

Minutes of the Meeting of Monitoring Committee held on 05.09.2011 at 10 AM in the chamber of Development Commissioner / Pr. Secretary (I&FC) to Review the Implementation of Plan & Non Plan Schemes and other important issues pertaining to Development and I&FC Departments.

The list of the officers who participated in the meeting is given at Annexure.

The meeting of the Monitoring Committee was held under the chairmanship of the Pr. Secretary Cum Development Commissioner on 05.09.2011 at 10 AM in his chamber in which following agenda items were discussed in detail :-

1. The following Orders issued by Finance Department, GNCTD were discussed :-

S. No	Order No.	Brief Subject
i	F.3/30/CS/2007/DS IV/3826 Dated 24.08.2011	Revalidation of Sanctioned Capital Projects
ii	F.3/30/CS/2007/DS IV/3827 Dated 24.08.2011	‘In Principle’ Approval for investment Decision clarification SFC/EFC guidelines-regarding.

The above instructions/guidelines have been discussed in detail and it has been impressed upon all officers to follow the same scrupulously.

(Action: Chief Engineers-I & II, I&FC / PDRD/ Director (AH) / JD(A) / HOO (Horti.) / HOO Fisheries / D.D.(Plg.)/A.O.(HQ) / A/C Officer.(HQ))

2. Review of Plan/Non Plan Schemes of Development Department.

The following Plan/Non Plan Schemes have been reviewed as under :-

A. Rural Development

(Rs. in lakh)

S.n	Name of Sector/Plan Scheme	Approved Outlay 2011-12	Expdr. upto August-2011	% Expdr
1	2	3	4	5
	Rural Development Sector (RD Unit)			
(i)	Mini Master Plan for Dev. of Rural Villages			
	Salary of Rural Development Unit	Rev. 170	45.60	21
	(Maintenance of MPCCs)	Cap. 50	Nil	Nil
		Total 220	45.60	21
(ii)	Delhi Rural Development Board (Capital Head)	15000	1083.70	7
	TOTAL (RD)	15220	1129.30	7

(i) **Mini Master Plan for Development of Rural Villages :-**

PDRD informed that out of BE of Rs. 2.20 crore an amount of Rs. 45.60 lac utilized up-to 31.08.2011 under Revenue Head. He further intimated that No requisition of repair of Multi Purpose Community Centers has been received from concerned Dy. Commissioners . As a result repair work could not be sanctioned.

Chief Engineer I informed that No Action has been taken on preparation of Master Plan on maintenance of Assets in respect of MPCCs despite of assurances given on several occasions. This inaction was viewed seriously by the Pr. Secretary and it has been directed that joint inspection of MPCCs to be completed by I & FC Department along with Dy. Director (Admn.), RD Unit on priority and Master Plan on the maintenance will be submitted latest by 12.09.2011.

(Action-CE-I&II (I&FC)/DD (Admn.)RD)

(ii) **Delhi Rural Development Board (IDRV):-**

When enquired about the progress of IDRV Scheme, PDRD informed that out of Budget Allocation of Rs. 150 crore, funds to the tune of Rs. 50 crore have been released to I & FC Deptt. during current year. Expenditure Sanctions amounting to Rs. **62.51** crore have been issued for execution of 121 works (upto 31.08.2011) recommended by the DRDB in its meeting held on 02.02.2011. Chief Engineer (I) informed that in addition to above, 75 schemes amounting to Rs.

28.17 crore sanctioned during last year are to be implemented by I&FC Deptt. during 2011-12. So far an expenditure of Rs. 10.84 crore has been incurred upto August-2011 by I & FC Deptt.

Dy. Director (T), Rural Development intimated that total 705 proposals with estimated cost of Rs. 530 crore placed in the meeting of the DRDB held on 02.02.2011 were approved by the board. The status of these proposals is as under :-

S.No	Status of Proposals of DRDB meeting held on 02.02.2011	No. of Proposal
1	Proposals dropped / rejected / not processed	
A	Proposals dropped due to duplicacy of schemes.	08
B	Proposals rejected due to private Land/wakf Board/land/other Govt. land.	17
C	Proposals relating to protection of Gram Sabha Land sent to Director (Panchayat).	05
D	Proposals dropped due to panchayat ongoing work in the year 2010 for which funds not released by Finance Department.	82
	Total proposals dropped	112
2.	A/A &E/S (amounting to Rs. 62.51 crore) issued.	121
3.	A/A &E/S issued during 2010-11 after approval of Hon'ble CM / Development Minister for FRRO Complex Pindwala Kalan (for foreigner prisoners and MPCC at Naya Bans.	02
4.	Proposals sent to D.C. (Revenue) for verification of the status of land etc. (awaited).	93
5.	Proposals sent to CE (I&FC) for clarification and re-examine as per guidelines of Finance Department.	166

6.	Proposals sent to E-in-C (MCD) for preparing details estimates.	12
7.	Street light proposals sent to E-in-C (MCD) for detail estimates as per recent guidelines.	31
8.	Water supply proposals sent to CEO (DJB) for detailed estimates.	26
9	Proposals of Street/gali held up for want of clarification from Finance/Plg. Deptt. and are under process relating to jurisdiction of MCD.	105
10	Proposals under process in RD.	37
	GRAND TOTAL	705

PDRD informed that meetings would be held on 15.09.11 and 20.09.2011 under the chairmanship of the chairman of DBRD to sort out the issues in respect of 93 proposals pending with the Divisional Commissioner Office. PDRD was requested to make necessary arrangements for the meetings.

(Action- PDRD)

The following are the executing agencies for the above Rural Development works/schemes and status of implementation of various schemes is as follows :-

I&FC Department:-

Chief Engineer-I (I&FC) informed that out of **121**, works sanctioned during current year, only 01 is completed, 01 is under progress, 46 works are under tendering stage, for 73 works estimates are being prepared. He also intimated that out of 75 works with estimated cost of Rs. 28.17 crore sanctioned during the previous year, 47 are under progress, 02 works are under tendering stage, for 04 estimates are being prepared, and 22 **works** were **held up** due to various reasons. He has been directed to expedite the preparation of estimates, tendering process and award of works at the earliest to avoid further delay. PDRD informed that about 155 works approved by DRDB are still pending with both the Chief Engineers for preparation of detailed estimates. Due to inordinate delay in preparation of estimates of works, serious complaints from some of the Hon'ble MLAs have been received in this regard. Both the Chief Engineers explained that the delay is caused due to difficulties in submitting the proposals in view of revised guidelines issued by office of the Chief Secretary and Finance Department, GNCTD. They have assured that all the proposals pending with them will be submitted as per the revised guidelines within next 10 days. CE-I & II also assured that pending works sanctioned during previous years would also be executed by I & FC Department during current financial year

(Action- PDRD/CE-I&II)

MCD

MCD has unutilized funds of Rs. **37.40** crore released last year out of which it has utilized only Rs. 5.53 crore up to **31.08.2011**. As per Executive Engineer (**SW-VII**) total 578 schemes/works (containing 713 components of civil & electrical works) of DRDB were sanctioned to be executed by MCD during 2005-06 to 2010-11, out of which 561 schemes (676 components) were completed up to 31.08.2011. 37 components of works are still pending. Executive Engineer (SW-VII) assured that above works would be completed during the current financial year.

(Action- Exec. Engg. (SW-VII), MCD)

Delhi Jal Board

DJB has unutilized funds of Rs. 1.08 crore released last year. Chief Engineer (C&N) informed that out of 11 works, 10 works have been completed and 01 work is under progress.

(Action-Chief Engineer (C&N) DJB)

B. Animal Husbandry

Plan Schemes :- Director (AH) informed that out of Plan allocation of Rs. 3.00 crore for repair/renovation of Veterinary Hospitals/Dispensaries expenditure sanctions of Rs. 296.38 were issued to I&FC Department for construction of veterinary hospital at Ghogha Dairy Colony and repair of 20 other hospitals/dispensaries. An expenditure of Rs.12.65 lac has been incurred by I&FC upto 31.08.2011.

The Pr. Secretary Cum Development Commissioner instructed CE-I & II to complete the Ghogha Dairy Hospital latest by 15 November 2011. He also advised them to complete all other sanctioned works latest by December, 2011.

(Action-CE-I&II (I&FC))

Non-Plan Schemes :- There is Budget Estimates of Rs. 17.15 crore for the current year for Animal Husbandry/Fisheries under the Non-Plan schemes, out of which an amount of Rs. 6.15 crore (36%) mainly on salary has been utilized up-to August, 2011. Non-Plan schemes indicating important activities are as under :-

Rs. in lakh

S. No	Name of the Non Plan Schemes (Animal Husbandry Unit)	B.E. 2011-12	Expdr. upto August-11	% Expdr.	Remark
1.	MH2403 B3- Supply and material (purchase of medicines and equipments)	12.00	-----	-----	Proposal for Procurement of medicines and equipments etc
2.	MH2403 B 3 (2) (4) /(5) / MH2403 B3	126.00	-----	-----	through e-tendering

	(3) (6) (1) Veterinary Services and control of contagious diseases (procurement of medicines)				submitted to FD for vetting of tender document.
3.	MH2415 B(6) Grant in Aid to SPCA	109.00	55.50	51	
4.	MH 2404 B4 (1) (1) Shifting of Dairy (refund of the principal amount @ Rs. 5000 for death cases)	50.00	-	-	
5.	B3 (4) GIA to Animal Welfare Advisory Board (GIA to N.G.O.)	1.00	-	-	Proposal for Reconstitution of board is under submission
	CSS - Foot and Mouth disease control programme (procurement of medicines)	2.00	-	-	

The progress of implementation of the above schemes have been found to be highly unsatisfactory. Dy. Director/VAS (HQ) has attributed the slow progress to the delay in finalization of E-tendering document for procurement of medicines. The draft of tender document has been vetted by the Law Department and it is now submitted to the Finance Department for vetting.

(Action-Director (AH)/DD/VASs (HQ))

CE -1 informed that the status of requirement of repair and maintenance of hospitals/dispensaries buildings. AH unit is required to further finalize Master Plan on Maintenance of Assets on priority.

(Action-Director (AH)/ (I&FC)/VAS (HQ))

Pr. Secretary Cum Development Commissioner instructed VAS (HQ) to submit the approved Pattern of Assistance under the Grand in Aid Schemes (Non Plan) in respect of SPCA, Animal Welfare Advisory

Board and Veterinary Council (CSS). It was impressed upon the Dy. Director and VAS (HQ) to prepare a proposal for Pattern of Assistance to implement the schemes, if the same is not already got approved.

(Action-Director (AH)/VAS (HQ))

C. Fisheries Unit(Non-plan):-

The Plan Scheme relating to fisheries transferred to Non-Plan w.e.f. 2009-10. The Non Plan Schemes of Fisheries are mainly staff oriented. There is a Budget Estimates of Rs. 58.33 lac for the current year for Fisheries under the Non-Plan schemes, out of which an amount of Rs. 23.04 lac have been utilized up-to August, 2011.

D. Agriculture Units (Non-Plan)

There is no Plan Scheme under Agriculture Sector. The most of the Non Plan schemes are staff oriented. An expenditure of Rs. 2.77 crore (36%) incurred up to August, 2011 under Non Plan schemes out of the total budget allocation of Rs. 6.04 crore. Some of the Non Plan schemes indicating important agricultural activities are given below :-

Rs. in lakh

S. No	Name of the Non Plan Schemes (Agriculture)	B.E. 2011-12	Expdr. upto August-2011	% Expdr.	Remarks
1.	Integrated agricultural development scheme including extension education (training / workshops and production of wormi compost), Assistance to SC/ST farmers .	2.25	1.14	50.66	05 training conducted and purchase of store items for wormy compost production.
2.	Soil testing and reclamation of soil (lab at Barwala)	1.00	0.62	62	04 training prog. conducted and proposed for purchase of soil inputs.
	Centrally Sponsored Scheme (CSS)				
1.	Micro Management Mode	15.00	-	-	Submitted to FD for

	(promotion of production of oil seeds, pulses, juice of quality seeds and organic manure, pest management, agri. mechanization etc. (90:10)				authorization of funds.
2.	Vegetable initiative for Urban Cluster (ACA under RKY)	700.00	-	-	Scheme of Rs. 6.50 core prepared for approval of GNCTD. Decision for its implementation is to be taken at appropriate level.

JD(Agri) was advised to expedite to implementation of the schemes pertaining to agriculture

(Action-Jt. Director (Agriculture))

E. Horticulture Unit :- (Plan)

The Plan Scheme **Floriculture Production Programme** has been transferred to Environment Deptt.. Head of Office (Horticulture) informed that against the BE of Rs. 50 lac, two expenditure sanctions amounting to Rs. 37.00 lac were issued to I&FC Deptt. for the Capital Works under Floriculture Production Programme (Plan). I & FC Deptt. is required to execute the works as per schedule.

(Action-CE-I&II (I&FC)/HOO (Horticulture))

Non-Plan:-

The most of the Non Plan schemes are staff oriented. An expenditure of Rs. 4.58 crore (51%) incurred up to August, 2011 under Non Plan schemes out of the total budget allocation of Rs. 8.91 crore. Non Plan schemes indicating important agricultural activities are as under:-

S. No	Name of the Non Plan Schemes (Horticulture)	B.E. 2011-12	Expdr. upto August - 2011	% Expenditure
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1.	Floriculture Production Programme (Supply and material)	1.00	1.00	100
2.	Floriculture Production Programme (Supply and material) (SCP)	1.00	--	--

3. Review of Plan Schemes of I & FC Department:-

Rs. in Lakh

S. n	Name of Sector/Scheme	Approved Outlay 2011-12	Expdr. Upto Aug.-2011	% Expenditure
1	2	3	4	5
1.	Major Drainage Works Scheme	1100.00	993.55	90.32
2.	Other Drainage Works Scheme (Capital)	2800.00	438.71	15.67
3.	Trans Yamuna Area Dev. Board (Capital)	1000.00	164.04	16.04
4	Other Works (Capital) (Charged)	5.00	00	0
5	Survey model study and hydrological collection & investigation of new scheme (Covering of Drains/Nallahas). (Revenue)	1089.00	44.86	4.12
6	Estt. of Quality Control and Material Test (Revenue)	1.00	0.18	18
7	Minor Irrigation (Revenue)	5.00	00	0
	TOTAL: I &FC Sector	6000.00	1641.34	27.36

Chief Engineer -I informed that there is Budget Allocation of Rs. 60.00 crore for six Plan Schemes under I&FC Department out of which an amount of Rs. 16.41 crore spent up to 31.08.2011 (i.e. **27%** of BE). Progress of important Plan Schemes is as under:-

(I) **Major Drainage Works Scheme:** - Under the scheme expenditure of Rs. 993.55 crore(90%) has been incurred against the Budget Estimate of Rs. 11.00 crore. Under the scheme mainly construction of embankment and new drains, covering of drains, construction of regulators on major drains are taken up by the Department.

(A) **Construction of Supplementary Drain** to N.G. Drain (phase-I) (Kakrola to Wazirabad out fall in Yamuna):- This scheme is under progress and near completion.

The Chief Engineer-I&II, explained following bottlenecks in completion of project of Supplementary Drain (Kakrola to Wazirabad out fall in Yamuna):-

- i) There is a kabristan land bearing Kh. No. 98 in lieu of which Delhi Wakf Board has already been offered an alternative land and the **DWB** has already inspected the land.
- ii) In a stretch of about 150 metres at Sultanpur Mazra, there are encroachments on the land of I& FC since long. As such Supplementary Drain could not be excavated to its full design width. In this stretch of land there is a **Civil Suit No. 476/2006** in the name of Sh. Hari Kishan Vs GNCT of Delhi pending in **Tis Hazari Court**. In this civil Suit the Petitioner is claiming that the demarcation given regarding alignment of Supplementary drain by Revenue Authorities passes through his private land and has challenged the demarcation. Executive Engineer (CD-II) and Dy. Commissioner (N/W) are parties in the above said case. Next date of hearing is 28.09.2011.
- iii) PWD is to widen their bridge at NH-10 at the crossing point of supplementary drain, as the present section of the drain is narrow. The matter is under persuasion with PWD authorities.
- iv) Chief Engineer (I&FC) also pointed out that payment to the tune of Rs. 3 crores is to be made by PWD on account of construction of bridge as the deposit work on supplementary drain. The matter needs to be expedited.
- v) Although the drain is made functional by connecting it to the Nazafgarh Drain in its outfall reach, but sections of the drain at the three locations is narrow.

Pr. Secretary Instructed CE-II, to personally consult the CEO of Delhi Waqf Board to sort out the issue of alternative land. As regard Sultanpur Mazra drain case, the Pr. Secretary advised Chief Engineer-I & II to take necessary action to get the stay of the District Court vacated and get in touch with learnt council. The outcome/Status of the court case may be reported in the next meeting In order to resolve the issues relating to PWD. CE-I & II to consult with the Addl. Secretary PWD.

(Action-CE-I&II (I&FC))

(B) **Procurement of Machinery:** - Under this Sub Head procurement of heavy machinery like barges, draglines bulldozers, and Hydraulic excavators is done for de-silting and maintenance of drains.

Chief Engineer-I, (I&FC) informed that for procurement of 5 draglines and 3 dredgers for de-silting of drains, the order has been placed with DGS&D and machines are likely to be delivered during the current financial year. During last year machines like one hydraulic excavator and bulldozer have been procured. CE-I informed that Action Plan for procurement / purchase of machinery has been prepared as per direction of the Hon'ble Chief Minister and proposal is been submitted to FD for 'in principle approval'.

(Action-CE-I&II (I&FC))

De-silting of drains: The Chief Engineer informed that there are total 61 drains of Irrigation and flood Control Department. The de-silting is being carried out in 12 drains which are passing through urbanized area. A total quantity of silt of **2.87 lakh** cubic meter is to be removed by departmental machinery and 55534 cubic meter of silt on contract basis. Out of this, **100%** progress has been attained in removal of silt by departmental machinery and in respect of drains being cleaned on contract basis the progress is **71%** up to August, 2011. The work of de-silting is held up due to rainy season and it would be carried out after the monsoon.

- (C) **Embankment of I&FC Schemes:** - Under this scheme, works related to construction of new embankments including restoration, beautification of existing embankments etc. are executed.

There are 08 works/schemes out of which 01 is under progress, for 05 works estimates are under process/scrutiny and 02 held up due to rainy season.

For the proposals of less than Rs. one crore, sanctions have been issued and tender process is under the way and it would be completed by the end of September-2011. For other proposal/schemes approval of FD is required and same are being submitted.

(Action-CE-I&II (I&FC))

- (D) **Revamping of I&FC drains:** - Under the scheme work of construction of walls along the drains to check garbage dumping have been taken up. Some of the works are in the progress.

There are 04 works under the revamping of drains out of which 01 is completed, 01 is under progress, 01 foreclosed and 01 is under nearly completion but work held up due to revision of scheme.

- (II) **Other drainage works:** - An amount of Rs. 438.71 crore utilized upto 31.08.2011 against the Budget Estimate of Rs. 28.00 crore during 2011-12 under Other Drainage Works Scheme. Following works are included in the scheme:-

- (A) **Remodeling/Imp. of Existing Drains and Other Small Drains Imp. Scheme** :-Under this sub-head, works of remodeling of existing drains by way of lining, change of section for catering to additional discharge etc. are being carried out, due to urbanization along the drains.

There are 14 remodeling works/schemes out of which 01 is completed, 04 are under progress, for 03 works tenders are being recalled, 03 held up due to rain, for 01 estimates is under preparation/scrutiny, 01 work is rescinded and 01 work is not to be taken up.

- (B) **Access Road & Bridges** :- Under this sub-head, works of construction of bridges, culverts, inspection paths, inlets, regulators, improvement/strengthening/restoration of inspection paths embankments/banks of drains, parapet walls, guard walls, etc. are being carried out.

There are 35 works/projects under the scheme out of which 01 is completed, 06 are under progress, for 22 works estimates are under preparation/scrutiny, 03 held up due to rain, 02 yet to be taken up and 01 work is not be taken up.

- (C) **Protection of Govt. Land** :- Under this sub-head works of construction of boundary walls for protection of Govt. land are carried out to prevent encroachment of Govt. land. The demarcation of land is done by Divisional Commissioner Offices.

There are 10 works/projects out of which 01 is completed, 04 are held up due to rain, 04 are held up due to land dispute and 01 is rescinded.

- (D) **Anti-Erosion Works**:- Under this sub-head, works like construction/strengthening/ restoration of river training works, such as construction of bailey screen/bed bars, pilot cuts, shanks & studs, are carried out to prevent erosion of banks and damage to main embankments.

There are 03 works relating to anti-erosion for which estimates are being prepared.

CE-II informed that 42 schemes (including 14 schemes under Major Drains and 28 schemes under Other Drains heads) have been approved by TAC in it's 29th meeting amounting to Rs. 66.46 crore. Out of which expenditure sanctions of Rs. 19.24 crore for 28 schemes have been issued and remaining 14 schemes are pending with the department and estimates are being

prepared as per guidelines of the Finance Department. The Pr. Secretary instructed to put up these proposals latest by 09.09.2011

(III) **Charged Sub Head -Liabilities of Completed Schemes:-** Funds allotted under this sub-head are utilized to discharge the amount of Rs. 40.00 lacs on account of enhancement compensation of land and Arbitration Awards

(IV) **Trans Yamuna Area Development Board:** - Under this scheme an amount of Rs. 1.64 crore has been utilized against the Budget Estimate of Rs. 10.00 crore. Under the scheme Capital Works, like construction of drains, roads, bridges, community centers etc. recommended by the Trans Yamuna Area Development Board are executed.

CE-II informed that 39 works amounting to Rs. 32.99 crore are sanctioned so far. Out of which 12 works completed and 15 works are in progress, 6 are in under tendering stage and 6 are under preparation of estimates.

The progress of work is slow because the most of work are being executed on or along the drains under difficult conditions.

(V) **Survey model study and hydrological collection & investigation of new schemes (Master Plan Drainage System):-**Under the scheme an expenditure of Rs. 45.00 lac incurred against the Budget Estimate of Rs. **1089** lac during 2011-12. The funds were allotted for Master Plan Drainage. Moreover, survey of river Yamuna is to be carried out to ascertain the shifting of the river course after the monsoon period.

CE-I informed that the total requirement of fund under the scheme is Rs. 91 lakh only whereas allocation of Rs. 10.89 crore has been provided during current financial year. As such the allocated funds shall be re-appropriated to Major Drainages Head.

As regard assignment of the work on Master Plan Drainage to **DSSDI** and **IIT Delhi**, CE-I informed that he has already discussed with professor A.K.Gosai, I.I.T. Delhi and personally communicated to him about scope of the work along with term and conditions. Confirmation about acceptance of assignment in this regard is awaited from professor Gosai. Pr. Secretary advised the CE-I to contact with prof. Gosai and if any clarification is required a meeting should be held in the office of the Pr. Secretary.

(Action-CE-I&II (I&FC))

Pr. Secretary (I & FC) re-iterated that Action Taken Report on the Minutes of the Plan Review Meeting held on 20.07.2011 under the Chairmanship of Chief Minister in respect of Action Plan on procurement of machinery, Master Plan on drainage system etc must be sent urgently to the Planning Department if it is not sent so far.

(Action-CE-I&II (I&FC))

(VI) Minor Irrigation:-Under this scheme following works are covered - water conservation, recharge of ground water, creation of water detention basin including on channel storage for recharge of ground water. 298 Recharge Trenches in rural area of 64 villages have been constructed in order to recharge of ground water.

(VII) Establishment of quality control and material test: - Day to day expenditure on operation and maintenance of **Quality Control Lab** is incurred under this sub-head. Pr. Secretary advised to CE-II to submit the progress report of QC and material tests.

(Action-CE-II (I&FC))

(VIII) Plan Schemes of other Departments executed by I & FC Department: - There are about 10 plan schemes of other departments under which an expenditure of Rs. 27.24 crore (23%) has been incurred against the Budget Estimates of Rs. 118.70 crore. Scheme wise progress during 2011-12 is as follows :-

Rs. in lakh

S. No.	Department/Scheme	Budget Estimate 2011-12	Expdr. upto August-2011	%
1	Rural Development /DRDB	5000.00	1083.70	21.67
2	Director Panchayat/ Choupals/ Barat Ghar	1000.00	297.28	29.73
3	RD / Mini Master Plan for Rural Villages	0	0	0
4	Urban Dev./Choupals	300.00	189.59	63.20
5	Urban Dev. / Unauthorized Colonies	3750.00	839.16	22.38
6	Forest/ Str. of Wild Life	75.00	0.56	0.75

7	Forest / Dev. of Forest	448.00	77.61	17.32
8	SC/ST/ Imp. of SC Basties	1000.00	223.32	22.33
9	Horticulture / Floriculture	0	0	0
10	AH / Veterinary Services	296.38	12.65	4.27
11	AH / Minor work (Non Plan)	1.00	0	0
	Total	11870.38	2723.87	23

**Physical Progress on the works under the schemes of other departments executed by I & FC
Deptt. 2011-12 (upto 31.08.2011)**

S. No.	Department/Scheme	No. of Works /Scheme Sanctioned	A/A &E/S Amt Rs.in lac.	Completed	Prog.	Tender / Award Stage	Estimate State	Held Up	Rescinded/ Foreclosed
1	2	3	4	5	6	7	8	9	
1	RD /DRDB	316	19899.2	87	77	42	68	41	01
2	Dir. Panchayat/ Choupals/ Barat Ghar	73	3109.11	20	21	1	4	27	
3	RD / M.M.P	-	-	-	-	-	-	-	
4	Urban Dev./Choupals	41	1968.93	1	24	2	11	3	
5	U.D.. / Unauthorized Colonies	170	8716.05	45	49	34	24	18	

6	Forest/ Str. of Wild Life	11	218.56	2	2	3	1	3	
7	Forest / Dev. of Forest	29	1870.40	5	11	4	-	9	
8	SC/ST/ Imp. of SC Basties	78	3305.54	9	22	9	10	8	3
9	Horticulture	1	23.67	-	-	-	1	-	
10	AH / Vety. Services	21	296.38	1	2	18	-	-	

The Pr. Secretary expressed concerned on the slow progress of utilization of Plan Allocation and impressed upon the Chief Engineers to improve the pace of developmental works during the coming months. Chief Engineer explained that reason for slow pace of works is ongoing monsoon season and progress on utilization of Plan funds would be improved in the third quarter of the current year

(Action-CE-I&II (I&FC))

Monthly Progress Reports

Pr. Secretary Cum Development Commissioner instructed all concerned officers that the sanctioned works should be completed on priority adhering to the time schedule prepared by the respective departments and work-wise monthly progress report indicating financial and physical achievements should be sent to DD(Plg.) latest by 4th of every month so that a complied progress report is sent to the office of the Hon'ble C.M. / C.S. / F.D. / Plg. Deptt.

(Action-CE-I&II (I&FC)/JD(A)/DD(PDRD)/HOO (Hort.)/VAS(HQ)(A.H))

Nomination of second in command as a plan implementing officer :-

It has been decided to nominate Additional Development Commissioner for Development Department and Chief Engineer-I for I & FC Deptt. as 'second in command' Plan implementing Officer following the instruction of the Chief Secretary Order No. F-P-A-DSF(Infra)/Misc./2010-11/DSIV/3037-50 dated 12.07.11

Addl. Development Commissioner/Addl. Secretary informed that requisite order has been issued.

Status of EFC/SFC Projects :-

CE-I&II informed that there are total 22 SFC/EFC schemes out of which 16 pertains to I&FC, 03 pertains to TYADB, 02 relates to DRDB and 01 is concerned with Forest Department. Out of 22 schemes 06 completed, 11 are under progress, for 02 schemes revised AA/ES awaited from FD, 01 is being re-tendering, 01 is under award and 01 is completed.

The Pr. Secretary directed that all SFC/EFC projects/schemes must be completed as per time schedule and progress of such schemes be reported to him regularly.

(Action-CE-I&II (I&FC))

Disposal of NHRC Cases :-

Chief Engineer-I, informed that two NHRC cases received in I&FC Department. First case pertaining to death of a child in the Choupal in Mandoli and second case relates to death of two children by drowning in Supplimentry Drain near Sanjay Gandhi Hospital, Sultanpuri. It has been informed that report in respect of Mandoli Case has already been sent to Divisional Commissioner Office and report in second case relating to drawing of two children would be completed by 13.09.2011.

Pr. Secretary Cum Development Commissioner directed that all cases relating to National Human Right Commission should be disposed of on priority and in a time bound manner.

(Action-CE-I (I&FC)/JD(A)/DD(PDRD)/HOO (Hort.)/VAS(HQ)(A.H))

Preparation of Master Plan for Assets Maintenance :-

Pr. Secretary Cum Development Commissioner directed that Master Plan of Assets Maintenance would be submitted on priority to Admn. Officer (HQ) **latest by 02.09.2011** in accordance with the instructions issued by the Finance Department.

The concerned executing agency i.e. I&FC Department/PWD has been requested to inspect the buildings/assets and prepare Master Plan on the assets maintenance.

(Action-CE-I (I&FC)/JD(A)/DD(PDRD)/HOO (Hort.)/VAS(HQ)(A.H))

9. Other important issue discussed in the meeting

(i) Disbursement of Pensionary Benefits :-

The officers of all the units intimated that pensionary benefits to the superannuating employees/officers are being disbursed on the day of the retirement. Pr. Secretary advised that a monthly report in this regard may be submitted to Admn. Officer (HQ) by all units in charge latest by 7th of every month indicating the timely completion of pending cases and reason for delay if any. It was also impressed upon that the service record of every employee should also be updated regularly.

(Action-CE-I (I&FC)/JD (A)/DD(PDRD)/HOO (Hort.)/VAS(HQ)(A.H))

(ii) Status of pending Audit Para :-

Unit wise/ Department Wise list of pending Audit Para as on date is as under

S. No	Unit / Department	No. of Audit Paras Pending at the end of the month	Disposed off during the month
1. Development Deptt.			
i	Rural Development	06	-
ii	Animal Husbandry	75	-
iii	J. D. (Agriculture)	22	-
iv	Horticulture	10	-
v	Dev. (HQ)	29	-

TOTAL	(Development)	142	-
2. I & FC Department (25 paras settled during last week. Balance 242-25=217)		217	25

All officers were requested to attend to the pending Audit Paras and make efforts to settle them at the earliest. Reply to the Audit Para should be given on priority and monthly status report of pending Audit Para would be sent to Accounts Officer (HQ) latest by 7th of every month and to be reviewed in weekly meeting.

(Action-CE-I (I&FC)/JD(A)/DD(PDRD)/HOO (Hort.)/VAS(HQ)(A.H))

- (iii) Status of pending court cases :-** Status of pending court cases should be sent to Admn. Officer (HQ) regularly for review in weekly meeting of the officers.

(Action-CE-I (I&FC)/JD(A)/DD(PDRD)/HOO (Hort.)/VAS(HQ)(A.H))

- (iv) Disposal of CIC Cases :-**

Chief Engineer-I, informed that 17 Manuals under the RTI Act-2005 has already been uploaded on the website as per direction of the CIC and report has been sent to CIC. Both the Chief Engineers have been asked to ensure that display boards about the detail of works in which work awarded should be prepared and placed at the site of the work.

The direction of the GAD issued by the circular dated 10.08.2011 regarding implementation of CIC decision No. CIS/C/2010/001294/14035 dated 11.08.11 in respect of uploading Gazette notification on the website of the department. This has been brought to the notice of all the officers present in the meeting and it was directed to ensure that all budget notifications issued after 15.08.2011 shall be displayed on the website of the department. A compliance report shall be sent in this regard latest by 31.12.2011.

It was further reiterated that all references relating to CIC Cases should be disposed of in a time bound manner and a list of CIC cases along with action taken in each case be sent to Admn. Officer (HQ) for weekly review meeting.

(Action-CE-I (I&FC)/JD(A)/DD(PDRD)/HOO (Hort.)/VAS(HQ)(A.H))

- (v) Revision of RRs & DPC cases :-** Pr. Secretary Cum Development Commissioner directed that all matters relating to revision of Recruitment Rules for various posts and proposals for promotions should be processed in a time bound manner. A list of pending cases to be prepared by AO (HQ) for review in weekly meeting. .

(Action-A.O. (HQ))

(VI) Disbursement of Pensionary Benefits

It was directed that a monthly report on the disbursement of pensionary benefits shall be submitted to Admn. Officer (HQ) by all units in charge latest by 7th of every month indicating the timely completion of pensioner cases as well as superannuation cases due in the next six month. In case of any delay in disbursement of pensioner benefits to any of the official/officer, The HOD as well officer in charge of the concerned department shall be personally held responsible. It was also impressed upon that the service record of every employee should also be updated regularly.

(Action-CE-I (I&FC)/JD(A)/DD(PDRD)/HOO (Hort.)/VAS(HQ)(A.H))

The meeting ended with vote of thanks to the Chair.

(S.S.Kanawat)

Addl. Development Commissioner/Addl. Secretary (I&FC)

Annexure

**List of the Officers who attended the Meeting of the Monitoring Committee
held on 05.09.2011 at 10 AM**

S. No	Name of the Officer	Designation	Department
1.	Sh. S. S. Kanawat	ADC/Addl. Secy. I&FC/Director (AH)	Development Deptt.
2.	Sh. V.P.S. Tomer	Chief Engineer-I	I & FC
3.	Sh. Ish Kumar	Chief Engineer-II	I & FC
4.	Sh. Sukhai Ram	Chief Engineer (C&N)	Delhi Jal Board
5.	Sh.K. Sambhamurti	Supdtt. Engineer /SSW-I	I & FC
6.	Sh. M.M. Ghildiyal	FA-Cum Sr. Account Officer	I & FC
7.	Sh. D. K. Thakur	Joint Director (Agriculture)	Development Deptt.

8.	Sh. Pardeep Bansal	SE(project Najafgarh & Narela zone),MCD	MCD
9	Sh. Ashwani Kumar	Executive Engineer/ SW-VII	MCD
10.	Sh. Ashok Kumar	Dy. Director (Plg.)	Development Deptt.
11.	Sh. Radha Charan	Dy. Director	Rural Development
12.	Dr. Vinod Jamini	VAS (HQ) AH	Development Deptt.
13.	Dr. Nitant Panikar	VAS (HQ) AH	Development Deptt.
14.	Sh. C.K.Goyal	Accounts Officer Dev. (HQ)	Development Deptt.
15.	Sh. A. P. Saini	F.V.S/HOO (Horticulture)	Development Deptt.