

Minutes of the Meeting of Monitoring Committee held 10.05.2012 at 10 AM in the chamber of Pr. Secretary Cum Development Commissioner to Review the Implementation of Plan & Non Plan Schemes and other important issues of Development Department.

The list of the officers who participated in the meeting is given at Annexure.

The Meeting of the Monitoring Committee was held under the chairmanship of the Pr. Secretary Cum Development Commissioner on 10.05.2012 at 10 AM in his chamber in which following agenda items were discussed in detail :-

1. Review of Plan/Non Plan Schemes of Development Department.

A. Plan Schemes under Rural Development

(Rs. in lakh)

S.No	Name of Sector/Plan Scheme Rural Development Sector (RD Unit)	Budget Estimate 2012-13	Expdr. upto April-2012	% Expdr.
1	2	3	4	5
(i)	Mini Master Plan for Dev. of Rural Villages			
(a)	Salary for Rural Development Unit/caretakers of MPCCs (Revenue Head)	Rev. 170.00	10.15	5.97
(b)	(Maintenance of MPCCs) (Capital Head)	Cap. 50.00	---	---
	Total (Mini Master Plan)	220.00	10.15	4.61
(ii)	Delhi Rural Development Board (Capital Head)	15000.00	588.20	3.92
	TOTAL (RD)	15220.00	598.35	3.93

(i) Mini Master Plan for Development of Rural Villages:-

PDRD informed that out of the Budget Estimate of Rs. 220.00 lakh an amount of Rs. 10.15 lakh utilized during the month of April-2012, under the Mini Master Plan. He further intimated that any requisition of repair of Multi Purpose Community Centers has not been received so far from concerned Dy. Commissioners in spite of a written request. It was advised to issue reminder to the Dy. Commissioners with a copy to Divisional Commissioner.

Pr. Secy.-cum- Development Commissioner advised PDRD to prepare Master Plan on maintenance of MPCCs for the next financial year in consultation with the Dy. Commissioners and I&FCD within a week.

(Action-PDRD/CE-I&II/DD(Tech))

(ii) Integrated Development of Rural Villages (IDRV)/DRDB :-

When enquired about the progress of DRDB Scheme, PDRD intimated that out of budget allocation of Rs. 150.00 crore during 2012-13, an expenditure of Rs. 5.88 crore has been incurred upto April-2012. Funds to the tune of Rs. 35.00 crore has been released to I&FC. Expenditure Sanctions of Rs. 12.58 crore have been issued during current financial year (upto 10.05.2012) for execution of 7 works (including 6 works of Rs. 8.80 crore to I&FC and 01 work of Rs. 4.50 crore to MCD) recommended by the DRDB in its meeting held on 02.02.2011. Further 01 proposal of more than Rs. 2.00 crore was with Finance Deptt. awaiting E/S.

The status of these proposals recommended by DRDB in its meeting on 2.2.2011 is as follows:-

S.No	Status (as on 14.5.2012) of Proposals approved by DRDB on 02.02.2011.	No. of Proposal
1	Proposals dropped / rejected / not processed	
A	Proposals dropped due to duplicacy of schemes.	09
B	Proposals rejected due to private Land/wakf Board Land/other Govt. land.	116
C	Proposals relating to protection of Gram Sabha Land sent to Director (Panchayat).	00
D	Proposals dropped due to panchayat ongoing work in the year 2010 for which funds not released by Finance Department.	82
	Total proposals dropped	207
2.	A/A &E/S (amounting to Rs. 267.04 crore) issued (as on 14.05..2012)	386
3.	A/A &E/S issued during 2010-11 after approval of Hon'ble CM / Development Minister for FRRO Complex Pindwala Kalan (for foreigner prisoners and MPCC at Naya Bans.	02
4.	Proposals above Rs. 2.00 crore sent to FD for E/S	01
5.	Proposals sent to D.Cs. (Revenue) for verification of the status of land etc. (awaited/ reminder also sent).	22
6.	Proposals pending with I&FC for submission for sanction as per guidelines of FD.	21
7.	Proposals pending with E-in-C (MCD) for re-submitting estimates for sanction as per guideline of FD.	03
8.	Street light proposals pending with E-in-C (MCD) for submitting estimates as per recent guidelines.	38
9.	Water supply proposals sent to CEO (DJB) for submitting detailed estimates.	04
10.	MPCCs proposals	04
11.	Sr. Account Officer (HQ)	10
12.	Proposals under process in RD.	7
	GRAND TOTAL	705

PDRD was advised to convene a meeting of the concerned Dy. Commissioners in the chamber of Pr. Secretary Cum Development Commissioner in the next fortnight in respect of 22 works for which information is awaited.

(Action PDRD/DD RD)

I&FC Department:-

The Chief Engineers informed the progress of spillover works and works sanctioned during current year as per following detail :-

Status of all the ongoing works under DRDB Scheme as on 30.04.2012

Details of DRDB Works	No. of Works sanctioned	Completed	on going works	In Progress	Tender /Award Stage	Estimate Stage	Held-up	Rescinded/ Cancelled/ Dropped	Works behind schedule
Spill Over Works Sanctioned upto 31.03.2011	47*	5	42	23	4	1	14	-	42
Spillover works sanctioned in 2011-12	239*	18**	221***	131	14	21	44	11	105
Works Sanctioned in 2012-13	2	0	2	0	0	2	0	0	0
TOTAL	288	23	265	154	18	24	58****	11	147

Note :-

* Out of 106 spillover works (sanctioned upto 31.03.11) 40 works completed and 19 works dropped/cancelled during 2011-12 were excluded from the remaining 47 ongoing works. Like-wise out of 312 works sanctioned during 2011-12, 73 completed works were excluded from the remaining 239 on going works.

** Moreover 09 works approved by DRDB its meeting on 2.2.2011 were completed, however, their ex-post facto E/S is awaited.

*** In addition to above, 09 other works are in progress but approval of the Board and E/S is awaited.

**** 58 works were held up due to various reasons like land/demarcation dispute, encroachment, local resident's dispute, contract dispute, court cases etc. It was noted with concern that still the spill over works could not be completed.

CEs were also instructed to submit the file of each case of 58 works that were held up. They were further advised to speed up the execution of all the pending works and complete them at the earliest.

(Action CE-I&II (I&FC))

PDRD informed that about 27 works (sanctioned during 2011-12) approved by DRDB were still pending with both the Chief Engineers for preparation of detailed estimates. Reasons given by the CE-I&II were not convincing.

They were directed to expedite preparation of estimates, tendering process and award of works at the earliest to avoid further delay by observing prescribed codal formalities.

(Action- PDRD/CE-I&II)

Pr. Secretary Cum Development Commissioner instructed CE-I&II to properly co-ordinate with I&FCD, Haryana and monitor the progress of the EFC project of Rs. 14.72 crore assigned to I&FC Deptt., Govt. of Haryana during 2011-12. It was also advised that CE-I & II should have a MOU signed with Haryana I&FC Department for timely execution of this work.

(Action CE-II (I&FC))

MCD :-

PDRD informed that 45 works recommended by DRDB in its meeting held on 02.02.2011 with the estimate cost of Rs. 36.30 crore have been sanctioned to MCD (upto 11.05.2012). He also intimated that MCD has un-utilized funds of Rs. 3010.45 lakh (tentative) at the end of the financial year 2011-12. As per MPR of MCD total 618 schemes (containing 764 components of civil & electrical works) under DRDB head were sanctioned to MCD from 2005-06 to 2011-12, out of which 704 component of 572 schemes were completed up to 31.03.2012. It was stressed that the ongoing works of MCD should be completed on priority.

(Action-PD(RD)/DD(RD)/EE-SW-VII (MCD))

Delhi Jal Board:- It was observed that Chief Engineer (C&N) was absent in the meeting as a result status of pending proposals/ works could not be informed to the Monitoring Committee. PDRD intimated that out of 11 works sanctioned to DJB, during 2010-11, 10 works were completed and status of remaining 01 work is yet to be received from DJB. He further informed that works of Rs. 8.50 Crore relating to water supply were recommended by DRDB in its meeting held on 02.02.2011 for DJB. So Far E/S of Rs. 5.30 Crore has been sanctioned to DJB for 24 works and four work proposals are still awaited from DJB. Pr. Secretary Cum Development Commissioner instructed PDRD to take up the matter for release of funds to DJB.

(Action-PD(RD)/ C E (C&N)DJB/ DD(Tech))

B. Animal Husbandry

Plan Schemes: Director (AH) informed that veterinary services for control of animal disease are provided through a network of 45 Veterinary Hospitals, 28 Vet. Dispensaries and 1 Polyclinic. For repair/renovation of Veterinary Hospitals/Dispensaries, Budget Estimate of Rs. 2.00 Crore has been provided for Annual Plan 2012-13. Pr. Secy.-cum-Development Commissioner instructed the Director (AH) to send the requirement of repair/ maintenance of the hospitals/ dispensaries immediately to I&FC Deptt. so that funds may be allocated to I&FCD. CE-II informed that out of 22 works sanctioned during last year, 16 works were completed (including new hospital at Ghogha Dairy) and 06 works were under progress.

Pr. Secy.-cum-Dev. Commissioner directed both the CEs to complete the remaining spill over works on priority and take up new works for the current financial year on the requisition to be submitted by Director (AH/VS)

(Action- CE-I&II/Director (AH))

Non-Plan Schemes: Budget Estimate of Rs. 1945.60 Lakh has been provided for all Non-Plan schemes of Animal Husbandry Unit for financial year 2012-13. An expenditure of Rs 185.26 Lakh has been incurred (mainly on salary expenses) during the month of April 2012.

Main Non-Plan schemes/CSSs under this sector indicating important activities are as under: -

Rs. in lakh

S. No	Name of the Non Plan Schemes (Animal Husbandry Unit)	B.E. 2012-13	Expdr. Upto April-12	Remark
1.	MH2403 B3-(1)(1)(7) Supply and material (purchase of medicines and equipments)	12.00	---	e- tender process has been initiated for procurement medicines and equipments etc.
2.	MH2403 B 3 (2) (4) /(5) / MH2403 B3 (3) (6) (1) Veterinary Services and control of contagious diseases (procurement of medicines)	126.00	---	e- tender process has been initiated for procurement medicines etc.
3.	MH2415 B(6) Grant in Aid to SPCA	120.75	---	1st installment to be released shortly to SPCA.
4.	MH 2404 B4 (1) (1) Shifting of Dairy)	200.00	---	Maintenance of 5 Gosadan
5.	B3 (4) GIA to Animal Welfare Advisory Board (GIA to N.G.O.)	1.00	---	Proposal for Reconstitution of Board under submission.
6.	CSS - Foot and Mouth disease control programme (procurement of medicines)	2.00	---	e- tender process has been initiated for procurement medicines etc.
7.	CSS-Assistance to states for control of animal diseases. (procurement of medicines etc.)	40.00		e- tender process has been initiated for procurement medicines etc.

Director (AH) intimated that the process of re-tendering has been initiated. He was instructed to expedite the matter and complete all codal formalities for procurement of the medicines and equipments on priority basis. He was further directed to ensure that funds allocated for the current year 2012-13 under Plan, Non-Plan and CSSs are optimally utilized as per the provision of each scheme. It was further directed that schemes should be implemented after undertaking field visits.

(Action-Director (AH)/VAS (HQ))

C. Fisheries Unit (Non-plan):- All the non-plan schemes of the Fisheries Unit are mainly staff oriented. There are 15 fish ponds (11 at Seelampur and 04 at Barwala) out of which 12 are functioning. Budget Estimate of Rs. 73.23 Lakh has been provided for all Non-Plan schemes of Fisheries Unit for financial year 2012-13. An expenditure of Rs 7.02 Lakh has been incurred during the month of April 2012.

Director (AH/Fisheries) intimated that the proposal for maintenance of the ponds through PWD with the estimate cost of Rs. 32.00 lakh under the Master Plan for Maintenance of Assets has been sent to the Finance Department for allocation of budget for the current financial year 2012-13. FD has sought certain clarification. The proposal to be submitted by Director (AH/Fisheries) within a week.

(Action Director (AH/Fisheries)/HOO (Fisheries))

Director (AH) intimated that work of Fisheries Unit is being adversely affected due to 13 vacant posts out of 27 sanctioned posts. AO Admn. (HQ) was instructed to take up necessary action immediately to fill up all the vacant posts and put up the proposal without further delay for filling up these posts.

(Action – AO Admn. (HQ))

Director (AH) was advised to intensify and expand the fisheries activities as there is a greater demand for fish in Delhi. In order to revive proposal for undertaking fisheries activities in the ponds of Revenue Department, Director (AH) was instructed to follow up the matter with the Director (Panchayat).

(Action –Director (AH/Fisheries))/HOO Fisheries)

D. Agriculture Units (Non-Plan)

There is no Plan Scheme under Agriculture Sector. The most of the Non Plan schemes are staff oriented. Budget Estimate of Rs. 696.57 Lakh has been provided for all Non-Plan schemes of Agriculture Units for financial year 2012-13. An expenditure of Rs 80.05 Lakh has been incurred during the month of April 2012. Some of the Non Plan schemes indicating important agricultural activities are given below:

Rs. in lakh

S. No	Name of the Important Non Plan & CSS Schemes (Agriculture)	B.E. 2012-13	Expdr. upto April-12	% Expdr.	Remarks
1.	Integrated agricultural development scheme including extension education (training / workshops and production of wormi compost), Assistance to SC/ST farmers (Non Plan).	4.50	---	---	Rs.2.00 Lakh allocated for Production of wormi compost and its training to farmers. Rs.2.50 Lakh is kept for training and study tours for farmers and staff.
2.	Soil testing and reclamation of soil (lab at Barwala) (Non Plan).	13.20	---	---	Rs. 12.00 Lakh is kept for purchase of Soil testing and reclamation inputs for distribution plots (General farmers) Rs. 1.20 Lakh allocated for SC farmers (SCP head)
3.	Farmer Training and Education Scheme	6.20			Rs. 2.20 Lakh is kept for Training –cum-demonstration camps of farmers , Rs. 4.00 is kept for farmers study tour out side Delhi States.
3.	Centrally Sponsored Scheme (CSS) (Agriculture)				
I	Micro Management Mode (promotion of production of oil seeds, pulses, juse of quality seeds and organic manure, pest management, agri. mechanization etc. (90:10)	10.00	---	---	Rs. 4.00 lakh allocated for distribution of mini kits laying out demonstration plots etc. Rs. 6.00 Lakh allocated for grant of assistance on certified seed, gypsum, organic manure, pesticides, green manure etc. work plan of the scheme is under submission.

Pr. Secy.-cum- dev. Commissioner instructed Director (AH/Agriculture/Fisheries) to prepare action plan and submit proposals at the earliest so that allocated funds are fully utilized as per approved schemes / guidelines during the year 2012-13 after undertaking field visit to make the implementation realistic.

(Action -Director (AH/Agri./Fisheries)/HOO (Agri.)/HOO (Fisheries))

2. Disposal of NHRC Cases:-

It has been informed by the officers concerned that there is no NHRC Case pending at present pertaining to Development Department. They were advised to attend these cases on priority.

(Action-Director(AH/Agri./Fisheries)/PDRD/HOO (Hort.)/HOO (Fisheries)/A.O.(HQ))

3. Preparation of Master Plan for Assets Maintenance:-

Pr. Secretary Cum Development Commissioner instructed the Director (AH/Fisheries/Agri.) to prepare the Master Plan for Maintenance of veterinary hospitals & dispensaries for the financial year 2012-13 in consultation with I&FC Deptt. as per guideline of the Finance Department.

Director AH was also advised to re-submit the proposal of Rs. 32.00 lakh for allocation of funds to the Finance Department for maintenance of the fish ponds through PWD under the Master Plan for Maintenance of Assets.

Director (Agriculture) intimated that during the year 2011-12 there was no requirement of maintenance of the three buildings. However Funds of Rs. 15.00 lac are required during the financial year 2012-13 for repair of three buildings through PWD. He has been instructed to submit proposal immediately for allocation of funds to the Finance Department.

PDRD was also advised to prepare the Master Plan for maintenance of the MPCCs in consultation with the concerned Dy. Commissioner and CEs (I&FC).

(Action-Director (AH/Agri./Fisheries)/PDRD/ CE-I & II(I&FC)/HOO (Agri.)/HOO/(Fisheries)/

A.O. (HQ)/{DD(A)RD/DD(T)RD}

4. Proposal for New Schemes under SCSP and opening of new head of accounts:-

The Pr. Secretary invited attention toward the D.O. No. 5(12)/2009-10/DSCST/SCP/CS/1304-1319 dated 30.03.2012 from the Chief Secretary, GNCTD. It was suggested to formulate new schemes under Scheduled Caste Sub Plan as well as identify the existing schemes benefiting intended scheduled Caste beneficiaries and earmark the funds under separate heads of accounts '789' (SCSP) after opening the same in consultation with the Finance Department, GNCTD. Director AH intimated that proposal of opening of SCP Head under the Plan Scheme(Capital Head)-Improvement of Veterinary services has been submitted and the proposal is being sent to the Directorate of Welfare of SC/ST/OBC/ Minorities. PDRD informed that both the plan schemes of Rural Development Unit (IDRV & MMP) already has separate SCP Head.

Action -Director (AH/Agri./Fisheries))

5. Pr. Secretary instructed to all the officers concerned to prepare action plan for financial year 2012-13 and submit the proposals under (Plan/Non plan) by the end of May-2012, so that proposals are properly scrutinized and allocated budget may be fully utilized during the current financial year 2012-13 after taking into the account of the field conditions.

Action -Director (AH/Agri./Fisheries)/HOO (Agri.)DD(RD/HOO (Fisheries)/Sr.Accts Officer (HQ))

6. Development Commissioner Cum Pr. Secretary instructed the officer concerned to prepare information regarding year-wise physical & financial achievements during 11th Five year plan (year-wise) and targets for 12th Five Year Plan for the discussions to be held shortly in the Planning Commission along-with brief write up for each schemes.

Action -Director AH/PD(RD)/CE-I&II(I&FC)/DD(Tech)(RD)

7. Other important issues discussed in the meeting

(i) **Disbursement of Pensionary Benefits**

The officers of all the units intimated that pensionary benefits to the superannuating employees/officers are being disbursed on the day of the retirement. Pr. Secretary advised that a monthly report in this regard may be submitted to Admn. Officer (HQ) by all units in charge latest by 7th of every month indicating details of of pending cases, if any with reason thereof. It was emphasized that the processing of pension cases should commence at least six month in advance. Pr. Secretary Cum Development Commissioner also directed the officers concerned to submit the cases of VRS with in period of one month so that appropriate decision may be taken within the prescribed time limit.

(Action-Jt. Dev. Commr./Dir.(AH/Agri./Fisheries)/DD, Admn.(RD)/HOO (Agri)/HOO (Fisheries)/A.O.(HQ))

(ii) **Status of pending Audit Para:**

Unit wise list of pending Audit Paras is as under:-

Unit	Type of Audit Paras	Audit Para as on 01.04.12	New para added	Reply Sent	Reply yet to be Sent	Para settled	Para Pending as on 30.04.2012
O/o PDRD	Internal	0	0	0	0	0	0
	AGCR	06	0	06	0	0	06
	CAG	01	0	01	0	0	01
	Total	07	0	07	0	0	07
Animal Husbandry	Internal	70	0	11	59	0	70
	AGCR	06	0	04	02	01	05
	CAG	0	0	0	0	0	0
	Total	76	0	15	61	01	75
J.D. (Agriculture)	Internal	13	0	13	0	0	13
	AGCR	09	0	09	0	0	09
	CAG	0	0	0	0	0	0
	Total	22	0	22	0	0	22
Fisheries	Internal	04	0	04	0	0	04
	AGCR	0	0	0	0	0	0
	CAG	0	0	0	0	0	0
	Total	04	0	04	0	0	04
Development (HQ)	Internal	20	0	08	12	0	20
	AGCR	09	0	01	08	0	09
	CAG	0	0	0	0	0	0
	Total	29	0	09	20	0	29
Total Development Department	Internal	107	0	36	71	0	107
	AGCR	30	0	20	10	01	29
	CAG	01	0	01	0	0	01
	Total	138	0	57	81	01	137

PDRD informed that there is 01 pending CAG Audit Para regarding outstanding loan given to MCD during the period 2001-02 to 2005-06 and necessary action is required to be taken by Urban Development Department. It was instructed to take up the matter with UD Deptt. in respect of pending CAG Para.

The disposal of Audit Paras has been found to be very slow. Officer in-charge of the respective branches were directed to show disposal in concrete terms. All officers were directed to attend to the pending Audit Paras carefully and make efforts to settle them at the earliest. Reply to the Audit Paras with their disposal should be given on priority and monthly status report of pending Audit Paras (indicating year wise break up) would be sent to Accounts Officer (HQ) latest by 7th of every month and to be reviewed in the next meeting.

(Action-Dir.(AH/Agri./Fisheries)/DD, Admn.(RD)/HOO (Agri)/HOO (Fisheries)/Sr.A.O.(HQ))

(iii) Status of pending Court Cases

AO (Admn.) intimated that 34 cases have been on going in various courts in respect of Development Department. Pr. Secy.-cum- Development Commissioner instructed that all notices for contempt of the court must be personally brought to his notice by the concerned officers. All the officers have been instructed to accord top priority to the court cases and to ensure that replies are filed in court well in time in consultation with Law Deptt./Learned Counsel. Any development in this regard must be reported. Status of all ongoing cases should be submitted to the Pr. Secretary with in a week immediately.

Pr. Secretary directed all the concerned officers to adhere to the instruction of the Chief Secretary issued vide U.O. No. SO/CS/279 dated 28.03.2012. **The Chief Secretary has desired that direction given to the Chief Secretary by Supreme Court may be monitored by the Heads of the Departments at their level so that no case is left un-attended. Directions of the Hon'ble court are to be timely complied with and report submitted to the courts in time.**

No court case should be kept pending for action at any level for more than 7 days. Director (AH/Agri./Fisheries/DD(Admn)(RD)AO (HQ)) shall ensure the adherence to above instructions and personally keep apprised the Pr. Secretary of the latest status. JDC/JS (I&FC) to personally monitor each court case and submit a weekly report for review.

(Action-JDC/JS (I&FC)Dir.(AH/Agri./Fisheries)/DD, Admn.(RD)/HOO (Agri)/HOO (Fisheries)/A.O.(HQ))

(iv) Disposal of CIC/PGC Cases :-

It was further reiterated that all references received from Hon'ble LG office/ Hon'ble CM office/CS/CIC/PGC & other VIP references are closely monitored & appropriate action is taken in a time bound manner. All such VIP references should be put up to the Pr. Secretary on priority. No officer or official will keep such cases, pending for action by him for more than 7 days.

(Action-Dir.(AH/Agri./Fisheries)/DD, Admn.(RD)/HOO (Agri)/HOO (Fisheries)/A.O.(HQ))

(v) Revision of RRs & DPC cases: -

Pr. Secretary Cum Development Commissioner directed that all proposals of revision in RRs in respect of all categories of the posts (Gazatted/Non Gazatted) as per recommendation of 6th Central Pay Commission must be expedited. All promotion cases and up-gradation of Group-D incumbents to Group-C category should be submitted on priority.

Action taken on Post wise and Unit wise status of the amendment of RRs would be reviewed in the next meeting. **(Action-Dir.(AH/Agri./Fisheries)/DD, Admn.(RD)/HOO (Agri)/HOO (Fisheries)/A.O.(HQ))**

(vi) Punctuality:-

It has been reported that some of employees/officers are attending office late. HOOs and Branch Officers have been directed to make surprise checks and take action against those found attending the office late. It was directed to submit action taken report on punctuality as per instructions of the Chief Secretary to the Pr. Secretary Cum Development Commissioner.

(Action- HOOs/All Branch Officers)

The meeting ended with vote of thanks to the Chair.

(Joint Development Commissioner)

Annexure-I

List of the Officers who attended the Meeting of Monitoring Committee held on 10.05.2012 at 10 AM

S. No	Name of the Officer	Designation	Department
1	Sh. J. K. Jain	Joint Dev. Commissioner/Jt. Secretary	Development
2	Dr. Rajiv Khosla	Director (AH/Agriculture./Fisheries)	Development
3	Sh. V.P.S. Tomer	Chief Engineer-I	I & FC
4	Sh. Ish Kumar	Chief Engineer-II	I & FC
5	Sh. Ashwani Kumar	EE(SW-VII-), MCD	MCD
6	Sh. Roshan Lal	AE	MCD
7	Sh. Ashok Kumar	Dy. Director (Plg.)	Development
8	Sh. A.P. Saini	HOO (Horticulture/Agriculture)	Development
9	Dr. Vinod Jamini	VAS, AH (HQ)	Development
10	Dr. Nitant Paunikar	VAS (AH) (HQ)	Development
11	Sh. S.K. Gupta	DD (RD)	Development
12	Sh. N. R. Narayan	DD (RD)	Development
13	Sh. Y.P.Kaushik	Sr. Accts. Officer (HQ)	Development
14	Sh. Anand Singh	Accts. Officer (PDRD)	Development
15	Sh. K.K. Mathur	AGROMIST, (Agriculture)	Development
16	Sh. Dalbir Singh	Sr. DEMO (Agriculture)	Development
17	Bikram Singh	S.A. (Agriculture)	Development

Minutes of Meeting of the Monitoring Committee held on 10.05.2012 at 10 AM in the chamber of Pr. Secretary (I&FC) to Review the Implementation of Plan Schemes/Works and other important issues of I & FC Department.

The list of the officers who participated in the meeting is given at Annexure.

The meeting of the Monitoring Committee was held under the chairmanship of the Pr. Secretary (I&FC) on 10.05.2012 at 10 AM in his chamber in which following agenda items were discussed in detail :-

1. Review of Plan Schemes of I & FC Department:-

The progresses of following Plan Schemes were reviewed:

Rs. in Lakh				
S.No	Name of Sector/Scheme	BE 2012-13	Expenditure up to April-2012	% Expenditure
1	2	3.	4	5
1.	Major Drainage Works Scheme (Capital)	1391.00	81.74	5.88
2.	Other Drainage Works Scheme (Capital)	3000.00	12.09	0.40
3.	Trans Yamuna Area Dev. Board (Capital)	1000.00	115.35	11.54
4	Minor Irrigation (Capital)	5.00	0	0
5	Other Works (Capital) (Charged)	4.00	0	0
6	Survey model study and hydrological collection & investigation of new scheme (Covering of Drains/Nallahas). (Revenue)	39.00	0	0
7	Preparation of Master Plan for Drainage (Revenue)	60.00	0	0
8	Estt. of Quality Control and Material Test (Revenue)	1.00	0	0
	TOTAL: I & FC Sector	5500.00	209.18	3.80

Chief Engineer –I&II informed that Budget Estimates of Rs. 55.00 crore has been provided for Plan Schemes of I&FC Deptt. for the current financial year 2012-13. An expenditure of Rs. 2.09 crore has been incurred up to 30.04.2012.

CE-I&II further informed that there are 80 **ongoing works** under the plan schemes of I&FCD under Irrigation & Flood Sector. It was impressed upon both the CEs that spillover works and the works sanctioned during the year 2012-13 have to be executed within the stipulated time by observing the prescribed norms.

(Action: CE-I &II)

The status of these 80 ongoing works during 2012-13 (as on 30.04.2012) is given below :-

S N	Name of head/Scheme	Works Completed	In Progress	Tender/Award Stage	Estimate Stage/ Revised E/S	Held-Up/Land Dispute	Rescinded/dropped/Foreclosed	Total Works	No. of Works behind schedule
1	Embankment scheme	-	7	1	-	-	-	8	12
2	Major Drainage	-	2	3	-	-	-	5	
3	Revamping of Drains	-	2	1	1	-	-	4	
4	Remodeling /Other small Drainage	-	4	4	-	-	-	8	
5.	Access Roads & Bridges	1	18	5	12	3	-	39	
6	Anti-erosion	-	6	2	1	-	-	9	
7	Protection of Govt. Plan	1	2	-	-	4	-	7	
8	Minor Irrigation	-	-	-	-	-	-	-	
	TOTAL	2	41	16	14	7	-	80	

It has been observed that there are several works/projects which have been lagging behind stipulated schedule for many years which is a serious matter and both the CEs have been advised to personally monitor each ongoing works and to ensure that they are completed at the earliest. A weekly report be submitted in respect of such pending works. J.S. (I&FC) & DD (Plg.) shall put up the report in review meeting.

(Action: J S/CE-I &II /(DD P)

Progress of important Plan Schemes is as follows:-

(I) Major Drainage Works Scheme: - Under this scheme expenditure of Rs. 81.74 lakh has been incurred upto April-2012, against the Budget Estimate of Rs. 1391.00 lakh for 2012-13. Under this scheme mainly construction of embankment and new drains, revamping of drains, construction of regulators on major drains, procurement of machinery etc are taken up by the Department.

(A) Construction of Supplementary Drain to N.G. Drain (phase-I) (Kakrola to Wazirabad out fall in Yamuna):-The Chief Engineer-I&II, explained that the scheme was sanctioned in 1982 and is near completion as 98% of the work has been completed. Although the drain has been made functional by connecting it to the Nazafgarh Drain in its outfall reach, but sections of the drain at the three locations are narrow.

There are following bottlenecks in completion of project of the Supplementary Drain:-

i) There is a kabristan land bearing Kh. No. 98 in lieu of which Delhi Wakf Board has already been offered an alternative land and the **DWB** has already inspected the land. The proposal to exchange land had been agreed in principle. However CEO (Wakf Board) stated that he would confirm the decision after obtaining concurrence of the Divisional Commissioner. CEs were advised to take up the matter with the CEO Wakf Board. The response from CEO (WB) is awaited.

(Action-CE-II/SE-III)

ii) In a stretch of about 150 meters at Sultanpur Mazra, there are encroachments on the land of I& FC since long. As such Supplementary Drain could not be excavated to its full design width. In this stretch of land there is a **Civil Suit No. 476/2006** in the name of Sh. Hari Kishan Vs GNCT of Delhi pending in **Tis Hazari Court**. In this civil Suit the Petitioner is claiming that the demarcation given regarding alignment of Supplementary drain by Revenue Authorities passes through his private land and has challenged the demarcation. Executive Engineer (CD-II) and Dy. Commissioner (N/W) are parties in the above said case. Next date of hearing is 23.05.2012. CEs have been directed to get in touch with learned counsel for vacating the stay order of the District Court and report the outcome of the hearing.

(Action-CE-II/SE-III)

iii) PWD is to widen their bridge at NH -10 at the crossing point of supplementary drain, as the present section of the drain is narrow. The matter is under persuasion with PWD authorities. CE-II intimated that PWD has sent the proposal for widening of the bridge to MOST (Govt. of India) for approval under the scheme of CRF. CE-II has been advised to pursue the matter and report the outcome in the next meeting.

Chief Engineer-II also pointed out that payment to the tune of Rs. 3 crore is to be made by PWD on account of construction of bridge as the deposit work on supplementary drain. CE-II intimated that so far no fruitful result obtained in spite of repeated persuasion with PWD. He was advised to further pursue the matter with PWD.

(Action-CE-II/SE-II)

CE-II has stated that the remaining works would be completed with in 6 months after removal of above hindrances. Since the Supplementary Drain is fully functional except above three locations where full width of the drain is not available the aforesaid project/scheme may be closed as the same has also been explained to the Finance Deptt. vide letter no. CEF/P&D/AE-4/Scheme (Supplementary Drain)/2011-12/3942 dated 06.03.2012. Both the CEs were instructed to further pursue the matter with FD.

(Action-CE-I&II)

(B) Procurement of Machinery: - Under this Sub Head procurement of heavy machinery like barges, draglines bulldozers, and Hydraulic excavators is done for de-silting and maintenance of drains.

Chief Engineer-I, informed that for procurement of 5 draglines and 3 dredgers for de-silting of drains, the order has been placed with DGS&D. The supply of the machinery which was expected to be delivered upto 31.03.2012 has been delayed. The Pr. Secretary advised the CE-I to send a reminder to DGS&D office at the higher level to expedite the supply. CE-I to put up draft for the Pr. Secretary.

(Action-CE-I)

CE-II informed that Action Plan for procurement / purchase of machinery was submitted to FD as per direction of the Hon'ble Chief Minister. FD has accorded 'In principle approval' for the proposal. The proposal to purchase 23 machines with estimated cost of Rs. 28 crore has been cleared in the 31st TAC Meeting held on 07.05.2012 and it will be placed in the next meeting of FCB for approval.

(Action-CE-I&II)

De-silting of drains: The Chief Engineers informed that there are total 61 drains of Irrigation and flood Control Department running into 395 km. The de-silting is being carried out in 12 drains which are passing through urbanized area. A total quantity of silt of **2.87 lakh** cubic meter has to be removed by departmental machinery and 55534 cubic meter of silt on contract basis. CE-I&II have informed that de-silting works in their drain have already been started & would be completed by 15.06.2012.

(Action CE-I&II)/EOI&II)

(II) Other Drainage Works: - Under Other Drainage Works Scheme an expenditure of Rs. 12.09 lakh has been incurred upto April-2012, against the Budget Estimate of Rs. 3000.00 lakh for the year 2012-13. Following works are covered under the scheme - Remodeling/Improvement of existing drains including small drains, Access Road & Bridges, Protection of Govt. Land, Anti-Erosion Works.

(III) Trans Yamuna Area Development Board: -An expenditure of Rs. 115.35 lakh has been incurred during the month of April-12, against the Budget Estimate of Rs. 1000.00 lakh provided for this scheme. Under the scheme works like construction of drains, roads, small bridges, cremation grounds, community centers etc. recommended by the Trans Yamuna Area Development Board are executed.

CE-II informed that out of 19 ongoing works amounting to Rs. 21.00 crore 15 works were in progress, 1 under estimates/NIT stage, 1 in tender/award stage and 02 were held up as on 30.04.2012. CE-II was instructed to complete these works within the stipulated period.

(IV) Minor Irrigation:-Under this scheme following works are covered - water conservation, recharge of ground water, creation of water detention basin including on channel storage for recharge of ground water. CE-II intimated that there is provision of Rs. 5.00 lakh as Budget Estimate 2012-13. CE-II has assured that schemes under this head would be put up by end of May-2012.

(V) Charged Sub Head -Liabilities of Completed Schemes:- Funds allotted under this sub-head are utilized to discharge the liability on account of enhancement of compensation of land and Arbitration Awards. CE-II intimated that there is provision of Rs. 4.00 lakh as Budget Estimate 2012-13.

(VI) Survey model study and hydrological collection & investigation of new schemes (Master Plan Drainage System):- Under the scheme survey of river Yamuna is carried out to ascertain the shifting of the river course after the monsoon period. CE-II intimated that the budgetary provision of Rs. 39.00 Lakh has been made for 2012-13

(VII) Master Plan Drainage System (BE 2012-13 Rs 60.00 Lakh)

The task of preparation of Master Plan Drainage of NCT of Delhi is being assigned to the consultant Prof. A.K. Gosain, on behalf of IRD, IIT Delhi. The proposal on Master Plan Drainage was submitted by the consultant and thereafter forwarded to the Finance/Planning Deptts. The modifications suggested by the Finance/Planning Deptts referred to the consultant who has given the

necessary clarifications. The proposal submitted to Finance Deptt., who had advised to put up Cabinet Note for approval. Finance Department has further advised certain clarifications which have been referred to Prof. Gosain and the Draft Cabinet Note be submitted in the light of the response of Prof. Gosain on the observations of the Finance Department.

(Action-CE-II)

(VII) Establishment of quality control and material test: - Day to day expenditure on operation and maintenance of **Quality Control Lab** is incurred under this sub-head. There is provision of Rs. 1.00 lakh - as Budget Estimate for 2012-13. CE-II was directed to submit the monthly report of QC and material tests conducted indicating the list of pending cases along with follow 'Action Taken' in each case without any further delay as no action has been taken on this issue for a long time with reason for such a delay. Quality control lab is required to be strengthened. An Action Plan for the current year was to be submitted by CE-I but no action is taken so far which is a serious lapse. J S (I&FC) to visit the lab personally and submit a report. CE-I also to submit a proposal to strengthen the lab within a week.

(Action- JS/CE-I)

(VIII) Plan Schemes of other Departments executed by I & FC Department : - CE-I&II informed that Budget Allocation for some of the Plan Schemes of other departments executed by I&FCD for 2012-13 is yet to be received and progress of the expenditure would be expedited during the next month. Scheme-wise progress is as under :-

Rs. In Lakh

S. No.	Department/Scheme	Budget Allocation 2012-13	Exp. Upto 30.04.2012	% Exp.
1	2	3	4	5
1	Rural Development /DRDB	3500.00 (15000.00)	588.20	16.81
2.	RD / Mini Master Plan for Rural Villages (MPCCs)	50.00 (220.00)	---	---
	Total (RD)	3550.00 (15220.00)	588.20	16.57
3	AH / Veterinary Services	200.00	---	---
4	Urban Dev. / Unauthorized Colonies (Roads, drains etc.)	2500.00	---	---
5	Forest/ Str. Wild Life	75.00	---	
6	Forest / Dev. of Forest	500.00	23.59	4.72

(i) Un authorized colonies:-

As regard projects of the **Unauthorized Colonies** CE- I & II intimated that Out of 139 ongoing works 14 were completed, 72 in progress, 03 under tender/award stage, 02 under estimate stage, 32 held up and 09 works rescinded/cancelled as on 30.04.2012.

(Action-CE-I&II)

(ii) Status of works on reconstruction/renovation of Choupals in Urban villages :-

CE-II clarified that there are 61 works pertaining to choupals in urban villages sanctioned by UD Deptt. since 01.04.2008. Out of 61 works 12 were completed (09 were completed during 2011-12), 25 in progress, 07 in estimate stage, 09 in tender stage, 07 were held up and 01 work was foreclosed as on 30.04.2012.

Year-wise status is as follows :-

S. N	Year	Sanctioned works	Completed	In Progress	Estimate Stage	Tender Stage	Held Up	Foreclosed	Works Behind Schedule
1	2008-09	4	2	0	0	0	1	1	To be provided by I&FCD
2	2009-10	3	1	1	0	0	1	0	
3	2010-11	26	9	12	0	1	4	0	
4	2011-12	27	0	12	06	8	1	0	
5	2012-13	1	0	0	1	0	0	0	
Total		61	12	25	7	9	7	1	

The Pr. Secretary expressed concern on the fact that compliance report regarding quarterly progress report to be sent to Urban Development and Planning Department for the period ending March-2012 could not be received in spite of the repeated instructions given to CE-I&II. CE-I&II were directed to send the quarterly progress report immediately.

(Action-CE-I&II)

2. Status of EFC Projects: - CE-I&II informed that there were total 41 EFC schemes/projects sanctioned during 2006-07 to 2012-13(upto April-2012). Out of which, 25 pertains to I&FC, 03 pertains to TYADB, 12 pertains to DRDB and 01 is concerned with Forest deptt. The progress of EFC schemes/projects (as on 30.04.2012) is as under:

Sl. No.	Name of the Department	Projects Completed	In Progress	Tender / Re-tender stage	Estimate Stage/ Revised E/S	Held-up	Rescinded / Cancelled/ foreclosed/ Dropped	Revised A/A & E/S required	Total Works	No. of Projects behind schedule
1.	I & F C	13	6*	2	-	2	1	1	25	11
2.	TYADB	2	1	-	-	-	-	-	3	1
3.	DRDB	7	1	-	-	-	4	0	12	1
4.	FOREST	-	1	-	-	-	-	-	1	-
	TOTAL	22	9	2	0	2	5	1	41	13

(Note:- *As per revised financial powers only 03 projects fall under EFC limit of Rs. 10 crore or more. One project Construction of Supplementary Drain was sanctioned in 1982 and 98% work is completed. The scheme is proposed to be closed and left out work shall be taken up under fresh scheme as and when hindrances are removed as brought out in para 1(A)(iii) above. CE-I&II informed that the matter has been taken up with Finance Deptt. vide letter no. CEF/P&D/AE-4/Scheme (Supplementary)/2011-12/4399 dated 07.03.2012.

The Pr. Secretary directed that all SFC/EFC projects/schemes must be completed as per time schedule and weekly progress of such schemes be reported to him in review meeting. CE-I & II assured that these projects would be completed on priority within the given time.

(CE-I&II)

3. NHRC Cases

The Pr. Secretary instructed Chief Engineer- I & II, to attend the NHRC Cases on priority basis and ensure their timely disposal. Both the CEs informed that at present no such case is pending with the department.

(Action-CE-I&II (I&FC)/Admn. Officer (HQ))

4. Preparation of Master Plan for Assets Maintenance:-

CE-II informed that the Master Plan for maintenance of Assets in respect of I&FCD for the year 2012-13 have been prepared and approved by FD. Both the CEs assured that same would be followed up in the current year.

Pr. Secretary instructed the CE-I & II to prepare the Master Plan for maintenance of assets in respect of Veterinary Hospitals/ Dispensaries and MPCCs for current financial year within 07 days.

(Action-CE-I & II, Admn Officer (HQ))

5. Pr. Secretary instructed to all the officers concerned to submit the action plan for 2012-13 under (plan/non plan) and put up expenditure proposals by the end of May-2012, so that proposals are properly scrutinized and allocated budget may be fully utilized during the financial year 2012-13. This should be done after undertaking field visit to make the implementation of schemes realistic.

(Action-CE-I&II)

6. Pr. Secretary instructed CE-I&II to take up the matter of re-charging of water bodies under Development of water bodies/resources on priority. An action plan to be put up within a week along with list of water bodies.

(Action-CE-I&II)

7. Pr. Secretary directed CE-I&II to send the requisite information regarding capital works and their details under Plan Head with reference to the Finance Secretary D.O. dated 26.04.2012.

(Action-CE-I&II)

8. Other important issues discussed in the meeting

(i) Disbursement of Pensionary Benefits:-

The officers of all the units intimated that pensionary benefits to the superannuating employees/officers are being disbursed on the day of the retirement. Pr. Secretary advised that a monthly report in this regard may be submitted to Admn. Officer (HQ) by all the concerned officers in charge latest by 7th of every month indicating details of pending cases, if any with reason thereof. It was emphasized that the processing of pension cases should commence at least six month in advance. Pr. Secretary Cum Development Commissioner also directed the officers concerned to submit the cases of VRS with in period of one month so that appropriate decision may be taken within the prescribed time limit. J.S. (I&FC)/JDC to personally monitor such cases.

(Action-J.S. (I&FC)/JDC/CE-I/FA&SAO/AO (HQ))

(ii) **Status of pending Audit Para :-**

The status of pending audit paras (as on 8.05.2012) is as under:-

Type of Audit Paras	Audit Para as on 16.3.2012	New para added	Reply Sent	Reply yet to be Sent	Para settled	Para Pending as on 08.05.2012
Internal	535	22	352	183	5	552
AGCR	212	12	185	39	3	221
CAG	01		01	-	0	1

CE-I informed that reply for one CAG Para No.- 3. 5 regarding “unfruitful expenditure due to foreclosure of work” reply was already sent by I&FC Deptt. on 09.06.2009. The disposal has been found to be very slow. CE-I was advised to pursue with the concerned authorities to settle the para. JS (I&FC) to personally monitor and submit a weekly report.

(Action: JS/CE-I&II)

CE-II has reviewed the status of all pending audit paras in a meeting with the officers of the concerned Divisions held on 8.5.2012. All officers were requested to attend to the pending Audit Paras carefully and make all efforts to settle them at the earliest. Reply to the Audit Paras should be given on priority and monthly status report of pending Audit Para should be sent to Admn. Officer (HQ) latest by 7th of every month.

(Action: Joint Secretary(I&FC)/CE-I & II /FA & SAO/AO (HQ) I&FC)

(iii) **Status of pending court cases:-**

It was instructed that all notices for contempt of the court must be personally brought to his notice by the concerned officers. All the officers have been instructed to accord top priority to the court cases and to ensure that replies are filed in court well in time in consultation with Law Deptt./Learned Counsel. Any development in this regard must be reported to the Pr. Secretary personally or to JDC/ CE-I & CE.-II, and Director (AH/ Agriculture/Fisheries).

Pr. Secretary directed all the concerned officers to adhere to the instruction of the Chief Secretary issued by U.O. No. SO/CS/279 dated 28.03.2012. **The Chief Secretary has desired that direction given to the Chief Secretary by Supreme Court may be monitored by the Heads of the Departments at their level so that no case is left un attended. Directions of the Hon’ble court are to be timely complied with and report submitted to the courts in time.**

No court case should be kept pending for action at any level for more than 7 days. CE-I & II / AO (HQ) shall ensure the adherence to above instructions and personally keep apprised the Pr. Secretary of the latest status. JDC/J.S (I&FC) to personally monitor all court cases and put up a weekly report.

(Action: JDC/J.S. (I&FC)-I & II /AO (HQ), I&FC)

(iv) Disposal of CIC/PGC Cases:-

It was further reiterated that all references received from Hon'ble "LG Office / Hon'ble CM" Office/CIC/PGC and other VIP references are closely monitored and appropriate action is taken in a time bound manner. A list of pending cases with reasons for delay, if any be furnished to AO (HQ) for the next meetings. No such cases be kept pending for more than 7 days at any particular level.

(Action: Chief Engineers-I & II /AO (HQ), I&FC)

(v) Revision of RRs & DPC cases: -

Pr. Secretary Cum Development Commissioner directed that all proposals of revision in RRs in respect of all categories of the posts (Gazatted/Non Gazatted) as per recommendation of 6th Central Pay Commission must be expedited. All promotion cases and up-gradation of Group-D incumbents to Group-C category should be submitted on priority. Action taken on post-wise status of the amendment of RRs would be reviewed in the next meeting.

(Action-CE-I&II/A.O. (HQ))

(vi) Punctuality:-

It has been reported that some of the employees/officers are attending office late. HODs/HOOs and Branch Officers have been directed to make surprise checks and take action against those found attending the office late. It was directed to submit action taken report on punctuality as per instructions of the Chief Secretary communicated from time to time

(Action-CE-I&II /HOOs/AO (HQ))

The meeting ended with vote of thanks to the Chair.

Joint Secretary (I&FC)

Annexure-I

List of the Officers who attended the Meeting of Monitoring Committee held on 10.05.2012 at 10 AM

S. No	Name of the Officer	Designation	Department
1	Sh. J. K. Jain	Joint Dev. Commissioner/Jt. Secretary	Development
2	Dr. Rajiv Khosla	Director (AH/Agriculture./Fisheries)	Development
3	Sh. V.P.S. Tomer	Chief Engineer-I	I & FC
4	Sh. Ish Kumar	Chief Engineer-II	I & FC
5	Sh. Ashwani Kumar	EE(SW-VII-), MCD	MCD
6	Sh. Roshan Lal	AE	MCD
7	Sh. Ashok Kumar	Dy. Director (Plg.)	Development
8	Sh. A.P. Saini	HOO (Horticulture/Agriculture)	Development
9	Dr. Vinod Jamini	VAS, AH (HQ)	Development
10	Dr. Nitant Paunikar	VAS (AH) (HQ)	Development
11	Sh. S.K. Gupta	DD (RD)	Development
12	Sh. N. R. Narayan	DD (RD)	Development
13	Sh. Y.P.Kaushik	Sr. Acctts. Officer (HQ)	Development
14	Sh. Anand Singh	Acctts. Officer (PDRD)	Development
15	Sh. K.K. Mathur	AGROMIST, (Agriculture)	Development
16	Sh. Dalbir Singh	Sr. DEMO (Agriclture)	Development
17	Bikram Singh	S.A. (Agriculture)	Development