by the concerned officers. All the officers have been instructed to accord top priority to the court cases and to ensure that replies are filed in court well in time in consultation with Law Deptt./Learned Counsel. Any development in this regard must be reported to the Pr. Secretary.

(Action: Chief Engineers-I & II /AO

(HQ), I&FC)

(iv) Disposal of CIC/PGC Cases:-

Both the Chief Engineers have been advised to ensure that display boards about the detail of works awarded should be prepared and placed at the site of the work.

The direction of the GAD issued by the circular dated 10.08.2011 regarding implementation of CIC decision No. CIS/C/2010/001294/14035 dated 11.08.11 in respect of uploading Gazette notification on the website of the department was reiterated. This has been brought to the notice of all the officers present in the meeting and it was directed to ensure that all Gazette notifications issued after 15.08.2011 shall be displayed on the website of the department. A compliance report shall be sent in this regard latest by 31.12.2011.

It was further reiterated that all references received from Hon'ble LG office/Hon'ble CM office/CIC/PGC and other VIP references are closely monitored and appropriate action is taken in a time bound manner. A list of pending cases with reasons for delay if any be furnished to AO (HQ) for the next review meetings.

(Action: Chief Engineers-I & II /AO (HQ), I&FC)

(v) Revision of RRs & DPC cases :-

Pr. Secretary Cum Development Commissioner directed that all proposals of revision in RRs in respect of all category of the posts (Gazatted/Non Gazatted) as per recommendation of 6th Central Pay Commission must be expedited. All promotion cases and up-gradation of Group-D incumbents to Group-C category should be submitted on priority. Progress report to be reviewed in the next review meeting.

(Action-CE-I&II/A.O. (HQ))

(vi) CEs were advised to convene meeting of the coordination committee regularly at the level of CE in compliance of the order of the UD Deptt. dated 31.01.2011.

(Action-CE-I&II)

(vii) It was directed that the work distribution among senior officers of the department should be placed on the website of the department immediately.

(Action-CE-I&II)

The meeting ended with vote of thanks to the Chair.

(S.S.Kanawat)
Addl. Secretary (I&FC)

Annexure

**List of the Officers who attended the Weekly Officers Meeting held on
11.11.2011 at 10 AM**

S. No	Name of the Officer	Designation	Department
1.	Sh. S. S. Kanawat	ADC/Addl. Secy. I&FC/Director (AH)	Development Deptt.
2.	Sh. V.P.S. Tomer	Chief Engineer-I	I & FC

3.	Sh. Ish Kumar	Chief Engineer-II	I & FC
4.	Sh.K. Sambhamurti	Supdt. Engineer /SSW-I	I & FC
5.	Sh. Sanjay Saxena	EE(P&D)	I & FC
6.	Sh. N. Sharma	EE	I & FC
7.	Sh. M.M. Ghildiyal	FA-Cum Sr. Account Officer	I & FC
8.	Sh. Ashwani Kumar	EE (SW-VII)	MCD
9.	Sh. R.C. Meena	EE (M-IV/S-2)	MCD
10.	Sh. R. Narula	SEE	MCD
11.	Sh. R.P.Dabas	EE (Narela)	MCD
12.	Sh. R.K.Duggal	EE(E)-VII	MCD
13.	Sh. Ashok Kumar	Dy. Director (Plg.)	Development Deptt.
14.	Sh. K.S. Meena	Dy. Director (Admn), PDRD	Development Deptt.
15.	Dr. Nitant Paunikar	VAS (HQ) AH	Development Deptt.
16.	Sh. A.P. Saini	FVS/HOO (Horti.)	Development Deptt.
17.	Sh. B.P. Upadhyay	F.E.O./HOO (Fisheries)	Development
18.	Sh. Vinoad Attal	Admn. Officer (HQ)	Development Deptt.
19.	Sh. Y.P.Kaushik	Sr. Accts. Officer (HQ)	Development Deptt.
20.	Sh. Anand Singh	Accts. Officer (PDRD)	Development Deptt.

**OFFICE OF THE PR. SECRETARY I&FC DEPARTMENT
GOVT. OF NCT OF DELHI
5/9, UNDER HILL ROAD, DELHI-110054**

Minutes of the Meeting of Monitoring Committee held on 11.11.2011 to Review the Implementation of Plan & Non Plan Schemes and other important issues pertaining to I&FC Departments.

Please find enclosed a copy of the minutes of the meeting of Monitoring Committee held on 11.11.2011 at 10 AM in the chamber Pr. Secretary (I&FC) to Review the Implementation of Plan & Non Plan Schemes and other important issues of I&FC Department for information and necessary action.

(S.S. Kanawat)
Addl. Secretary (I&FC)

NO.F. 1(137)/Dev./Plg./2011-12/

Dated

(All Member of the Monitoring Committee)

1. Chief Engineer (Zone-I), I&FC Department, ISBT Kashmiri Gate.
2. Chief Engineer (Zone-II) I&FC Department, ISBT Kashmiri Gate.
3. F.A.-Cum-Sr. A.O. I&FC Department, ISBT Kashmiri Gate.
4. Supdt. Surveyor of Work (Zone-1) to CE (I&FC) I&FC Department, ISBT Kashmiri Gate
5. Executive Engineer (P&D) I&FC Department, ISBT Kashmiri Gate
6. Admn Officer (HQ), I&FC, 5/9 Under Hill Road, Delhi-54

(S.S.Kanawat)
Addl. Secretary (I&FC)

NO.F. 1(137)/Dev./Plg./2011-12/

Dated

Copy for information w.r.t. Pr. Secretary (Finance) D.O. No. PA/DSF (B)/2010-11/Fin (B)/130-150 dated 17.06.2011 to :-

1. Pr. Secretary to Hon' ble C.M., Chief Minister Office Delhi Sectt., New Delhi.
2. Secretary to the Minister of I&FC, Delhi Sectt., New Delhi.
3. OSD to the Chief Secretary, Delhi Secretariat, New Delhi.

4. Pr. Secretary, Finance Deptt., Delhi Secretariat, New Delhi.
5. Pr. Secretary, I & FC, Delhi Secretariat, New Delhi.
6. PS to Pr. Secretary Cum Development Commissioner
7. PA to ADC/Addl. Secretary, (I & FC)

((S.S.Kanawat)
Addl. Secretary (I&FC)

**Physical Progress of the ongoing works under the schemes of other departments
executed by I & FC Deptt. (as on 31.10.2011).**

S. No.	Department/Scheme	No. of Works /Scheme Sanctioned	Completed	Total No. of Pending/ Ongoing	Sanctioned Issued	In- Prog .	Tender/ Award Stage	Estimate Stage	Held Up	Rescinded/ Foreclosed/ Cancelled
1	2	3	4	5	6	7	8	9	10	11
1	RD /DRDB									
(i)	2005-06 to 2010-11	176	70	106	8471	56	2	4	44	

	(spill over on 01.04.11)									
(ii)	2011-12 (as on 31.10.2011)	271	10	261	14147	49	65	141	6	
	Total	447	80	367	22618	105	67	145	50	
2	Dir. Panchayat/ Choupals/ Barat Ghar (in rural villages)	91	26	65	4724.97	24	-	6	29	6
3	RD / M.M.P(Mtc of MPCCs)	-	-	-		-	-	-	-	
4	Urban Dev./Choupals (in urban villages)	32	1	31	1521.24	23	2	3	3	0
5	U.D.. / Unauthorized Colonies									
(i)	2010-11 (Spill over on 01.04.11)	96	29	67	3893.8	41	2	-	13	11
(ii)	2011-12 (on 31.10.11)	100	1	99	7429.44	13	46	40	-	-
	TOTAL	196	30	166	11323.24	54	48	40	13	11
6	Forest/ Str. of Wild Life	12	3	9	205.52	5	1	-	3	
7	Forest / Dev. of Forest	40	6	34	2092.50	14	11	2	7	
8	SC/ST/ Imp. of SC Basties	94	23	71	3133.34	43	5	18	4	
9	Horticulture	1	-	1	-	-	-	1	-	
10	AH / Vety. Services	21	1	20	274.61	12	8	-	-	
11	AH/Minor Repair Works of AH Unit (Non Plan)									

*09 Schemes approved by DRDB in its meeting held on 02.02.11 and A/A & E/S awaited & 09 schemes to be placed before next DRDB meeting. **Prepared on 31.10.2011**

1. Review of Plan Schemes of I & FC Department:-

Rs. in Lakh

S.n	Name of Sector/Scheme	Approved Outlay 2011-12	Expdr. Upto Oct.-2011	% Exp.	Sanctions issued 2011- 12 (upto 31.10.2011)
1	2	3	4	5	
1.	Major Drainage Works Scheme	1100.00	978.93	88.99	1030.08
2.	Other Drainage Works Scheme (Capital)	2800.00	792.28	28.30	1216.68

3.	Trans Yamuna Area Dev. Board (Capital)	1000.00	377.57	37.76	1129.18
4	Other Works (Capital) (Charged)	5.00	0	0	----
5	Survey model study and hydrological collection & investigation of new scheme (Covering of Drains/Nallahas). (Revenue)	1089.00	45.96	4.22	----
6	Estt. of Quality Control and Material Test (Revenue)	1.00	0.18	18	-----
7	Minor Irrigation (Capital)	5.00	0	0	-----
	TOTAL: I &FC Sector	6000.00	2197.52	36.63	3375.94

2. Plan Schemes of other departments implemented by I&FC Deptt.

S. No.	Department/Scheme	Budget Allocation 2011-12	Expdr. upto Oct.-2011	%	Sanctions issued 2011-12 (as on 31.10.11)
1	Rural Development /DRDB	5000.00	2311.67	46.23	14147.00
2	Director Panchayat/ Choupals/ Barat Ghar (Rural Area)	1000.00	365.16	36.50	2725.00
3	RD / Mini Master Plan for Rural Villages (MPCC)	0	0	0	0
4	Urban Dev./Choupals (in urban villages)	300.00	300.00	100	1521.24
5	Urban Dev. / Unauthorized Colonies (Roads, drains etc.)	3750.00	1368.14	36.61	7429.44
6	Forest/ Str. of Wild Life	75.00	38.28	51.04	205.52
7	Forest / Dev. of Forest	448.00	179.30	40.02	2092.50
8	SC/ST/ Imp. of SC Basties	1000.00	505.46	50.55	3133.34
9	Horticulture / Floriculture	0	0	0	0
10	AH / Veterinary Services	296.38	16.79	5.67	296.38
11	AH / Minor work (Non Plan)	1.00	1.00	100	1.00
	Total	11870.38	5085.80	42.84	29668.17

Minutes of Meeting of the officers meeting held on 22.11.2011 at 10 AM in the chamber of Addl. Secretary (I&FC) to Review the Implementation of Plan Schemes/Works and other important issues of I & FC Department.

The list of the officers who participated in the meeting is given at Annexure.

The Meeting of the of the officers meeting was held under the chairmanship of the Addl. Secretary (I&FC) on 22.11.2011 at 10 AM in his chamber in which following agenda items were discussed in detail :-

1. Review of Plan Schemes of I & FC Department:-

The progress of following Plan Schemes were reviewed

Rs. in Lakh

S.n	Name of Sector/Scheme	Approved Outlay 2011-12	Tentative Expdr. Upto 21.11-11	% Exp.	Sanctions issued 2011-12 (upto 31.10.2011)
1	2	3	4	5	
1.	Major Drainage Works Scheme	1100.00	1066.67	96.97	1066.67
2.	Other Drainage Works Scheme (Capital)	2800.00	835.81	29.85	1216.68
3.	Trans Yamuna Area Dev. Board (Capital)	1000.00	408.51	40.85	3389.23
4	Other Works (Capital) (Charged)	5.00	0	0	----
5	Survey model study and hydrological collection & investigation of new scheme (Covering of Drains/Nallahas). (Revenue)	1089.00	45.96	4.22	----
6	Estt. of Quality Control and Material Test (Revenue)	1.00	0.18	18.00	-----
7	Minor Irrigation (Capital)	5.00	0	0	-----
	TOTAL: I &FC Sector	6000.00	2357.13	39.29	5672.58

Chief Engineer -I informed that there is Budget Estimates of Rs. 60.00 crore for six Plan Schemes under I&FC Department during 2011-12 out of which an amount of Rs. 23.57 crore (i.e. 39.29% of BE) spent up-to 31.10.2011. CE-I&II informed that there are actually 82 ongoing works instead of 85 works reported inadvertently earlier implemented by I&FC Deptt. under Irrigation & Flood Sector. The status of these 82 works is as on 20.11.2011 under :- 12 works completed, 22 under progress, 06 under tender stage, 32 under estimate stage, 02 held up due to rainy season, 04 held up due to land dispute, 03 foreclosed/rescinded and for 01 work revised A/A & E/S is awaited due to the clarification sort by the Finance Department.

Progress of important Plan Schemes is as follows :-

- (I) **Major Drainage Works Scheme:** - Under the scheme expenditure of Rs. 10.67 crore (97%) has been incurred upto 20-11-2011, against the Budget Estimate of Rs. 11.00 crore. Under the scheme mainly construction of embankment and new drains, covering of drains, construction of regulators on major drains are taken up by the Department.

(A) Construction of Supplementary Drain to N.G. Drain (phase-I) (Kakrola to Wazirabad out fall in Yamuna):-

The Chief Engineer-I&II, explained that this scheme is under progress and near completion. Although the drain has been made functional by connecting it to the Nazafgarh Drain in its outfall reach, but sections of the drain at the three locations are narrow. There are following bottlenecks in completion of project of the Supplementary Drain :-

i) There is a kabristan land bearing Kh. No. 98 in lieu of which Delhi Wakf Board has already been offered an alternative land and the **DWB** has already inspected the land. A meeting has been convened in chamber of the Pr. Secretary with CEO (Wakf Board). The proposal to exchange land had been agreed in principle. However CEO (Wakf Board) stated that he would confirm the decision after obtaining concurrence of the Divisional Commissioner.

ii) In a stretch of about 150 metres at Sultanpur Mazra, there are encroachments on the land of I& FC since long. As such Supplementary Drain could not be excavated to its full design width. In this stretch of land there is a **Civil Suit No. 476/2006** in the name of Sh. Hari Kishan Vs GNCT of Delhi pending in **Tis Hazari Court**. In this civil Suit the Petitioner is claiming that the demarcation given regarding alignment of Supplementary drain by Revenue Authorities passes through his private land and has challenged the demarcation. Executive Engineer (CD-II) and Dy. Commissioner (N/W) are parties in the above said case. Next date of hearing is 21.12.2011. CEs have been directed to get in touch with learned counsel for vacating the stay order of the District Court. The outcome/Status of the court case may be reported in the next meeting.

**(Action-CE-I&II
(I&FC))**

iii) PWD is to widen their bridge at NH-10 at the crossing point of supplementary drain, as the present section of the drain is narrow. The matter is under persuasion with PWD authorities. CE-II intimated that PWD has sent the proposal for widening of the bridge to MOST (Govt. of India) for approval.

Chief Engineers (I&FC) also pointed out that payment to the tune of Rs. 3 crores is to be made by PWD on account of construction of bridge as the deposit work on supplementary drain. A letter to Pr. Secy (PWD) has recently been sent requesting to expedite the request of I&FC Deptt. CEs were instructed to pursue with PWD authorities. CE-II intimated that so far no fruitful result obtained in spite of repeated persuasion with PWD. Pr. Secretary advised CE-II to convene a meeting with the concerned PWD Officer in his chamber.

**(Action-CE-II
(I&FC))**

(B) Procurement of Machinery: - Under this Sub Head procurement of heavy machinery like barges, draglines bulldozers, and Hydraulic excavators is done for de-silting and maintenance of drains.

Chief Engineer-I, (I&FC) informed that for procurement of 5 draglines and 3 dredgers for de-silting of drains, the order has been placed with DGS&D and machines are likely to be delivered during the current financial year. CE-I informed that Action Plan for procurement / purchase of machinery has been prepared as per direction of the Hon'ble Chief Minister and proposal has been sent to FD for 'in principle approval'. CE-I has informed that the said file has been received back from the Finance Department and further necessary action is being taken expeditiously

(Action-CE-I&II (I&FC))

De-silting of drains: The Chief Engineer informed that there are total 61 drains of Irrigation and flood Control Department. The de-silting is being carried out in 12 drains which are passing through urbanized area. A total quantity of silt of **2.87 lakh** cubic meter has to be removed by departmental machinery and 55534 cubic meter of silt on contract basis. Out of this, **100%** progress has been attained in removal of silt by departmental machinery and in respect of drains being cleaned on contract basis the progress is **71%** up to August, 2011. The remaining work of de-silting which was held up due to rainy season has now been commenced.

(Action-CE-I&II (I&FC))

- (C) Embankment of I&FC Schemes:** - Under this scheme, works related to construction of new embankments including restoration, beautification of existing embankments etc. are executed.

There are 11 works/schemes out of which 02 completed, 01 is under progress, for 08 works under estimate stage ..

(Action-CE-I&II (I&FC))

- (D) Revamping of I&FC drains:** - Under the scheme work of construction of walls along the drains to check garbage dumping have been taken up. Some of the works are in progress.

There are 05 works under the revamping of drains out of which 01 is completed, 01 is held up due to rainy season, 01 foreclosed and 01 is under estimate stage and 01 is nearly under completion but work held up as revised A/A and E/S is awaited.

- (II) Other drainage works:** - An amount of Rs. 7.92 crore (28%) utilized upto 31.10.2011 against the Budget Estimate of Rs. 28.00 crore during 2011-12 under Other Drainage Works Scheme. Following works are included in the scheme:-

- (A) Remodeling/Imp. of Existing Drains and Other Small Drains Imp. Scheme :-** Under this sub-head, works of remodeling of existing drains by way of lining, change of section for catering to additional discharge etc. are being carried out, due to urbanization along the drains.

There are 12 remodeling works/schemes out of which 02 completed, 06 are in progress, 02 works under tender stage, 01 under estimate stage and 01 work is rescinded.

- (B) **Access Road & Bridges :-** Under this sub-head, works of construction of bridges, culverts, inspection paths, inlets, regulators, improvement/strengthening/restoration of inspection paths embankments/banks of drains, parapet walls, guard walls, etc. are being carried out.

There are 35 works/projects under the scheme out of which 02 are completed, 07 are under progress, for 20 works are under estimate stage, 04 is under tender stage and 02 works held up due to land dispute/demarcation dispute.

- (C) **Protection of Govt. Land :-** Under this sub-head works of construction of boundary walls for protection of Govt. land are carried out to prevent encroachment of Govt. land. The demarcation of land is done by Deputy Commissioner Offices.

There are 07 works/projects out of which 03 are under progress, 01 held up due to rainy season 02 held up due to land/demarcation dispute and 01 is foreclosed.

- (D) **Anti-Erosion Works:-** Under this sub-head, works like construction/strengthening/restoration of river training works, such as construction of bailey screen/bed bars, pilot cuts, shanks & studs, are carried out to prevent erosion of banks and damage to main embankments.

There are 05 works relating to anti-erosion and all are under estimate stage.

CE-II informed that 42 schemes (including 14 schemes under Major Drainage and 28 schemes under Other Drainage Heads) have been approved by TAC in its 29th meeting with estimate cost of Rs. 68 crore. Out of which expenditure sanctions of Rs. 22.46 crore for 30 schemes have been issued and remaining 12 schemes are pending with the CEs and estimates are being prepared as per guidelines of the Finance Department. The proposal recommended by the TAC further requires approval of the Flood Control Board. Pr. Secretary advised CEs to convene the meeting of the board shortly.
(Action-CE-I&II (I&FC))

- (III) **Charged Sub Head -Liabilities of Completed Schemes:-** Funds allotted under this sub-head are utilized to discharge the amount of Rs. 40.00 lacs on account of enhancement compensation of land and Arbitration Awards

- (IV) **Trans Yamuna Area Development Board:** - Under this scheme an amount of Rs. 3.78 crore (38%) has been utilized upto 31.10.2011 against the Budget Estimate of Rs. 10.00 crore. Under the scheme Capital Works, like construction of drains, roads, bridges, community centers etc. recommended by the Trans Yamuna Area Development Board are executed.

CE-II informed that 39 works amounting to Rs. 33.89 crore have been sanctioned so far. Out of which 11 works completed and 12 works are in progress, 4 under tender stage and 4 are under estimates stage. CEs were instructed to submit work-wise progress of TYADB works to the Pr. Secretary.
(Action-CE-I&II (I&FC))

(v) Survey model study and hydrological collection & investigation of new schemes (Master Plan Drainage System):-

Under the scheme an expenditure of Rs. 45.96 lac incurred upto 31.10.11 against the Budget Estimate of Rs. 1089 lac during 2011-12. The funds were allotted for Master Plan Drainage. Moreover, survey of river Yamuna is to be carried out to ascertain the shifting of the river course after the monsoon period. CE-I informed that the total requirement of fund under the scheme is Rs. 91 lakh only against the budget allocation of Rs. 10.89 crore has been provided during current financial year. As such the allocated funds shall be re-appropriated to Major Drainage Works Head for which a proposal will have to be submitted to the Finance Department well on time with due justification.

(Action-CE-I&II (I&FC))

As regard assignment of the work on Master Plan Drainage to IIT Delhi, CE-I informed that a meeting with professor A.K. Gosain, I.I.T. Delhi was held on 14.09.11 under the chairmanship of Pr. Secy. (I&FC) in which representative of concerned departments i.e. MCD/DJB/PWD/ITD/DSSDI were present. The nature and scope of work was discussed in detail and explained to Prof. Gosain. Now the proposal including financial implications has been received from Prof. Gosain and it is being circulated to the all stake holders for their comments. A meeting of the concerned stake holders would be convened to finalize the proposal and thereafter the proposal would be submitted to the Finance Deptt. for approval.

CE-I explained that Keeping in view the involvement of different stake holders in the Master Plan, it may not be possible to evaluate the report by I&FC department. He suggested to constitute an expert committee with representatives from all concerned departments. CE-I was advised to submit the proposal for the constitution of the expert committee immediately.

**(Action-CE-I
(I&FC))**

(VI) Minor Irrigation:-Under this scheme following works are covered - water conservation, recharge of ground water, creation of water detention basin including on channel storage for recharge of ground water. CE-II intimated that the 02 proposals amounting to Rs. 5.00 lakh under minor irrigation head has been cleared by the TAC in its meeting held on 27.09.2011 and the works would be completed during the current year.

(VII) **Establishment of quality control and material test:** - Day to day expenditure on operation and maintenance of **Quality Control Lab** is incurred under this sub-head. Pr. Secretary asked CE-II to submit the monthly report of QC and material tests conducted indicating the list of pending cases along with follow 'Action Taken' in each case.

(Action-CE-II (I&FC))

(VIII) **Plan Schemes of other Departments executed by I & FC Department:** - There are about 10 plan schemes of other departments under which an expenditure of Rs. 51.02 crore (43%) has been incurred upto October 2011 against the budget allocation of Rs. 118.70 crore. Scheme wise progress during 2011-12 is as follows :-

Rs. In Lakh

The Pr. Secretary expressed concerned on the slow progress of utilization of Plan Allocation

S. No.	Department/Scheme	Budget Allocation 2011-12	Expdr. upto Oct.-2011	%	Sanctions issued 2011-12 (as on 31.10.11)
1	Rural Development /DRDB	5000.00	2311.66	46.23	16000.25
2	Director Panchayat/ Choupals/ Barat Ghar (Rural Area)	1000.00	365.16	36.52	2895.02
3	RD / Mini Master Plan for Rural Villages (MPCC)	0	0	0	0
4	Urban Dev./Choupals (in urban villages)	300.00	300.00	100	1938.00
5	Urban Dev. / Unauthorized Colonies (Roads, drains etc.)	3750.00	1368.14	36.48	7441.00
6	Forest/ Str. of Wild Life	75.00	38.28	51.04	252.28
7	Forest / Dev. of Forest	448.00	179.30	40.02	1913.64
8	SC/ST/ Imp. of SC Basties	1000.00	521.28	52.13	4002.30
9	Horticulture / Floriculture	0	0	0	0
10	AH / Veterinary Services	300.00	16.79	5.67	328.25
11	AH / Minor work (Non Plan)	1.00	1.00	100	1.00
	Total	11870.38	5101.61	42.98	26781.05

and impressed upon the Chief Engineers to improve the pace of developmental works during the coming months. Chief Engineer explained that slow pace of works is on account of ongoing monsoon season and further assured that the progress on utilization of Plan funds would be improved in the third quarter of the current year. It was further directed to prepare the estimates and submit the pending proposals for approval without further delay after following prescribed norms/procedure.

(Action-CE-I&II (I&FC))

2. Status of EFC/SFC Projects :-

CE-I&II informed that there are total 27 SFC/EFC schemes out of which 17 pertains to I&FC, 03 pertains to TYADB, 06 relates to DRDB and 01 is concerned with Forest Department. Out of 27 schemes, 08 completed, 16 are under progress, in case of 01 scheme revised AA/ES awaited from FD, 01 is being re-tendering and 01 DRDB scheme relating to 'widening of road on right bank of Bawana Escape Drain from GT road to police check post' is dropped as the land belongs to forest department and permission of cutting of tree not granted. The Pr. Secretary directed that all SFC/EFC projects/schemes must be completed as per time schedule and monthly progress of such schemes be reported to him.

(CE-I&II (I&FC))

3. Supply of cement and testing of quality of cement :- CE-I&II informed that there is shortage of supply of cement to the contractors due to rainy season. The supply of cement is arranged through DGS&D. The Pr. Secretary expressed concern on it. He further wanted to know about the arrangement of supply procedure adopted by PWD/CPWD & other Govt. agencies. CEs were directed to ensure the timely supply of cement.

(Action-CE-I&II (I&FC))

CEs intimated that samples for testing are sent mainly to Shriram Testing Lab. CEs further inform that it is not mandatory to send the samples to Private Labs. Pr. Secy. advised that testing of samples of cement/other material used in the construction of works assigned to I&FC Deptt. may be carried out preferably through the Govt. laboratories like CPWD/PWD/I&FC/MCD etc to utilize the facilities created by the various Govt. Departments for this purpose by following the norms as prescribed.

(Action-CE-I&II (I&FC))

4. Disposal of NHRC Cases :-

Chief Engineer-I, informed that two NHRC cases received in I&FC Department. First case pertains to

death of a child in the Choupal in Mandoli and second case relates to death of two children by drowning

in Supplementary Drain near Sanjay Gandhi Hospital, Sultanpuri. It has been informed that report in

respect of Mandoli Case has already been sent to Divisional Commissioner Office and report in second

case relating to drowning of two children is being submitted for approval and submission to NHRC shortly.

(Action-CE-I (I&FC)Admn Officer (HQ))

5. Preparation of Master Plan for Assets Maintenance :-

CE-I informed that the Master Plan of Assets in respect of I&FC has been prepared. He was advised to submit the Master Plan to Finance Department along with financial implications.

Pr. Secretary Cum Development Commissioner directed that Master Plan of Assets Maintenance of I&FC Department should be submitted to the Finance Deptt. immediately and the Master Plan of other concerned departments(like RD (MPCCs), AH buildings) may also be prepared without further delay.

(Action-CE-I (I&FC)Admn Officer (HQ))

6. Other important issues discussed in the meeting

(i) Disbursement of Pensionary Benefits :-

The officers of all the units intimated that pensionary benefits to the superannuating employees/officers are being disbursed on the day of the retirement. Pr. Secretary advised that a monthly report in this regard may be submitted to Admn. Officer (HQ) by all units in charge latest by 7th of every month indicating details of pending cases, if any with reason thereof. It was emphasized that the processing of pension cases should commence at least six month in advance . In case of any delay, the HOD as well the officer in-charge of the unit shall be personally responsible. It was further reiterated that the service record of officers/officials should be regularly updated. All HOOs were instructed to submit list of officers who are going to retire in December 2011, and June-2012 along with status of the updation of service record. Surprise inspections to be conducted to ensure that service books are properly maintained/updated and fortnightly report be furnished to AO (HQ) regularly for review meetings.

(Action-CE-I /FA&SAO/AO (HQ))

(ii) Status of pending Audit Para :-

Chief Engineer-I informed that CAG Para No. 3.15 has been dropped. It was advised by the Pr. Secretary to send Action Taken Report in this regard to the Finance Department, GNCTD. For

the another CAG Para No.- 3. 5 regarding “unfruitful expenditure due to foreclosure of work” reply was already sent by I&FC Deptt. on 09.06.2009. CE-I was advised to pursue with the concerned authorities to settle the para.

	Department	No. of Audit Paras Pending at the end of the month				Detail of disposal during the month
		Internal/Local audit	AG	CAG	Total	
1	I&FC	495	24	01	745	

FA and Sr. AO informed that during the recent audit, 17 internal audit paras and 16 AGCR audit paras have been recommended for the settlement. CE-II has reviewed the status of all pending audit paras in a meeting with concerned officers of the all Divisions held on 24.10.2011. All officers were requested to attend to the pending Audit Paras carefully and make all efforts to settle them at the earliest. Reply to the Audit Paras should be given on priority and monthly status report of pending Audit Para should be sent to Admn. Officer (HQ) latest by 7th of every month for the next review meeting.

(Action:AS/ Chief Engineers-I & II /FA & SAO/AO (HQ) I&FC)

(iii) Status of pending court cases :-

Pr Secretary instructed that all notices for contempt of the court must be personally brought to his notice by the concerned officers. All the officers have been instructed to accord top priority to the court cases and to ensure that replies are filed in court well in time in consultation with Law Deptt./Learned Counsel. Any development in this regard must be reported to the Pr. Secretary.

(Action: Chief Engineers-I & II /AO

(HQ), I&FC)

(iv) Disposal of CIC/PGC Cases:-

Both the Chief Engineers have been advised to ensure that display boards about the detail of works awarded should be prepared and placed at the site of the work.

The direction of the GAD issued by the circular dated 10.08.2011 regarding implementation of CIC decision No. CIS/C/2010/001294/14035 dated 11.08.11 in respect of uploading Gazette notification on the website of the department was reiterated. This has been brought to the notice of all the officers present in the meeting and it was directed to ensure that all Gazette notifications issued after 15.08.2011 shall be displayed on the website of the department. A compliance report shall be sent in this regard latest by 31.12.2011.

It was further reiterated that all references received from Hon'ble LG office/Hon'ble CM office/CIC/PGC and other VIP references are closely monitored and appropriate action is taken in a time bound manner. A list of pending cases with reasons for delay if any be furnished to AO (HQ) for the next review meetings.

Engineers-I & II /AO (HQ), I&FC)

(Action: Chief

(v) Revision of RRs & DPC cases :-

Pr. Secretary Cum Development Commissioner directed that all proposals of revision in RRs in respect of all category of the posts (Gazatted/Non Gazatted) as per recommendation of 6th Central Pay Commission must be expedited. All promotion cases and up-gradation of Group-D incumbents to Group-C category should be submitted on priority. Progress report to be reviewed in the next review meeting.

(Action-CE-I&II/A.O. (HQ))

(vi) CEs were advised to convene meeting of the coordination committee regularly at the level of CE in compliance of the order of the UD Deptt. dated 31.01.2011.

(Action-CE-I&II)

(vii) It was directed that the work distribution among senior officers of the department should be placed on the website of the department immediately.

(Action-CE-I&II)

The meeting ended with vote of thanks to the Chair.

(S.S.Kanawat)
Addl. Secretary (I&FC)