

**Minutes of Meeting of the Monitoring Committee held on 10.10.2011 at 10 AM in the chamber of Pr. Secretary Cum Development Commissioner to Review the Implementation of Plan & Non Plan Schemes and other important issues of Development Department.**

The list of the officers who participated in the meeting is given at Annexure.

The Meeting of the Monitoring Committee was held under the chairmanship of the Pr. Secretary Cum Development Commissioner on 10.10.2011 at 10 AM in his chamber in which following agenda items were discussed in detail :-

**1. Review of Plan/Non Plan Schemes of Development Department.**

**The following Plan/Non Plan Schemes have been reviewed as under :-**

**A. Rural Development**

(Rs. in lakh)

S.No	Name of Sector/Plan Scheme Rural Development Sector (RD Unit)	Approved Outlay 2011-12	Expdr. upto Sept.-2011	% Expdr	Expdr. Sanctions issued upto 30.09.11
1	2	3	4	5	6
(i)	Mini Master Plan for Dev. of Rural Villages				
	Salary of Rural Development Unit (Revenue)	Rev. 170	51.83	30.49	-
	(Maintenance of MPCCs) (Capital)	Cap. 50	Nil	Nil	-
		Total 220	51.83	23.56	
(ii)	Delhi Rural Development Board (Capital Head)	15000	1458.82	9.73	11747.00
	TOTAL (RD)	15220	1510.65	9.93	11747.00

- (i) Mini Master Plan for Development of Rural Villages :-** PDRD informed that out of BE of Rs. 2.20 crore an amount of Rs. 51.83 lac utilized up-to 30.09.2011 under Revenue Head. He further intimated that any requisition of repair of Multi Purpose Community Centers has not been received so far from concerned Dy. Commissioners . As a result the repair work could not be sanctioned. He was instructed that a letter to be sent to all DCs to send requisition for repair, if any required for timely action by the deptt. of Rural Development.

Regarding preparation of Master Plan for Maintenance of Assets, CE-I&II intimated that joint inspection of MPCCs has been completed and Master Plan for the maintenance of the Assets would be submitted soon.

**(Action-CE-I&II (I&FC)/DD (Admn.)RD)**

- (ii) Delhi Rural Development Board (IDRV):-** When enquired about the progress of IDRV Scheme, PDRD informed that out of Budget Allocation of Rs. 150 crore, funds to the tune of Rs. 50 crore have been released to I & FC Deptt. during current year. Expenditure Sanctions amounting to Rs. **124.13** crore have been issued (upto 10.10.2011) for execution of 227 works recommended by the DRDB in its meeting held on 02.02.2011.

Dy. Director (Tech), Rural Development intimated that total 705 proposals with estimated cost of Rs. 530 crore placed in the meeting of the DRDB held on 02.02.2011 were approved by the board. The status of these proposals is as follows :-

S.No	Status (as on 10.10.2011) of Proposals of DRDB meeting held on 02.02.2011.	No. of Proposal
1	Proposals dropped / rejected / not processed	
A	Proposals dropped due to duplicacy of schemes.	08
B	Proposals rejected due to private Land/wakf Board/land/other Govt. land.	17
C	Proposals relating to protection of Gram Sabha Land sent to Director (Panchayat).	05
D	Proposals dropped due to panchayat ongoing work in the year 2010 for which funds not released by Finance Department.	82
	Total proposals dropped	112
2.	A/A &E/S (amounting to Rs. 124.13 crore) issued.(as on 10.10.2011)	227
3.	A/A &E/S issued during 2010-11 after approval of Hon'ble CM / Development Minister for FRRO Complex Pindwala Kalan (for foreigner prisoners and MPCC at Naya Bans.	02
4.	Proposals above Rs. 2.00 crore sent to FD for E/S (of Rs. 42.01 crore)	13
5.	Proposals sent to D.C. (Revenue) for verification of the status of land etc. (awaited/ reminder also sent).	69
6.	Proposals pending with I&FC for submission for sanction as per guidelines of FD.	55
7.	Proposals pending with E-in-C (MCD) for submitting estimates for sanction.	04
8.	Street light proposals pending with E-in-C (MCD) for submitting estimates as per recent guidelines.	31
9.	Water supply proposals sent to CEO (DJB) for submitting detailed estimates.	26
10.	Proposals of Streets/Gali sent to MCD & I&FC for estimates as per direction of FD.	105
11.	Proposals under process in RD.	61
	GRAND TOTAL	705

PDRD intimated that the meeting of DRD Board has been held on 22.09.2011 in which progress of the works/schemes was reviewed. The Pr. Secretary advised that necessary follow up action may be taken by the executive agencies/departments in accordance with the decisions taken in the meeting. CE-I&II were directed to speed up the pace of execution of works on the expenditure so far has been very low and more funds to be seek.

**(Action- CE-I&II/PDRD)**

The following are the executing agencies for the above Rural Development works/schemes as approved by DRDB and status of implementation of various schemes is as follows :-

**I&FC Department:-**

Pr. Secretary Cum Development Commissioner pointed toward discrepancy in reporting by CE-I&II of I&FC Deptt. regarding pending works sanctioned from 2005-06 to 2010-11. He wanted to know the status of the total pending works sanctioned during that period. CE-I&II explained that there was a lapse and under reporting of number of pending works and amount of committed liability. They clarified that there were 71 ongoing works **instead of 75** works having committed liability of Rs. 28.17 crore sanctioned during 2010-11. In addition to above, 35 works containing committed liability of Rs. 9.70 crore which were sanctioned during 2005-06 to 2009-10 were due for completion. The status of all these ongoing **106 works** (sanctioned upto 2010-11) with total committed liability of Rs. 37.87 crore is as under :- **57 works are in progress, 02 under tender stage, 04 are under estimate stage, 43 works were held up due to various reasons. Performance in the execution of these works has been found to be unsatisfactory. CE-I&II advised to speed up the execution of these works and complete them at the earliest.**

Chief Engineers further informed that during current year 227 works sanctioned so far out of which 10 were completed, 32 under progress, 68 works under tender/award stage, 114 works under estimates stage and 03 were held up. CEs have been directed to expedite the completion of all pending works. A list of sanctioned works pending execution for more than one year shall be submitted by both the CEs with reasons along with a action plan for their completion CE-I&II has been directed to take necessary action to ensure that funds of Rs. 150 crore available under Rural Development are fully utilized during the current financial year. CE-I&II have been directed to expedite the completion of works and to seek more funds.

**(CE-I&II (I&FC))**

Thereafter PDRD informed that about 55 **works** (for current year) approved by DRDB are still pending with both the Chief Engineers for preparation of detailed estimates. Due to in-ordinate delay in preparation of estimates of works, serious complaints from some of the Hon'ble MLAs have been received. Both the Chief Engineers explained that the delay has been caused due to difficulties in submitting the proposals in view of revised guidelines issued by office of the Chief Secretary and Finance Department, GNCTD recently. They have further assured that all the proposals pending with them will be submitted as per the revised guidelines within a week. CE-I & II also assured that pending works sanctioned during the previous years would also be executed by I & FC Department during current financial year positively. They were directed to expedite preparation of estimates, tendering process and award of works at the earliest to avoid further delay.

**(Action- PDRD/CE-I&II)**

CEs were advised to prepare **district-wise** list of works which were held up due to issue of demarcation of land etc so that meeting with respective Dy. Commissioners may be arranged in the chamber of Pr. Secy. Cum Development Commissioner to resolve the issues.

**(CE-I&II (I&FC)/PDRD)**

#### **MCD**

PDRD informed that during the current financial year no new work sanctioned to MCD. MCD has unutilized funds of Rs. **37.40** crore released last year out of which it has utilized only Rs. 7.94 crore up to **30.09.2011**. As per Executive Engineer (**SW-VII**) total 578 schemes/works (containing 713 components of civil & electrical works) of DRDB works were sanctioned to be executed by MCD during 2005-06 to 2010-11, out of which 561 schemes (676 components)

were completed up to 31.08.2011. 37 components of works are still pending. Executive Engineer (SW-VII) assured that above works would be completed during the current financial year. Pr. Secretary also directed to expedite the work relating to preparation of estimates etc. of **35 works** recommended by DRDB in its meeting held on 02.02.2011 assigned to the MCD during current year. Pr. Secretary advised PDRD to put up a DO letter to Commissioner (MCD) requesting him to expedite the completion of the ongoing work relating to the Rural Development Deptt. by MCD

**(Action- Exec. Engg. (SW-VII), /SE(P Najafgarh & Narela Zone)MCD/PDRD)**

**Delhi Jal Board :-**DJB has unutilized funds of Rs. 1.08 crore released last year. Chief Engineer (C&N) informed that out of 11 works, 10 works have been completed and 01 work is under progress. Pr. Secretary directed to expedite the work relating to preparation of estimates of **26 works** relating to water supply recommended by DRDB in its meeting held on 02.02.2011 assigned to DJB during the current year.

**(Action-Chief Engineer (C&N) DJB)**

## B. Animal Husbandry

**Plan Schemes :-** Director (AH) informed that out of Plan allocation of Rs. 3.00 crore (Capital Head ) for repair/renovation of Veterinary Hospitals/Dispensaries expenditure sanctions of Rs. 296.38 were issued to I&FC Department for construction of veterinary hospital at Ghogha Dairy Colony and repair of 20 other hospitals/dispensaries. An expenditure of **Rs.23.75 (8%)** lac has been incurred by I&FC upto 30.09.2011. CE-II informed that out of 21 sanctioned works 08 works are under award process, 12 are under tendering stage and **01 is completed.**

The Pr. Secretary Cum Development Commissioner instructed CE-I & II to complete the Ghogha Dairy Hospital latest by 15 November 2011. He also advised them to complete all other sanctioned works latest by December, 2011. Both the CEs assured that these 21 works shall be completed within the above given time.

**(Action-CE-I&II)**

**(I&FC))**

**Non-Plan Schemes :-** There is Budget Estimates of Rs. 17.15 crore under the Non-Plan schemes for the current year for Animal Husbandry, out of which an amount of Rs. 6.97crore (41%) (mainly on salary) has been utilized up-to September, 2011. Non-Plan schemes under this sector indicating important activities are as under :-

**Rs. in**

**lakh**

S. No	Name of the Non Plan Schemes (Animal Husbandry Unit)	B.E. 2011-12	Expdr. upto August-11	% Expdr.	Remark
1.	MH2403 B3- Supply and material (purchase of medicines and equipments)	12.00	-----	-----	Proposal for Procurement of medicines and equipments etc through e-tendering received from FD after vetting of tender document. Law department already vetted the document. Tender document is being finalized as per suggestions of FD.
2.	MH2403 B 3 (2) (4) /(5) / MH2403 B3 (3) (6) (1) Veterinary Services and control of contagious diseases (procurement of medicines)	126.00	-----	----	
3.	MH2415 B(6) Grant in Aid to SPCA	109.00	82.75	76	
4.	MH 2404 B4 (1) (1) Shifting of Dairy (refund of the principal amount @ Rs. 5000 for death cases)	50.00	-	-	
5.	B3 (4) GIA to Animal Welfare Advisory Board (GIA to N.G.O.)	1.00	-	-	Proposal for Reconstitution of Board already submitted
	<b>CSS - Foot and Mouth disease control programme (procurement of medicines)</b>	2.00	-	-	

The progress of implementation of the above schemes have been found to be unsatisfactory. VAS (HQ) has attributed the slow progress to the delay in finalization of E-tendering document for procurement of medicines. Director (AH) intimated that the tender document has been vetted by the Law Department and the Finance Deptt. The suggestions of FD would be followed by preparing the proposal for procurement of medicines through e-tendering. The Pr. Secretary cum Development Commissioner has instructed to expedite the matter and complete all codal formalities for procurement of the medicines on priority basis.

**(Action-Director (AH)/DD/VASs (HQ))**

CE-I informed that the status of requirement of repair and maintenance of Hospital/Dispensary buildings has been assessed and informed to AH Unit. VAS HQ intimated that Master Plan for Maintenance of Assets is under submission and it will be finalized very soon.

**(Action-Director (AH)/ CE-I (I&FC)/VAS (HQ))**

Pr. Secretary Cum Development Commissioner directed VASs (HQ) to submit the proposal for approval of Pattern of Assistance in respect of Grand in Aid Schemes without any further delay for approval of the competent authority.

**(Action-Director (AH)/VASs (HQ))**

**C. Fisheries Unit(Non-plan):-**

Fingerlings are distributed to fish farmers. Under this scheme an expenditure of Rs. 0.93 lac has been incurred against the BE of Rs. 1.00 lakh for 12.75 lakh fingerlings. There are 15 fish ponds (11 at Seelampur and 04 at Barwala) out of which 12 are functioning. HOO (Fisheries) informed The Plan Scheme relating to fisheries transferred to Non-Plan w.e.f. 2009-10. The Non Plan Schemes of Fisheries are mainly staff oriented. There is a Budget Estimates of Rs. 58.33 lac for the current year for Fisheries, out of which an amount of Rs. 26.67 lac (46%) have been utilized up-to September, 2011. Under the Non Plan scheme – reorganization of fisheries activities in Delhi that proposal for additional funds of Rs.32 lakh for maintenance of the ponds through PWD has been sent to the Finance Department as no fund has been provided during the current year for the maintenance of ponds etc. He intimated that work of Fisheries Unit is being adversely effected due to 14 vacant posts out of 27 sanctioned posts. Pr. Secretary Cum Development Commissioner instructed the AO Admn. (HQ) to take up necessary action immediately to fill up all the vacant posts.

**(Action –AO Admn. (HQ))**

He was advised to intensify and expend the activities relating to fisheries as there is a greater demand for fish in Delhi. In order to revive proposal for undertaking fisheries

activities in the ponds of Revenue Department, HOO was instructed to arrange meeting of concerned officers i.e. Director Panchayat and CEO Delhi Parks and Garden Society, Environment Department with the Pr. Secretary Cum Development Commissioner.

**(Action -HOO Fisheries)**

#### **D. Agriculture Units (Non-Plan)**

There is no Plan Scheme under Agriculture Sector. The most of the Non Plan schemes are staff oriented. An expenditure of Rs. 3.28 crore (54%) incurred up to September, 2011 under Non Plan schemes out of the total budget allocation of Rs. 6.04 crore. Some of the Non Plan schemes indicating important agricultural activities are given as follows :-

**Rs. in**

**lakh**

S. No	Name of the Important Non Plan Schemes (Agriculture)	B.E. 2011 -12	Expdr. upto Sept.-11	% Expdr.	Remarks
1.	Integrated agricultural development scheme including extension education (training / workshops and production of wormi compost), Assistance to SC/ST farmers .	2.25	1.14	50.66	05 training conducted and purchase of store items for wormy compost production (6MT composite produced).
2.	Soil testing and reclamation of soil (lab at Barwala)	2.00	0.62	31	04 training prog. conducted and proposed for purchase of soil inputs. 640 samples collected for testing.
	Centrally Sponsored Scheme (CSS) (Agriculture)				
1.	Micro Management Mode (promotion of production of oil seeds, pulses, juice of quality seeds and organic manure, pest management, agri. mechanization etc. (90:10)	15.00	-	-	Proposal is being re-submitted to FD for authorization of funds.
2.	Vegetable initiative for Urban Cluster (ACA under RKY)	700.00	-	-	Scheme of Rs. 6.50 crore prepared for approval of GNCTD. The proposal is under process.

JD(Agri) was advised to submit the proposal under the CSS - Vegetable Initiative For Urban Cluster without any further delay.

**(Action-Jt. Director (Agriculture))**

**E. Horticulture Unit :- (Plan)**

The Plan Scheme **Floriculture Production Programme** has been transferred to Environment Deptt.. Head of Office (Horticulture) informed that against the BE of Rs. 50 lac, two expenditure sanctions amounting to Rs. 37.00 lac were issued to I&FC Deptt. for the Capital Works under Floriculture Production Programme (Plan). I & FC Deptt. is required to execute the works as per schedule.

**(Action-CE-I&II (I&FC)/HOO (Horticulture))**

**Non-Plan:-**

The most of the Non Plan schemes are staff oriented. An expenditure of Rs. 5.53 crore(62%) incurred up to September, 2011 under Non Plan schemes out of the total budget allocation of Rs. 8.91 crore. Non Plan schemes indicating important agricultural activities are as under:-

**Rs. In lakh**

S. No	Name of the Non Plan Schemes (Horticulture)	B.E. 2011-12	Expdr. upto Sept - 2011	% Expenditure
1.	Floriculture Production Programme (Supply and material )	1.00	1.00	100
2.	Floriculture Production Programme (Supply and material ) (SCP)	1.00	--	--

HOO(Hort) was advised to explore possibilities for expansion of horticultural activities.

**(Action-HOO(Hort))**

HOO (Horti.) informed that there is requirement of additional fund of Rs. 91.00 lakh against the BE of Rs. 1.00 lakh under the Non Plan Scheme Floriculture Production Programme (supply & material). He further informed that proposal of additional funds has been sent to FD through the Environment Deptt.

**(Action-HOO(Hort))**

**2. Status of EFC/SFC Projects :-**

PDRD intimated that there is 01 new EFC proposal pending with MCD pertaining to DRDB work relating to Nangloi to Najafgarh Road. MCD has been requested to prepare the EFC Memo. The Pr. Secretary directed to pursue with the MCD authorities to expedite the submission of project, proposal pertaining to Rural Development on priority for its timely approval and execution.



(Action-PDRD/ Exec. Engg. (SW-VII))

### **3. Disposal of NHRC Cases :-**

It has been informed by the ADC/JD(Agri)/ DD(RD)/VAS (HQ) that there is no NHRD Case pending at present pertaining to Development Department.

(Action-JD(A)/DD(PDRD)/HOO (Hort.)/VAS(HQ)(A.H)/A.O.(HQ))

### **4. Preparation of Master Plan for Assets Maintenance :-**

Pr. Secretary Cum Development Commissioner directed that Master Plan of Assets Maintenance should be submitted on priority to Admn. Officer (HQ) without further delay in accordance with the instructions issued by the Finance Department pertaining to Development Deptt. Necessary coordination is to be done with the executing agency i.e. I&FC Deptt./PWD. It has been impressed upon that this work should be completed within a week as the matter has already been delayed.

(Action-CE-I (I&FC)/JD(A)/DD(PDRD)/HOO (Hort.)/VAS(HQ)(A.H)/A.O.(HQ))

### **5. Other important issues discussed in the meeting**

#### **(i) Disbursement of Pensionary Benefits**

The officers of all the units intimated that pensionary benefits to the superannuating employees/officers are being disbursed on the day of the retirement. Pr. Secretary advised that a monthly report in this regard may be submitted to Admn. Officer (HQ) by all units in charge latest by 7<sup>th</sup> of every month indicating details of pending cases, if any with reason thereof. It was emphasized that the processing of pension cases should commence at least six months in advance. In case of any delay, the HOD as well as the officer in-charge of the unit shall be personally responsible. It was further reiterated that the service record of officers/officials should be regularly updated. All HOOs were instructed to submit list of officers who are going to retire in December 2011, and June-2012 along with status of the updation of the service record. ADC to nominate officers to conduct surprise inspection to see that service books are properly maintained/updated and send fortnightly report to be furnished to AO (HQ) regularly for review in the weekly meetings.

(Action-ADC/JD(A)/DD, Admn(PDRD)/HOO (Hort.)/VAS(HQ)(A.H)/A.O.(HQ))

#### **(ii) Status of pending Audit Para :-**

PDRD informed that there is 01 pending CAG Audit Para regarding outstanding loan given to MCD during the period 2001-02 to 2005-06 and necessary action is required to be taken by Urban Development Deptt. Pr. Secretary Cum Development Commissioner

advised him to make personal efforts to settle the para in consultation with UD Deptt. and MCD. Details of the para & issue involved be personally, brought within 2-3 days to sort out the issue. A report to this effect be put up by the PDRD before next review meeting .

**(Action-PDRD)**

**Unit wise list of pending Audit Paras is as under:-**

	Unit / Department	No. of Audit Paras Pending at the end of the month				Detail of disposal during the month
		Internal/Local audit	AG	CAG	Total	
i	Rural Development	06	-	01	07	Nil
ii	Animal Husbandry	70	05		75	Nil
iii	J. D. (Agriculture)	13	09		22	Nil
iv	Horticulture	10	03		13	Nil
v	Fisheries	04	Nil		04	Nil
vi	Dev. (HQ)	20	09		29	Nil
TOTAL	(Development)	123	26	01	150	Nil

ADC was requested to review all the cases at his own level. All officers were directed to attend to the pending Audit Paras carefully and make efforts to settle them at the earliest. Reply to the Audit Paras with their disposal should be given on priority and monthly status report of pending Audit Paras ( indicating year wise break up) would be sent to Accounts Officer (HQ) latest by 7<sup>th</sup> of every month and to be reviewed in weekly meeting.

**(Action-ADC/JD(A)/ HOO(Fisheries /DD(PDRD)/HOO (Hort.)/DD(AH)/VAS(HQ)(A.H)/  
AAO (AH/ Accts. Officer (HQ))**

**(iii) Status of pending court cases**

AO Admn. Informed that 38 cases have been ongoing in various courts in respect of Development Department. It was emphasized that constant vigil has to be maintained in each case in consultation with the Law Department/Ld. Govt. Counsel and any development to be reported immediately. All the officers have been instructed to accord top priority to the court cases and to ensure that replies are filed in court well in time.

**(Action-JD(A)/DD(RD)/HOO (Hort.)/VAS(HQ)(A.H) AO (HQ))**

**(iv) Disposal of CIC/PGC Cases :-**

The direction of the GAD issued by the circular dated 10.08.2011 regarding implementation of CIC decision No. CIS/C/2010/001294/14035 dated 11.08.11 in respect of uploading Gazette notification on the website of the department was reiterated. This has been brought to the notice of all the officers present in the meeting and it was directed to ensure that all Gazette notifications issued after 15.08.2011 shall be displayed on the website of the department. A compliance report shall be sent in this regard latest by 31.12.2011.

It was further reiterated that all references received from Hon'ble LG office/ Hon'ble CM office/CIC/PGC & other VIP references are closely monitored & appropriate action is taken in a time bound manner. A List of pending cases with reason for delay if any the furnished to DD(Plg) for review in the weekly meeting.

**(Action-JD(A)/DD(PDRD)/HOO (Hort.)/VAS(HQ)(A.H)/A.O.(HQ))**

- (v) **Revision of RRs & DPC cases:** - Pr. Secretary Cum Development Commissioner directed that all proposals of revision in RRs in respect of all category of the posts (Gazatted/Non Gazatted) as per recommendation of 6<sup>th</sup> Central Pay Commission must be expedited. All promotion cases and up-gradation of Group-D incumbents to Group-C category should be submitted on priority. Progress report to be reviewed in the next review meeting.

**(Action-A.O. (HQ))**

- (vi) **Pr. Secretary Cum Development Commissioner instructed AO Admn (HQ) to send detail of staff engaged on contract basis should be sent to Finance Department.**

**(Action-Admn Officer.(HQ))**

- (vii) It was directed that the work distribution among senior officers of the department should be placed on the website of the department immediately.

**(Action-ADC/Admn Officer.(HQ))**

- (viii) Pr. Secretary Cum Development Commissioner instructed to send the comments on Administrative Reform Committee Report on priority to the concerned department.

**(Action-ADC/Admn Officer.(HQ))**

The meeting ended with vote of thanks to the Chair.

**(S.S.Kanawat)**

Addl. Development Commissioner

## Annexure

### List of the Officers who attended the Weekly Officers Meeting held on 10.10.2011 at 10 AM

S. No	Name of the Officer	Designation	Department
1.	Sh. S. S. Kanawat	ADC/Addl. Secy. I&FC/Director (AH)	Development Deptt.
2.	Sh. V.P.S. Tomer	Chief Engineer-I	I & FC
3.	Sh. Ish Kumar	Chief Engineer-II	I & FC
4.	Sh.K. Sambhamurti	Supdt. Engineer /SSW-I	I & FC
5.	Sh. M.M. Ghildiyal	FA-Cum Sr. Account Officer	I & FC
6.	Sh. Ashwani Kumar	EE (SW-VII)	MCD
7.	Sh. S.K. Mital	EE (W-2)	MCD
8.	Sh. Ravinder Singh	EE	MCD
9.	Sh. R.P.Dabas	EE (Narela)	MCD
10.	Sh. D. K. Thakur	Joint Director (Agriculture)	Development Deptt.
11.	Sh. Ashok Kumar	Dy. Director (Plg.)	Development Deptt.
12.	Sh. Radha Charan	Dy. Director (Tech), PDRD	Development Deptt.
13.	Sh. K.S. Meena	Dy. Director (Admn), PDRD	Development Deptt.
14.	Dr. Babu Lal	DD (AH)	Development Deptt.
15.	Dr. Nitant Paunikar	VAS (HQ) AH	Development Deptt.
16.	Dr. Vinod Jaimini	VAS (HQ) AH	Development Deptt.
17.	Sh. A.P. Saini	FVS/HOO (Horti.)	Development Deptt.
18.	Sh. B.P. Upadhyay	F.E.O./HOO (Fisheries)	Development
19.	Sh. Vinod Attal	Admn. Officer (HQ)	Development Deptt.
20.	Sh. C.K.Goyal	Accts. Officer (HQ)	Development Deptt.
21.	Sh. Anand Singh	Accts. Officer (PDRD)	Development Deptt.

22.	Sh. Mukesh C. Sharma	Supdt. (HQ)	Development Deptt.
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**OFFICE OF THE PR. SECRETARY CUM DEVELOPMENT  
COMMISSIONER**

**GOVT. OF NCT OF DELHI  
5/9, UNDER HILL ROAD, DELHI-110054**

**Minutes of the Meeting of Monitoring Committee held on 10.10.2011 to  
Review the Implementation of Plan & Non Plan Schemes and  
other important issues pertaining to Development.**

**Please find enclosed a copy of the minutes of the meeting of Monitoring Committee held on 10.10.2011 at 10 AM in the chamber of Development Commissioner to Review the Implementation of Plan & Non Plan Schemes and other important issues of Development Department for information and necessary action.**

(S.S. Kanawat)

Addl. Development Commissioner

**NO.F. 1(137)/Dev./Plg./2011-12/**

**Dated**

**(All Member of the Monitoring Committee)**

1. Chief Engineer (C&N), Delhi Jal Board, Varunalya Buldg. Jhandewalan, New Delhi.
2. The Chief Engineer-I, I & FC Deptt., ISBT Kashmiri Gate, Delhi.
3. The Chief Engineer-II, I & FC Deptt., ISBT Kashmiri Gate, Delhi.
4. Project Director (Rural Development), ISBT Kashmiri Gate, Delhi.
5. Dy. Director (Tech.), O/o PDRD, ISBT Kashmiri Gate, Delhi.
6. Dy. Director(Admn.), O/o PDRD, ISBT Kashmiri Gate, Delhi.
7. Dy. Director, (Animal Husbandry), Old Secretariat Delhi.
8. VAS-I (HQ), (Animal Husbandry), Old Secretariat Delhi.
9. VAS-II (HQ), (Animal Husbandry), Old Secretariat Delhi.
10. HOO, Fisheries, GT Road, Seelampur Delhi.
11. Joint Director (Agriculture), MSO Buldg. Near ITO. New Delhi.
12. HOO, (Horticulture), MSO Buldg. Near ITO. New Delhi.
13. Executive Engineer/SW-VII, MCD, Civic Centre Buldg. New Delhi.
14. Dy. Director (Plg.), (HQ), 5/9, Under Hill Road, Delhi.
15. Admn. Officer (HQ) Dev. Deptt.
16. Accounts Officer (HQ) Dev. Deptt.

(S.S. Kanawat)

Addl. Development Commissioner

**NO.F. 1(137)/Dev./Plg./2011-12/**

**Dated**

Copy for information w.r.t. Pr. Secretary (Finance) D.O. No. PA/DSF (B)/2010-11/Fin (B)/130-150 dated 17.06.2011 to :-

1. Pr. Secretary to Hon' ble C.M., Chief Minister Office Delhi Sectt.
2. Secretary to the Minister of Development, Delhi Sectt., New Delhi.
3. OSD to the Chief Secretary, Delhi Secretariat, New Delhi.
4. Pr. Secretary, Finance Deptt., Delhi Secretariat, New Delhi.
5. Pr. Secretary, Planning Deptt. Delhi Secretariat, New Delhi.
6. PS to Pr. Secretary Cum Development Commissioner.
7. PA to Addl. Development Commissioner.

**(S.S.Kanawat)**  
**Addl. Development Commissioner**

## Minutes of Meeting of the Monitoring Committee held on 10.10.2011 at 10 AM in the chamber of Pr. Secretary (I&FC) to Review the Implementation of Plan Schemes/Works and other important issues of I & FC Department.

The list of the officers who participated in the meeting is given at Annexure.

The Meeting of the Monitoring Committee was held under the chairmanship of the Pr. Secretary (I&FC) on 10.10.2011 at 10 AM in his chamber in which following agenda items were discussed in detail :-

The following Orders issued by Finance Department, GNCTD were discussed :-

### 1. Review of Plan Schemes of I & FC Department:-

Rs. in Lakh

S.n	Name of Sector/Scheme	Approved Outlay 2011-12	Expdr. Upto Sept.-2011	% Exp.	Sanctions issued 2011-12 (upto 30.09.2011)
1	2	3	4	5	
1.	Major Drainage Works Scheme	1100.00	932.06	84.73	1030.08
2.	Other Drainage Works Scheme (Capital)	2800.00	578.22	20.65	1216.68
3.	Trans Yamuna Area Dev. Board (Capital)	1000.00	212.75	21.28	1129.18
4	Other Works (Capital) (Charged)	5.00	00	0	----
5	Survey model study and hydrological collection & investigation of new scheme (Covering of Drains/Nallahas). (Revenue)	1089.00	44.86	4.12	----
6	Estt. of Quality Control and Material Test (Revenue)	1.00	0.18	18	-----
7	Minor Irrigation (Capital)	5.00	00	0	-----
	<b>TOTAL: I &amp;FC Sector</b>	<b>6000.00</b>	<b>1768.07</b>	<b>29.47</b>	<b>3375.94</b>

Chief Engineer -I informed that there is Budget Allocation of Rs. 60.00 crore for six Plan Schemes under I&FC Department out of which an amount of Rs. 17.68 crore (i.e. **29%** of BE) spent up to 30.09.2011. CE-I&II informed that there are 78 ongoing works/schemes implemented by I&FC Deptt. and their status is as under :- 12 works completed, 22 under progress, 28 under estimate stage, 02 held up due to rainy season, 04 held up due to land dispute, 03 foreclosed/rescinded, 06 under tender stage and for 01 work revised A/A & E/S is awaited

Progress of important Plan Schemes is as follows :-

- (I) **Major Drainage Works Scheme:** - Under the scheme expenditure of Rs. 9.32 crore (45%) has been incurred upto September-2011, against the Budget Estimate of Rs. 11.00 crore. Under the scheme mainly construction of embankment and new drains, covering of drains, construction of regulators on major drains are taken up by the Department.

- (A) **Construction of Supplementary Drain** to N.G. Drain (phase-I) (Kakrola to Wazirabad out fall in Yamuna):-

The Chief Engineer-I&II, explained that this scheme is under progress and near completion. Although the drain has been made functional by connecting it to the Nazafgarh Drain in its outfall reach, but sections of the drain at the three locations are narrow. There are following bottlenecks in completion of project of the Supplementary Drain :-

- i) There is a kabristan land bearing Kh. No. 98 in lieu of which Delhi Wakf Board has already been offered an alternative land and the **DWB** has already inspected the land.
- ii) In a stretch of about 150 metres at Sultanpur Mazra, there are encroachments on the land of I& FC since long. As such Supplementary Drain could not be excavated to its full design width. In this stretch of land there is a **Civil Suit No. 476/2006** in the name of Sh. Hari Kishan Vs GNCT of Delhi pending in **Tis Hazari Court**. In this civil Suit the Petitioner is claiming that the demarcation given regarding alignment of Supplementary drain by Revenue Authorities passes through his private land and has challenged the demarcation. Executive Engineer (CD-II) and Dy. Commissioner (N/W) are parties in the above said case. Next date of hearing is 10.10.2011.
- iii) PWD is to widen their bridge at NH-10 at the crossing point of supplementary drain, as the present section of the drain is narrow. The matter is under persuasion with PWD authorities. CE-II intimated that PWD has sent the proposal for widening of the bridge to MOST(Govt. of India) for approval.
- iv) Chief Engineer (I&FC) also pointed out that payment to the tune of Rs. 3 crores is to be made by PWD on account of construction of bridge as the deposit work on supplementary drain. A letter to Pr. Secy (PWD) has recently been sent requesting to expedite the request of I&FC Deptt. CEs were instructed to pursue with PWD authorities and report in the next meeting.

It was observed that I&FC Deptt. has neither consulted the CEO Delhi Wakf Board nor written a letter to sort out the issue of alternative land so far despite the instruction of the Pr. Secretary. CEs were directed to take up the matter without further delay with the DWB and concerned Administrative Deptt.

As regard Sultanpur Mazra drain case, the Pr. Secretary advised Chief Engineer-I & II to take necessary action to get the stay order of the District Court vacated and get in touch with learned counsel. The outcome/Status of the court case may be reported in the next meeting. In order to resolve the issues relating to PWD, CEs must pursue with the Addl. Secretary, PWD & report the outcome in the next review meeting..

**(Action-CE-I&II (I&FC))**



- (B) **Procurement of Machinery:** - Under this Sub Head procurement of heavy machinery like barges, draglines bulldozers, and Hydraulic excavators is done for de-silting and maintenance of drains.

Chief Engineer-I, (I&FC) informed that for procurement of 5 draglines and 3 dredgers for de-silting of drains, the order has been placed with DGS&D and machines are likely to be delivered during the current financial year. During last year, machines like one hydraulic excavator and bulldozer have been procured. CE-I informed that Action Plan for procurement / purchase of machinery has been prepared as per direction of the Hon'ble Chief Minister and proposal has been sent to FD for 'in principle approval'. CE-I has informed that the said file has been received back from the Finance Department and further necessary action is being taken expeditiously

**(Action-CE-I&II (I&FC))**

**De-silting of drains:** The Chief Engineer informed that there are total 61 drains of Irrigation and flood Control Department. The de-silting is being carried out in 12 drains which are passing through urbanized area. A total quantity of silt of **2.87 lakh** cubic meter has to be removed by departmental machinery and 55534 cubic meter of silt on contract basis. Out of this, **100%** progress has been attained in removal of silt by departmental machinery and in respect of drains being cleaned on contract basis the progress is **71%** up to August, 2011. The work of de-silting is held up due to rainy season and it would be carried out after the monsoon season. The Pr. Secretary instructed to submit the details of works assigned to the private contractors along with their actual performance. It was further advised to submit list of drains/area de-silted by the department itself to the Pr. Secretary.

**(Action-CE-I&II (I&FC))**

- (C) **Embankment of I&FC Schemes:** - Under this scheme, works related to construction of new embankments including restoration, beautification of existing embankments etc. are executed.

There are 11 works/schemes out of which 02 completed, 01 is under progress, for 08 works under estimate stage ..

**(Action-CE-I&II (I&FC))**

- (D) **Revamping of I&FC drains:** - Under the scheme work of construction of walls along the drains to check garbage dumping have been taken up. Some of the works are in progress.

There are 05 works under the revamping of drains out of which 01 is completed, 01 is held up due to rainy season, 01 foreclosed and 01 is under estimate stage and 01 is nearly under completion but work held up as revised A/A and E/S is awaited.

(II) **Other drainage works:** - An amount of Rs. 5.78 crore (21%) utilized upto 30.09.2011 against the Budget Estimate of Rs. 28.00 crore during 2011-12 under Other Drainage Works Scheme. Following works are included in the scheme:-

(A) **Remodeling/Imp. of Existing Drains and Other Small Drains Imp. Scheme** :-Under this sub-head, works of remodeling of existing drains by way of lining, change of section for catering to additional discharge etc. are being carried out, due to urbanization along the drains.

There are 12 remodeling works/schemes out of which 02 completed, 06 are in progress, 02 works under tender stage, 01 under estimate stage and 01 work is rescinded.

(B) **Access Road & Bridges** :- Under this sub-head, works of construction of bridges, culverts, inspection paths, inlets, regulators, improvement/strengthening/restoration of inspection paths embankments/banks of drains, parapet walls, guard walls, etc. are being carried out.

There are 30 works/projects under the scheme out of which 02 are completed, 07 are under progress, for 15 works are under estimate stage, 04 is under tender stage and 02 works held up due to land dispute/demarcation dispute.

(C) **Protection of Govt. Land** :- Under this sub-head works of construction of boundary walls for protection of Govt. land are carried out to prevent encroachment of Govt. land. The demarcation of land is done by Divisional Commissioner Offices.

There are 07 works/projects out of which 03 are under progress, 01 held up due to rainy season 02 held up due to land/demarcation dispute and 01 is foreclosed.

(D) **Anti-Erosion Works**:- Under this sub-head, works like construction/strengthening/restoration of river training works, such as construction of bailey screen/bed bars, pilot cuts, shanks & studs, are carried out to prevent erosion of banks and damage to main embankments.

There are 03 works relating to anti-erosion and all are under estimate stage.

CE-II informed that 42 schemes (including 14 schemes under Major Drainage and 28 schemes under Other Drainage Heads) have been approved by TAC in its 29<sup>th</sup> meeting with estimate cost of Rs. 68 crore. Out of which expenditure sanctions of Rs. 22.46 crore for 30 schemes have been issued and remaining 12 schemes are pending with the CEs and estimates are being prepared as per guidelines of the Finance Department. The Pr. Secretary directed to get the all proposals ready for the next TAC Meeting. CE-I informed that the meeting of TAC was held on 27.09.11 in which some proposals has

been recommended. The proposal recommended by the TAC further requires approval of the Flood Control Board. Pr. Secretary advised to convene the meeting of the board shortly.

**(Action-CE-I&II (I&FC))**

(III) **Charged Sub Head -Liabilities of Completed Schemes:-** Funds allotted under this sub-head are utilized to discharge the amount of Rs. 40.00 lacs on account of enhancement compensation of land and Arbitration Awards

(IV) **Trans Yamuna Area Development Board:** - Under this scheme an amount of Rs. 2.13 crore (21%) has been utilized against the Budget Estimate of Rs. 10.00 crore. Under the scheme Capital Works, like construction of drains, roads, bridges, community centers etc. recommended by the Trans Yamuna Area Development Board are executed.

CE-II informed that 39 works amounting to Rs. 33.89 crore have been sanctioned so far. Out of which 11 works completed and 14 works are in progress, 7 under tender stage and 6 are under estimates stage and 01 held up. CEs were instructed to submit work-wise progress of TYADB works to the Pr. Secretary.

**(Action-CE-I&II (I&FC))**

(v) **Survey model study and hydrological collection & investigation of new schemes (Master Plan Drainage System):-** Under the scheme an expenditure of Rs. 45.00 lac incurred upto 30.09.11 against the Budget Estimate of Rs. 1089 lac during 2011-12. The funds were allotted for Master Plan Drainage. Moreover, survey of river Yamuna is to be carried out to ascertain the shifting of the river course after the monsoon period. CE-I informed that the total requirement of fund under the scheme is Rs. 91 lakh only against the budget allocation of Rs. 10.89 crore has been provided during current financial year. As such the allocated funds shall be re-appropriated to Major Drainage Works Head for which a proposal will have to be submitted to the Finance Department well on time with due justification.

**(Action-CE-I&II (I&FC))**

As regard assignment of the work on Master Plan Drainage to IIT Delhi, CE-I informed that a meeting with professor A.K. Gosain, I.I.T. Delhi was held on 14.09.11 under the chairmanship of Pr. Secy. (I&FC) in which representative of concerned departments i.e. MCD/DJB/PWD/ITD/DSSDI were present. The nature and scope of work was discussed in detail and explained to Prof. Gosain. Now the proposal including financial implications has been received from Prof. Gosain and it is being circulated to the all stake holders for their comments. A meeting of the concerned stake holders would be convened to finalize the proposal and thereafter the proposal would be submitted to the Finance Deptt. for approval.

CE-I explained that Keeping in view the involvement of different stake holders in the Master Plan, it may not be possible to evaluate the report by I&FC department. He suggested to constitute an expert committee with representatives from all concerned departments. CE-I was advised to submit the proposal for the constitution of the expert committee immediately.

**(Action-CE-I (I&FC))**

**(VI) Minor Irrigation:-**Under this scheme following works are covered - water conservation, recharge of ground water, creation of water detention basin including on channel storage for recharge of ground water. 298 Recharge Trenches in rural area of 64 villages had been constructed in order to recharge of ground water. CE-II intimated that the 02 proposals amounting to Rs. 5.00 lakh under minor irrigation head has been cleared by the TAC in its meeting held on 27.09.2011.

**(VII) Establishment of quality control and material test: - Day** to day expenditure on operation and maintenance of **Quality Control Lab** is incurred under this sub-head. Pr. Secretary asked CE-II to submit the monthly report of QC and material tests conducted indicating the list of pending cases along with follow 'Action Taken' in each case.

**(Action-CE-II (I&FC))**

**(VIII) Plan Schemes of other Departments executed by I & FC Department: - There** are about 10 plan schemes of other departments under which an expenditure of Rs. 35.71 crore (30%) has been incurred against the budget allocation of Rs. 118.70 crore. Scheme wise progress during 2011-12 is as follows :-(Rs. In lakh)

S. No.	Department/Scheme	Budget Allocation 2011-12	Expdr. upto Sept.-2011	%	Sanctions issued 2011-12 (as on 30.09.11)
1	Rural Development /DRDB	5000.00	1458.82	29.18	11798.00
2	Director Panchayat/ Choupals/ Barat Ghar (Rural Area)	1000.00	325.04	32.50	2725.00
3	RD / Mini Master Plan for Rural Villages (MPCC)	0	0	0	0
4	Urban Dev./Choupals (in urban villages)	300.00	231.92	77.31	1521.24
5	Urban Dev. / Unauthorized Colonies ( Roads, drains etc.)	3750.00	1084.83	28.93	6962.00
6	Forest/ Str. of Wild Life	75.00	16.22	21.63	57.92
7	Forest / Dev. of Forest	448.00	131.45	29.34	286.17
8	SC/ST/ Imp. of SC Basties	1000.00	298.28	29.83	3133.34
9	Horticulture / Floriculture	0	0	0	0
10	AH / Veterinary Services	296.38	23.75	8.01	296.38
11	AH / Minor work (Non Plan)	1.00	1.00	100	1.00
	<b>Total</b>	<b>11870.38</b>	<b>3571.31</b>	<b>30.09</b>	<b>26781.05</b>

The Pr. Secretary expressed concerned on the slow progress of utilization of Plan Allocation and impressed upon the Chief Engineers to improve the pace of developmental works during

the coming months. Chief Engineer explained that slow pace of works is on account of ongoing monsoon season and further assured that the progress on utilization of Plan funds would be improved in the third quarter of the current year. It was further directed to prepare the estimates and submit the pending proposals for approval without further delay after following prescribed norms/procedure.

(Action-CE-I&II (I&FC))

CEs were advised to prepare district-wise list of works which were held up due to issue of demarcation of land etc so that meeting with respective Dy. Commissioners may be arranged in the chamber of Pr. Secy. Cum Development Commissioner to resolve the issues.

(CE-I&II (I&FC))

## **2. Status of EFC/SFC Projects :-**

CE-I&II informed that there are total 27 SFC/EFC schemes( instead of 22 as reported earlier) out of which 17 pertains to I&FC, 03 pertains to TYADB, 06 relates to DRDB and 01 is concerned with Forest Department. Out of 27 schemes, 08 completed, 15 are under progress, in case of 01 scheme revised AA/ES awaited from FD, 01 is being re-tendering, 01 is under award and 01 DRDB scheme relating to 'widening of road on right bank of Bawana Escape Drain from GT road to police check post' is dropped as the land belongs to forest department and permission of cutting of tree not granted. The Pr. Secretary directed that all SFC/EFC projects/schemes must be completed as per time schedule and monthly progress of such schemes be reported to him.

(CE-I&II (I&FC))

**3. Supply of cement and testing of quality of cement :-** CE-I&II informed that there is shortage of supply of cement to the contractors due to rainy season. The supply of cement is arranged through DGS&D. The Pr. Secretary expressed concern on it. He further wanted to know about the arrangement of supply procedure adopted by PWD/CPWD & other Govt. agencies. CEs were directed to ensure the timely supply of cement.

(Action-CE-I&II (I&FC))

CEs intimated that samples for testing are sent mainly to Shriram Testing Lab. CEs further inform that it is not mandatory to send the samples to Private Labs. Pr. Secy. advised that testing of samples of cement/other material used in the construction of works assigned to I&FC Deptt. may be carried out preferably through the Govt. laboratories like CPWD/PWD/I&FC/MCD etc to utilize the facilities created by the various Govt. Departments for this purpose by following the norms as prescribed.

#### **4. Disposal of NHRC Cases :-**

Chief Engineer-I, informed that two NHRC cases received in I&FC Department. First case pertains to

death of a child in the Choupal in Mandoli and second case relates to death of two children by drowning

in Supplementary Drain near Sanjay Gandhi Hospital, Sultanpuri. It has been informed that report in

respect of Mandoli Case has already been sent to Divisional Commissioner Office and report in second

case relating to drowning of two children would be sent to NHRC latest by 14.10.2011.

(Action-CE-I (I&FC)Admn Officer (HQ))

#### **5. Preparation of Master Plan for Assets Maintenance :-**

CE-I informed that the Master Plan of Assets in respect of I&FC has been prepared. He was advised to submit the Master Plan to Finance Department along with financial implications.

Pr. Secretary Cum Development Commissioner directed that Master Plan of Assets Maintenance of I&FC Department should be submitted to the Finance Deptt. immediately and the Master Plan of other concerned departments( like RD ( MPCCs), AH buildings) may also be prepared without further delay.

(Action-CE-I (I&FC)Admn Officer (HQ))

#### **6. Other important issues discussed in the meeting**

##### **(i) Disbursement of Pensionary Benefits :-**

The officers of all the units intimated that pensionary benefits to the superannuating employees/officers are being disbursed on the day of the retirement. Pr. Secretary advised that a monthly report in this regard may be submitted to Admn. Officer (HQ) by all units in charge latest by 7<sup>th</sup> of every month indicating details of pending cases, if any with reason thereof. It was emphasized that the processing of pension cases should commence at least six month in advance. In case of any delay, the HOD as well the officer in-charge of the unit shall be

personally responsible. It was further reiterated that the service record of officers/officials should be regularly updated. All HOOs were instructed to submit list of officers who are going to retire in December 2011, and June-2012 along with status of the updation of service record. Addl. Secy. to nominate officers to conduct surprise inspection to see that service books are properly maintained & updated & fortnightly report be furnished to AO (HQ) regularly for review in weekly meeting.

**(Action-CE-I /FA&SAO/AO (HQ))**

## **(ii) Status of pending Audit Para :-**

Chief Engineer-I informed that CAG Para No. 3.15 has been dropped. It was advised by the Pr. Secretary to send Action Taken Report in this regard to the Finance Department, GNCTD. For the another CAG Para No.- 3. 5 regarding “unfruitful expenditure due to foreclosure of work” reply was already sent by I&FC Deptt. on 09.06.2009. CE-I was advised to pursue with the concerned authorities to settle the para.

	Department	No. of Audit Paras Pending at the end of the month				Detail of disposal during the month
		Internal/Local audit	AG	CAG	Total	
1	<b>I&amp;FC</b>	401	21	01	617	21

AS and CEs were advised to review the all cases of Audit Para at there level and submit the latest status. FA & SAO are also instructed to take up the matter personally with the concerned authorities to settle & drop the Audit Paras. Year-wise breakup of the Audit Paras indicating Internal and AGCR Paras separately should be submitted. All officers were requested to attend to the pending Audit Paras carefully and make all efforts to settle them at the earliest. Reply to the Audit Paras should be given on priority and monthly status report of pending Audit Para should be sent to Admn. Officer (HQ) latest by 7<sup>th</sup> of every month for review in weekly meeting.

**(Action:AS/ Chief Engineers-I & II /FA & SAO/AO (HQ) I&FC)**

### **(iii) Status of pending court cases :-**

It was viewed seriously that list of pending court cases has not been sent by the CEs. It was emphasized

that a list of pending court cases with brief facts and status report in each case submitted to the Admn.

Officer (HQ) immediately without further delay. All the officers have been instructed to accord top priority to the court cases and ensure that replies are filed in the court well on time.

**(Action: Chief Engineers-I & II /AO (HQ), I&FC)**

### **(iv) Disposal of CIC/PGC Cases:-**

Both the Chief Engineers have been advised to ensure that display boards about the detail of works awarded should be prepared and placed at the site of the work.

The direction of the GAD issued by the circular dated 10.08.2011 regarding implementation of CIC decision No. CIS/C/2010/001294/14035 dated 11.08.11 in respect of uploading Gazette notification on the website of the department was reiterated. This has been brought to the notice of all the officers present in the meeting and it was directed to ensure that all Gazette notifications issued after 15.08.2011 shall be displayed on the website of the department. A compliance report shall be sent in this regard latest by 31.12.2011.

It was further reiterated that all references received from Hon'ble LG office/Hon'ble CM office/CIC/PGC and other VIP references are closely monitored and appropriate action is taken in a time bound manner. A list of pending cases with reasons for delay if any be furnished to AO (HQ) for review in the weekly meetings.

**(Action: Chief Engineers-I & II /AO (HQ), I&FC)**

### **(v) Revision of RRs & DPC cases :-**

Pr. Secretary Cum Development Commissioner directed that all proposals of revision in RRs in respect of all category of the posts (Gazatted/Non Gazatted) as per recommendation of 6<sup>th</sup> Central Pay Commission must be expedited. All promotion cases and up-gradation of Group-D incumbents to Group-C category should be submitted on priority. Progress report to be reviewed in the next review meeting.

**(Action-CE-I&II/A.O. (HQ))**



- (vi)** CEs were advised to convene meeting of the coordination committee regularly at the level of CE in compliance of the order of the UD Deptt. dated 31.01.2011.

**(Action-CE-I&II)**

- (vii)** Pr. Secretary Cum Development Commissioner instructed AO Admn (HQ) to send detail of staff engaged on contract basis should be sent to the Finance Department.

**(Action-Admn Officer.(HQ))**

- (viii)** It was directed that the work distribution among senior officers of the department should be placed on the website of the department immediately.

**(Action-CE-I&II)**

- (ix)** Pr. Secretary Cum Development Commissioner instructed to send the comments on Administrative Reform Committee Report on priority to the concerned department.

**(Action-CE-I&II/Admn Officer.(HQ))**

The meeting ended with vote of thanks to the Chair.

**(S.S.Kanawat)**  
**Addl. Secretary (I&FC)**

## Annexure

### List of the Officers who attended the Weekly Officers Meeting held on 10.10.2011 at 10 AM

S. No	Name of the Officer	Designation	Department
1.	Sh. S. S. Kanawat	ADC/Addl. Secy. I&FC/Director (AH)	Development Deptt.
2.	Sh. V.P.S. Tomer	Chief Engineer-I	I & FC
3.	Sh. Ish Kumar	Chief Engineer-II	I & FC
4.	Sh.K. Sambhamurti	Supdtt. Engineer /SSW-I	I & FC
5.	Sh. M.M. Ghildiyal	FA-Cum Sr. Account Officer	I & FC
6.	Sh. Ashwani Kumar	EE (SW-VII)	MCD
7.	Sh. S.K. Mital	EE (W-2)	MCD
8.	Sh. Ravinder Singh	EE	MCD
9.	Sh. R.P.Dabas	EE (Narela)	MCD
10.	Sh. D. K. Thakur	Joint Director (Agriculture)	Development Deptt.
11.	Sh. Ashok Kumar	Dy. Director (Plg.)	Development Deptt.
12.	Sh. Radha Charan	Dy. Director (Tech), PDRD	Development Deptt.
13.	Sh. K.S. Meena	Dy. Director (Admn), PDRD	Development Deptt.
14.	Dr. Babu Lal	DD (AH)	Development Deptt.
15.	Dr. Nitant Paunikar	VAS (HQ) AH	Development Deptt.
16.	Dr. Vinod Jaimini	VAS (HQ) AH	Development Deptt.
17.	Sh. A.P. Saini	FVS/HOO (Horti.)	Development Deptt.
18.	Sh. B.P. Upadhyay	F.E.O./HOO (Fisheries)	Development
19.	Sh. Vinoad Attal	Admn. Officer (HQ)	Development Deptt.
20.	Sh. C.K.Goyal	Acctts. Officer (HQ)	Development Deptt.
21.	Sh. Anand Singh	Acctts. Officer (PDRD)	Development Deptt.
22.	Sh. Mukesh C. Sharma	Supdt. (HQ)	Development Deptt.

**OFFICE OF THE PR. SECRETARY I&FC DEPARTMENT  
GOVT. OF NCT OF DELHI  
5/9, UNDER HILL ROAD, DELHI-110054**

**Minutes of the Meeting of Monitoring Committee held on 10.10.2011 to Review the Implementation of Plan & Non Plan Schemes and other important issues pertaining to I&FC Departments.**

Please find enclosed a copy of the minutes of the meeting of Monitoring Committee held on 10.10.2011 at 10 AM in the chamber Pr. Secretary (I&FC) to Review the Implementation of Plan & Non Plan Schemes and other important issues of I&FC Department for information and necessary action.

SD/-

(S.S. Kanawat)

**Addl. Secretary (I&FC)**

**NO.F. 1(137)/Dev./Plg./2011-12/**

**Dated**

**(All Member of the Monitoring Committee)**

1. Chief Engineer (Zone-I), I&FC Department, ISBT Kashmiri Gate.
2. Chief Engineer (Zone-II) I&FC Department, ISBT Kashmiri Gate.
3. F.A.-Cum-Sr. A.O. I&FC Department, ISBT Kashmiri Gate.
4. Supdt. Surveyor of Work (Zone-1) to CE (I&FC) I&FC Department, ISBT Kashmiri Gate
5. Executive Engineer (P&D) I&FC Department, ISBT Kashmiri Gate
6. Admn Officer (HQ), I&FC, 5/9 Under Hill Road, Delhi-54

SD/-

(S.S.Kanawat)

**Addl. Secretary (I&FC)**

**NO.F. 1(137)/Dev./Plg./2011-12/**

**Dated**

Copy for information w.r.t. Pr. Secretary (Finance) D.O. No. PA/DSF (B)/2010-11/Fin (B)/130-150 dated 17.06.2011 to :-

1. Pr. Secretary to Hon' ble C.M., Chief Minister Office Delhi Sectt., New Delhi.
2. Secretary to the Minister of I&FC, Delhi Sectt., New Delhi.
3. OSD to the Chief Secretary, Delhi Secretariat, New Delhi.
4. Pr. Secretary, Finance Deptt., Delhi Secretariat, New Delhi.
5. Pr. Secretary, I & FC, Delhi Secretariat, New Delhi.
6. PS to Pr. Secretary Cum Development Commissioner
7. PA to ADC/Addl. Secretary, (I & FC)

((S.S.Kanawat)

**Addl. Secretary (I&FC)**

**Physical Progress of the ongoing works under the schemes of other departments executed by I & FC Deptt. (as on 30.09.2011).**

S. No.	Department/Scheme	No. of Works /Scheme Sanctioned	Completed	Total No. of Pending/ Ongoing	Sanctioned Issued	In- Prog .	Tender/ Award Stage	Estimate Stage	Held Up	Rescinded/ Foreclosed/ Cancelled
1	2	3	4	5	6	7	8	9	10	11
<b>1</b>	<b>RD /DRDB</b>									
(i)	<b>2005-06 to 2010-11 (spill over on 1.4.11)</b>	<b>176</b>	<b>70</b>	<b>106</b>	<b>8471</b>	<b>57</b>	<b>3</b>	<b>4</b>	<b>42</b>	
(ii)	<b>2011-12 (as on 14.09.11)</b>	<b>227</b>	<b>10</b>	<b>217</b>	<b>124.13</b>	<b>32</b>	<b>62</b>	<b>79</b>	<b>01</b>	
	<b>Total</b>	<b>36</b>	<b>80</b>	<b>280</b>	<b>20269</b>	<b>89</b>	<b>65</b>	<b>83</b>	<b>43</b>	
2	Dir. Panchayat/ Choupals/ Barat Ghar (in rural villages)	84	21	63	2724.97	31	-	5	24	3
3	RD / M.M.P(Mtc of MPCCs)	-	-	-		-	-	-	-	
4	Urban Dev./Choupals (in urban villages)	32	-	32	1521.24	23	3	-	4	2
5	U.D.. / Unauthorized Colonies									
(i)	2010-11 (Spill over on 01.04.11)	96	21	75	3893.8	62	3	-	08	2
(ii)	2011-12 (on 31.08.11)	89	-	89	6950.3	11	31	47	-	-
	<b>TOTAL</b>	<b>185</b>	<b>21</b>	<b>164</b>		<b>73</b>	<b>34</b>	<b>47</b>	<b>8</b>	<b>2</b>
6	Forest/ Str. of Wild Life	12	2	10	57.92	2	3	2	3	
7	Forest / Dev. of Forest	36	6	30	286.17	10	10	2	8	
8	SC/ST/ Imp. of SC Basties	<b>82</b>	<b>20</b>	<b>62</b>	<b>3133.34</b>	<b>36</b>	<b>12</b>	<b>11</b>	<b>3</b>	
9	Horticulture	2	-	2		-	-	2	-	
10	AH / Vety. Services	21	1	20	274.61	2	18	-	-	
11	AH/Minor Repair Works of AH Unit (Non Plan)									

\*09 Schemes approved by DRDB in its meeting held on 02.02.11 and A/A & E/S awaited & 09 schemes to be placed before next DRDB meeting. **Prepared on 14.10.2011.**